

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 8 APRIL 2016**

* Councillor Walden – Chairman
* Mr A Palmer – Vice Chairman

* Councillor Bolton	* Councillor A Bott
* Ms K Horne	* Councillor Hunter
* Mr J Murray	* Councillor Poulter
* Mr P Stevenson	0 Mr J Talbot
0 Mrs P Talbot	
* Councillor Williams	

* Present # Absent & No Apology Received 0 Apology for Absence L Late

502. MINUTES

The Minutes of the Meeting held on 22 February 2016 were signed by the Chairman as a correct record.

503. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

504. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

505. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

506. UPDATE ON WORK TO DATE

Members considered oral reports from the Town Clerk and each of the working groups.

The working groups were congratulated on their progress to date and it was noted that the Community & Infrastructure Groups might need some more support; while the Housing Group, subject to some detailed advice required from Chris Bowden of Navigus Planning (and confirmation of housing numbers once Waverley Borough Council publishes its Local Plan), was ready to report and present policy options. Likewise for the Transport Group.

It was agreed that the delay in Waverley producing its Local Plan would give the other groups more time to finish their work.

Action points were agreed as follows:

Cllr Walden to draw together a synopsis of the focus group notes (Town Clerk to supply the notes in electronic format);

Town Clerk to put the Economy Group questionnaire to businesses on Survey Monkey and share the link; and

Town Clerk to set up a pre-meeting with Chris Bowden and the Chairman & Vice-Chairman.

507. ITEMS FOR THE INFORMATION OF MEMBERS

Members noted the items, which were tabled for their information.

508. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to be held on Monday, 23 May 2016 at 6.00 pm in the Pepperpot.

509. ANNOUNCEMENTS

There were no announcements.