

GODALMING TOWN COUNCIL

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Municipal Buildings
Bridge Street
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17 May 2016

I HEREBY SUMMON YOU to attend the **NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP** Meeting to be held in the Pepperpot, High Street, Godalming on MONDAY, 23 MAY 2016 at 6.00 pm.

Louise P Goodfellow
Town Clerk

Committee Members:

- Cllr Walden
- Mr A Palmer
- Cllr Bolton
- Cllr A Bott
- Ms K Horne
- Cllr Hunter
- Mr J Murray
- Cllr Poulter
- Mr P Stevenson
- Mr J Talbot
- Mrs P Talbot
- Cllr Williams

AGENDA

1. **MINUTES**

To approve as a correct record the minutes of the meeting of the Committee held on the 8 April 2016, a copy of which has been circulated previously.

2. **APOLOGIES FOR ABSENCE**

3. **PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. **DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. **REVIEW OF THE PROJECT TIMETABLE**

Members to consider the current project timetable (attached for the information of Members).

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

6. PRESENTATION FROM NAVIGUS PLANNING

Members to receive a presentation from Chris Bowden of Navigus Planning.

7. UPDATES FROM WORKING GROUPS

Members to receive an oral update from each group.

8. ITEMS FOR THE INFORMATION OF MEMBERS

Members are asked to note the items which are tabled for their information.

9. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Friday, 8 July 2016 at 6.00 pm in the Pepperpot.

10. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN – REVISED OCTOBER 2015

	2013		
	Oct	Nov	Dec
	Planning Public Meeting		
	Developing Community Engagement Strategy		

2014											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
◆ Public Meeting											
Developing Community Engagement Strategy											
	Setting up working groups										
			Working groups active in their subject/theme areas								

2015											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Working groups active in their subject/theme areas											
								Questionnaire			
										◆ Questionnaire report	
											Stakeholder Engagement

SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN – REVISED OCTOBER 2015

2016											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Stakeholder Engagement											
		◆ Working groups report									
		Bringing the first draft plan together									
					◆ First draft plan						
					◆ Pre-submission Consultation						
								Redrafting in the light of Comments			
									◆ Updated plan		
										◆ Publicity stage	

SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN – REVISED OCTOBER 2015

2017											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
◆ Independent Examination											
			◆ Referendum								
				◆ Plan is made							

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Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.