

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE
HELD ON 13 JUNE 2024**

- * Councillor Kiehl – Chair
- * Councillor Crooks – Vice Chair

# Councillor Adam	0 Councillor Holliday
# Councillor Clayton	0 Councillor Martin
* Councillor Crowe	* Councillor PMA Rivers
0 Councillor C Downey	* Councillor Steel
0 Councillor S Downey	0 Councillor Thomson
* Councillor Duce	* Councillor Weightman
* Councillor Follows	* Councillor Williams
0 Councillor Heagin	

* Present # Absent & No Apology Received 0 Apology for Absence L Late

77. MINUTES

The Minutes of the Meeting held on 23 May 2024 were signed by the Chair as a correct record.

78. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

79. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor PMA Rivers

80. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

81. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

82. PRESENTATION RELATING TO FORMER MOUNTAIN HOUSE/FRIARY HOUSE SITE – STATION ROAD, GODALMING GU71EX

Members received a presentation from Mr Tim Spencer from Lifestory/Pegasus Homes and Mr Matt Swanton and Mr Paul Gorzelak of Re-Format Architects on behalf of the developers, *Lifestory/Pegasus Homes*. The presentation informed Members of the material to be presented at a public exhibition to be held Wednesday, 19 June, 3pm-7pm in the Oglethorpe Hall.

Members thanked the presenters for attending and noted that *Lifestory/Pegasus Homes* are aware that this presentation is made without prejudice and that any observations Godalming Town Council decides to make to the Local Planning Authority regarding this site will be based on considerations of a validated planning application only.

83. IDENTIFICATION OF PLANNING APPLICATIONS TO BE CONSIDERED BY E&P COMMITTEE

On 2 November Members agreed to trial the effectiveness and efficiency of proposed changes to the method used to determine the selection of planning applications to be considered by the Environment & Planning Committee (Min No 333-23 refers). This trial has now been established for 6-months. Members agreed that the procedures used during the trial, and set out below, are to be used as the standard operating procedure of this committee for notification to Officers and inclusion on an agenda for consideration of planning applications.

Additionally, Members agreed that by exception as agreed by the Committee Chair, Officers will inform Members of the planning decision relating to applications on which GTC made observations.

Members also agreed that a standing item will be included on future agendas relating to amendments submitted to planning applications that GTC had previously made observations upon.

The following procedure will be used to select planning applications to be considered by the Environment & Planning Committee.

- a. Members will be sent the weekly list of planning applications by email.
- b. On the email containing the weekly list, Members will be informed of the date they are required to inform the Chair and GTC office that they wish a specific application to be considered at the next relevant meeting of the E&P Committee. This date usually being the Wednesday ahead of the issuing of the E&P agenda.
- c. In requesting a specific application to be considered by the E&P Committee, Members' are required to provide:
 - i. The Planning Application Number
 - ii. The reason for wishing the application to be considered
 - iii. The drawings/documents to be downloaded from the planning portal for use at the appropriate meeting.
- d. Those applications identified as above will be placed on the E&P agenda.
- e. At the E&P Committee meeting where an identified application is to be considered, the Chair will invite the Member concerned to speak to the issues raised.
- f. Applications not notified to the Chair and GTC office and highlighted in the agenda, are still to be listed in the schedule of planning applications in an annex to the E&P agenda. A Member wishing to comment in the meeting on an application after the publication of the agenda to notify the Chair and GTC office at least 48 hours in advance of the meeting, stating their reasons and relevant documents. The Chair to determine-whether to consent to the request. If the Chair agrees, Members to be informed the day before the meeting if an additional application is to be considered.

84. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the fifth column.

Planning Application WA/2023/02158 - valid from 05/10/2023

OFLICK BRIGHTON ROAD GODALMING GU7 1XA

Erection of 3 dwellings following demolition of existing dwelling and outbuildings together with associated works including additional vehicular access onto Appletree Close.

In light of amended plans submitted to the Planning Authority, Members reconsidered this application, which they had previously raised objection to in November 2023 and March 2024. Committee Members raised no objections to the submitted amended plans.

Sk-01H, SK-02F,SK-03F Dated 3 June 2024

SK-05B, SK-07C, SK-10B, SK-11D, SK-12B Dated 20 May 2024

SK-06B, SK-08B, SK-09 Dated 6 October 2023

Members instructed the Town Clerk to submit the committee's comments to the Planning Authority.

85. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified no items from this meeting to be publicised.

86. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 11 July 2024 at 6.30pm.

87. ANNOUNCEMENTS

Members were reminded of the Mayor of Godalming, Cllr Paul Rivers' Civic Service on Sunday, 16 June at St John's Church Farncombe.

GODALMING TOWN COUNCIL
ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 3 MAY TO 3 JUNE 2024

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 24/19				
NMA/2024/00898	Godalming Binscombe & Charterhouse	Amendment to WA/2023/02483 to reduce extension depth to 1.6m.	27 Nightingale Road Godalming GU7 2HP	No observation
WA/2024/00897	Godalming Holloway	Application under Section 73 to vary Condition 1 (approved plans) of WA/2022/01911 to allow for changes to porch design.	12 Busbridge Lane Godalming GU7 1PU	No observation
WBC Weekly List 24/20				
WA/2024/00924	Godalming Central & Ockford	Listed building consent for replacement glazed doors and panels to ground floor cafe.	The Meath Westbrook Road Godalming GU7 2QH	No observation
WA/2024/00929	Godalming Farncombe & Catteshall	Erection of dormer extension to provide habitable accommodation in roof space together with installation of rooflights.	4 Streeters Close Godalming GU7 1YY	No observation
WA/2024/00912	Godalming Farncombe & Catteshall	Erection of two storey extensions and alterations to porch.	5 Teale Close Godalming GU7 3DF	No observation
WA/2024/00943	Godalming Farncombe & Catteshall	Erection of single and two storey extensions and alterations following demolition of existing attached garage and utility room.	67 Summers Road Farncombe Godalming GU7 3BE	No observation
TM/2024/00939	Godalming Holloway	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 26/06	Stuart Court Town End Street Godalming GU7 1BJ	No observation
WBC Weekly List 24/21				
WA/2024/00976	Godalming Binscombe & Charterhouse	Erection of a garden building.	18 Tudor Road Farncombe Godalming GU7 3QB	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2024/00971	Godalming Binscombe & Charterhouse	Certificate of Lawfulness under Section 192 for erection of dormer extension with installation of rooflights to provide habitable accommodation in roof space.	Kendal Upper Manor Road Farncombe Godalming GU7 2HZ	No observation
WA/2024/00985	Godalming Central & Ockford	Installation of a replacement extraction system.	131 High Street Godalming GU7 1AF	No observation
WA/2024/00982	Godalming Central & Ockford	Application under Regulation 3 for alterations to existing building for continued use under Use Class E; installation of air source heat pump, photovoltaic panels and ventilation and extractor systems; part demolition of rear of existing building.	69 High Street Godalming GU7 1AW	No observation
WA/2024/00961	Godalming Central & Ockford	Erection of two storey extension following demolition of existing integral garage.	22 South Hill Godalming GU7 1JT	No observation
WA/2024/00955	Godalming Holloway	Erection of a two-storey extension.	Thyme Cottage 147 Brighton Road Godalming GU7 1PL	No observation
NMA/2024/00960	Godalming Binscombe & Charterhouse	Amendment to WA/2021/02275 to reword condition 3 (under allowed appeal APP/R3650/W/22/3295025) and vary the materials on this condition.	Green Mantle Charterhouse Road Godalming GU7 2AQ	No observation
WBC Weekly List 24/22				
WA/2024/01001	Godalming Farncombe & Catteshall	Certificate of Lawfulness under Section 192 for hip to gable and dormer extensions to provide habitable accommodation in roof space following removal of existing chimneys.	27 Wolseley Road Farncombe Godalming GU7 3EA	No observation
WA/2024/00999	Godalming Farncombe & Catteshall	Alterations to roofspace to provide habitable accommodation and the installation of rooflights.	24 Farncombe Street Godalming GU7 3LH	No observation
CA/2024/01034		MUNSTEAD CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Munstead Wood Heath Lane Godalming GU7 1UN	No observation