

GODALMING TOWN COUNCIL

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Municipal Buildings
Bridge Street
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Surrey GU7 1HT

22 December 2016

I HEREBY SUMMON YOU to attend the **NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP** Meeting to be held in the Pepperpot, High Street, Godalming on FRIDAY, 6 JANUARY 2017 at 6.00pm.

Louise P Goodfellow
Town Clerk

Committee Members:

- Cllr Bolton
- Cllr A Bott
- Cllr Hunter
- Mr K Lightfoot
- Mr J Murray
- Mr A Palmer – Vice Chairman
- Cllr Poulter
- Mr P Stevenson
- Mrs P Talbot
- Cllr Walden – Chairman
- Cllr Williams

AGENDA

1. **MINUTES**

To approve as a correct record the minutes of the meeting of the Committee held on the 21 November 2016, a copy of which has been circulated previously.

2. **APOLOGIES FOR ABSENCE**

3. **PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC**

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. **DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. **UPDATE FROM WORKING GROUPS**

Members to consider updates, if any, from the working groups.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

6. PROJECT PLAN

Members to consider a redrafted (minute 364-16 refers) project timetable. Project timetable attached for the information of Members.

7. ITEMS FOR THE INFORMATION OF MEMBERS

Members are asked to note the items which are tabled for their information.

8. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Monday, 20 February 2017 at 6.00pm in the Pepperpot.

9. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN

1st Revision October 2015

2nd Revision May 2016

3rd Revision December 2016

	2013		
	Oct	Nov	Dec
	Planning Public Meeting		
	Developing Community Engagement Strategy		

2014												
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	
◆ Public Meeting												
Developing Community Engagement Strategy												
	Setting up working groups											
			Working groups active in their subject/theme areas									

2015											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Working groups active in their subject/theme areas											
								Questionnaire			
										◆ Questionnaire report	
											Stakeholder Engagement

2016																												
Jan	Feb	Mar	Apr	May	Jun				Jul				Aug				Sep				Oct		Nov	Dec				
					6	13	20	27	4	11	18	25	1	8	15	22	29	5	12	19	26	3	17	7	21	5	19	
Stakeholder Engagement																												
					Working groups report																							
																				Call for development sites								
																						Tech Assess of sites						

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2017																					
Jan		Feb		Mar		Apr				May				Jun	July	Aug	Sept	Oct	Nov	Dec	
2	16	6	20	6	13	3	10	17	24	1	8	15	22	29							
Bringing the first draft plan together																					
						GTC & NPSG Scrutiny of pre-issue 1 st draft plan															
										Post scrutiny update											
										1 st Draft plan printed & uploaded to e-media											
															Pre-submission Consultation						
																	Redrafting in the light of Comments				
																	Updated plan printed & uploaded to e-media				
																		Updated Plan Publicity			
																				Indpt Exam	

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1st Revision October 2015

2nd Revision May 2016

3rd Revision December 2016

2018					
Jan	Feb	Mar	April	May	Jun
Independent Examination					
	Referendum Ready target date 4 September				
		Referendum notification and date of referendum TBC			