

GODALMING TOWN COUNCIL

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7 June 2024

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 13 JUNE 2024 at 6.30pm.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Committee Members:	Councillor Kiehl – Chair Councillor Crooks – Vice Chair
Councillor Adam	Councillor Holliday
Councillor Clayton	Councillor Martin
Councillor Crowe	Councillor PMA Rivers
Councillor C Downey	Councillor Steel
Councillor S Downey	Councillor Thomson
Councillor Duce	Councillor Weightman
Councillor Follows	Councillor Williams
Councillor Heagin	

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 23 May 2024, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor PMA Rivers

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PRESENTATION RELATING TO FORMER MOUNTAIN HOUSE/FRIARY HOUSE SITE – STATION ROAD, GODALMING GU71EX

Members to receive a presentation on behalf of the developers, *Lifestory/Pegasus Homes*, from Rebecca Darling, Managing Director of *Stonyrock* who is engaged to support the developer with community and stakeholder engagement for this development. The presentation will inform Members of the material to be presented at a public exhibition to be held Wednesday, 19 June, 3pm-7pm in the Oglethorpe Hall.

Members to note that Lifestory/Pegasus Homes and Stonyrock are aware that this presentation is made without prejudice and that any observations Godalming Town Council decides to make to the Local Planning Authority regarding this site will be based on considerations of a validated planning application only.

7. IDENTIFICATION OF PLANNING APPLICATIONS TO BE CONSIDERED BY E&P COMMITTEE

On 2 November Members agreed to trial the effectiveness and efficiency of proposed changes to the method used to determine the selection of planning applications to be considered by the Environment & Planning Committee (Min No 333-23 refers). This trial has now been established for 6-months. Members are asked to reflect on the procedures adopted for the trial as shown below and determine whether these should be adopted as the standard operating procedure of this committee for notification to Officers and inclusion on an agenda for consideration of planning applications.

The following procedure was used during the trial period.

- a. Members sent the weekly list of planning applications by email.
- b. On the email containing the weekly list, Members were informed of the date they are required to inform the Chair and GTC office that they wish a specific application to be considered at the next relevant meeting of the E&P Committee. This date usually being the Wednesday ahead of the issuing of the E&P agenda.
- c. In requesting a specific application to be considered by the E&P Committee, Members' confirmed:
 - i. The Planning Application Number
 - ii. The reason for wishing the application to be considered
 - iii. The drawings/documents to be downloaded from the planning portal for use at the appropriate meeting.
- d. The subsequent E&P agenda identified those applications that had been notified to the Chair and GTC office.
- e. At the E&P Committee meeting where the application was considered, the Chair invited the Member concerned to speak to the issues raised.

- f. Applications not notified to the Chair and GTC office and highlighted in the agenda, were still listed in the schedule of planning applications in an annex to the E&P agenda. A Member wishing to comment in the meeting on an application after the publication of the agenda notified the Chair and GTC office at least 48 hours in advance of the meeting, stating their reasons and relevant documents. The Chair determined whether to consent to the request. If the Chair agreed, Members were informed the day before the meeting if an additional application was to be considered.

8. PLANNING APPLICATIONS - CONSULTATION

No planning applications have been identified by Members from the planning schedule (attached for the information of Members) for consideration at this meeting.

9. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

10. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 4 July 2024 at 6.30pm.

11. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

GODALMING TOWN COUNCIL
ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 3 MAY TO 3 JUNE 2024

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 24/19				
NMA/2024/00898	Godalming Binscombe & Charterhouse	Amendment to WA/2023/02483 to reduce extension depth to 1.6m.	27 Nightingale Road Godalming GU7 2HP	
WA/2024/00897	Godalming Holloway	Application under Section 73 to vary Condition 1 (approved plans) of WA/2022/01911 to allow for changes to porch design.	12 Busbridge Lane Godalming GU7 1PU	
WBC Weekly List 24/20				
WA/2024/00924	Godalming Central & Ockford	Listed building consent for replacement glazed doors and panels to ground floor cafe.	The Meath Westbrook Road Godalming GU7 2QH	
WA/2024/00929	Godalming Farncombe & Catteshall	Erection of dormer extension to provide habitable accommodation in roof space together with installation of rooflights.	4 Streeters Close Godalming GU7 1YY	
WA/2024/00912	Godalming Farncombe & Catteshall	Erection of two storey extensions and alterations to porch.	5 Teale Close Godalming GU7 3DF	
WA/2024/00943	Godalming Farncombe & Catteshall	Erection of single and two storey extensions and alterations following demolition of existing attached garage and utility room.	67 Summers Road Farncombe Godalming GU7 3BE	
TM/2024/00939	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/06	Stuart Court Town End Street Godalming GU7 1BJ	
WBC Weekly List 24/21				
WA/2024/00976	Godalming Binscombe & Charterhouse	Erection of a garden building.	18 Tudor Road Farncombe Godalming GU7 3QB	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2024/00971	Godalming Binscombe & Charterhouse	Certificate of Lawfulness under Section 192 for erection of dormer extension with installation of rooflights to provide habitable accommodation in roof space.	Kendal Upper Manor Road Farncombe Godalming GU7 2HZ	
WA/2024/00985	Godalming Central & Ockford	Installation of a replacement extraction system.	131 High Street Godalming GU7 1AF	
WA/2024/00982	Godalming Central & Ockford	Application under Regulation 3 for alterations to existing building for continued use under Use Class E; installation of air source heat pump, photovoltaic panels and ventilation and extractor systems; part demolition of rear of existing building.	69 High Street Godalming GU7 1AW	
WA/2024/00961	Godalming Central & Ockford	Erection of two storey extension following demolition of existing integral garage.	22 South Hill Godalming GU7 1JT	
WA/2024/00955	Godalming Holloway	Erection of a two-storey extension.	Thyme Cottage 147 Brighton Road Godalming GU7 1PL	
NMA/2024/00960	Godalming Binscombe & Charterhouse	Amendment to WA/2021/02275 to reword condition 3 (under allowed appeal APP/R3650/W/22/3295025) and vary the materials on this condition.	Green Mantle Charterhouse Road Godalming GU7 2AQ	
WBC Weekly List 24/22				
WA/2024/01001	Godalming Farncombe & Catteshall	Certificate of Lawfulness under Section 192 for hip to gable and dormer extensions to provide habitable accommodation in roof space following removal of existing chimneys.	27 Wolseley Road Farncombe Godalming GU7 3EA	
WA/2024/00999	Godalming Farncombe & Catteshall	Alterations to roofspace to provide habitable accommodation and the installation of rooflights.	24 Farncombe Street Godalming GU7 3LH	
CA/2024/01034		MUNSTEAD CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Munstead Wood Heath Lane Godalming GU7 1UN	

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.