

# DRAFT CONSTITUTION

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This Constitution was agreed and signed on: xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx by:

Chairman:

Treasurer:

Secretary:

Committee:

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This Constitution was agreed and adopted on xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx

By the members of Godalming Good Neighbours at their inaugural meeting.

Chairman:

# Drive into action

And be part of a new good neighbour scheme in Godalming.

Good neighbour schemes help older and vulnerable people to get out and about thanks to the support of volunteers.

Clients usually need transport to visit their GP or to go to hospital or to the shops or to a coffee morning.

There are over 100 schemes in Surrey, but currently there's no scheme available for older people in Godalming.

Can you help us to set up a new scheme?

[www.driveintoaction.com](http://www.driveintoaction.com)



"The beauty of being a volunteer driver is that you don't have an onerous commitment.

You can volunteer your time as a driver on an ad hoc basis."

Anne – Volunteer driver

"I have a really busy life style but I can fit this in when it is convenient to me."

Debbie – Duty officer



## We need:

**A task force** – to get the scheme off the ground. The task force makes decisions about how the scheme would operate, the types of clients who would receive help and the area covered by drivers.

**Duty officers** – duty officers receive calls from clients on a dedicated mobile phone, in their own homes, between 10.00am – 12 noon. They then contact their rota of drivers to find someone available to drive the client to their destination.

**Volunteer drivers** – volunteer drivers collect clients from their home, take them to their destination and drive them home again. Expenses are reimbursed and driving as a volunteer should not affect your insurance.

Contact: Lesley Green  
[Godalminggoodneighbours@gmail.com](mailto:Godalminggoodneighbours@gmail.com)



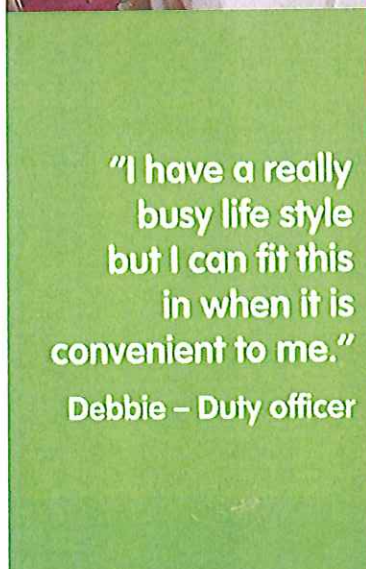




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19<sup>th</sup> June 2018

**RE: Godalming Good Neighbours Scheme**

To whom it may concern,

We have been asked by the steering group of the proposed Godalming Good Neighbours Scheme if we could write a letter in support of this initiative.

As a church we run a number of outreach services for older people which extend out across the wider Godalming area. In the course of this work we have become aware of various Good Neighbours Schemes already in operation; (e.g. Farncombe & Binscombe, Elstead, Hambledon). These services appear to be well-used and much valued by the people who have need to call on them.

It has been a perennial source of frustration to both potential users of such a service and professionals alike that there has been no such service in operation in Godalming itself. Here at our church office, we receive a number of calls each month specifically asking if it is possible for us as a church to provide transport, especially in relation to medical appointments. In fact I have taken one such call just this morning from an Occupational Therapist, who had herself identified the gap in community transport in central Godalming and had approached the church as a last resort in the hope that we would be in a position to assist. Unfortunately, we do not have the resources to meet this need and so I had to advise the OT that we couldn't assist her client, although we could acknowledge the difficult situation that she faced.

Busbridge & Hambledon Church are fully in support of the development of a Good Neighbours Scheme to serve the central Godalming area; if for no other reason than the fact that such a scheme would meet the current gap in the provision of community transport. However, having worked with other Good Neighbours Schemes both locally and in other areas, I am aware that these schemes offer so much more than purely transport provision.

Practically, schemes such as the one proposed may be able to offer prescription collection services, shopping assistance or befriending in addition to transport. Good Neighbours Schemes can also help foster community cohesion and help raise awareness of issues that can potentially affect older or vulnerable people in our communities with the result that communities may be more likely to identify those people who may be in need of a little extra support.

As a church, we would urge any application for funding to be considered favourably in order to enable this scheme to get off the ground in Godalming.

Yours faithfully,



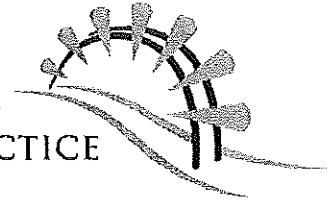
**Penny Naylor**  
Prime Time Befriending Co-Ordinator

**United Benefice of Busbridge&Hambledon**

Office Address: The Old Rectory, Brighton Road, Godalming, Surrey, GU7 1XA

Phone/Fax: 01483 421267, Email: church.office@bhcgodalming.org, Website: www.bhcgodalming.org

Registered Charity no.: 1128305



Godalming Good Neighbours

14<sup>th</sup> June 2018

To Whom It May Concern,

I write to you in support of Godalming Good Neighbours, as a practice we feel that there is a definite need for a scheme to help our local community in terms of essential help in their day to day lives and an obvious need for transportation to medical appointments.

In order to qualify for hospital transport patients now have to meet their strict criteria and we are seeing more and more patients struggling to get to their appointments.

I am sure you will agree this is far from ideal and to have a scheme such as Godalming Good Neighbours would prove invaluable,

Yours sincerely

Mrs Louise Bowers  
Practice Manager

## GODALMING TOWN COUNCIL

### Application for Grant Aid

1. Name of Voluntary Organisation - Safe Drive Stay Alive
2. Contact Name, Address and Telephone Number

Mark Taylor, Surrey Fire & Rescue Service, Headquarters, Croydon Road, Reigate, Surrey,  
RH2 0EJ. Switchboard: 01737 242444. Mobile: 07968 834523

3. Details of Organisation; is it
  - a) A Charity?
  - b) A Trust?
  - c) A Private Limited Company?
  - d) Affiliated to any National Body?
  - e) **Any other official registration?** Public sector partnership - Surrey Fire & Rescue Service, Surrey Police, South East Coast Ambulance Service, Frimley Hospital



4. What are the aims and objectives of the Organisation?

Safe Drive Stay Alive is a road safety education initiative that aims to highlight to all young people their responsibilities whilst being in a car - as a driver or passenger – as well as the consequences should these responsibilities not be taken seriously. Through a more informed and responsible attitude to driving young people will develop as more responsible, better and safer drivers and passengers, to the benefit of the wider community on Surrey's roads. The ultimate aim is to reduce risk and the number of road traffic collisions caused by, or involving young people (age 17 - 24), and therefore positively influence the number of injuries or deaths on the roads in Surrey involving this at risk group.
5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If **YES**, please provide full details.

No
6. Please state size of membership and annual subscription levels of Organisation.

None. Attendees comprise 16 - 19 year old students/young people at a live event at Dorking Halls. Attendance since 2005 shown below.



**First performances**

April 2005

**Annual attendance**

12 000

**Total attendance**

138 000

**Total performances**

230

7. Please enclose the following information as applicable to your Organisation:-

- a) Constitution or aims
- b) Copy of accounts (these will not be required for a new organisation)
- c) Copy of budget for current financial year
- d) Copy of last annual report to members (this will not be required for a new organisation)

**Constitution or aims****Surrey Fire & Rescue's vision, mission and aims**

Working with others, we want to make Surrey a safer place to live, work, travel and do business

(See [www.surrey-fire.gov.uk](http://www.surrey-fire.gov.uk))

**Accounts**

Please see Surrey CC Finance Officer's spreadsheet, for 2017/18, (for Safe Drive Stay Alive) submitted with this application.

**Budget for current financial year**

Projected budget required for 2018/19, to deliver 19 Safe Drive Stay Alive performances to 12 000 young people is £110 000. This is sourced through a variety of grant applications to private corporate, public and charity sectors (2017/18 financial supporters are listed on the annual summary report for 2017). Details shown in section 10.

**Annual report**

Please see the annual summary report, for the November 2017 performances of Safe Drive Stay Alive, submitted with this application.

8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details.

Safe Drive Stay Alive performances

- b) Specify
- Total Estimated Cost £110 000
  - Amount already available £ 139 150
  - Amount expected to be available at commencement £ 168 150
  - Dates scheduled to commence and finish - 30 October - 9 November 2018

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:-

Body	Amount Applied For	Amount Received
Carried forward from 2017/18 (see spread-sheet)		£84 215
ExxonMobil	£10 000	£10 000
Police and Crime Commissioner	£35 000	£35 000 (agreed)
esure	£4 000	
Toyota	£7000	£7 000
Kier	£10 000	
Highways England	£10 000	
High Sheriff Youth Awards	£5 000	
Caterham Valley Parish Council	£500	£500
Oxted Parish Council	£500	
Burstow Parish Council	£100 - £500	£250
Shalford Parish Council	£100 - £500	£150
Horley Town Council	£100 - £500	£100
Whyteleafe Village Council	£500	£500
Worplesdon Parish Council	£500	£500
Bletchingley Parish Council	£100 - £500	£250
Lingfield Parish Council	£100 - £500	£50
Normandy Parish Council	£100 - £500	£100
East Horsley Parish Council	£100 - £500	£500
Felbridge Parish Council	£100 - £500	£100
Cranleigh Parish Council	£100 - £500	£150
Ash Parish Council	£100 - £500	£0

Surplus funds secured will be allocated to the running costs of the 2019 performances and/or used for any developmental costs, such as new films and other new educational resources. PCC funding of £35000 per year is secured until 2019. However, there will need to be a new application process after this. All other funding sources (grants) are applied for on an annual application basis.

11. What level of financial assistance are you seeking from Godalming Town Council? State:

a) Amount £500

b) Whether you have received a previous grant from the Town Council

- Amount £0
- Date

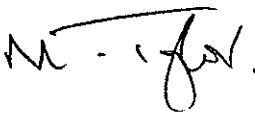


- Project

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

12 000 young people from across Surrey attend SDSA each year, a large proportion of whom attend schools or colleges whose catchment areas include Godalming and the surrounding areas within Waverley and Surrey. Also, many of those who live outside the Godalming Town Council area, may also be drivers in or through the town as they learn to drive and in their early years of driving. Safety of these drivers, their passengers and others using the roads could be positively affected by attendance following attendance at SDSA.

Please see spread-sheet submitted with this application which details the number of places booked for the 2017 performances, including young people in the Godalming area, listed by schools/colleges and boroughs/districts.

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.	
Signed 	Date: 24 May 2018
Capacity in which signed: Education & Youth Diversion Manager, Surrey Fire & Rescue Service	
Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings, Bridge Street, Godalming, Surrey, GU7 1HT.	
Please note that financial information provided may be discussed in a public forum.	

Please state who the cheque should be made payable to should your application be successful

Surrey Fire & Rescue Service

Posted to:  
Mark Taylor  
Surrey Fire & Rescue Service  
Headquarters  
Croydon Road  
Reigate  
Surrey.  
RH2 0EJ

# *Safe Drive Stay Alive - Surrey*

November 2017 performances

Summary report



[www.safedrivesurrey.org](http://www.safedrivesurrey.org)







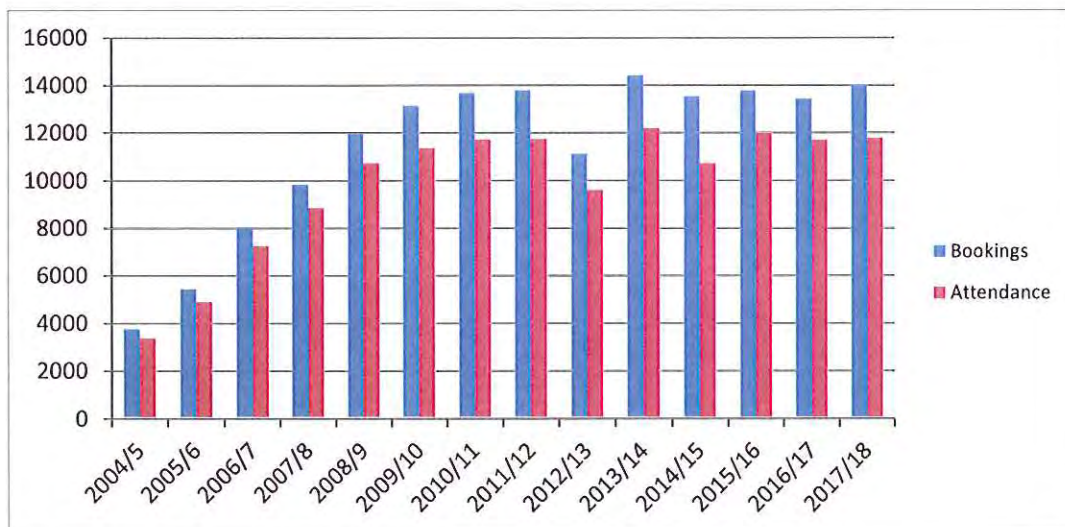
## Overview

SDSA aims to positively influence the attitudes and driving behaviours of young people, reducing the frequency and severity of road traffic collisions and, therefore, the number of deaths and injuries on Surrey's roads. Over the last 13 years we have invited, received and collated a large amount of feedback from students, teachers, parents, VIP invited guests, partner agencies and financial supporters. To view some of these comments you can visit [www.safedrivesurrey.org](http://www.safedrivesurrey.org). The feedback has been overwhelmingly positive, supporting the SDSA team's belief that SDSA has a positive influence on young people's attitude to driving and risk.



## November 2017 performances

11 800 people attended the 19 performances in late October and early November, bringing the total audience, since April 2005, to just under 138 000. Our audience comprised 11 700 students, teachers/tutors/instructors, from over 90 schools, colleges, youth groups and the armed forces, and over 100 invited VIP guests.



NB: A charge of £2.50 per person, towards transport costs, in November 2012 (2012/13), affected booking numbers and attendance. Attendance in November 2014 (2014/15) was affected by the cancellation of a performance, as 500 students from Strodes College were not able to attend as the M25 was partially closed due to an accident.