

## **GODALMING TOWN COUNCIL**

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4 December 2020

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held via Zoom on THURSDAY, 10 DECEMBER 2020 at 7.00pm.

Andy Jeffery  
Town Clerk

**The meeting of the Environment & Planning Committee of the Godalming Town Council will be held under the provisions of the Coronavirus Act 2020 and The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020**

### **Join Zoom Meeting**

<https://us02web.zoom.us/j/84242507625?pwd=bWtaZUowZHkrekp1Q2RVUGk4MkRYUT09>

**Meeting ID: 842 4250 7625**

**Passcode: 744547**

Committee Members: Councillor PS Rivers – Chair  
Councillor Crooks – Vice Chair

Councillor Adam	Councillor Ashworth
Councillor Boyle	Councillor Cosser
Councillor Duce	Councillor Follows
Councillor Heagin	Councillor Hullah
Councillor Martin	Councillor Neill
Councillor Purvis	Councillor Rosoman
Councillor Steel	Councillor Stubbs
Councillor Wardell	Councillor Williams

## **AGENDA**

### 1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 19 November 2020, a copy of which has been circulated previously.

### 2. APOLOGIES FOR ABSENCE

### 3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

In accordance with Minute 401-19, Cllr Cosser has declared that, in order to avoid a personal conflict of interest, he will not take part in debates or votes on planning matters at meetings of this committee.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for principle councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. CARBON REDUCTION & BIODIVERSITY FUND – GRANT APPLICATIONS – ITEM FOR DECISION

Information:	£
<b>2020/2021 Carbon Reduction &amp; Biodiversity (CRBD) Fund</b>	10,000.00
Allocations this year to date	7,200.00
Balance available for allocation	7,000.00
CRBD Grant Fund applications this meeting	1,200.00
<hr/> Balance unallocated if applications agreed	<hr/> 1,600.00

Members to consider the following application for grant aid – the summary of the application is given below:

**Applications for CRBF Fund Support**

Godalming Nappy Library

£1,200 is applied for to support the provision of new Nappy Library Kits, both for newborn and birth to potty kits) and for extending and standardising existing kits. Members will wish to note that the aim of the Godalming Nappy Library is to:

- a) to promote and provide information about the use of reusable nappies and wipes, and
- b) to provide a cloth nappy trial service by hiring out nappies at low or no cost.

The application and organisation's constitution is attached for the information of Members. Members will be able to consider evidence cited in the application on the following pages of the linked document:

- CO<sub>2</sub> emissions – page 5
- UK coastal pollution costs – page 5
- Economic Savings – page 6
- Consumption Rates and Waste Generation – page 18
- Wet Wipe consumption and waste – page 23
- Single-use baby nappy environmental impact – page 26
- Economic Impact for Public administrations – page 32

Document Link: <https://bit.ly/2JorNuO>

## 7. ENVIRONMENTAL ISSUES – ITEM FOR NOTE

Members will wish to note that the pre-submission (Reg.19) public consultation on Part 2 of the Waverley Local Plan 'Site Allocations and Development Management Policies' (LPP2) has commenced and runs until 11.59pm on Friday, 29 January 2021.

A downloadable copy of LPP2 and all supporting documents can be found at the link below, together with details on how individuals can submit representations on the Plan (including an online Consultation Portal). <https://bit.ly/37qJvph>

Waverley has also published a November 2020 update to its Local Development Scheme (LDS), which sets out a timetable for the production of Development Plan Documents (link here. <https://bit.ly/36ndr6D>

Waverley requests this information is shared with local communities and is keen to engage as widely as possible and to receive feedback on the proposed non-strategic policies and allocations.

Members are requested to share the information above as widely as possible. Additionally, they are reminded that any issues they wish to raise to be included as part of Godalming Town Council's observations should be sent to the Town Clerk by 14 December to enable the collation of responses and consideration by this Committee on 7 January 2021.

## 8. CHANGES TO USE CLASSES FROM 1 SEPTEMBER 2020 – ITEM FOR NOTE

Members will be aware that changes have been made to the designation of Class of Use. The changes instigated by Statutory Instruments 2020 No. 757. The Town & Country Planning (Use Classes) (Amendment) (England) Regulations 2020 enacted Changes to Use Classes in England. The changes are summarised in the attached guide produced for the information of Members.

## 9. MOTION ON NOTICE – ITEM FOR DECISION

**Motion – Proposer, Councillor Neil, Seconder, Councillor Adam**

**Recommendation: Members to consider the Motion and if agreed, resolve to approve the implementation of the motion as set out in the motion.**

### The Motion:

Godalming Town Council should resolve to establish a small working group to explore options and make recommendations to Surrey County Council (SCC) for providing Electric Vehicle Charging Points in residential streets in Godalming and Farncombe, which can take advantage of the current availability of the Office for Low Emission Vehicles (OLEV)

funding. Such a resolution being in line with Godalming Town Council's climate policy objective to promote and help enable the use of electric vehicles by Godalming residents

#### NOTES:

Members may wish to know that SCC are currently developing pilot projects/trials of On-Street Electric Vehicle (EV) charging point installation. The first stage of the project is M3 Enterprise, Local Enterprise Partnership (LEP) leading to 20 on-street charging points (so 40 charging bays) within Waverley by the end of March 2021.

The trial is described as SCC 'dipping its toe into the water'. As with projects of this nature there are a number of logistical and planning challenges. Key concerns are ensuring compatibility and consistency across geographical area, managing the concerns of residents - both those who want electric cars and those who are more worried about retaining parking spaces in their road and the danger of obsolescence as technology changes.

SCC would like to take advantage of local knowledge and receive submissions from local councils about where charging points could be located so it may conduct appropriate feasibility studies and consultation.

#### 10. WESTBROOK MILLS NEW DEVELOPMENT – ROAD NAMING

Waverley Borough Council are consulting with Godalming Town Council on the naming of a new road which will give access to the new development at Westbrook Mills, Godalming (location map attached for the information of Members).

The suggested names are:

- Arc Road
- Arc Light Road
- Hell Ditch Road
- Slowly Road – there is a Slowley Copse to the west, however, WBC would want the new road to be spelt Slowly.
- Dace Road – a type of fish that the Environment Agency are working to protect in Hell Ditch by creating fish passes <https://bit.ly/3fYgqpe>
- Navigation Road
- Thackery Road

A ballot will be held to determine Members' preferred name.

#### 11. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

#### 12. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

#### 13. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place via Zoom on Thursday, 7 January 2021 at 6.30pm.

#### 14. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIAL IN CONFIDENCE NEGOTIATIONS.

15. **COMMUNITY FACILITIES – BROADWATER PARK SPORTS CHANGING ROOMS – ITEM FOR DECISION**

**Recommendation – Members to consider the draft Memorandum of Understanding (MoU) and are requested to approve the draft for submission to Waverley Borough Council.**

At its meeting of 19 November 2020, this Committee considered a report relating to working in partnership with Waverley Borough Council and other stakeholders for the refurbishment of the changing facilities and potential for creating a community room within the Broadwater Park Sports Changing Rooms. Subsequently (Min No 236-20 refers) Members resolved to agree that:

Officers make appropriate enquiries and arrangements to bring forward a Memorandum of Understanding (MoU) between Waverley Borough Council and Godalming Town Council for the refurbishment and future use of the Broadwater Park changing facilities.

As part of that process, Members are to receive an update from the Town Clerk regarding the MoU (attached for the information of Members). If approved, Members are requested to resolve to agree that the draft MoU be submitted for consideration to Waverley Borough Council.

## CARBON REDUCTION &amp; BIODIVERSITY FUND: GRANT APPLICATION FORM

You must complete every section of the form, attach additional sheets if necessary.

<b>1) Organisation Applying</b>  Name Address	Godalming Nappy Library 15 Hall Close Farncombe GU7 3PW		
<b>2) Contact Person for this Application</b>  Name Position Organisation Telephone No. Email Address	Clare Weightman Nappy Library Coordinator / Lead Volunteer Godalming Nappy Library 0797270241 godalmingnappies@gmail.com		
<b>3) Payee Details</b>  Give the name of the account to which any grant cheque should be made payable (payments will not be made to individuals).	Acc Name Godalming Nappy Library Acc No. 21391459 Sort Code 16 53 10		
<b>4) Please describe the main activities of your organisation.</b>  Further information/organisation literature may be attached.	Please see attached.		
<b>5) How much are you applying for?</b>	£ 1200		
<b>6) Name of Project/Activity</b>	Expanding total number of hire kits (both newborn + birth to potty), extending + standardising current kits.		
<b>7) Give details of any previous applications by your organisation for grants from Godalming Town Council in the past 5 years.</b>	Year	Amount Applied For	Amount Granted
	—	—	—

<p><b>8) Is your organisation either new or not known to the Council?</b></p> <p><i>If yes, please provide the name and contact details of at least one referee (e.g. an officer of an established organisation).</i></p>	<p><input checked="" type="checkbox"/> Yes (give referee details)      <input type="checkbox"/> No</p> <p>Nicola Pryor, Branch Coordinator, Godalming + Cranleigh NCT Branch.GodalmingAndCranleighDistrict@ncb.org.uk</p>
<p><b>9) Brief Description of Project/Activity (up to 200 words)</b></p>	<p>See attached.</p>
<p><b>10) How does the project aim to achieve a reduction in CO<sup>2</sup>?</b></p> <p><i>If applicable, explain how this meets one or more of the Council's funding priorities (see Guidance Notes for Applicants). Explain how the effectiveness of this will be measured.</i></p>	<p>See attached</p>
<p><b>11) Are you able to provide a quantitative estimate of CO<sup>2</sup> reduction as a result of your project?</b></p>	<p>Yes - see attached.</p>

12) What benefits will this project give to Godalming in addition to CO<sup>2</sup> reduction?

See attached

13) How do you intend to spend the grant if successful?

(e.g. equipment, materials, staff expenses, training, room hire etc.)

All of the grant would go on expanding the number of kits available to keep up with increasing demand (especially for more expensive specialist kits). As I run the library myself from my home, and the small (£10) hire fee covers my laundry/sanitising costs between hires, overheads are minimal.

Purpose

Total spend

Spend from this grant

- Printing costs - flyers & leaflets
- New Birth to Potty (onesize) kit
- New Newborn kit
- Specialist Night Nappy kit
- Specialist A10/A12 kit

~~£100~~

£100

£350

£200

£150

£250

£1200



14) Give details of other applications for funding for this project.	Source	Amount applied for	Amount awarded or expected date of decision
<p><i>If you have not yet received a decision on other applications for funding, please give the date when the decision is expected</i></p> <p>The funding received when I started the library as a member of the local NCT branch funded the first 3 kits; during lockdown the National restructuring of the NCT charity made further funding impossible. I have since self-funded a further 5 kits. At present, no other applications in process.</p>	Godalming + Cranleigh District NCT	£500	Dec 2019
	Waitrose Community fund, Godalming Store (Green Coin tokens)	£211	Oct 2019
<p><b>15) In what ways does your project involve volunteers?</b></p> <p>a) How many volunteers are involved?  b) What will they do?  c) What is the total number of hours of volunteer time that will be used?</p> <p><i>You can include fund-raising for the project as well as the project itself. If you are estimating figures this should be made clear</i></p>	<p>One  Everything  Varies weekly</p>		
<p><b>16) Have you received (or do you expect to receive) any donations in kind to support your project?</b></p> <p><i>If yes, give brief details and approximate value if possible (e.g. raffle prizes: £100; furniture: £200)</i></p>	<p><input checked="" type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>Donated nappies from parents who have potty trained their children can be incorporated into kits (if suitable) or sold to fund newer versions.</p>		
<p><b>17) Who will benefit from the project?</b></p>	<ul style="list-style-type: none"> <li>- Parents in Godalming + surrounds</li> <li>- Families on lower incomes</li> <li>- Potentially (though impact will be small at present) - Waverley Borough Council, if waste across the local area is reduced, it will not be collected + paid for. (Lower costs)</li> </ul>		

**18) How will you evaluate whether the project has been a success?**

*You will be required to submit a report at the end of the project.*

I am already following up each hire with a survey, asking about success/otherwise, preferred hoppers (so I can provide ones that local parents prefer, if/when kits need updating). I collect postcode data (to map uptake), though I anonymise it (GDPR). I'd consider the project a success if 80% of parents wholly or mostly stop using disposables.

**19) When do you expect your project to start and finish?**

*If the project is open-ended or continues beyond the time funded by this grant, explain how you expect it to be funded in future.*

The project is open-ended. I expect to continue to largely self-fund; however, with more kits, over time the £10 hire fee will allow me to replace or upgrade kits. Donations of hoppers from parents who have potty trained can be used for long-term loan kits ~~to~~ or sold to fund-raise; cash donations are seldom received, though can be used to fund new kits.

**20) Will you be working with any other organisations to deliver this project?**

*If so, please explain briefly how this will work.*

*In particular include any evidence that working in partnership on this project will contribute more widely to strengthening community networks.*

Yes

No

**21) How is your organisation constituted?**

*You must attach a copy of your constitution or memorandum and articles of association (if a company) or rules or other evidence of how members join and how decisions are made.*

Charity  Registered or  
 Unregistered

Company  Limited by shares or  
 Limited by guarantee

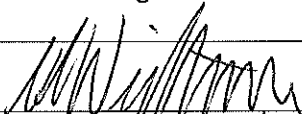

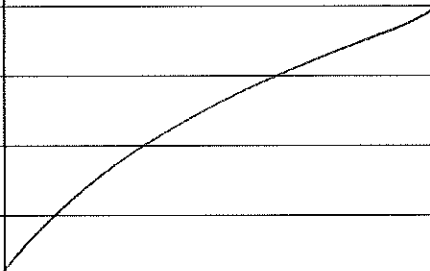
Charitable trust

Constituted voluntary organisation

Other (give details)

<p>22) Does your organisation have a health and safety policy and a risk assessment for the proposed activity or event?</p> <p><i>We may ask you for a copy.</i></p>	<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>
<p>23) Does your organisation have an equal opportunities policy?</p> <p><i>We may ask you for a copy.</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p>
<p>24) Does your organisation undertake not to discriminate on grounds of gender, sexuality, race, colour, creed and disability?</p> <p><i>If no, please explain.</i></p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (give details)</p>
<p>25) Does your organisation have appropriate insurance in place for this project/activity?</p> <p><i>If yes, give the name of the company, dates, type of cover and amount insured.</i></p>	<p><input checked="" type="checkbox"/> Yes (give details) <input type="checkbox"/> No</p> <p>Wellbeing Insurance 02/07/20 - 25/06/21 £1,000,000 incl. costs + expenses Professional Liability + Legal Protection Bureau.</p>
<p>26) Does your project involve children, young people or vulnerable adults?</p> <p><i>If yes,</i></p> <p>a) do you have a safeguarding children and vulnerable adults policy? <i>If yes, we may ask you for a copy.</i></p> <p>b) Are all relevant staff and volunteers DBS checked?</p>	<p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>* The organisation volunteer does not work directly with children, only their parents. See Safeguarding statement.</p>

You must attach	Attached
Your organisation's constitution and/or rules	<input checked="" type="checkbox"/>
Your organisation's latest set of accounts (if available)	<input type="checkbox"/>
<b>Have you attached</b>	
Further information about your organisation/project? (optional)	<input checked="" type="checkbox"/>

<b>Declaration and data protection statement</b> <i>The declaration must be signed by two authorised representatives of the organisation applying</i>		<b>Agreed</b>
We confirm that the organisation named in this form has authorised us to sign this application on their behalf.		<input checked="" type="checkbox"/>
The information in this application is correct to the best of our knowledge.		<input checked="" type="checkbox"/>
Any grant aid received will be used solely for the purposes specified herein or returned to Godalming Town Council.		<input checked="" type="checkbox"/>
Any grant that remains unspent at the end of the project will be returned to Godalming Town Council		<input checked="" type="checkbox"/>
Any proceeds from the project will be reinvested in the project or returned to Godalming Town Council		<input checked="" type="checkbox"/>
We agree to our names and details of our organisation being held in paper and electronic files.		<input checked="" type="checkbox"/>
<b>Signature</b>		
<b>Name</b>	Clare Weightman * 	
<b>Position in Organisation</b>	Nappy Library Lead Volunteer	
<b>Date</b>		
<b>Signature</b>		
<b>Name</b>		
<b>Position in Organisation</b>		
<b>Date</b>		

\* At Present, I am the sole individual involved with this project.

## Carbon Reduction & Biodiversity Fund: Grant Application Form

4) Godalming Nappy Library aims to help parents use reusable (cloth) nappies by providing advice and kits to hire, out of a conviction that they are better for the environment than single use alternatives. Kits contain a representative range of 20-30 current modern cloth nappies & necessary accessories, and are provided with written and online guides to their use and care, as well as a 1-2-1 demo (currently over Zoom) and ongoing email support.

Over 94% of all parents in the UK use disposable nappies; reusable nappies are not even mentioned in many parentcraft or antenatal classes, or by midwives or medical professionals, meaning the vast majority of expectant parents do not know prior to having a baby that they exist as a choice. If they do know about them, they often assume that the only available options are old-fashioned terry nappies (which are unattractive to most modern parents). They will likely not know any other parents who use them.

Very few supermarkets or pharmacies stock any reusable nappies, let alone the full range available in specialist online retailers. When parents go online (typically Facebook, Instagram or parenting forums) to seek advice about which nappy or brand is 'best', this can often lead to a deluge of competing information and personal opinions. Often, buying unsuitable cloth nappies (such as ones too large for a newborn, or not absorbent enough for an older child) is a chief reason why new adopters get frustrated and quickly give up reusable nappies; this may cause them to think that all cloth nappies are 'too difficult', purely based on their negative experience.

Nappy libraries exist to fill this 'knowledge gap', by acting as a source of impartial advice from an experienced parent peer. Godalming Nappy Library is not supported by brands or retailers, and advice is tailored to the individual circumstances of clients and their babies. The support offered, more than simply the kits provided, is key to parents successfully adopting and continuing to use cloth nappies. It is an unavoidable fact that reusable nappies require more effort and commitment from parents, over a prolonged period. By their nature, since they are discarded, single use products like nappies and wet wipes are very easy to use. Although not difficult per se to use, the increase in domestic chores (laundry) that cloth nappies involve is unpalatable to some parents.

Cloth nappies also have an upfront expense, comparable to children's clothing, which can seem steep to parents used to the exceedingly cheap unit price of disposables. This can and does deter many parents from making the 'leap' to try them. A hire kit therefore allows them to 'try before they buy' a good representative range of 25-30 brands or styles of cloth nappies, at several different price points, for a low cost (£30 per hire period, of which £20 is a security deposit refunded at the end of the hire). The Library also

has available a small number of kits of donated nappies, which may not be the most up-to-date brands, but which are perfectly serviceable, which are available for no charge on open-ended long loan to families in financial hardship (such as UC, furlough, etc)

**9)** A Council grant will enable the library to:

- Purchase an additional newborn kit (for newborns up to approximately 3 months);
- Purchase an additional one-size kit (for babies from approximately 3 months up to potty training);
- Standardise all current one-size kits so that they cover the full age range up to potty training – only 2 of the 4 kits cover the full range from 3 – 36 months. This affects the length of time parents sit on the waiting list before an appropriate kit is available for them.
- Purchase a specialist ‘night nappy’ kit – night nappies have greater absorbency requirements and are often expensive for parents to buy, so many are reluctant to buy nappies that they fear might not work, or might cause their baby to wake up wet in the night. Children also tend to be in night nappies for far longer (sometimes years) after day potty training.
- Purchase a specialist kit – ‘all-in-one/all-in-two’ modern cloth nappies. These are frequently requested by nappy library clients as they are high performance nappies; however, they are more expensive. There is clear demand in the local area for them.
- Pay for a one-off batch of printing of flyers & posters to advertise around Godalming.

**10)** The Nappy Library aims to achieve a reduction in CO2 and municipal solid waste (MSW) by educating parents on the benefits of reusables, thereby encouraging more parents to switch from using single use (disposable) nappies and wipes. Although a number of clients will switch to cloth nappies after making contact purely for advice and recommendations, the majority of parents are looking to borrow a trial kit.

Trial kits, and the 1-2-1 support that goes with them (currently offered via Zoom and email due to COVID), make a significant difference to the number of parents who are able to successfully and confidently use cloth nappies, and – importantly – keep using them once their initial enthusiasm has waned. Importantly, the majority of parents who use cloth nappies successfully with their eldest child will continue to do so with subsequent children, so the benefits (in terms of CO2 and waste reduction) become cumulative.

Clients are invited to complete a survey at the end of the hire. This allows me to track the success of the trials, such as whether they are wholly converted; have mostly converted, but use cloth nappies only partially, (e.g. such as when the child is not at nursery,

or only during the day and not overnight); or, the trial was unsuccessful and they prefer to use disposables.

The Nappy Library aims not only to reduce CO2, but also to help to develop a focus on sustainability within the local Godalming parent community. By reaching out and making connections with local parenting organisations (such as the National Childbirth Trust and other antenatal teaching organisations, child-care facilities such as nurseries, and parenting groups)\*; by advertising in local shops, publications and on social media groups, the Library hopes to increase local awareness of the service, and encourage 'greater community engagement around sustainability' – particularly as those choices relate to parenting a generation who will be deeply affected by the climate emergency.

\* Advertising directly to parents in the form of demos at baby groups is not possible due to the pandemic; all contact is digital/virtual until further notice.

**11)** In 2019, the umbrella organisation Break Free From Plastic published a Europe-wide comparative study, based on statistical data from Eurostat, on "The environmental impact of disposable and reusable menstrual products, nappies and wet wipes." (See attached). This study supersedes a widely-cited 2008 Environment Agency study, which has long been criticised by cloth nappy users as outdated, methodologically questionable (due to small sample size), and with conclusions based on highly dubious assumptions about the behaviour of reusable nappy users (for example, that a significant proportion of parents were ironing nappies, washing at 90 degrees, and that all nappies are tumble-dried – patently not the case).

The BFFP study, based on 2017 data, calculated that across the EU28 there were 15 million children aged 0-2 years in nappies. This population consumed **33 billion individual single use nappies**, producing **6.7 million tonnes of municipal solid waste (MSW)**. As each (used) disposable nappy weighs approximately **200g** after use, that accounts for roughly **438kg of dirty nappies per child annually** – or roughly a **tonne of waste per child in 2.5 years** (assumed mean age of potty training).

According to Surrey-i.gov.uk, the population of children aged 0-4 years in February 2019 in Surrey was 71,000. As a crude measure, assuming a relatively steady annual birth rate, that figure can be halved to **35,500**, to produce the approximate number of children aged 0-2 years (i.e. the nappy-wearing population) in Surrey. Going by the above calculations for the weight of used disposable nappies, this means that, across Surrey, approximately **15,549 tonnes of nappy-only landfill waste is produced annually**.

According to the BFFP report, it takes approximately **1,500 litres of crude oil** to produce enough nappies for **one** baby to use from birth to potty training. It is important to stress that while the waste management of single use nappies is expensive, difficult, and

bears a high environmental cost (landfill disposal or incineration), **90% of the land & water use and energy consumption for disposable nappies is associated with their manufacture** (according to a life cycle assessment by University of Queensland), **and the production of single-use baby nappies has a far greater environmental impact than its waste management.** Although cloth nappies are often criticised for their use of water & energy involved in washing them – and they certainly do not have zero impact, as they do consume resources – they use far less water and energy in their use than disposables do in their production. The main difference is that this resource consumption is borne by the end user for cloth nappies, but is borne by the manufacturer and thus in fact is hidden from the end user.

The total global warming impact of single use nappies for **one child** from birth to potty training (aged 2.5 year) equates to **550kg of CO<sub>2</sub>**. **This means that the annual carbon footprint of children in nappies across Surrey would be approximately 7,810 tonnes of CO<sub>2</sub>.**

Godalming Nappy Library has only been open since January 2020 (and was closed to all hires from March- July). In the period **July 2 – October 4 2020**, 11 local parents of newborn or young babies hired kits, and based on feedback all but 1 have been totally (meaning, they use cloth nappies exclusively) or mostly (meaning, they use cloth nappies at least 75% of the time) converted to using reusable nappies. As the majority had very young babies with years of nappies ahead of them, these **10** local families are already projected to save **5.5 tonnes of CO<sub>2</sub>** by the time those children have potty trained. The more families that can be persuaded to make necessary lifestyle changes, the greater the amount of CO<sub>2</sub> that can be reduced overall.

*(As a point of comparison with what larger Nappy Libraries can achieve: Worcestershire Nappy Library (WNL), which has 21 volunteers and over 50 kits covering all of Worcestershire and neighbouring areas of Herefordshire, loaned 169 kits during 2019-2020, converting 143 families (so, success rate of 85%) either totally or partially to cloth nappies. WNL calculated that this equates to saving 123 tonnes of MSW from landfill or incineration for last year. Based on estimates that disposal of MSW costs their councils £100 per tonne, WNL estimated that, aside from CO<sub>2</sub> reduction, they conservatively saved Worcestershire and Herefordshire County Councils over £10,000 in waste disposal charges, purely by reducing the number of disposable nappies going into household waste bins.)*



**12)** The nappy library has both environmental and socio-economic aims. The project aims to raise the profile of reusable nappies and encourage parents to opt for more sustainable parenting and purchasing choices. Reusable nappies can have significant cost savings for parents in the long run (especially when used on multiple children). Reusables are a core part of reducing waste by encouraging lifestyle shifts away from reliance on single-use products, which will build community resilience in the face of future socio-economic and environmental shocks.

Single use wipes and nappies were one of the supermarket products affected by panic buying at the start of the Coronavirus outbreak, and families on lower incomes were especially vulnerable to the interruption of supply. The Library aims to support families in hardship by supplying, for no charge, good quality kits of donated nappies on indefinite loan, with the same level of support given to regular clients. This has the aim of removing the need for ongoing purchase of disposable products (similar to the well-known issue of 'period poverty'), as well as allowing and encouraging families on lower incomes to be more environmentally friendly. Families in financial hardship may very well want to make greener lifestyle choices, but are often constrained by their limited income, due to the higher costs often associated with ethical or eco-friendly products; this makes 'being eco friendly' a middle-class pursuit, which is plainly counter to the aim of social justice.

Wet-wipe usage has also spiked in the general public during the pandemic, despite the fact that the majority are NOT virucidal and hence are not proven to protect against COVID-19. Wet-wipe litter is an increasingly obvious menace in and around Godalming and Farncombe; as an indication of the wider problem they cause, it is estimated that **6.6% of all litter on UK beaches** is comprised of wet wipes – though this figure has probably increased since the Coronavirus pandemic. Cloth wipes are an extremely affordable alternative to wet wipes; in fact, the cost savings for families on low incomes can be comparably more than for nappies, as wipes tend to be used for much longer than children are in nappies. Education about the harms caused by wipes (*inter alia*, fatbergs & damage to the sewage system, microplastic shedding, pollution of waterways and ultimately the sea and coast via the storm overflow system) will hopefully lead to a reduction in their use and ultimately of litter in the local area.

Another over-arching goal is to encourage a significant reduction in household waste, and the residual waste from waste-water treatment facilities that is sent to landfill or incinerators. This will save our local councils money, due to lower levels of waste collection, and help the Waverley Borough Council to achieve its goal of being net carbon neutral by 2030.

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# Godalming Nappy Library

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## CONSTITUTION

### 1. Name

The name of the organisation shall be Godalming Nappy Library (the "Library").

### 2. Aims

The aims of the Library shall be:

- a) to promote and provide information about the use of reusable nappies and wipes, and
- b) to provide a cloth nappy trial service by hiring out nappies at low or no cost.

### 3. Volunteers

Volunteers may support and assist with the work of the Library. Anyone who supports the aims of the Library as set out in paragraph 2 may offer to become a volunteer for the Library, and may be accepted or refused at the discretion of the officer(s). The officer(s) shall keep a record of names and contact details of all volunteers. By providing their contact details for this purpose, volunteers agree to be bound by this Constitution. Volunteers shall obtain the approval of at least one officer of the Library before undertaking any activity on behalf of the Library.

### 4. Officers

The business of the Library shall be carried out by an officer ("Nappy Library Coordinator") or officers, to be elected by the Annual General Meeting of the Library (or if no such meeting is required to be held under this Constitution, the sole volunteer shall also be the sole officer of the Library).

If there is more than one officer, a committee of the officers shall meet as necessary, and not less than twice a year.

There shall be a minimum of 1 and a maximum of 6 officers. The officers shall allocate between themselves the following roles, as and when it may be necessary to do so:

- a) Chair, who shall be responsible for chairing committee meetings and the AGM,
- b) Secretary, who shall be responsible for taking minutes and distributing paperwork, and
- c) Treasurer, who shall be responsible for maintaining accounts for the Library.

If there are fewer than three officers, any one officer may take on two or all of the above roles.

### 5. Meetings

#### 5.1 Annual General Meeting

An Annual General Meeting ("AGM") shall be held within 15 months of the previous AGM unless (a) the Library has only one officer and (b) the Library has no volunteers. If either of these conditions is no longer fulfilled, an AGM shall be held with two months of the date on which that condition ceased to be fulfilled.

All officers and volunteers shall be entitled to attend and vote at an AGM. All officers and volunteers shall be notified of the date, time and venue of the AGM at least 4 weeks in advance.

The quorum of the AGM shall be 10% of the total number of officers and volunteers of the Library at the date of the meeting, or two persons, whichever is the greater.

At the AGM:

- a) the officer(s) shall present a report of the work and the accounts of the Library over the previous year,
- b) the officers for the next year shall be elected, and
- c) any proposals submitted to an officer at least 5 days in advance of the meeting shall be discussed.

## **5.2 Special General Meetings**

The officers will call a Special General Meeting if a majority of the committee of officers so decides, or if a request for a Special General Meeting is made by at least 2 volunteers. The meeting shall take place within 4 weeks of the decision or request. All officers and volunteers shall be entitled to attend and vote at a Special General Meeting and shall be given 3 weeks' written notice of the date, time and venue of the meeting. The quorum for a Special General Meeting shall be 10% of the total number of officers and volunteers, or 2 persons, whichever is the greater.

## **6. Rules of Procedure for Meetings**

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that all present can agree to.

If a consensus cannot be reached, a vote will be taken and a decision will be made by a simple majority of officers and volunteers present. If the number of votes cast on each side are equal, the chair of the meeting shall have an additional casting vote.

## **7. Finances**

A bank account shall be maintained on behalf of the Library at a bank agreed by the officers. Signatories shall be agreed by the officers and shall be a minimum of two, unless the Library has only one officer, in which case only one signatory shall be required.

Records of income and expenditure shall be maintained by the officer appointed as Treasurer, and a financial statement given at each meeting.

All money raised by the Library is only to be used to further the aims of the Library, as set out in paragraph 2 of this Constitution.

## **8. Amendments to the Constitution**

Amendments may only be made to the Constitution at the Annual General Meeting. Any proposal to amend the Constitution must be given to the officers in writing. The proposal must then be circulated with the notice of the meeting.

Any proposal to amend the Constitution will require a two thirds majority of those present and entitled to vote.

## **9. Equal Opportunities**

The Library will not discriminate on the grounds of gender, race, colour, ethnic or national origin, sexuality, disability, religious or political belief, marital status or age.

## **10. Dissolution**

If a meeting, by simple majority, decides that it is necessary to close down the Library, it may call a General Meeting to do so. The sole business of that meeting shall be to dissolve the Library.

If it is agreed to dissolve the Library, all remaining money and other assets, once outstanding debts have been paid, will be donated to a local charitable organisation, such organisation to be agreed at the

meeting which agrees the dissolution.

## Godalming Nappy Library

Date: 30/06/20  
Signed: Clare Weightman  
Name: As above  
Position in Library: Nappy Library Coordinator

A handwritten signature in black ink, appearing to read 'Clare Weightman', written over the printed name.

8. CHANGES TO USE CLASSES FROM 1 SEPTEMBER 2020

Based on amendments to the Use Classes, it is important to read the notes associated with each class below.

Generally:

- From 1 September 2020, for purposes of Use Class, A1/2/3 & B1 to be treated as Class E
- For any reference to Permitted Development rights, and for restrictions to them or applications for Prior Approval, the Use Classes in effect prior to 1 September 2020 will be the ones used until the end of July 2021 (this is defined as the 'material period' in legislation so may be referred to as such).

**Class A - Class A is revoked from 1 September 2020.**

For reference former Class A uses and there new designators are:

- A1 Shops
- A2 Financial & Professional Services (except Betting Shops and pay day loan shops which are now defined as Sui Generis)
- A3 Restaurants & Cafes are effectively replaced with the new Class E(a), E(b) and E(c)
- A4 Drinking Establishments (but not Night Clubs)
- A5 Hot Food Takeaways uses are not covered by the new Class E and become defined as 'Sui Generis'

Class B - B1 Business is revoked from 1 September 2020. It is effectively replaced with the new Class E(g).

For reference former Class B1 uses were:

**B1 Business** - Uses which can be carried out in a residential area without detriment to its amenity.

**This class is formed of three parts:**

- B1(a) Offices - Other than a use within former Class A2 (see above)
- B1(b) Research and development of products or processes
- B1(c) Industrial processes

Class B - B2 General Industrial and B8 Storage or Distribution remain valid.

Class B2 and B8 uses are:

**B2 General Industrial** - Use for industrial process other than one falling within class E(g) (*previously class B1*) (excluding incineration purposes, chemical treatment or landfill or hazardous waste)

**B8 Storage or Distribution** - This class includes open air storage.

Class C - Class C is not affected by the 1 September 2020 changes.

Class C uses are:

**C1 Hotels** - Hotels, boarding and guest houses where no significant element of care is provided (excludes hostels)

**C2 Residential Institutions** - Residential care homes, hospitals, nursing homes, boarding schools, residential colleges and training centres

**C2A Secure Residential Institution** - Use for a provision of secure residential accommodation, including use as a prison, young offenders institution, detention centre, secure training centre, custody centre, short term holding centre, secure hospital, secure local authority accommodation or use as a military barracks

**C3 Dwelling Houses** - This class is formed of three parts

- C3(a) covers use by a single person or a family
- C3(b) covers up to six people living together as a single household and receiving care e.g. supported housing schemes such as those for people with learning disabilities or mental health problems
- C3(c) allows for groups of people (up to six) living together as a single household. This allows for those groupings that do not fall within the C4 HMO definition, but which fell within the previous C3 use class, to be provided for i.e. a small religious community may fall into this section as could a homeowner who is living with a lodger

**C4 Houses in Multiple Occupation** - Small shared houses occupied by between three and six unrelated individuals, as their only or main residence, who share basic amenities such as a kitchen or bathroom.

Class D - Class D is revoked from 1 September 2020.

D1 is split out and replaced by the new Classes E(e-f) and F1

D2 is split out and replaced by the new Classes E(d) and F2(c-d) as well as several newly defined 'Sui Generis' uses.

For reference former Class D uses were:

**D1 Non-Residential Institutions** - Clinics, health centres, crèches, day nurseries, day centres, schools, art galleries (other than for sale or hire), museums, libraries, halls, places of worship, church halls, law court. Non-residential education and training centres

**D2 Assembly and Leisure** - Cinemas, music and concert halls, bingo and dance halls (but not night clubs), swimming baths, skating rinks, gymnasiums or area for indoor or outdoor sports and recreations (except for motor sports, or where firearms are used).

## **NEW - Class E - Commercial, Business and Service**

### **Class E is introduced from 1 September 2020.**

In 11 parts, Class E more broadly covers uses previously defined in the revoked Classes A1/2/3, B1, D1 and 'indoor sport' from D2:

- **E(a)** Display or retail sale of goods, other than hot food
- **E(b)** Sale of food and drink for consumption (mostly) on the premises
- **E(c)** Provision of:
  - **E(c)(i)** Financial services,
  - **E(c)(ii)** Professional services (other than health or medical services), or
  - **E(c)(iii)** Other appropriate services in a commercial, business or service locality
- **E(d)** Indoor sport, recreation or fitness (not involving motorised vehicles or firearms)
- **E(e)** Provision of medical or health services (except the use of premises attached to the residence of the consultant or practitioner)
- **E(f)** Creche, day nursery or day centre (not including a residential use)
- **E(g)** Uses which can be carried out in a residential area without detriment to its amenity:
  - **E(g)(i)** Offices to carry out any operational or administrative functions,
  - **E(g)(ii)** Research and development of products or processes
  - **E(g)(iii)** Industrial processes

## **NEW - Class F - Local Community and Learning**

### **Class F is introduced from 1 September 2020.**

In two main parts, Class F covers uses previously defined in the revoked classes D1, 'outdoor sport', 'swimming pools' and 'skating rinks' from D2(e), as well as newly defined local community uses.

- **F1 Learning and non-residential institutions – Use (not including residential use) defined in 7 parts:**
  - **F1(a)** Provision of education
  - **F1(b)** Display of works of art (otherwise than for sale or hire)
  - **F1(c)** Museums
  - **F1(d)** Public libraries or public reading rooms
  - **F1(e)** Public halls or exhibition halls
  - **F1(f)** Public worship or religious instruction (or in connection with such use)
  - **F1(g)** Law courts
- **F2 Local community – Use as defined in 4 parts:**
  - **F2(a)** Shops (mostly) selling essential goods, including food, where the shop's premises do not exceed 280 square metres and there is no other such facility within 1000 metres
  - **F2(b)** Halls or meeting places for the principal use of the local community
  - **F2(c)** Areas or places for outdoor sport or recreation (not involving motorised vehicles or firearms)
  - **F2(d)** Indoor or outdoor swimming pools or skating rinks

## Sui Generis

'Sui generis' is a Latin term that, in this context, means 'in a class of its own'.

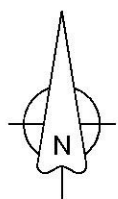
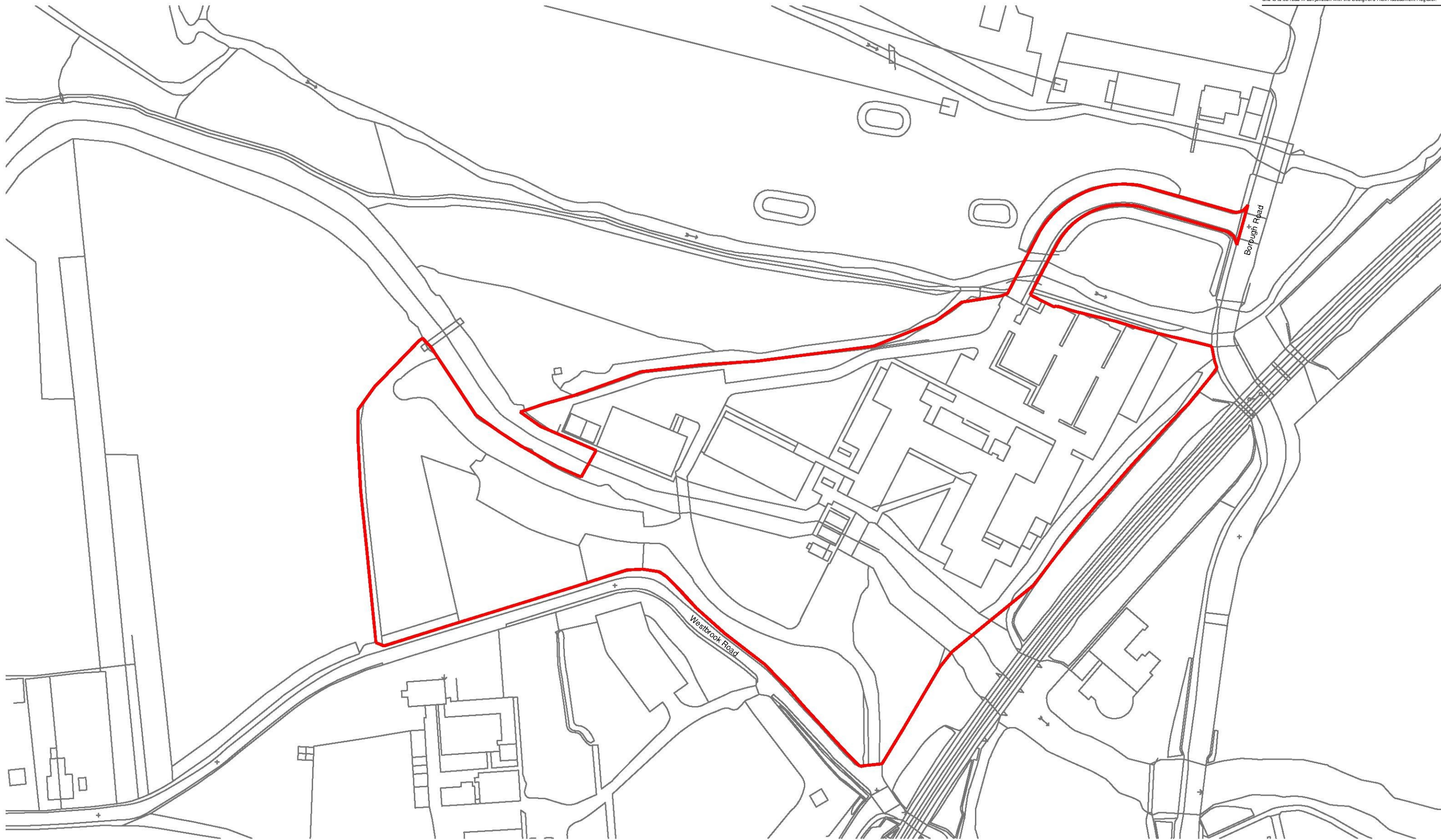
Certain uses are specifically defined and excluded from classification by legislation, and therefore become 'sui generis'. These are:

- theatres
- amusement arcades/centres or funfairs
- launderettes
- fuel stations
- hiring, selling and/or displaying motor vehicles
- taxi businesses
- scrap yards, or a yard for the storage/distribution of minerals and/or the breaking of motor vehicles
- 'Alkali work' (any work registerable under the Alkali, etc. Works Regulation Act 1906 (as amended))
- hostels (providing no significant element of care)
- waste disposal installations for the incineration, chemical treatment or landfill of hazardous waste
- retail warehouse clubs
- nightclubs
- casinos
- betting offices/shops
- pay day loan shops
- public houses, wine bars, or drinking establishments – from 1 September 2020, previously Class A4
- drinking establishments with expanded food provision – from 1 September 2020, previously Class A4
- hot food takeaways (for the sale of hot food where consumption of that food is mostly undertaken off the premises) – from 1 September 2020, previously Class A5
- venues for live music performance – newly defined as 'Sui Generis' use from 1 September 2020
- cinemas – from 1 September 2020, previously Class D2(a)
- concert halls – from 1 September 2020, previously Class D2(b)
- bingo halls – from 1 September 2020, previously Class D2(c)
- dance halls – from 1 September 2020, previously Class D2(d)

Other uses become 'sui generis' where they fall outside the defined limits of any other use class.

For example, C4 (Houses in multiple occupation) is limited to houses with no more than six residents. Therefore, houses in multiple occupation with more than six residents become a 'sui generis' use.





Client's Name  
**Stonegate Homes**

Drawing Title  
**Location Plan**

Drawn	Checked	Date
RP	PF	01.08.17

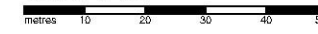
Rev	Date	Revision Details	Dr	Ch

Job Title  
**Westbrook Mills, Godalming**

Scale  
**1:1250 @ A3**

Job No	Drawing No	Rev
6317	LOC	

Status  
**APPROVAL**



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**GODALMING TOWN COUNCIL**

**ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS - 16 NOVEMBER 2020 – 30 NOVEMBER 2020**

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 20/46</b>				
WA/2020/1700	Godalming Central and Ockford	Erection of extension to provide porches to 2 of the dwellings permitted under CR/2018/0022.	Weycolour House, Moss Lane, Godalming GU7 1EF	
TM/2020/0252	Godalming Charterhouse	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT TO TREE PRESERVATION ORDER 13/99	2 Twycross Road, Godalming GU7 2HH	
WA/2020/1720	Godalming Charterhouse	Erection of a detached dwelling and associated works.	Land at Fairhill, Charterhouse Road, Godalming	
WA/2020/1689	Godalming Charterhouse	Listed Building consent for replacement doors.	Gownboys, Charterhouse, Hurtmore Road, Godalming	
WA/2020/1688	Godalming Charterhouse	Alterations to elevations.	10 Dean Road, Godalming GU7 2PJ	
WA/2020/1708	Godalming Farncombe and Catteshall	Erection of extensions.	10 The Oval, Farncombe GU7 3JL	
WA/2020/1719	Godalming Farncombe and Catteshall	Erection of extension.	9 Warramill Road, Godalming GU7 1LU	
WA/2020/1699	Godalming Holloway	Erection of a storage shed.	Bowls Pavilion, Grosvenor Road, Godalming	
TM/2020/0246	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT TO TREE PRESERVATION ORDER 07/03	The Mount House 16 Busbridge Lane Godalming GU7 1PX	
WA/2020/1694	Godalming Holloway	Erection of extension.	41 Brighton Road, Godalming GU7 1NT	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 20/47</b>				
WA/2020/1736	Godalming Binscombe	Certificate of Lawfulness under Section 192 for erection of rear single storey extension which extends by 6m beyond the original wall of the dwelling.	40 Furze Lane, Farncombe GU7 3NP	
CA/2020/0204	Godalming Central and Ockford	GODALMING CONSERVATION AREA REMOVAL OF TREE	Vicarage Cottage, Westbrook Road, Godalming GU7 1ET	
WA/2020/1745	Godalming Central and Ockford	Erection of extension and alterations (revision of WA/2020/1205).	185 Ockford Ridge, Godalming GU7 2NN	
TM/2020/0256	Godalming Charterhouse	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 07/07	Orchard House Mark Way Godalming GU7 2BE	
WA/2020/1758	Godalming Charterhouse	Erection of extension and alterations to elevations including pitch roof to existing extension.	Hill House, 6 Richmond Road, Godalming GU7 2ET	
TM/2020/0257	Godalming Charterhouse	APPLICATION FOR WORKS TO TREES SUBJECT TO TREE PRESERVATION ORDER 07/07	Orchard House And Mark End Mark Way Godalming GU7 2BE	
WA/2020/1743	Godalming Farncombe and Catteshall	Construction of dual vehicle crossover and associated landscaping.	57 & 59 Hare Lane, Farncombe GU7 3EF	
WA/2020/1761	Godalming Farncombe and Catteshall	Erection of extension following demolition of conservatory.	53 Blackburn Way, Godalming GU7 1JY	
TC/2020/0007	Godalming Farncombe and Catteshall	G.P.D.O. Schedule 2, Part 16, Class A: Installation of 1no 17.5m monopole with 2no 300mm dishes, 3no equipment cabinets and associated ancillary works.	Telecommunications Site 3013, Farncombe Railway Station, Station Road, Farncombe	
WA/2020/1749	Godalming Farncombe and Catteshall	Erection of 4 dwellings comprising extension to 21 Meadow to provide 1 dwelling and a terrace of 3 dwellings on the site of White Heather. Demolition of dwelling known as White Heather, garages and extensions to 21 Meadow.	Site Of White Heather, Hallam Road and Land at 21 Meadow Godalming	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2020/1762	Godalming Farncombe and Catteshall	Erection of extensions and alterations to elevations.	38 Kings Road, Farncombe GU7 3ET	
WA/2020/1757	Godalming Farncombe and Catteshall	Erection of extension and alterations to elevations.	5 Brookfield, Farncombe GU7 3BN	
<b>WBC Weekly List 20/48</b>				
WA/2020/1483	Godalming Central and Ockford	Alterations to existing maisonette to create 2 flats to include the erection of extension (amended description).	76A High Street, Godalming GU7 1DU	
WA/2020/1484	Godalming Central and Ockford	Listed Building consent for internal alterations and erection of an extension (amended description).	76A High Street, Godalming GU7 1DU	
NMA/2020/0154	Godalming Holloway	Amendment to WA/2018/0278 for alterations to elevations and changes to chimney flue.	Rowan Cottage, Grosvenor Road, Godalming GU7 1NZ	

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.