

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 7 APRIL 2017**

0 Councillor Walden – Chairman
* Mr A Palmer – Vice Chairman

* Councillor Bolton	* Councillor A Bott
* Councillor Hunter	* Mr K Lightfoot
* Mr J Murray	0 Councillor Poulter
* Mr P Stevenson	* Mrs P Talbot
0 Councillor Williams	

* Present # Absent & No Apology Received 0 Apology for Absence L Late

650. MINUTES

The Minutes of the Meeting held on 20 February 2017 were signed by the Chairman as a correct record.

651. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

652. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

653. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

654. UPDATE ON REPORT AND TIMETABLE

Members received an oral report from the Acting Town Clerk on the current position regarding the Neighbourhood Plan report and timetable. Members noted that the draft Neighbourhood Development Plan is expected towards the end of April and that once received will be distributed to members of the Advisory Group for comment. It is anticipated that comments would be collated for the next scheduled meeting on 22 May. Members indicated that they would wish Navigus Planning to attend that meeting to report on the next stage of the process.

The Advisory Group were informed that the Community & Infrastructure information is still to be fully developed and that GTC are looking to engage an additional resource to assist in this area. Mr Stevenson indicated that he could assist in this area and would analyse the responses from the questionnaire to identify areas of concern.

Mrs Talbot informed the Advisory Group that the Character Assessment for the Aarons Hill area had been completed and she thanked Councillor Bolton for his assistance in this task.

The Advisory Group were informed that once the Neighbourhood Development Plan report had been agreed by the group, it would be presented to Godalming Town Council for scrutiny to enable the council to recommend it for inspection.

655. ALLOCATION OF SITES – LOCAL PLAN PART TWO

The Acting Town Clerk reported that a letter was sent to the Principal Planning Officer of Waverley Borough Council to inform them that the Godalming Neighbourhood Development Plan would not be allocating sites for either housing or employment use. However, notwithstanding the above Waverley Borough Council were requested to consider the inclusion of the More Road allotment site in the Local Plan Part 2 as a non-strategic site for possible use for the provision of a doctor's surgery, extra care facilities and/or affordable/social housing or other uses of community benefit.

Waverley Borough Council were also informed that the Godalming Neighbourhood Development Plan would wish to support Waverley when it conducts its reviews of the town centre retail boundaries and Hillside Policy.

656. ITEMS FOR THE INFORMATION OF MEMBERS

Members noted the items, which were tabled for their information.

657. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Monday, 22 May 2017 at 6.00 pm in the Pepperpot.

658. ANNOUNCEMENTS

There were no announcements.