

PARISH OF GODALMING

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Municipal Buildings
Bridge Street
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Surrey GU7 1HT

Sir/Madam

I HEREBY SUMMON YOU to attend the Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 11 JANUARY 2018 at 7.00pm.

DATED this 5th day of January 2018.

Andy Jeffery
Acting Clerk to the Town Council

The meeting will be preceded by prayer with Fr David Parmiter of St Edmunds Church officiating – all who wish to participate in prayers are most welcome to do so; however, anyone not wishing to participate may leave the chamber or sit quietly for the short duration of the prayers. All individuals' decisions in this matter are respected.

A G E N D A

1. THE TOWN MAYOR to sign as a correct record the Minutes of the Meeting of the Council held on the 16 November 2017.
2. TO RECEIVE apologies for absence.
3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

THE TOWN MAYOR to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.
4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.
5. TO RECEIVE official announcements, letters, etc.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

6. TO RECEIVE Chairmen's reports of the Committees as under:

Policy & Management Committee

The Policy & Management Committee made the following recommendations to Full Council:

Revised Estimates 2017/18 and Budget 2018/19

The Policy & Management Committee recommends the revised estimates for 2017/18 and the 2018/19 budget (attached for the information of Members) to Full Council and recommends that Full Council:

- Resolve to approve the 2017/2018 revised estimates
- Resolve to agree the setting of a precept of £622,205 for the financial year 2018/19.

Mayoralty Committee

The Mayoralty Committee made two recommendations to Full Council which are to be detailed by oral report of the Chairman of the Mayoralty Committee in confidential session (see Agenda Item 14 below).

Staffing Committee

The Staffing Committee made two recommendations to Full Council:

- Appointment of the Town Clerk (Proper Officer of the Council)
- Appointment of the Support Services Officer & Responsible Finance Officer

The Staffing Committee wishes the Council to note the appointment of the Community Services and Communications Officer.

7. TO RECEIVE the minutes of the undermentioned Committees:

	Meetings Dated
Policy & Management Committee	30 November 2017 4 January 2018
Mayoralty Committee	7 December 2017
Staffing Committee	4 January 2018

8. **MEMBERSHIP OF THE STAFFING COMMITTEE**

Members to agree the appointment of Cllr Cosser to the Staffing Committee as a replacement for Cllr A Bott.

9. **CIVIC DINNER**

Members to note that the date for the Mayor's Civic Dinner has changed from 27 April to 13 April 2018 and will be held in the Borough Hall.

10. **CHARTERHOUSE SCHOOL**

Members to receive a presentation from Mr David Armitage, Director of Finance & Strategy of Charterhouse School on the visions and plans for the future of the school.

11. TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

12. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 22 March 2018 at 7.00 pm in the Council Chamber.

13. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COUNCIL MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

14. REPORT OF THE MAYORALTY COMMITTEE

Members to receive a confidential oral report from the Chairman of the Mayoralty Committee.

Godalming Town Council
Revised Estimates 2016/17 and Budget 2017/18

GTC Summary Revenue Budget

2015/16 Actual £		2017/18 Budget £	2017/18 Revised Estimate £	2018/19 Budget £	Variation 2017/18 to 2018/19 £	Notes
Employees						
246,779	Direct employee expenses	236,752	234,351	283,774	47,022	Museum Staff
2,084	Indirect employee expenses	4,700	35,269	24,984	20,284	Museum Staff
Premises Related Expenditure						
940,179	Repairs, alteration & maintenance of buildings	13,900	320,587	21,370	7,470	£20k Toilets
5,522	Energy costs	10,400	10,383	12,210	1,810	2% increase plus £750 Toilets
0	CRC allowances	0	0	0	0	
26,231	Rents	13,000	15,321	13,920	920	
3,282	Rates	7,310	7,983	11,302	3,992	£3.6k Toilets
1,017	Water services	1,500	2,648	2,950	1,450	Toilets
29,997	Fixtures and fittings	1,000	1,655	1,000	0	
17,688	Cleaning & domestic supplies	26,630	35,735	42,734	16,104	New contract with WBC
6,397	Grounds maintenance costs	4,900	14,644	6,620	1,720	
9,902	Premises insurance	9,570	2,945	5,685	-3,885	Museum and Toilets added
13,975	Contribution to premises-related provisions	10,600	57,825	63,000	52,400	
Transport Related Expenditure						
1,052	Public transport	0	16	0	0	
1,722	Car allowances	1,000	2,262	2,280	1,280	Museum & Festivals
Supplies & Services						
45,755	Equipment, furniture and materials	6,000	11,916	11,710	5,710	
2,723	Catering	200	833	380	180	
3,089	Clothes, uniform & laundry	1,200	674	1,200	0	
11,170	Printing, stationery & general office expenses	6,100	6,423	6,774	674	
159,831	Services	84,018	115,640	94,896	10,878	
29,889	Communications & computing	23,030	36,965	31,815	8,785	
6,573	Expenses	9,280	8,580	9,444	164	
58,882	Grants & Subscriptions	61,875	60,740	68,285	6,410	
13,494	Contributions to provisions	29,276	29,269	24,053	-5,223	
6,987	Miscellaneous expenses	56,025	3,893	7,860	-48,165	2017/18 Museum budget all in this line
Third Party Payments						
61,521	Godalming Joint Burial Committee	61,696	61,696	61,696	0	Subject to change once Band D rates confirmed
Income						
-841,000	Government Grants	0	0	0	0	
-71,696	Other grants, reimbursements & contributions	-9,783	-9,780	-8,310	1,473	15% decrease in Council Tax Subsidy
-117,327	Customer & client receipts	-116,705	-459,586	-198,334	-81,629	£53k Museum - WBC, £8k Museum Trust, £12k Festivals; £5.5k Third Hall
-1,284	Interest	-700	0	0	700	
-228,882	Recharges	-34,348	-88,815	-40,853	-6,505	
445,552	Net Cost of Services	518,426	520,072	562,445	44,019	
11,289	Capital Financing Costs (Not inc in net cost of Services)	52,470	52,470	59,760	7,290	Third Hall full year costs
456,841	Net Expenditure (Precept)	570,896	572,542	622,205	51,309	
Net Expenditure by Cost Centre						
£		£	£	£	£	
325,765	GTC	396,077	394,158	409,697	13,620	Savings - £5k Grants budget reallocated to Museum; £14.5k transfers to reserves; £7k salary savings due to new structure. Offset by - £13.4 BWP Salary costs previously in BWP
4,079	Allotments	1,000	2,435	780	-220	
-161	Bandstand	200	4	470	270	
8,120	Broadwater Park Community Centre	7,984	7,961	-5,338	-13,322	Savings - £13.4k reallocated to GTC, £1.5k transfers to reserves
39,000	Christmas Lights	39,000	39,000	39,000	0	
21,869	Civic Expenses	15,680	15,853	23,848	8,168	£8k increase in transfer to election reserve
0	Community Navigator	0	0	0	0	
-400	Festivals & Markets	-400	-6,117	-750	-350	
0	Fireworks	0	1,873	1,580	1,580	
0	Godalming Museum	52,225	52,255	57,771	5,546	£5k transfer from Grants budget in GTC
1,359	Land & Property Other	4,650	10,704	38,516	33,866	£33.9k full year toilets
8,000	Neighbourhood Plan	0	0	0	0	
1,135	Pepperpot	1,210	2,724	1,005	-205	New cleaning contract with WBC
3,200	Staycation	3,200	3,674	5,210	2,010	£1.3k increase in cost of advertising
8,530	The Square	-3,000	-3,000	-12,000	-9,000	Rent free period expired so get full years rent
0	Town Promotion	0	-351	5,000	5,000	To replace signage / boards / street furniture
25,236	Wilfrid Noyce	600	-1,101	-2,344	-2,944	Third Hall net costs
-180	Wilfrid Noyce Refurbishment	0	0	0		
445,552	Net Cost of Services (excl. Financing Costs)	518,426	520,072	562,445	44,019	

Cost Centre: 101 GTC Office

2015/16 Actual £		2017/18			Variation £		
		2017/18 Budget £	Revised Estimate £	2018/19 Budget £			
	Employees						
156548	Direct employee expenses	Salaries	165378	144618	175630	10252	Suzie's costs from BWP now included here
14287		Er's NIC	21500	17011	17292	-4208	NIC rate changed from 13.8% to 12% for main band
27584		Er's Supn	31420	26599	29660	-1760	Contribution rate lowered from 19% to 17.2%
3321		Agency staff	0	0	0	0	
1648	Indirect employee expenses	Training	3000	2669	3000	0	
0		Advertising	1500	1500	1500	0	
111		Other	200	30100	19484	19284	One-off settlement payment in 2017/18; possible direct labour force :
	Premises Related Expenditure						
1498	Repairs, alteration & maintenance of buildings		750	750	750	0	
0	Energy costs		0	0	0	0	
0	CRC allowances		0	0	0	0	
11620	Rents		13000	13000	13000	0	
0	Rates		0	0	0	0	
0	Water services		0	0	0	0	
0	Fixtures and fittings		0	0	0	0	
23	Cleaning & domestic supplies		30	156	50	20	
0	Grounds maintenance costs		0	0	0	0	
0	Premises insurance		0	0	0	0	
1600	Contribution to premises-related provisions		1600	1600	0	-1600	Reserves at sufficient levels
	Transport Related Expenditure						
91	Public transport		0	16	0	0	
791	Car allowances		1000	1000	1000	0	
	Supplies & Services						
1037	Equipment, furniture and materials		500	450	500	0	
232	Catering		200	200	200	0	
95	Clothes, uniform & laundry		200	200	200	0	
4859	Printing, stationery & general office expenses		5200	5382	5220	20	
0	Services	Professional Fees	10000	10000	10000	0	
1939		Audit fees	3300	2000	3300	0	
7926		Insurance	8500	8191	8715	215	
788		Bank charges	900	800	720	-180	
1888	Communications & computing	postage	2000	2000	1560	-440	
1390		telephones	1500	1609	1660	160	
8273		computers	8000	8260	8000	0	
0		website	2000	1000	2000	0	
125		publicity advert	0	300	0	0	
4000		newsletter	4000	5500	4400	400	New contract prices
0	Expenses	Staff expenses	0	0	0	0	
0		Mayor's allowance	0	0	0	0	
0		Members' expenses	0	0	0	0	
48000	Grants & Subscriptions	Grants	55000	55000	58000	3000	£33k SLA Grants; £22k General Grants; £3k Council Community Fund
4740		Subscriptions	6000	4705	6000	0	
-5478	Contributions to provisions		23186	23186	9970	-13216	2018/19 £7,970 New Initiatives Fund, £2k IT Reserve
575	Miscellaneous expenses		2000	1500	2000	0	
	Third Party Payments						
61521	Godalming Joint Burial Committee		61696	61696	61696	0	2018/19 Subject to change after Band D figures confirmed
	Income						
-13540		Government Grants	0	0	0	0	
5307		Other grants etc	-9783	-9780	-8310	1473	15% reduction in Council Tax Support Grant
-1284		Customer & client receipts	0	-60	0	0	
-25750		Interest	-700	0	0	700	
		Recharges	-27000	-27000	-27500	-500	
325765	Net Expenditure		396077	394158	409697	13620	

Cost Centre: 102 Civic Expenses

2015/16 Actual £		2017/18				Variation £
		2017/18 Budget	Revised Estimate	2018/19 Budget	£	
	Employees					
0	Direct employee expenses	0	0	0	0	0
0		0	0	0	0	0
0		0	0	0	0	0
0		0	0	0	0	0
0	Indirect employee expenses	0	0	0	0	0
0		0	0	0	0	0
	Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings	0	0	0	0	0
0	Energy costs	0	0	0	0	0
0	CRC allowances	0	0	0	0	0
198	Rents	0	0	0	0	0
0	Rates	0	0	0	0	0
0	Water services	0	0	0	0	0
0	Fixtures and fittings	0	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0	0
0	Grounds maintenance costs	0	0	0	0	0
0	Premises insurance	0	0	0	0	0
0	Contribution to premises-related provisions	0	725	0	0	0
	Transport Related Expenditure					
0	Public transport	0	0	0	0	0
0	Car allowances	0	0	0	0	0
	Supplies & Services					
1201	Equipment, furniture and materials	0	0	0	0	0
487	Catering	0	251	0	0	0
2994	Clothes, uniform & laundry	1000	474	1000	0	0
357	Printing, stationery & general office expenses	800	800	804	4	0
23735	Services	0	5325	0	0	£5k By Election costs
0		0	0	0	0	0
0		0	0	0	0	0
0		0	0	0	0	0
0	Communications & computing	0	11	0	0	0
0		0	0	0	0	0
0		0	0	0	0	0
0		0	0	0	0	0
0		0	0	0	0	0
0		0	0	0	0	0
0	Expenses	0	0	0	0	0
5644	Mayor's allowance	8080	8080	8244	164	0
914	Members' expenses	1200	500	1200	0	0
0	Grants & Subscriptions	0	0	0	0	0
21	Subscriptions	0	0	0	0	0
						£12k Election Reserve - rebuild after by-election plus normal contribution for 2019 elections
4000	Contributions to provisions	4000	4000	12000	8000	0
1354	Miscellaneous expenses	600	812	600	0	0
	Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0	0
0	Income	0	0	0	0	0
0		0	0	0	0	0
0		0	-125	0	0	0
0		0	0	0	0	0
-19036	Recharges	0	-5000	0	0	£5k tfr from Election Reserve
21869	Net Expenditure	15680	15853	23848	8168	

Cost Centre: 104 Town Promotion

2015/16 Actual £		2017/18 Budget £	2017/18 Revised Estimate £	2018/19 Budget £	Variation £
Employees					
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
Premises Related Expenditure					
7198	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
9231	Fixtures and fittings	0	0	0	0
6	Cleaning & domestic supplies	0	212	0	0 Litter bins - Town show - offset by Customer receipts
26	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
67	Car allowances	0	166	0	0 Van Hire - God Run - offset by Customer Receipts
Supplies & Services					
263	Equipment, furniture and materials	0	4426	5000	5000 2017/18 £219 God Run barriers and walkie talkies; £4.1k Marquees - offset by transfer from New Initiatives fund; 2018/19 new budget for signage, street furniture, etc. Includes £1.2k for Heritage Weekend; £650 Town Day and £1k Sports Godalming
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	40	0	0 Photo of Flood Barrier exercise
0	Professional Fees	0	40	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
53	computers	0	0	0	0
0	website	0	0	0	0
270	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's allowance	0	0	0	0
0	Members' expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
15	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	14	0	0 Farncombe Initiative - Blue Plaque
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
-6119	Government Grants	0		0	0
0	Other grants etc	0		0	0
0	Customer & client receipts	0	-1483	0	0
0	Interest	0		0	0
-11010	Recharges	0	-3726	0	0 £4.3k Transfer from New Initiatives for Marquees; £586 tfr to Farncombe Initiative
0	Net Expenditure	0	-351	5000	5000

Cost Centre: 105 Staycation

2015/16 Actual £		2017/18			
		2017/18 Budget	Revised Estimate	2018/19 Budget	Variation
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	150	150	150
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
90	Public transport	0	0	0	0
0	Car allowances	0	196	200	200
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	785	800	800
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
2000	publicity advert	2000	3783	3800	1800 £1.3k increase in advertising in Vantage Point
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's allowance	0	0	0	0
0	Members' expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
1110	Miscellaneous expenses	1200	260	260	-940
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
0	Recharges	0	-1500	0	0
3200	Net Expenditure	3200	3674	5210	2010

Cost Centre: 106 Festivals & Markets

2015/16			2017/18			
Actual			2017/18	Revised	2018/19	
£			Budget £	Estimate £	Budget £	
					Variation £	
Employees						
1400	Direct employee expenses	Salaries	1860	1600	1600	-260
137		Er's NIC	240	140	160	-80
0		Er's Supn	0	0	0	0
0		Agency staff	0	320	2140	2140
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
						0
Premises Related Expenditure						
0	Repairs, alteration & maintenance of buildings		0	0	0	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
195	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
459	Cleaning & domestic supplies		0	562	600	600
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
Transport Related Expenditure						
678	Public transport		0	0	0	0
0	Car allowances		0	300	500	500
Supplies & Services						
622	Equipment, furniture and materials		0	607	510	510
142	Catering		0	192	180	180
0	Clothes, uniform & laundry		0	0	0	0
620	Printing, stationery & general office expenses		0	0	530	530
1654	Services	Professional Fees	0	2090	2250	2250
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
3080		publicity advert	0	3618	3670	3670
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's allowance	0	0	0	0
0		Members' expenses	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
590		Subscriptions	0	110	310	310
185	Contributions to provisions		0	0	0	0
1771	Miscellaneous expenses		0	414	1000	1000
Third Party Payments						
0	Godalming Joint Burial Committee		0	0	0	0
Income						
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-11933		Customer & client receipts	-2500	-16070	-14200	-11700
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
-400	Net Expenditure		-400	-6117	-750	-350

Cost Centre: 108 Christmas Lights

2015/16			2017/18		2018/19	
Actual			2017/18	Revised	Budget	Variation
£			Budget	Estimate	£	£
	Employees					
0	Direct employee expenses	Salaries	0	0	0	0
0		Er's NIC	0	0	0	0
0		Er's Supn	0	0	0	0
0		Agency staff	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
	Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings		0	0	0	0
20	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		0	0	0	0
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
	Transport Related Expenditure					
0	Public transport		0	0	0	0
0	Car allowances		0	0	0	0
	Supplies & Services					
0	Equipment, furniture and materials		0	0	0	0
0	Catering		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	0	0	0
31559	Services	Professional Fees	45880	45880	45880	0
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's allowance	0	0	0	0
0		Members' expenses	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
0		Subscriptions	0	0	0	0
10621	Contributions to provisions		0	0	0	0
0	Miscellaneous expenses		0	0	0	0
			0	0	0	
	Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0	0
	Income					
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-3200		Customer & client receipts	-3200	-3200	-3200	0
0		Interest	0	0	0	0
0		Recharges	-3680	-3680	-3680	0
39000	Net Expenditure		39000	39000	39000	0

Cost Centre: 109 Fireworks

2015/16

Actual

£

2017/18

2017/18

Revised

2018/19

Budget

Estimate

Budget

Variation

Employees

0	Direct employee expenses	Salaries	250	250	250	0
0		Er's NIC	0	0	0	0
0		Er's Supn	0	0	0	0
0		Agency staff	0	1245	1200	1200
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0

2 contractors @ two 12 hour days

Premises Related Expenditure

0	Repairs, alteration & maintenance of buildings		0	0	0	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		0	84	100	100
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0

Transport Related Expenditure

0	Public transport		0	0	0	0
0	Car allowances		0	259	260	260

Supplies & Services

0	Equipment, furniture and materials		2000	688	500	-1500
0	Catering		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	0	220	220
0	Services	Professional Fees	8000	7705	6150	-1850
0		Audit fees	0	0	0	0
0		Insurance	1000	1000	1020	20
0		Bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
0		publicity advert	600	1450	1525	925
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's allowance	0	0	0	0
0		Members' expenses	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
0		Subscriptions	145	155	155	10
0	Contributions to provisions		0	0	0	0
0	Miscellaneous expenses		0	690	1000	1000

Third Party Payments

0	Godalming Joint Burial Committee		0	0		0
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0	Income	Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
0		Customer & client receipts	-11995	-11653	-10800	1195
0		Interest	0	0	0	0
0		Recharges	0	0	0	0

0	Net Expenditure		0	1873	1580	1580
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Cost Centre: 111 Neighbourhood Plan

2015/16			2017/18		2018/19	
Actual			2017/18	Revised	2018/19	Variation
£			Budget	Estimate	Budget	£
	Employees					
0	Direct employee expenses	Salaries	0	0	0	0
0		Er's NIC	0	0	0	0
0		Er's Supn	0	0	0	0
0		Agency staff	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
						0
	Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings		0	0	0	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		0	0	0	0
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
	Transport Related Expenditure					
0	Public transport		0	0	0	0
0	Car allowances		0	0	0	0
	Supplies & Services					
0	Equipment, furniture and materials		0	0	0	0
374	Catering		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
4957	Printing, stationery & general office expenses		0	0	0	0
460	Services	Professional Fees	3668	4843	7590	3922
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
4013	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
1380		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's allowance	0	0	0	0
0		Members' expenses	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
108		Subscriptions	0	0	0	0
4166	Contributions to provisions		0	0	0	0
40	Miscellaneous expenses		0	0	0	0
	Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0	0
	Income					
0	Government Grants		0	0	0	0
-7498	Other grants etc		0	0	0	0
0	Customer & client receipts		0	0	0	0
0	Interest		0	0	0	0
0	Recharges		-3668	-4843	-7590	-3922
8000	Net Expenditure		0	0	0	0

Cost Centre: 201 Broadwater Park Community Centre

2015/16			2017/18	2017/18	2018/19	
Actual			2017/18	Revised	2018/19	Variation
£			Budget £	Estimate £	Budget £	£
	Employees					
10210	Direct employee expenses	Salaries	10170	10077	0	-10170 Moved Suzie to Head Office due to change in role
998		Er's NIC	1322	985	0	-1322
0		Er's Supn	1932	1830	0	-1932
0		Agency staff	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
						0
	Premises Related Expenditure					
1644	Repairs, alteration & maintenance of buildings		3000	2713	3420	420
3119	Energy costs		3300	3300	3360	60
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
1296	Rates		1330	1258	1352	22
518	Water services		500	771	600	100
0	Fixtures and fittings		0	0	0	0
6980	Cleaning & domestic supplies		8000	7313	8100	100
1101	Grounds maintenance costs		1200	3194	1440	240
900	Premises insurance		950	950	970	20
3000	Contribution to premises-related provisions		3000	3000	2500	-500
	Transport Related Expenditure					
0	Public transport		0	0	0	0
4	Car allowances		0	0	0	0
	Supplies & Services					
174	Equipment, furniture and materials		700	352	600	-100
0	Catering		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
71	Printing, stationery & general office expenses		100	44	0	-100
50	Services	Professional Fees	0	0	0	0
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
16	Communications & computing	postage	0	0	0	0
240		telephones	300	894	1020	720
803		computers	900	0	0	-900
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's allowance	0	0	0	0
0		Members' expenses	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
266		Subscriptions	280	280	300	20
0	Contributions to provisions					0
0	Miscellaneous expenses					0
	Income					
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-23270		Customer & client receipts	-29000	-29000	-29000	0 Risk of losing Surrey Dance Academy - £14k pa
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
8120	Net Expenditure		7984	7961	-5338	-13322

Cost Centre: 202 The Pepperpot

2015/16			2017/18		
Actual			2017/18	Revised	2018/19
£			Budget	Estimate	Budget
			£	£	£
					Variation
					£
Employees					
0	Direct employee expenses	Salaries	0	0	0
0		Er's NIC	0	0	0
0		Er's Supn	0	0	0
0		Agency staff	0	0	0
0	Indirect employee expenses	Training	0	0	0
		Advertising	0	0	0
					0
Premises Related Expenditure					
2113	Repairs, alteration & maintenance of buildings		1500	3290	1500
					0 Repaint due to graffitti
860	Energy costs		1100	770	900
					-200
0	CRC allowances		0	0	0
0	Rents		0	2170	920
					920
660	Rates		680	641	670
					-10
0	Water services		0	0	0
0	Fixtures and fittings		0	0	0
2867	Cleaning & domestic supplies		3600	3132	1500
					-2100
324	Grounds maintenance costs		0	627	600
					600
200	Premises insurance		220	220	225
					5
2000	Contribution to premises-related provisions		2000	2000	2500
					500
Transport Related Expenditure					
0	Public transport		0	0	0
0	Car allowances		0	0	0
Supplies & Services					
77	Equipment, furniture and materials		800	800	600
					-200
0	Catering		0	0	0
0	Clothes, uniform & laundry		0	0	0
0	Printing, stationery & general office expenses		0	0	0
0	Services	Professional Fees	0	0	0
0		Audit fees	0	0	0
0		Insurance	0	0	0
0		bank charges	0	0	0
0	Communications & computing	postage	0	0	0
556		telephones	560	1040	1040
					480
249		computers	250	0	0
					-250
0		website	0	0	0
0		publicity advert	0	0	0
0		newsletter	0	0	0
0	Expenses	Staff expenses	0	0	0
0		Mayor's allowance	0	0	0
0		Members' expenses	0	0	0
0	Grants & Subscriptions	Grants	0	0	0
249		Subscriptions	0	70	70
					70
0	Contributions to provisions		0	0	0
0	Miscellaneous expenses		0	15	0
					0
Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0
					0
Income					
0		Government Grants	0	0	0
		Other grants etc	0	0	0
-9020		Customer & client receipts	-9500	-12051	-9520
					-20
0		Interest	0	0	0
0		Recharges	0	0	0
					0
1135	Net Expenditure		1210	2724	1005
					-205

Cost Centre: 203 The Square

2015/16		2017/18	2017/18	2018/19	
Actual		2017/18	Revised	2018/19	
£		Budget £	Estimate £	Budget £	Variation £
Employees					
0	Direct employee expenses	Salaries	0	0	0
0		Er's NIC	0	0	0
0		Er's Supn	0	0	0
0		Agency staff	0	0	0
0	Indirect employee expenses	Training	0	0	0
0		Advertising	0	0	0
Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings		0	0	0
0	Energy costs		0	0	0
0	CRC allowances		0	0	0
0	Rents		0	0	0
0	Rates		0	0	0
0	Water services		0	0	0
0	Fixtures and fittings		0	0	0
0	Cleaning & domestic supplies		0	0	0
0	Grounds maintenance costs		0	0	0
6589	Premises insurance	7200	575	3200	-4000
3375	Contribution to premises-related provisions	0	0	0	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
0	Equipment, furniture and materials	0	0	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
17155	Services	Professional Fees	0	0	0
0		Audit fees	0	0	0
0		Insurance	0	0	0
0		Bank charges	0	0	0
0	Communications & computing	postage	0	0	0
0		telephones	0	0	0
0		computers	0	0	0
0		website	0	0	0
0		publicity advert	0	0	0
0		newsletter	0	0	0
0	Expenses	Staff expenses	0	0	0
0		Mayor's allowance	0	0	0
0		Members' expenses	0	0	0
0	Grants & Subscriptions	Grants	0	0	0
0		Subscriptions	0	0	0
0	Contributions to provisions		0	0	0
0	Miscellaneous expenses		0	0	0
Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0
0	Income	Government Grants	0	0	0
-6589		Other grants etc	0	0	0
-12000		Customer & client receipts	-10200	-3575	-15200
0		Interest	0	0	0
0		Recharges	0	0	0
8530	Net Expenditure		-3000	-3000	-12000
					-9000

Received refund as property now occupied - that also lowers insurance going forward

Cost Centre: 204 Allotments

2015/16		2017/18	2017/18	2018/19	
Actual		2017/18	Revised	2018/19	Variation
£		Budget	Estimate	Budget	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
408	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
80	Water services	100	79	100	0
0	Fixtures and fittings	0	0	0	0
288	Cleaning & domestic supplies	0	297	0	0 Skip hire to clear allotments
4021	Grounds maintenance costs	2000	7631	2880	880 Includes tree works
0	Premises insurance	0	0	0	0
1000	Contribution to premises-related provisions	1000	1000	0	-1000
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	125	0	0 Fencing
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
530	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's allowance	0	0	0	0
0	Members' expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
20	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-2268	Customer & client receipts	-2100	-2197	-2200	-100
0	Interest	0	0	0	0
0	Recharges	0	-4500	0	0 Tree works
4079	Net Expenditure	1000	2435	780	-220

Cost Centre: 205 Wilfrid Noyce Centre

2015/16		2017/18	2017/18	2018/19		
Actual		2017/18	Revised	2018/19		
£		Budget £	Estimate £	Budget £	Variation £	
Employees						
0	Direct employee expenses	Salaries	2250	2596	2340	90
0		Er's NIC	0	0	0	0
0		Er's Supn	430	192	396	-34
900		Agency staff	0	100	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
Premises Related Expenditure						
5769	Repairs, alteration & maintenance of buildings		6000	6103	6540	540 Running costs Oglethorpe
1502	Energy costs		6000	6000	7200	1200 Running costs Oglethorpe
0	CRC allowances		0	0	0	0
14218	Rents		0	151	0	0
1326	Rates		5300	4334	5640	340 4% increase on 2017/18 actual plus 25% increase for Oglethorpe
419	Water services		900	1235	900	0
382	Fixtures and fittings		0	0	0	0
7065	Cleaning & domestic supplies		15000	15646	12384	-2616 New contract - change from Cara to WBC
566	Grounds maintenance costs		700	1068	700	0
2213	Premises insurance		1200	1200	1290	90
2000	Contribution to premises-related provisions		2000	2000	3500	1500
Transport Related Expenditure						
193	Public transport		0	0	0	0
0	Car allowances		0	181	0	0
Supplies & Services						
1105	Equipment, furniture and materials		2000	2768	4000	2000
1480	Catering		0	4	0	0
0	Clothes, uniform & laundry		0	0	0	0
251	Printing, stationery & general office expenses		0	0	0	0
1060	Services	Professional Fees	2770	2770	3000	230 Xmas Lights
0		Audit fees	0	0	0	0
0		Insurance	0	64	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
92		telephones	300	1085	1016	716
298		computers	620	0	0	-620
0		website	0	0	0	0
406		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's allowance	0	0	0	0
0		Members' expenses	0	0	0	0
4210	Grants & Subscriptions	Grants	0	0	0	0
355		Subscriptions	350	350	350	0
0	Contributions to provisions		2090	2083	2083	-7 Re Chamber Contr to Refurb
0	Miscellaneous expenses		0	15	1200	1200
Third Party Payments						
0	Godalming Joint Burial Committee		0	0	0	0
Income						
-500		Government Grants	0	0	0	0
-20074		Other grants etc	0	0	0	0
0		Customer & client receipts	-47310	-48963	-52800	-5490 + £5,500 re third hall
0		Interest	0	0	0	0
0		Recharges	0	-2083	-2083	-2083
25236	Net Expenditure		600	-1101	-2344	-2944
11289	Capital Finance Costs (Not included in net costs of Services)		52470	52470	59760	7290

Cost Centre: 206 Bandstand

2015/16
Actual
£

2017/18
2017/18 Revised 2018/19
Budget £ Estimate £ Budget £ Variation £

Employees

0	Direct employee expenses	Salaries	0	0	0	0
0		Er's NIC	0	0	0	0
0		Er's Supn	0	0	0	0
0		Agency staff	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0

Premises Related Expenditure

297	Repairs, alteration & maintenance of buildings		1000	557	1000	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
0	Cleaning & domestic supplies		0	0	0	0
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0

Transport Related Expenditure

0	Public transport		0	0	0	0
0	Car allowances		0	0	0	0

Supplies & Services

0	Equipment, furniture and materials		0	194	0	0
0	Catering		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	0	0	0
0	Services	Professional Fees	0	0	0	0
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's allowance	0	0	0	0
0		Members' expenses	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
328		Subscriptions	100	70	100	0
0	Contributions to provisions		0	0	0	0
0	Miscellaneous expenses		0	0	0	0

Third Party Payments

0	Godalming Joint Burial Committee					0
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Income

0	Government Grants		0	0	0	0
0	Other grants etc		0	0	0	0
-786	Customer & client receipts		-900	-817	-630	270
0	Interest		0	0	0	0
0	Recharges		0	0	0	0

-161 Net Expenditure

200 4 470 270

Cost Centre: 207 Museum

2016/17 Actual £		2017/18 Budget £	2017/18 Revised Estimate £	2018/19 Budget £	Variation £
Employees					
0	Direct employee expenses				
	Salaries	0	20460	41736	41736
0	Er's NIC	0	2659	4140	4140
0	Er's Supn	0	3519	7080	7080
0	Agency staff	0	0	0	0
0	Indirect employee expenses				
	Training	0	1000	1000	1000
0	Advertising	0	0	0	0
					0
Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings	0	500	1500	1500
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	36500	53000	53000
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	160	320	320
Supplies & Services					
0	Equipment, furniture and materials	0	0	0	0
0	Catering	0	186	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	197	0	0
0	Services				
	Professional Fees	0	6464	0	0 Legal fees for cost of property transfer
0	Audit fees	0	0	0	0
0	Insurance	0	4564	4655	4655
0	bank charges	0	0	0	0
0	Communications & computing				
	postage	0	0	0	0
0	telephones	0	125	300	300
0	computers	0	6290	1824	1824 Largely the cost to set Museum up on our IT system
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses				
	Staff expenses	0	0	0	0
0	Mayor's allowance	0	0	0	0
0	Members' expenses	0	0	0	0
0	Grants & Subscriptions				
	Grants	0	0	0	0
0	Subscriptions	0	0	3000	3000 SMCC Partnership
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	52225	23	0	-52225
Third Party Payments					
0	Godalming Joint Burial Committee				0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	-30392	-60784	-60784
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
0	Net Expenditure	52225	52255	57771	5546 £5k transfer from Grants budget

Cost Centre: 208 Land & Property Other

2015/16 Actual £		2017/18 Budget £	2017/18 Revised Estimate £	2018/19 Budget £	Variation £
Employees					
0	Direct employee expenses				
	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses				
	Training	0	0	0	0
0	Advertising	0	0	0	0
Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings	1650	10146	6660	5010 2017/18 includes £6k to replace driers; 2018/19 £5.1k Toilets
0	Energy costs	0	313	750	750 Toilets
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	1750	3640	3640 Toilets - includes 4% increase
0	Water services	0	563	1350	1350 Toilets
0	Fixtures and fittings	1000	750	1000	0
0	Cleaning & domestic supplies	0	8333	20000	20000 Toilets
359	Grounds maintenance costs	1000	2124	1000	0 Tree works
0	Premises insurance	0	0	0	0
1000	Contribution to premises-related provisions	1000	1000	1500	500
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
0	Equipment, furniture and materials	0	-25	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services				
	Professional Fees	0	650	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	800	816	816 Toilets
0	bank charges	0	0	0	0
0	Communications & computing				
	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses				
	Staff expenses	0	0	0	0
0	Mayor's allowance	0	0	0	0
0	Members' expenses	0	0	0	0
0	Grants & Subscriptions				
	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	150	1800	1800 Toilets - lock up service
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
0	Recharges	0	-15850	0	0 Transfer from New Initiative Fund to cover costs of Toilets
1359	Net Expenditure	4650	10704	38516	33866

Cost Centre: 301 Wilfrid Noyce Centre Refurbishment

2015/16		2017/18	2017/18	2018/19	
Actual		2017/18	Revised	2018/19	Variation
£		Budget	Estimate	Budget	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
921252	Repairs, alteration & maintenance of buildings	0	296528	0	0
21	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
20384	Fixtures and fittings	0	905	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	10000	0	0 Retention for third hall
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
41257	Equipment, furniture and materials	0	1531	0	0
0	Catering	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
72680	Services	0	11257	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	412	0	0
295	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
550	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's allowance	0	0	0	0
0	Members' expenses	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee				0
-841000	Income				
-2450	Government Grants	0	0	0	0
-40083	Other grants etc	0	0	0	0
0	Customer & client receipts	0	-300000	0	0
0	Interest	0	0	0	0
-173086	Recharges	0	-20633	0	0 Retention paid for phase 1 work
-180	Net Expenditure	0	0	0	0

Cost Centre: 110 Community Navigator

2015/16			2017/18	2017/18	2018/19	
Actual			Budget	Revised	Budget	Variation
£			£	£	£	£
	Employees					
24482	Direct employee expenses	Salaries	0			0
2260		Er's NIC	0			0
4652		Er's Supn	0			0
		Agency staff	0			0
325	Indirect employee expenses	Training	0			0
		Advertising	0			0
						0
	Premises Related Expenditure					
	Repairs, alteration & maintenance of buildings		0			0
	Energy costs		0			0
	CRC allowances		0			0
	Rents		0			0
	Rates		0			0
	Water services		0			0
	Fixtures and fittings		0			0
	Cleaning & domestic supplies		0			0
	Grounds maintenance costs		0			0
	Premises insurance		0			0
	Contribution to premises-related provisions		0			0
	Transport Related Expenditure					
	Public transport		0			0
860	Car allowances		0			0
	Supplies & Services					
19	Equipment, furniture and materials		0			0
8	Catering		0			0
0	Clothes, uniform & laundry		0			0
55	Printing, stationery & general office expenses		0			0
	Services	Professional Fees	0			0
		Audit fees	0			0
		Insurance	0			0
		bank charges	0			0
	Communications & computing	postage	0			0
207		telephones	0			0
0		computers	0			0
		website	0			0
		publicity advert	0			0
		newsletter	0			0
15	Expenses	Staff expenses	0			0
		Mayor's allowance	0			0
		Members' expenses	0			0
	Grants & Subscriptions	Grants	0			0
		Subscriptions	0			0
0	Contributions to provisions		0			0
2117	Miscellaneous expenses		0			0
	Third Party Payments					
	Godalming Joint Burial Committee		0			0
	Income					
-35000		Government Grants	0			0
		Other grants etc	0			0
		Customer & client receipts	0			0
		Interest	0			0
		Recharges	0			0
	Net Expenditure		0	0	0	0

Statement of Variation

	£	
Base Budget (net) i.e. Precept 2017/18	570,896	
Add inflation (net) & minor adjustments	9,797	
Less Customer & Client Receipts - The Square	-9,000	
Less savings reduction in transfer to reserves	-9,476	
Add additional WNC 3rd Hall costs (net)	4,290	
Add additional Museum running costs (net)	5,138	
Add running costs for provision of toilets	33,900	
Add emerging projects	6,660	
Add additional security costs for GTC buildings	5,000	
Add Town Promotions budget	5,000	
Estimated Budget Requirement 2018/19	<u>622,205</u>	
Total increase required	51,309	
% increase in cash terms	8.99%	
Tax base 2017/18 (Band D Equivalent figure)	9058.0	
Precept per Band D property (Annual Baseline)	£63.03	
Tax base 2018/19 (Band D Equivalent figure)	9108.2	
Precept per Band D property	£68.31	8.39%
Increase per Band D Property	£5.29	
% Increase per Band D Property	8.39%	

Godalming Town Council
Revised Estimates 2016/17 and Budget 2017/18

	Balance b/f 1 April 2016 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2017 £
Movement in Reserves to March 31 2017 (Actual)							
Reserves							
Unallocated Reserves							
1 Revenue Reserve	194,702	21,431			5,898		222,031
Sub-total unallocated reserves	194,702						222,031
Earmarked Reserves							
2 Election Expenses Fund	5,702		4,000		0		9,702
* WW1 Memorial	0		13,020				13,020
* Doubtful Debts Provision	0		12,000	-12,000			0
6 Deposits Held - High Str Parking	2,423					-2,423	0
7 The Square	27,000				-27,000		0
8 IT Reserve	3,688				-688		3,000
9 Other Land & Property Maintenance	16,583		10,600	-5,000	-2,183		20,000
10 New Initiatives Fund			21,630	-20,360	-1,270		0
11 Farncombe Initiative	5,437		384	-3,085			2,735
16 Business Boards	4,195			-4,101	-94		0
17 Neighbourhood Plan	15,118			-2,685			12,433
18 Enhancement of God High Street	505			-505			0
19 Festival Surplus	4,242			-1,345			2,897
20 Staycation	335						335
21 Christmas Lights	15,237			-3,680			11,557
25 Wilfrid Noyce Key Deposits	80						80
26 Wilfrid Noyce Refurbishment Scheme	7,092			-29,175	42,746		20,663
* Wilfrid Noyce Chamber of Commerce Cont	0		2,083		-14,583		-12,500
28 Community Navigator	6,586			-3,761	-2,826		0
29 Twinning	0						0
30 Mayor's Charity	3,017		1,324	-3,017			1,324
31 Balance of Mayor's Allowance	0						0
32 Flood Alleviation	24,200						24,200
Sub- total Earmarked Reserves	141,440						109,446
Balances	336,142	21,431	65,041	-88,714	0		331,477

Godalming Town Council
Revised Estimates 2016/17 and Budget 2017/18

	Balance b/f 1 April 2017 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves £	Balance c/f 31 March 2018 £
BUDGET 2017/18 - Projection of Reserves to March 31 2018 (Balances b/f restated to match actuals at 31/03/17)							
Reserves							
Unallocated Reserves							
1 Revenue Reserve	222,031	-1,646					220,385
Sub-total unallocated reserves	222,031						220,385
Earmarked Reserves							
2 Election Expenses Fund	9,702		4,000				13,702
3 WW1 Memorial	13,020						13,020
4 IT Reserve	3,000						3,000
5 Other Land & Property Maintenance	20,000		10,600				30,600
6 New Initiatives Fund	0		23,293				23,293
7 Farncombe Initiative	2,735						2,735
8 Neighbourhood Plan	12,433			-3,668			8,765
9 Festival Surplus	2,897						2,897
10 Staycation	335						335
11 Christmas Lights	11,557			-3,680			7,877
12 Wilfrid Noyce Key Deposits	80						80
13 Wilfrid Noyce Refurbishment Scheme	20,663						20,663
14 Wilfrid Noyce Chamber of Commerce Cont	-12,500		2,090				-10,410
15 Mayor's Charity	1,324						1,324
16 Balance of Mayor's Allowance	0						0
17 Flood Alleviation	24,200						24,200
* Caudle Memorial Fund							0
* Godalming Museum							0
	109,446						142,081
Balances	331,477	-1,646	39,983	-7,348	0	0	362,466

Godalming Town Council
Revised Estimates 2016/17 and Budget 2017/18

	Balance b/f 1 April 2017 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves £	Balance c/f 31 March 2018 £
REVISED ESTIMATES 2017/18 - Projection of Reserves to March 31 2018							
Reserves							
Unallocated Reserves							
1 Revenue Reserve	222,031	-1,646					220,385
Sub-total unallocated reserves	222,031						220,385
Earmarked Reserves							
2 Election Expenses Fund	9,702		4,000	-5,000			8,702
3 WW1 Memorial	13,020						13,020
4 IT Reserve	3,000						3,000
5 Other Land & Property Maintenance	20,000		10,600	-4,850			25,750
6 New Initiatives Fund	0		23,186	-20,300			2,886
7 Farncombe Initiative	2,735		586				3,321
8 Neighbourhood Plan	12,433			-4,843			7,590
9 Festival Surplus	2,897						2,897
10 Staycation	335						335
11 Christmas Lights	11,557			-3,680			7,877
12 Wilfrid Noyce Key Deposits	80						80
13 Wilfrid Noyce Refurbishment Scheme	20,663		10,000	-20,663			10,000
14 Wilfrid Noyce Chamber of Commerce Cont	-12,500						-12,500
15 Mayor's Charity	1,324			-1,324			0
16 Balance of Mayor's Allowance	0						0
17 Flood Alleviation	24,200			-1,000			23,200
* Caudle Memorial Fund	0		17,500				17,500
* Godalming Museum	0		36,500				36,500
	109,446						150,158
Balances	331,477	-1,646	102,372	-61,660	0	0	370,543

Godalming Town Council
Revised Estimates 2016/17 and Budget 2017/18

	Balance b/f 1 April 2018 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Direct Inc/Exp £	Transfers between Reserves £	Balance c/f 31 March 2019 £
Budget 2018/19 - Projection of Reserves to March 31 2019							
Reserves							
Unallocated Reserves							
1 Revenue Reserve	220,385		25,000				245,385
Sub-total unallocated reserves	220,385						245,385
Earmarked Reserves							
2 Election Expenses Fund	8,702		12,000				20,702
3 WW1 Memorial	13,020						13,020
4 IT Reserve	3,000		2,000				5,000
5 Other Land & Property Maintenance	25,750		11,000				36,750
6 New Initiatives Fund	2,886		21,470				24,356
7 Farncombe Initiative	3,321						3,321
8 Neighbourhood Plan	7,590			-7,590			0
9 Festival Surplus	2,897						2,897
10 Staycation	335						335
11 Christmas Lights	7,877			-3,680			4,197
12 Wilfrid Noyce Key Deposits	80						80
13 Wilfrid Noyce Refurbishment Scheme	10,000						10,000
14 Wilfrid Noyce Chamber of Commerce Cont	-12,500		2,083				-10,417
15 Mayor's Charity	0						0
16 Balance of Mayor's Allowance	0						0
17 Flood Alleviation	23,200						23,200
* Caudle Memorial Fund	17,500						17,500
* Godalming Museum	36,500		13,500				50,000
	150,158						150,158
Balances	370,543	0	87,053	-11,270	0	0	395,543

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.