

**MINUTES AND REPORT OF THE STAFFING COMMITTEE  
HELD ON THE 27 JULY 2017**

- \* Councillor Walden – Chairman
- \* Councillor A Bott – Vice Chairman
- \* Councillor Poulter
- \* Councillor Williams
- \* Councillor Gray
- \* Councillor Reynolds (*ex officio*)

Also in attendance by invitation: Cllr S Bott to present on agenda item 8 (Minute No 149)

\* Present            # Absent & No Apology Received            0 Apology for Absence            L Late

143. MINUTES

The Minutes of the Extraordinary meeting held on 15 June 2017 were signed by the Chairman as a correct record.

144. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

145. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

146. WORK PROGRAMME

Members considered the Committee's work programme and agreed the priority for the review of policies by the council's external HR provider; the list of policies and the review priority are attached to the record minutes.

On the recommendation of the Policy & Management Committee, Members reviewed the payment of professional subscriptions and agreed that those listed should be paid in financial year 2018/19, the list of professional subscriptions is attached to the record minutes.

147. STAFF ABSENCES

Members considered a summary report of staff absences in accordance with Standing Order 146 and noted that the majority of staff members leave is in line with expectations.

148. DATE OF NEXT MEETING

The next meeting of the Staffing Committee is scheduled to be held on Thursday, 21 September 2017 at 7.00pm in the Council Chamber. However, due to the emerging work programme of the Committee, the Chairman, in accordance with Standing Order 135, has elected to convene an Extraordinary meeting of the Staffing Committee on Thursday, 14 September 2017 in the Council Chamber at 6.00pm, or at the conclusion of the preceding Joint Burial Committee meeting, whichever is later.

149. ANNOUNCEMENTS

There were no announcements.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

150. STAFFING STRUCTURES AND RESOURCES

The Chairman invited Cllr S Bott, Chairman of the Resources Working Group, to update Members on the progress of the Resources Working Group's report. Cllr S Bott updated Members on the current status of the report, outlining both the purpose of and the report's progress through the independent review process.