

# GODALMING TOWN COUNCIL

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13 February 2017

I HEREBY SUMMON YOU to attend the **NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP** Meeting to be held in the Pepperpot, High Street, Godalming on MONDAY, 20 FEBRUARY 2017 at 6.00 pm.

Louise P Goodfellow  
Town Clerk

Committee Members:

- Cllr Bolton
- Cllr A Bott
- Cllr Hunter
- Mr K Lightfoot
- Mr J Murray
- Mr A Palmer – Vice Chairman
- Cllr Poulter
- Mr P Stevenson
- Mrs P Talbot
- Cllr Walden – Chairman
- Cllr Williams

## AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 6 January 2017, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. UPDATE ON OVERALL PROGRESS

Members to receive an oral update from the Town Clerk and from working groups that have information to add.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

6. ALLOCATION OF SITES

Members to consider a report from the Town Clerk to be tabled at the meeting.

7. DIALOGUE WITH WAVERLEY BOROUGH COUNCIL – PART ONE

Members to welcome Ian Motuel, Principal Planner (Policy) from Waverley Borough Council, and take the opportunity to ask him questions

8. DIALOGUE WITH WAVERLEY BOROUGH COUNCIL – PART TWO

Members to note that an invitation has been received from Waverley Borough Council framed in the following terms:

“There are some detailed matters that could either be covered by Local Plan Part 2 or by Neighbourhood Plans. These matters include allocating sites for housing or other forms of development and the detail of reviewed settlement boundaries.

In order for us to progress Local Plan Part 2, we need to understand your aspirations and the timescales for your Neighbourhood Plan. For example, should you choose to allocate sites for housing in your Neighbourhood Plan, we may not need to consider allocating such sites in Local Plan Part 2. Similarly, should you choose to revise the settlement boundaries, our officers could work with you on your plan, rather than doing a similar task in Local Plan Part 2. I should add that where this involves changes to the Green Belt boundary then this has to be dealt with through the Local Plan. If you are not intending to allocate sites in your Neighbourhood Plan, we would still want to start a process of dialogue and collaboration, to ensure that you are engaged in the process.

For this reason, we would like to invite you to meet with our planning policy team to discuss your Neighbourhood Plan and how it will relate to Local Plan Part 2. We propose that these meetings involve the lead officer who has been supporting your plan to date and a member of the planning policy team who is focussed on the requirements for Local Plan Part 2. That way, we can discuss progress to date, our shared evidence base and decide which elements of planning policy would be covered best by which plan. Our timescale means that we need written confirmation of which elements of the work will be undertaken as part of the Neighbourhood Plan by mid-March in order to inform our ‘call for sites’ process.”

Members to indicate who should attend the meeting with Waverley Borough Council (the Town Clerk to update orally at the meeting on possible dates and times – all to be shortly after this meeting).

9. ITEMS FOR THE INFORMATION OF MEMBERS

Members are asked to note the items which are tabled for their information.

10. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Friday, 7 April 2017 at 6.00 pm in the Pepperpot.

11. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.