

# PARISH OF GODALMING

## MINUTES OF A MEETING OF THE TOWN COUNCIL

### OF THE PARISH OF GODALMING HELD IN THE GODALMING CHAMBER

ON THURSDAY, 16 NOVEMBER 2017 AT 7.00 PM

0	The Town Mayor (Councillor A Bott)		
*	The Deputy Town Mayor (Councillor Williams)		
0	Councillor P Martin	*	Councillor RA Gordon-Smith
*	Councillor Poulter	*	Councillor Cosser
*	Councillor Wheatley	*	Councillor T Martin
*	Councillor Hunter	0	Councillor Reynolds
*	Councillor S Bott	*	Councillor Noyce
L	Councillor Welland	*	Councillor Pinches
*	Councillor Bolton	*	Councillor Gray
0	Councillor Walden	*	Councillor Purkiss
*	Councillor Wainwright		

\* Present                      # Absent without apology                      0 Apology for Absence                      L Late

#### 302. MINUTES

The Minutes of the Extraordinary meeting of the Council held on 9 November 2017 were signed by the Mayor as a correct record.

#### 303. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

#### 304. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

#### 305. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

#### 306. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

307. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED:

**Audit Committee**

External Auditor's Report

Members noted the receipt of a letter from the External Auditor stating that there is no report as no matters came to their attention during the audit.

Asset Control

Members Resolved to adopt the Fixed Asset Policy recommended by the Audit Committee (attached to the record minutes).

Review of Internal Audit Providers

Members Resolved to accept the recommendation of the Audit Committee and appoint Mulberry & Co to provide internal audit services for the financial year 2018/19 and beyond.

Review of Financial Regulations

Members Resolved to accept the Audit Committee recommended changes to the Financial Regulations (attached to record minutes).

**Policy & Management Committee**

There were no recommendations

308. TO RECEIVE MINUTES OF COMMITTEE MEETINGS

Members received the minutes of the following committees:

	Meetings Dated
Policy & Management Committee	19 October 2017
Staffing Committee	9 November 2017

309. GODALMING JOINT BURIAL COMMITTEE

Members noted the report of the meeting of the Joint Burial Committee held on 9 November 2017.

310. SCHEDULE OF MEETINGS 2018/19

Members agreed amendments to the proposed schedule of meetings for the Local Government year 2018/19 (copy attached to record minutes).

311. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

312. DEMENTIA FRIENDLY GODALMING

Members received a presentation from Mrs Mary Baker from the Godalming Dementia Action Alliance on their work to date.

313. GODALMING MUSEUM

Members received a presentation from Mrs Alison Pattison, Curator and Mrs Angela Terelak, Volunteer Co-ordinator, both from Godalming Museum.

314. DATE OF NEXT MEETING

The next meeting of the Full Council is scheduled to be held on Thursday, 11 January 2018 at 7.00 pm in the Council Chamber.

315. ANNOUNCEMENTS

The Deputy Town Mayor invited those present to join him in the Mayor's Parlour on conclusion of the meeting.