

PARISH OF GODALMING

Tel: 01483 523575
Fax: 01483 523077
E-Mail: office@godalming-tc.gov.uk
Website: www.godalming-tc.gov.uk

Municipal Buildings
Bridge Street
Godalming
Surrey GU7 1HT

Sir/Madam

I HEREBY SUMMON YOU to attend the Extraordinary Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 9 NOVEMBER 2017 at 8.00pm, or at the conclusion of the preceding Staffing Committee, whichever is later.

DATED this 3rd day of November 2017.

Andy Jeffery
Acting Clerk to the Town Council

A G E N D A

1. THE CHAIRMAN to sign as a correct record the Minutes of the Extraordinary Meeting of the Council held on the 5 October 2017.
2. TO RECEIVE apologies for absence.
3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

THE TOWN MAYOR to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. TO RECEIVE official announcements, letters, etc.
6. TO RECEIVE the minutes of the undermentioned Committees:

	Meetings Dated
Policy & Management Committee	5 October 2017
Audit Committee	26 October 2017
Mayoralty Committee	1 November 2017

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

THE COUNCIL MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

7. MAYORALTY COMMITTEE

Members to receive a confidential oral report from the Chairman of the Mayoralty Committee.

Members to RESOLVE to accept the recommendations of the Mayoralty Committee.

ON CONCLUSION OF THE CONFIDENTIAL BUSINESS THE MEETING TO RETURN TO OPEN SESSION.

8. ELECTION OF TOWN MAYOR

Members to elect the Town Mayor for the remainder of the civic year 2017/18 and to present the badge of office to the newly elected Mayor.

9. DECLARATION OF ACCEPTANCE OF OFFICE

The newly elected Town Mayor will make the Declaration of Acceptance of Office.

10. TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

11. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 16 November 2017 at 7.00 pm in the Council Chamber.

12. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

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13. RESTRUCTURING OF STAFF SERVICES

Members to receive a report from the Chairman of the Staffing Committee relating to the restructuring of staff services.

Members to resolve to approve the recommendations of the Staffing Committee relating to the restructuring of staff services.

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.