

**MINUTES AND REPORT OF THE EXTRAORDINARY STAFFING SUB COMMITTEE
HELD ON THE 8 JUNE 2016**

- * Councillor Walden – Chairman
- * Councillor A Bott – Vice Chairman
- * Councillor Poulter
- * Councillor Williams
- * Councillor Reynolds (*ex officio*)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

86. MINUTES

The Minutes of the Extraordinary Meeting held on 10 May 2016 were signed by the Chairman as a correct record.

87. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

88. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

89. HR SERVICES PARTNERSHIP

Members considered a confidential estimate for the provision of HR support to Godalming Town Council from HR Services Partnership (copy attached to record minutes). Members agreed an amendment to paragraph c. to add the words "in town & parish councils" to the end of the first sentence.

In accordance with the authority delegated to the sub-committee by Policy & Management Committee (Minute No. 57-16 refers), Members resolved to appoint HR Services Partnership on the specification as amended subject to the fee being capped at or below £3,000.

It was agreed that the Chairman would conclude discussions with HR Services Partnership and that the Town Clerk should sign the contract.

90. DATE OF NEXT MEETING

The next meeting of the Staffing Sub Committee is scheduled to be held on Thursday, 8 September 2016 at 7.00 pm in the Council Chamber.

91. ANNOUNCEMENTS

There were no announcements.