

GODALMING TOWN COUNCIL

Tel: 01483 525575
E-Mail: office@godalming-tc.gov.uk
Website: www.godalming-tc.gov.uk

107-109 High Street
Godalming
Surrey
GU7 1AQ

7 March 2025

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 13 MARCH 2025 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee meeting, whichever is later.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 525575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [YouTube](#) page.

Committee Members:	Councillor Follows – Chair Councillor Weightman – Vice Chair
Councillor Adam	Councillor Holliday
Councillor Clayton	Councillor Kiehl
Councillor Crooks	Councillor Martin
Councillor Crowe	Councillor PMA Rivers
Councillor C Downey	Councillor Steel
Councillor S Downey	Councillor Thomson
Councillor Duce	Councillor Williams
Councillor Heagin	

A G E N D A

1. MINUTES

To approve as a correct record the minutes of the meeting held on the 20 February 2025, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. If a matter raised is one for Principal Councils or other authorities, the person making representations will be informed of the appropriate contact details.

Question received from Mr Guy Gumbrell, a resident of Godalming and others as indicated below.

On behalf of myself and the undersigned local schools and charities, I am writing to you concerning the Godalming High Street 'Charities, Schools and Voluntary Groups Street Market' that used to take place in early December each year.

Until 2020 there had been a long tradition in Godalming of holding a 'charities only' street market in the town. Originally, this was organised and publicised by residents, with support from the Town Council. It apparently coincided with a procession of local schools to the Peppercorn for a 'blessing of the crib' ceremony.

In 2019, the Town Council took over the organisation of the event which was held that December. Since then, the street market has been discontinued though I am unable to discover why this has happened and on whose authority.

I would be very grateful if you could, at your earliest convenience, bring before the Town Council two questions relating to the Charities Street Market:

1. What was the reason for discontinuing this event?
2. Would the Council be willing to support the restoration of this particular street market?

In connection to the second question, we would like to make the following remarks. Many excellent community events and street markets continue in Godalming but we believe that this event, held on just one day each year, had a unique character and value:

- Taking place in the High Street it showcased a broad range of schools, charities and voluntary groups. By taking place where it did, the market demonstrated that these groups are a part of Godalming's *daily* life, culture, diversity and compassion.
- The High Street setting provided good, much-needed scope for fundraising, especially as the pitch fee was very low (£10). This was important as a typical stall might be selling homemade low-cost items. A pitch fee of £50 or more (such as that for the Summer Bury's Field Fair) makes fundraising of this nature a much harder prospect.
- The venue raised the charity or school's profile in the general community, supporting their own fundraising such as raffles or summer fairs.

Yours sincerely,

Guy Gumbrell
 Elizabeth Higgins, Headteacher, St Edmund's Catholic Primary School, Godalming
 Zoe Bray, Headteacher, The Wharf Nursery School, Godalming
 Rachel Dodd, Manager, The Dog's Trust, Godalming
 Lucy Miguda, Head of Fundraising, The Meath Epilepsy Charity, Godalming

Committee Chair to Respond

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. LOCAL GOVERNMENT REORGANISATION – UPDATE – ITEM FOR DECISION

Devolution Task & Finish Group – Terms of Reference

Members are asked to consider the following recommendations:

- a. In order to maintain a commonality of language across all levels of local government in Surrey, the Devolution Task & Finish Group should be referred to as the 'Local Government Reorganisation (LGR) Task & Finish Group' to be shortened to 'GTC's LGR Group'.
- b. GTC's LGR Group terms of reference should be:
 - i. To review the challenges faced by, and opportunities available to Godalming Town Council and the residents of the Civil Parish of Godalming, resulting from LGR in Surrey.
 - ii. To seek information or assistance from stakeholders, including WBC and SCC relating to LGR, including delivery of existing services or ownership of public assets within the parish of Godalming.
 - iii. Consider methods for engagement with residents through this process.
 - iv. Consider options for the future delivery of services and the safeguarding of community assets arising from changes resulting from LGR.
 - v. Make recommendations to P&M for resident engagement and/or transfer of assets or services to GTC.
- d. The Town Clerk, in consultation with GTC's LGR Group chair, to be authorised to incur expenditure of up to £5,000 against the professional fees budget in order to access information or provide additional HR capacity in support of GTC's LGR group's work. Such expenditure to be reported at the next scheduled P&M meeting.
- e. GTC to write to the Chief Executive of WBC to request:
 - i. WBC nominate a Senior Officer to act as a single point of contact for Town & Parish Clerks within Waverley borough requesting information from WBC in support of LGR.
 - ii. That if point i. above is agreed, the nominated Officer co-ordinates information requests, follows up those requests within WBC in a timely manner, and disseminates responses to the enquirer. Additionally, it is suggested that WBC maintains a FAQ log to support similar enquiries from other towns and parishes. It is believed the last point would negate duplication of effort, streamline information flow and help reduce areas of potential frustration on the part of both WBC and the towns/parishes.
- f. GTC write to the Leader of WBC to request:
 - i. WBC Executive supports the nomination of a Senior Officer within WBC as requested of Waverley's CEO.
 - ii. WBC notes GTC's concerns regarding the perceived lack of progress relating to the Expressions of Interest submitted in November 2024 by GTC under WBC Community Asset Transfer Policy.
 - iii. Confirmation that it has the capacity to manage multiple requests for Community Asset Transfers across the existing borough within the shortened timeframes presented by the LGR in Surrey, given the apparent difficulties in responding to the relatively modest requests made to date. If WBC is lacking capacity, what support, if any, would WBC require from GTC to expediate the process?

Additionally, GTC wishes to emphasise to WBC and to any future successor authority taking over from WBC, that a request from GTC for consideration that ownership of existing land or property assets within Godalming should be transferred to the town

should not be considered as an attempt to 'asset strip' the new authority by a Town Council. The reason for such a request being made would be:

- a. The land or property asset in question may have been either gifted or purchased by WBC's predecessor authority i.e. Godalming Borough Council.
- b. Residents may consider the land or property in question to be a truly local asset, which should be held and managed at the lowest accountable level of local government.

- g. Members to note the letter (attached for the information of Members) sent by the Surrey Association of Local Councils letter dated 20 February 2025 entitled '*Surrey Association of Local Councils (SALC) recommendation on the role of Parish, Town & Community (PTC) Councils within Surrey's proposed strategic unitary local government structure*'.

7. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

RFO to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The invoices relating to these payments are available in the Council's office for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chair should sign the schedule of accounts paid.

8. BUDGET MONITORING – ITEM TO NOTE

Members are asked to note a report from the Responsible Finance Officer on the Council's financial performance to 28 February 2025 (report attached for the information of Members).

9. 40TH ANNIVERSARY OF TWINNING BETWEEN JOIGNY AND GODALMING – INVITATION – ITEM FOR DECISION

Recommendation: Members to consider the invitation from the Mayor of Joigny (letter and translation attached for information of Members) and are requested to inform the Town Clerk of the Council's response.

An invitation has been received from the Mayor of Joigny, Mr Nicolas Soret, inviting the Mayor and a delegation from Godalming on the 20, 21 and 22 June to celebrate the 40th Anniversary of twinning between our two towns. Members to consider whether to send a delegation and who should be included to represent the town at this celebration.

GTC has been informed by the Godalming Joigny Friendship Association (GJFA) that it is engaging with local businesses as well as musical events (Godalming Choral Society and Music-in-the-Park) and the classic car show to celebrate the town's friendship with Joigny and France. In correspondence with GTC, the Chair of the GJFA has said "*Given the importance of entente cordial in these very uncertain times, I trust that GTC continues to be supportive of these events.*"

Members to note that the date of the civic service, which was agreed by Full Council when it approved this year's Schedule of Meetings, falls on Sunday, 22 June, which is the same weekend as this 40th Anniversary Celebration.

10. GROUNDS MAINTENANCE EQUIPMENT – ITEM FOR DECISION

Recommendations: Members to consider a New Project Proposal (attached for the information of Members) and are requested to resolve to agree the purchase of a

Toro, Z-Master® 4000 132cm zero turn HDX lawnmower (774053TE) and trailer at a cost of up to £16,000 excluding VAT.

11. OPENING OF THE OCKFORD & AARONS HILL HUB – ITEM FOR NOTE

Members will wish to note that the GTC maintenance team has completed works at the Ockford & Aaron Hill Hub to create an accessible WC and fit out the hall ready for use. If Members agree, the intention would be to ‘officially’ open the Hub at 3pm on Saturday 29 March and hold an open event to invite residents to view their new Hall. Light refreshments to be provided.

12. UPCOMING EVENTS

Members to note the following upcoming event(s):

<u>Date</u>	<u>Event</u>
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Saturday, 5 April	Spring Festival
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13. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES

Members to provide an update on the external body to which they are a Town Council representative if an update is available.

Members to consider a request for the Council to appoint a representative to ‘WhatNext’ if Members are minded to nominate a representative; the nomination to be ratified at Full Council on the 8 May 2025.

14. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

15. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 24 April 2025 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee meeting, whichever is later.

16. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.



Surrey Association of Local Councils
Eastgate House
Dogflud Way
Farnham
Surrey
GU9 7UD
Mobile 07498884532

20th February 2025

Dear Minister of State Jim McMahon OBE MP,

CC:

Cllr Tim Oliver OBE, Leader of Surrey County Council

Terence Herbert, CEO Surrey County Council

Cllr Mike Rollings, Leader of Elmbridge Borough Council

Adam Chalmers, CEO Elmbridge Borough Council

Cllr Shaun Macdonald, Leader of Surrey Heath Borough Council

Nick Steevens, Interim CEO Surrey Heath Borough Council

Cllr Ann-Marie Barker, Leader of Woking Borough Council

Richard Carr, Managing Director Commissioner Woking Borough Council

Cllr Julia McShane, Leader of Guildford Borough Council

Pedro Wrobel, Joint CEO Guildford Borough Council

Cllr Paul Follows, Leader of Waverley Borough Council

Pedro Wrobel, Joint CEO Waverley Borough Council

Cllr Stephen Cooksey, Leader of Mole Valley District Council

Karen Brimacombe, CEO Mole Valley District Council

Cllr Catherine Sayer, Leader of Tandridge District Council

David Ford, CEO Tandridge District Council

Cllr Richard Biggs, Leader of Reigate and Banstead Borough Council

Mari-Roberts Wood, CEO Reigate and Banstead Borough Council

Cllr Hannah Dalton, Leader of Epsom and Ewell Borough Council

Jackie King, CEO Epsom and Ewell Borough Council

Cllr Joanne Sexton, Leader of Spelthorne Borough Council

Daniel Mouawad, CEO Spelthorne Borough Council

Cllr Linda Gilham, Cllr Robert King, Cllr Steve Ringham, Cllr Don Whyte, Co-Leaders Runnymede

Borough Council

Andrew Pritchard, CEO Runnymede Borough Council

**SURREY ASSOCIATION OF LOCAL COUNCIL'S (SALC) RECOMMENDATION ON THE ROLE OF
PARISH, TOWN & COMMUNITY¹ (PTC) COUNCILS WITHIN SURREY'S PROPOSED STRATEGIC
UNITARY LOCAL GOVERNMENT STRUCTURE.**

THE CONTEXT

The Central Government's English Devolution White paper (16th December 2024) has called for a **rewiring of the relationship between central and local government and with principal authorities and town and parish councils**. Further to this the Local Government Association (LGA) wants every council in England to secure devolution that aligns with their local economies and residents' needs. They are seeking genuine devolution of powers and resources, which can significantly promote inclusive economic growth, create jobs, and improve public services. Both Surrey's Association of Local Councils (SALC) and National Association of Local Councils (NALC) have noted that effective devolution must recognise PTC Councils as the community tier of local government, serving as a strong voice for local neighbourhoods and an effective tier for service delivery.

SALC have reviewed the learning from the establishment of Unitary Authorities elsewhere in the Country including, but not limited to, Cornwall, Wiltshire, Cumbria, Somerset, Northants and Shropshire. We have also held discussions with and shared learnings from other County Associations that have gone through the process. This has resulted in us establishing a concise list of mechanisms that would work well when creating new ways of working, and roles and responsibilities that could be shared between newly established Unitary Authorities and PTC Councils. The learning elsewhere shows that the most successful Unitarisation and Devolution processes have worked with PTC Councils as key partners and the introduction of new PTC Councils where none existed previously.

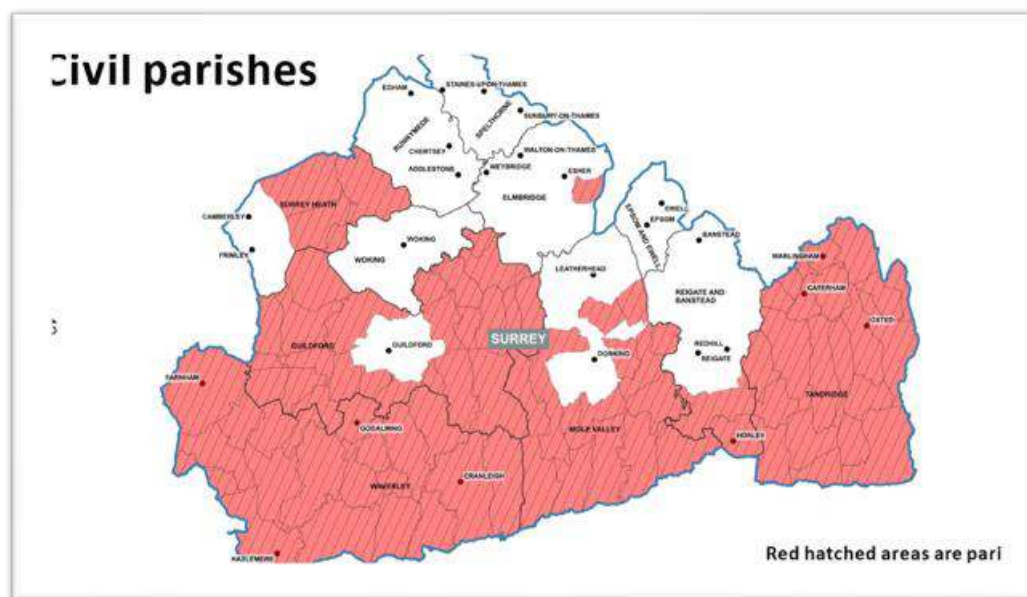
We seek that any restructuring of local government within Surrey includes the list of partnership mechanisms set out below and urge that any proposed Local Government Reorganisation submissions incorporate them within their proposal to ensure local communities are at the heart of decision-making going forward.

We also exhort Surrey partners to take up the challenge to rewire the relationship and work with SALC and NALC to ensure that local statutory bodies (whether a town, parish or community council), are set up across all communities in the new Unitary structure rather than informal groups that are not accountable to the electorate or representative of their local areas.

¹ In England, a parish council can call itself a *community council*, as an 'alternative style' under the Local Government and Public Involvement in Health Act 2007.

2024/25 SURREYS PARISH & TOWN COUNCIL EXISTING NETWORK

Parish and Town Councils in Surrey currently cover an area comprising an electorate of 278,242² which equates to 32% of Surrey's 882,083 total electorate³. Within Surrey there are 86 Parish and Town Councils who raise £10.26m between them with an average Band D precept of £60.76. These Councils vary in size, services and assets.



	No of Parishes	Council Tax base	Average Band D Precept	Amount Precepted on Billing Authority
Waverley	21	58262	£81.27	£4,735,228
Guildford	24	31759	£73.39	£2,330,834
Tandridge	22	39128	£31.48	£1,231,716
Mole Valley	13	8956	£46.24	£414,143
Surrey Heath	4	14554	£57.80	£841,150
Reigate and Banstead	2	12639	£51.49	£650,760
Elmbridge	1	3576	£15.85	£56,680
TOTAL	87	168874	£60.76	£10,260,511

- Note: Populations, assets and services and staffing sizes mean precept levels can vary considerably from parish to parish.

² 2024/25 DMHCLG

³ 2023 ONS

THE MAIN BENEFITS OF PARISH, TOWN & COMMUNITY COUNCILS

The main benefits of PTC Councils address core issues Surrey County Council, Borough Councils and Districts Councils are currently facing: -

1. **Create a sense of place, pride, culture, ownership and belonging for its residents** resulting in better mental wellbeing and strengthened community cohesion increasing community resilience. Areas with a PTC Council are more likely to generate a localised culture of volunteering.
2. Provide **key local assets and services** such as allotments, public toilets, community centres, bus shelters, playgrounds, green spaces maintenance, economic development and business support, and sometimes local transport where none exists.
3. Provide **vital statutory feedback** on areas such as planning and development and often have enacted written statutory instruments, including Neighbourhood Plans and other supplementary planning documents that form part of the body of planning policy on which Officers and the Planning Inspectorate rely.
4. Build **local community resilience plans** for use in emergencies that occur due to weather, pandemic, infrastructure collapse or war events. These are the plans that the District and County, and soon the Unitary Authority, request and ask local PTC Councils to deploy in emergencies.
5. Provide **grants to help key local community organisations**. These organisations can offer vital support to key social groups in need such as Youth Clubs and Senior support groups which have faced reductions as a result of pressure on principal authority finances.
6. Provide **key community support services** such as youth clubs and support groups for the elderly, helping to combat social isolation and loneliness.
7. Run or support **local events which help foster community relationships** resulting in better mental wellbeing and strengthened community cohesion and reducing social isolation and loneliness.
8. **Offer true localised consultation and decision making** accountable to the local electorate.

PARISH/TOWN & COMMUNITY COUNCILS FUTURE ROLE WITHIN SURREY

So that the benefits to Surrey's residents and the new unitary authorities of PTC Councils can best be incorporated in its impending restructure, the following should be adopted: -

1. PTC Councils must be considered the new Unitary Authority's **collaborative partners** in meeting local needs.
2. A **climate of openness and trust** must be in place from the start to ensure this process is as effective as possible and truly benefits local communities.
3. Ensure **consultation** of the PTC sector which is closest to residents and electorate is ingrained in the new government formation and its identified needs are acted on. This will ensure true **local democracy** can succeed.

4. PTC Councils' **statutory role regarding development** is vital and consideration should be given to making PTC Councils *consultees* on strategic matters such as social needs, infrastructure and education planning.
5. Ensure **financial efficiencies** are galvanised rather than simply passing the tax burden down to the 1st tier of government. The impact on Surrey residents' purse must be viewed as a whole rather than the Unitary Authority operating in silos.
6. **Expand PTC Councils** to the rest of Surrey so to ensure local resident connection, local democracy and localised devolution can exist throughout Surrey as part of a move to new Unitary councils.

KEY PARTNERSHIP MECHANISMS

Specifically, we urge the newly formed unitary proposals to include mechanisms that have been identified as working well in other newly formed Unitary areas: -

1. **A Charter** between Parish, Town and Community Councils and the Newly Formed Unitary(ies) establishing clear rights and responsibilities, mutual expectations, procedures and ways of working. The Charter will help avoid duplication and ensure efficiency of service delivery. Needs to be reviewing regularly and be binding.
2. **Parish Council Lead Liaison Officer** supported by Senior Community Development officers in new established unitary structure. North Yorkshire has deployed this set up and seen success.
3. Create **Community Networks** led by new Unitary Senior Community Development Officers. There are already 87 PC and TC in Surrey which could rise with roll out of new Councils. A new unitary will need to run two-way communication with all of them so clustering via community networks can make this more manageable. The role of the network could include: -
 - Monitoring quality of local services.
 - Consulting with residents and raising issues back into Unitary.
 - Supporting and developing local partnerships.
 - Helping develop local projects and funding to respond to community needs.
4. **Create a PTC Council and Unitary Lead Focus Group.** Establish a group of sample PTCs to develop better ways of working and improvement ideas whether that be communication, highways, disaster response etc. This would be a permanent group set up for to facilitate improvements and consistency in ways of working between each new Unitary and their PTC Councils. Such roles would be rotated amongst PTC Councils over time, to ensure engagement across all PTC Councils
5. **Monthly meetings with SALC, representatives of nominated lead PTC Councils for the County and new Unitary Authority leaders.**
6. **Training support for the sector** to include courses on how to work with new Unitary Authority and process for transfer of service or assets.
7. **Transfer of Assets and Services to PTC Councils.** Early agreement is key to success and ensuring vital local community assets are not lost, particularly in areas with no current PTC. We would urge asset transfer invitations are sent by Districts and Borough Councils to PTC Councils ahead of the new unitary formation as evidence elsewhere has shown they are more successfully implemented in advance of the new unitary formation rather than after. The

outgoing authorities should sustain local facilities at a local level subject to Parish, Town or Community Council confirming: -

- i. It has carried out resident consultation and a clear need has been identified.
- ii. There is a business case demonstrating the Council has the long-term financial means to take on an asset or service plus the correct support structures in place in terms of Council staff, assets etc.
- iii. The Council has the legal power to take on services and assets.
- iv. The Council has access to legal, financial, and property specialists to ensure agreements are sound and align with statutory obligations and the outgoing authorities may need to provide this support if not.

The new Unitary must recognise the diversity of capability and desire of PTC Councils and create capacity for the Unitary to handle multiple contacts effectively.

The outcome of a transfer of a service can take various forms: -

- i. Influencing and monitoring by PTC Councils with management remaining with the Unitary
- ii. Joint/enhanced delivery
- iii. Agency Agreements
- iv. Delegated Authority
- v. Full transfer of Services or assets

Examples of asset and service transfer elsewhere include: -

- **Cornwall:** Councils took on services such as public toilets, libraries, street cleaning, verge maintenance, and footpath schemes through management agreements. The legal requirements of the transfer and associated costs were often supported by the Unitary.
 - **Wiltshire:** Assets like sports facilities and car parks were devolved to parish councils with clear agreements on responsibilities.
 - **Somerset:** Taunton Town Council took responsibility for key public spaces, demonstrating effective collaboration during reorganisation.
8. **Create New PTCs in currently non-parished areas.** This is essential to ensure local representation, decision-making, preserve vital local assets and avoid service gaps in communities. Some Surrey Boroughs and Districts are fully parished, some partly and some are not. With one large, higher tier of local government, PTC Councils are vital, both to understanding and meeting local needs as well as to ensure that Unitarisation does not feel like it is moving government further from people.

Shadow PTC Councils and partnerships can smooth the transition whilst SALC can provide training and ongoing advice and support. The normal process to create a PTC Council is a Community Governance Review (CGR) led by the District or Unitary council. A CGR requires public consultation, and assesses the geographical boundaries, electoral arrangements, and governance structure of the proposed parish council to ensure they are suitable for the community.

The order creating the new unitary council should outline the need for CGRs in specific areas (e.g. previously unparished urban centres) and a faster decision-making process, but the creation of parish councils still requires public consultation and following the CGR principles.

In Cornwall and Wiltshire (2009) and Northamptonshire 2021, new town councils such as Salisbury City Council, St Austell Town Council and Northampton Town Council were created as a result of CGRs triggered during the transition to unitary status. CGR reviews should ideally be conducted during the shadow authority phase, and should reflect required PTC Council sizes, if any. SALC is also committed to working with NALC and the government on minimum effective sizes of PTC Councils.

SUMMARY OF RECOMMENDATION

Any restructuring of local government within Surrey should include the list of PCT Unitary Partnership Mechanisms and any proposed Local Government Reorganisation submissions should incorporate them within their proposal so to ensure local communities are at the heart of decision-making going forward.

S Harman

Sally Harman, Chief County Officer SALC

Signed on behalf of the Surrey Association of Local Councils Board, all serving councillors from across the County: -

Deputy Lord-Lieutenant, Chair of SALC Cllr Chris Howard, Wonersh Parish Council

Vice Chair of SALC Cllr Katia Malcaus-Cooper, Windlesham Parish Council

Cllr Stuart MacLachlan, Capel Parish Council.

Cllr Mike George, Horley Town Council

Cllr Graham Alleway, West End Parish Council

Cllr Deborah Sherry, Woldingham Parish Council

8. BUDGET MONITORING REPORT

Members to consider a budget monitoring report to 28 February 2025 against the revised estimates agreed at Full Council on 16 May 2024 (detailed report attached for the information of Members).

Cost Centre	Year to date Variance	Projected Variance @ Year End
	£	£
Head Office Costs	39,366 u/s	48,065u/s
Civic Expenses	10,397 u/s	8,621 u/s
Town Promotion	11 u/s	1,090 o/s
Staycation	1,844 u/s	1,844 u/s
Festivals & Markets	5,519 u/s	6,975 u/s
Christmas Lights	613 o/s	613 o/s
Ockford & Aarons Hill Hub	6,120 o/s	12,500 o/s
BWP Youth Centre	19,457 u/s	17,000 u/s
Pepperpot	5,190 o/s	7,504 o/s
The Square	4,110 u/s	4,452 u/s
Allotments	4,080 o/s	4,130 o/s
Wilfrid Noyce Community Centre	23,862 u/s	21,793 u/s
Bandstand	364 o/s	332 o/s
Godalming Museum	4,038 u/s	2,860 u/s
Land & Property Other	39,644 u/s	28,532 u/s
Crown Court Conveniences	5,395 o/s	5,395 o/s
Broadwater Park Extension	55 o/s	55 o/s
Cemeteries	89,054 u/s	130,000 u/s
Mayors' Charity	1,867 u/s	1,867 u/s
Community Store	1,740 u/s	2,000 u/s
Pepperpot Ext	1,157 o/s	1,157 o/s
TOTAL	217,935 u/s	241,233 u/s

The monitoring report shows a current variance of £217,935 underspend against the revised Budget and a predicted year end underspend of £241,233.

NOTE: +£ = additional income or less expenditure than budgeted.
-£ = a lower income or higher expenditure than budgeted.

Cost Centre 101 – Head Office Costs

Income

- +£35,005 – Interest received already exceeds the annual budget.
- +£2,490 – Achieved via the sale of the council's old work van.
- +£11,000 – Transferred from reserves for neighbourhood CIL award- Farncombe Cricket Club – (Jan 25).
- -£9,075 – This is the variance against SCC Localism to date, however, Members to note this will increase to -£10,000 at year end. SCC Localism has been removed from the 2025/26 budget.

Expenditure

- -£337,864 – Community Infrastructure Levy (CIL) transferred to the CIL Reserve.
- +£45,593 underspend to date against staffing costs – Majority of underspend due to previous vacancies. However, this underspend is offset by the cost of Locum Support, which is recorded against 4313 – Professional Fees – Other.
- -£868 overspend on Rates – £528 relates to an increased NNDR bill for 107-109 High Street and £340 is the BID Levy.

- -£37,373 – overspend on Professional Fees Other - Locum Fees and Youth Services audit. It is anticipated that the End of Year Staffing Costs underspend will be greater than the Professional Fees – Other overspend by £11,621.
- -£2,965 – overspend on Insurance – this is because the costs of insurance were greater than anticipated in the budget.
- -£58,290 – overspend on Miscellaneous Expenses Budget. -£25,000 of this sum was paid to Tuesley & Munstead Parish Council as part of the Godalming Joint Burial Committee dissolution agreement (Min No 420-21 refers), and -£35,000 is due to a CIL Payment to Farncombe CC. This is offset by a +£60,000 transfer from reserves.

Cost Centre 102 – Civic Expenses

Expenditure

- +£4,631 – underspend Professional Fees underspend – Waverley Borough Council gave estimated costs of two by-elections held in the 2023/24 financial year which were accrued. Only one of those invoices has been received to date. This is a timing issue only.
- +£2,200 – underspend on costs associated with holding council meetings.
- +£1,389 – underspend Computing costs are on track to finish the year under-budget, currently at 58.6% utilisation.
- +£434 – underspend Catering and Hospitality.
- +£546 – underspend Printing costs lower than expected, this expenditure is expected to be underspent at year end.
- -£353 – overspend on Publicity & Advertising – two items have been charged against this budget – the costs of Council Tax inserts and publicity about Remembrance Sunday.
- -£733 – overspend Staff Costs (Employer's NIC -£703, Staff Training -£30) has been incurred.

Cost Centre 108 – Christmas Lights

- -£613 – overspend Additional Electrical Works for Christmas Lights incurred in 2024.

Cost Centre 109 – Ockford & Aaron Hill Hub

- -£6,120 – overspend Fitting out costs to be funded in part from UKSPF held in General Reserves.

Cost Centre 201 – BWP & Youth Service

Income

- +£14,671 – Unbudgeted Income has been received in donations towards the Well-being Garden.
- +£2,366 – Additional income from Premises Hire.

Expenditure

- -£487 – overspend Staff Training.
- -£3,517 – overspend on Property Maintenance arises from work on the garden which has been funded from donation.
- -£3,254 – overspend on Street Furniture relates to Garden Furniture, again funded from donations.
- -£3,257 – overspend Energy Costs are running higher than anticipated, This is in part due to a heating control system failure, which has now been rectified.
- -£1,336 – overspend in Cleaning Costs
- +£1,960 – Significant underspend on Fuel Costs.
- -£1,050 – Vehicle Maintenance Costs overspend to date.
- -£6,448 – There is no budget for equipment at Broadwater Park (except for equipment funded from grant streams) and therefore all expenditure here is an overspend; -£3,495 of this relates to the purchase of a vehicle (funded from UKSPF Grant) with the remainder relating to equipment for the garden (funded by donations).

Cost Centre 202 – Pepperpot

Income

- +£965 – Premises Hire income is higher than anticipated in year-to-date budget.

Expenditure

- +£615 – underspend Rates lower than budgeted.
- -£3,242 – Property Maintenance – Overspend due to Boiler replacement as approved by Council on 11 July 2024 (Min No 130-24 refers).
- +£1,040 - Underspend in Cleaning Costs.
- -£3,750 – overspend Professional Fees – Surveyor costs for external works to be recoded to Cost Centre – 211 – Pepperpot External Redecoration, which is to be funded from Capital Works Reserve.
- -£756 – overspend on increased electricity costs.

Cost Centre 203 – The Square

- +£4,110 – Rent received greater than budgeted.

Cost Centre 204 – Allotments

- -£4,089 – overspend is a due to emergency tree work following storm damage and lower rental income.

Cost Centre 205 – Wilfrid Noyce Centre

Income

- +£4,538 – Premises Hire income is higher than anticipated in year-to-date budget.

Expenditure

- -£1,587 – overspend Cleaning Costs
- -£1,432 – overspend Maintenance Costs
- +£4,070 – underspend Staffing Costs
- +£2,670 – underspend Maintenance Contract Costs
- +£4,345 – underspend Energy Costs
- +£3,840 – underspend Rates – due to leisure rates discount, ends 31 March 25
- +£3,298 – underspend Equipment costs

Cost Centre 207 – Museum Service

- +£1,855 – underspend on Salaries
- +£1,574 – underspend on insurance
- +£880 – underspend on postage
- -£2,446 – overspend on property maintenance
- -£1,645 – overspend professional fee costs in setting up new lease
- Other Museum expenditure is in line with budget; however, it is likely that an unbudgeted in-year cost of approx. £1,500 will be incurred to support maternity cover.

Cost Centre 208 – Land & Property

- +£36,616 – underspend to date against staffing costs relating to current vacancy.
- +£1,480 – underspend on Water Services
- +£3,175 – underspend on Grounds Maintenance
- +£4,221 – underspend on Vehicle costs
- -£1,509 – overspend on Cleaning
- -£3,683 – overspend on Equipment
- -£27,660 spent on new bus shelters - “Street Furniture” (Min No 579-23 refers). Project funded by CIL (+£23,199) and S106 (+£4,461). CIL transferred from reserves.

Cost Centre 209 – Crown Court Public Toilets – Refurbishment

- -£5,395 – This is the retention sum for the works, which is due for payment 17 September 2025 and will be funded from CIL.

Cost Centre 301 – Cemeteries

Income

- +£106,937 – Cemeteries' income has exceeded yearly budget.

Expenditure

- -£2,725 – overspend, Grave digging costs and Sexton fees are higher than budgeted, this is linked directly to increased revenue referred to above.
- -£2,073 – overspend incurred for Staff Training.
- +£7,267 – underspend on Property Maintenance.
- +£6,997 – underspend on Grounds Maintenance.
- +£2,168 – underspend on waste removal.
- +£3,369 – underspend on Vehicle costs.
- +£3,875 – underspend on Equipment.
- +£1,500 – underspend on Professional Fees.

GENERAL AND EAR MARKED RESERVES

	Balance b/f 1 April 2024 £	In-year Transferred from Revenue a/c £	In-year Transfer to Revenue a/c £	End of year Predicted Deficit/Surplus From Revenue a/c £	Projected Balance 31 March 2025 £
Unallocated Reserve					
1 Revenue Reserve	665,404	48,000			713,404
Sub-total unallocated reserves	665,404				713,404
Earmarked Reserves					
2 Election Expenses Fund	4,000	6,000			10,000
3 Emerging Projects	42,591	5,000		52,409	100,000
4 Youth	5,250				5,250
5 Afghan Refugees	529				529
6 Busbridge Parish Council	25,000		-25,000		0
7 Land & Property Maintenance	215,000	12,500		151,957	379,457
8 Capital Works Programme	1,900	58,000		35,000	94,900
9 Flood Wall Maintenance	6,000				6,000
10 Mayor's Charity	1,060		-1,060	1,867	1,867
11 Professional Fees	17,000				17,000
Sub-total GTC Earmarked Reserves	318,330				615,003
13 Community Infrastructure Levy	299,076	337,864	181,351		455,589
Sub-total Earmarked Reserves	617,406				1,070,592
Balances	1,282,810	467,364	207,411	241,233	1,168,993

General reserves predicted at 31 March 2025 = 57.7% of 2025/26 precept.

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>101 Head Office Costs</u>										
1001 Precept	0	0	0	1,147,744	1,147,744	0	1,147,744			100.0%
1102 Community Infrastructure Levy	0	0	0	337,864	0	(337,864)	0			0.0%
1303 Other customer/client receipts	0	825	825	0	9,075	9,075	10,000			0.0%
1305 Sale of Assets	0	0	0	2,490	0	(2,490)	0			0.0%
1401 Interest Received	8,563	2,100	(6,463)	58,105	23,100	(35,005)	25,000			232.4%
Head Office Costs :- Income	8,563	2,925	(5,638)	1,546,203	1,179,919	(366,284)	1,182,744			130.7%
4001 Salaries	21,166	22,090	924	209,179	242,990	33,811	265,080	55,901		78.9%
4002 Employer's NIC	2,284	2,635	351	21,601	28,985	7,384	31,620	10,019		68.3%
4003 Employer's Superannuation	3,734	3,930	196	35,756	43,230	7,474	47,160	11,404		75.8%
4011 Staff Training	0	350	350	5,442	3,850	(1,592)	4,200	(1,242)		129.6%
4012 Recruitment Advertising	0	0	0	1,484	0	(1,484)	1,500	16		98.9%
4013 Other Staff Expenses	0	50	50	76	550	474	600	524		12.6%
4102 Property Maintenance	0	200	200	1,068	2,200	1,132	2,400	1,332		44.5%
4103 Maintenance Contracts	40	188	148	2,323	2,068	(255)	2,250	(73)		103.2%
4111 Energy Costs	1,399	500	(899)	6,389	5,500	(889)	6,000	(389)		106.5%
4121 Rents	0	0	0	1,232	2,650	1,418	2,650	1,418		46.5%
4131 Rates	0	0	0	6,968	6,100	(868)	6,100	(868)		114.2%
4141 Water Services	0	25	25	0	275	275	300	300		0.0%
4151 Fixtures & Fittings	16	0	(16)	16	0	(16)	0	(16)		0.0%
4161 Cleaning	79	380	301	4,383	4,180	(203)	4,560	177		96.1%
4162 Waste Removal	0	50	50	374	550	176	600	226		62.3%
4163 Domestic Supplies	29	25	(4)	298	275	(23)	300	2		99.3%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4164 Workshop Consumables	77	0	(77)	77	0	(77)	0		(77)	0.0%
4202 Car Allowances	137	80	(57)	1,266	880	(386)	1,000		(266)	126.6%
4301 Equipment	0	0	0	1,035	2,000	965	2,000		965	51.8%
4303 Materials	0	0	0	35	0	(35)	0		(35)	0.0%
4304 Catering & Hospitality	0	45	45	487	495	8	540		53	90.2%
4305 Clothes, Uniform & Laundry	0	0	0	2	0	(2)	0		(2)	0.0%
4306 Printing	0	180	180	1,876	1,980	104	2,160		284	86.9%
4307 Stationery	122	400	278	3,676	4,400	724	4,800		1,124	76.6%
4308 General Office Expense	0	0	0	15	0	(15)	250		235	6.2%
4312 Professional Fees - Surveyors	0	0	0	7,500	0	(7,500)	0		(7,500)	0.0%
4313 Professional Fees - Other	4,705	1,100	(3,605)	49,473	12,100	(37,373)	13,200		(36,273)	374.8%
4314 Audit Fees	0	0	0	3,025	3,100	75	3,300		275	91.7%
4315 Insurance	0	0	0	17,465	14,500	(2,965)	14,500		(2,965)	120.4%
4321 Bank Charges	8	35	27	454	385	(69)	420		(34)	108.1%
4322 Postage	0	100	100	619	1,850	1,231	1,950		1,331	31.7%
4323 Telephones	73	230	157	2,215	2,530	315	2,765		550	80.1%
4325 Computing	723	950	227	11,181	10,450	(731)	11,400		219	98.1%
4326 Website	60	200	140	1,773	2,200	427	2,400		627	73.9%
4341 Grants	0	1,745	1,745	54,074	62,950	8,876	64,700		10,626	83.6%
4342 Subscriptions	1,080	0	(1,080)	6,167	4,900	(1,267)	5,880		(287)	104.9%
4343 Licensing/PRS	0	0	0	0	120	120	120		120	0.0%
4900 Miscellaneous Expenses	0	165	165	60,105	1,815	(58,290)	1,981		(58,124)	3034.1%
6000 Debt Charges - Principal	0	5,702	5,702	40,088	34,501	(5,587)	34,501		(5,587)	116.2%
6001 Debt Charges - Interest	0	5,587	5,587	37,615	43,202	5,587	43,202		5,587	87.1%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
7100 BWP - Creativity & Arts	0	0	0	5	0	(5)	0		(5)	0.0%
Head Office Costs :- Indirect Expenditure	35,731	46,942	11,211	596,814	547,761	(49,053)	586,389	0	(10,425)	101.8%
5000 Transfers to Reserves	0	0	0	337,864	0	(337,864)	0		(337,864)	0.0%
5001 Transfers from Reserves	0	0	0	(180,000)	(120,000)	60,000	(120,000)		60,000	150.0%
5101 Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
5102 Contrib. to Other Provisions	0	0	0	63,000	63,000	0	63,000		0	100.0%
Head Office Costs :- Other Costs	0	0	0	223,364	(54,500)	(277,864)	(54,500)	0	(277,864)	(409.8%)
Net Income over Expenditure	(27,168)	(44,017)	(16,849)	726,024	686,658	(39,366)	650,855			
<u>102 Civic Expenses</u>										
1304 Donations	0	0	0	15	0	(15)	0			0.0%
Civic Expenses :- Income	0	0	0	15	0	(15)	0			
4002 Employer's NIC	0	0	0	703	0	(703)	0		(703)	0.0%
4011 Staff Training	0	0	0	30	0	(30)	0		(30)	0.0%
4121 Rents	0	220	220	0	2,200	2,200	2,420		2,420	0.0%
4304 Catering & Hospitality	0	50	50	116	550	434	600		484	19.4%
4305 Clothes, Uniform & Laundry	0	0	0	450	250	(200)	500		50	90.0%
4306 Printing	0	0	0	254	800	546	800		546	31.8%
4313 Professional Fees - Other	0	0	0	(4,631)	300	4,931	300		4,931	(1543.7%)
4325 Computing	262	350	88	2,461	3,850	1,389	4,200		1,739	58.6%
4327 Publicity Advertising	0	200	200	1,103	750	(353)	750		(353)	147.1%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4332 Mayor's Expenses	0	110	110	80	1,210	1,130	1,320		1,240	6.0%
4333 Members' Expenses	0	0	0	265	0	(265)	0		(265)	0.0%
4334 Members' Training	0	100	100	60	1,100	1,040	1,200		1,140	5.0%
4900 Miscellaneous Expenses	88	80	(8)	618	880	262	960		342	64.4%
Civic Expenses :- Indirect Expenditure	349	1,110	761	1,508	11,890	10,382	13,050	0	11,542	11.6%
5102 Contrib. to Other Provisions	0	0	0	6,000	6,000	0	6,000		0	100.0%
Civic Expenses :- Other Costs	0	0	0	6,000	6,000	0	6,000	0	0	100.0%
Net Income over Expenditure	(349)	(1,110)	(761)	(7,493)	(17,890)	(10,397)	(19,050)			
<u>104</u> <u>Town Promotion</u>										
1303 Other customer/client receipts	280	0	(280)	1,825	2,350	525	2,350			77.7%
1304 Donations	0	0	0	222	0	(222)	0			0.0%
Town Promotion :- Income	280	0	(280)	2,047	2,350	303	2,350			87.1%
4151 Fixtures & Fittings	0	0	0	108	0	(108)	0		(108)	0.0%
4162 Waste Removal	0	0	0	321	400	79	400		79	80.2%
4171 Grounds Maintenance Costs	0	0	0	3,158	5,000	1,842	5,000		1,842	63.2%
4203 Other Transport Costs	122	0	(122)	728	0	(728)	0		(728)	0.0%
4301 Equipment	0	0	0	894	500	(394)	500		(394)	178.8%
4304 Catering & Hospitality	0	0	0	295	100	(195)	100		(195)	295.4%
4306 Printing	0	0	0	615	400	(215)	400		(215)	153.8%
4313 Professional Fees - Other	0	0	0	846	0	(846)	0		(846)	0.0%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4327 Publicity Advertising	0	0	0	1,629	2,100	471	2,100		471	77.6%
4900 Miscellaneous Expenses	0	50	50	110	550	440	600		490	18.3%
7204 UKSPF - Decorations & Lighting	0	0	0	32	0	(32)	0		(32)	0.0%
Town Promotion :- Indirect Expenditure	122	50	(72)	8,736	9,050	314	9,100	0	364	96.0%
Net Income over Expenditure	158	(50)	(208)	(6,689)	(6,700)	(11)	(6,750)			
<u>105 Staycation</u>										
4001 Salaries	0	0	0	0	100	100	100		100	0.0%
4002 Employer's NIC	0	0	0	0	15	15	15		15	0.0%
4003 Employer's Superannuation	0	0	0	0	18	18	18		18	0.0%
4161 Cleaning	0	0	0	75	0	(75)	0		(75)	0.0%
4162 Waste Removal	0	0	0	642	1,500	858	1,500		858	42.8%
4313 Professional Fees - Other	0	0	0	2,198	3,450	1,252	3,450		1,252	63.7%
4327 Publicity Advertising	0	0	0	262	900	638	900		638	29.1%
4343 Licensing/PRS	0	0	0	130	0	(130)	0		(130)	0.0%
4900 Miscellaneous Expenses	0	0	0	833	0	(833)	0		(833)	0.0%
Staycation :- Indirect Expenditure	0	0	0	4,139	5,983	1,844	5,983	0	1,844	69.2%
Net Expenditure	0	0	0	(4,139)	(5,983)	(1,844)	(5,983)			
<u>106 Festivals & Markets</u>										
1303 Other customer/client receipts	(50)	440	490	21,214	13,620	(7,594)	14,060			150.9%
1304 Donations	140	0	(140)	2,870	0	(2,870)	0			0.0%
Festivals & Markets :- Income	90	440	350	24,084	13,620	(10,464)	14,060			171.3%

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Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4001 Salaries	0	0	0	90	1,640	1,550	1,640		1,550	5.5%
4002 Employer's NIC	0	0	0	0	230	230	230		230	0.0%
4003 Employer's Superannuation	0	0	0	0	295	295	295		295	0.0%
4162 Waste Removal	0	0	0	588	700	112	700		112	84.0%
4203 Other Transport Costs	0	0	0	116	0	(116)	0		(116)	0.0%
4301 Equipment	0	0	0	2,061	0	(2,061)	0		(2,061)	0.0%
4304 Catering & Hospitality	0	0	0	573	180	(393)	180		(393)	318.3%
4306 Printing	0	0	0	0	530	530	530		530	0.0%
4307 Stationery	0	0	0	20	0	(20)	0		(20)	0.0%
4313 Professional Fees - Other	0	0	0	3,845	2,400	(1,445)	2,400		(1,445)	160.2%
4321 Bank Charges	0	0	0	7	0	(7)	0		(7)	0.0%
4327 Publicity Advertising	375	0	(375)	3,220	3,270	50	3,270		50	98.5%
4343 Licensing/PRS	0	0	0	446	600	154	600		154	74.4%
4900 Miscellaneous Expenses	0	0	0	4,525	700	(3,825)	700		(3,825)	646.4%
Festivals & Markets :- Indirect Expenditure	375	0	(375)	15,490	10,545	(4,945)	10,545	0	(4,945)	146.9%
Net Income over Expenditure	(285)	440	725	8,594	3,075	(5,519)	3,515			
<u>108 Christmas Lights</u>										
4303 Materials	0	0	0	1,158	0	(1,158)	0		(1,158)	0.0%
4313 Professional Fees - Other	0	0	0	45,471	46,016	545	46,016		545	98.8%
Christmas Lights :- Indirect Expenditure	0	0	0	46,629	46,016	(613)	46,016	0	(613)	101.3%
Net Expenditure	0	0	0	(46,629)	(46,016)	613	(46,016)			

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>109 Ockford & Aarons Hill Hub</u>										
4101 Repair/Alteration of Buildings	320	0	(320)	320	0	(320)	0		(320)	0.0%
4102 Property Maintenance	86	0	(86)	86	0	(86)	0		(86)	0.0%
4163 Domestic Supplies	17	0	(17)	17	0	(17)	0		(17)	0.0%
4301 Equipment	909	0	(909)	909	0	(909)	0		(909)	0.0%
4302 Furniture	0	0	0	4,789	0	(4,789)	0		(4,789)	0.0%
Ockford & Aarons Hill Hub :- Indirect Expenditure	1,331	0	(1,331)	6,120	0	(6,120)	0	0	(6,120)	
Net Expenditure	(1,331)	0	1,331	(6,120)	0	6,120	0			
<u>201 BWP Youth & Community Centre</u>										
1201 Grants - SCC	1,880	0	(1,880)	11,740	8,000	(3,740)	8,000			146.8%
1202 Grants - WBC	0	0	0	168,382	168,000	(382)	168,000			100.2%
1204 Grants - Other	0	0	0	1,000	0	(1,000)	0			0.0%
1301 Premises Hire Charges	253	450	197	7,316	4,950	(2,366)	5,400			135.5%
1304 Donations	106	0	(106)	14,671	0	(14,671)	0			0.0%
BWP Youth & Community Centre :- Income	2,239	450	(1,789)	203,109	180,950	(22,159)	181,400			112.0%
4001 Salaries	17,477	15,145	(2,332)	165,778	166,595	817	181,740		15,962	91.2%
4002 Employer's NIC	1,569	1,460	(109)	12,977	16,060	3,083	17,520		4,543	74.1%
4003 Employer's Superannuation	2,221	2,680	459	19,754	29,480	9,726	32,160		12,406	61.4%
4011 Staff Training	0	200	200	2,687	2,200	(487)	2,500		(187)	107.5%
4012 Recruitment Advertising	0	0	0	1,610	0	(1,610)	1,200		(410)	134.2%
4102 Property Maintenance	0	150	150	5,167	1,650	(3,517)	1,800		(3,367)	287.1%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4103 Maintenance Contracts	40	135	95	3,115	1,485	(1,630)	1,620		(1,495)	192.3%
4111 Energy Costs	1,588	400	(1,188)	7,657	4,400	(3,257)	4,800		(2,857)	159.5%
4131 Rates	0	0	0	1,556	1,500	(56)	1,500		(56)	103.7%
4141 Water Services	73	40	(33)	550	440	(110)	500		(50)	110.0%
4161 Cleaning	0	780	780	9,916	8,580	(1,336)	9,360		(556)	105.9%
4162 Waste Removal	0	100	100	738	1,100	362	1,200		462	61.5%
4163 Domestic Supplies	0	30	30	52	330	278	360		308	14.4%
4171 Grounds Maintenance Costs	0	30	30	332	330	(2)	400		69	82.9%
4190 Street Furniture	0	0	0	3,254	0	(3,254)	0		(3,254)	0.0%
4201 Public Transport	0	0	0	62	75	13	100		38	61.7%
4202 Car Allowances	0	0	0	0	75	75	100		100	0.0%
4204 Fuel Costs	0	200	200	241	2,200	1,960	2,400		2,160	10.0%
4205 Vehicle Maintenance	0	200	200	3,250	2,200	(1,050)	2,400		(850)	135.4%
4301 Equipment	0	0	0	6,448	0	(6,448)	0		(6,448)	0.0%
4302 Furniture	0	0	0	46	0	(46)	0		(46)	0.0%
4304 Catering & Hospitality	0	0	0	5	375	370	500		495	1.1%
4307 Stationery	0	0	0	519	0	(519)	0		(519)	0.0%
4312 Professional Fees - Surveyors	0	0	0	1,500	0	(1,500)	0		(1,500)	0.0%
4313 Professional Fees - Other	1,500	20	(1,480)	2,337	220	(2,117)	240		(2,097)	973.8%
4323 Telephones	48	100	52	1,400	1,100	(300)	1,200		(200)	116.7%
4325 Computing	324	160	(164)	1,992	1,760	(232)	1,920		(72)	103.7%
4327 Publicity Advertising	0	0	0	90	0	(90)	250		160	36.0%
4343 Licensing/PRS	0	0	0	323	0	(323)	0		(323)	0.0%
4900 Miscellaneous Expenses	0	40	40	601	440	(161)	500		(101)	120.1%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
7100 BWP - Creativity & Arts	0	100	100	634	1,100	466	1,200		566	52.8%
7101 BWP - Music	0	0	0	5	0	(5)	250		245	2.0%
7102 BWP - Sports & Activities	0	200	200	503	2,200	1,697	2,400		1,897	20.9%
7103 BWP - Gaming	0	50	50	90	550	460	600		510	15.0%
7104 BWP - Decorations & Lighting	0	0	0	27	0	(27)	200		173	13.5%
7105 BWP - Food & Cooking	0	150	150	420	1,650	1,230	1,800		1,380	23.3%
7200 UKSPF - Creativity & Arts	0	100	100	356	1,100	744	1,200		844	29.7%
7202 UKSPF - Sports & Activities	0	200	200	1,850	2,200	350	2,400		550	77.1%
7203 UKSPF - Gaming	0	50	50	131	550	419	600		469	21.8%
7205 UKSPF - Food & Cooking	0	100	100	1,052	1,100	48	1,200		148	87.7%
7300 HAF - Creativity & Arts	0	0	0	521	450	(71)	450		(71)	115.8%
7301 HAF - Music	0	0	0	0	4,000	4,000	4,000		4,000	0.0%
7302 HAF - Sports & Activities	0	0	0	1,898	0	(1,898)	0		(1,898)	0.0%
7303 HAF - Gaming	0	0	0	75	1,200	1,125	1,200		1,125	6.3%
7305 HAF - Food & Cooking	0	0	0	979	1,100	121	1,100		121	89.0%
BWP Youth & Community Centre :- Indirect Expenditure	24,839	22,820	(2,019)	262,498	259,795	(2,703)	284,870	0	22,372	92.1%
5101 Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
5102 Contrib. to Other Provisions	0	0	0	168,000	168,000	0	168,000		0	100.0%
BWP Youth & Community Centre :- Other Costs	0	0	0	170,500	170,500	0	170,500	0	0	100.0%
Net Income over Expenditure	(22,600)	(22,370)	230	(229,888)	(249,345)	(19,457)	(273,970)			

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Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>202</u> <u>Pepperpot</u>										
1301 Premises Hire Charges	732	700	(32)	8,665	7,700	(965)	8,400			103.1%
Pepperpot :- Income	732	700	(32)	8,665	7,700	(965)	8,400			103.1%
4102 Property Maintenance	0	100	100	4,342	1,100	(3,242)	1,200		(3,142)	361.9%
4103 Maintenance Contracts	198	100	(98)	871	1,100	229	1,200		329	72.6%
4111 Energy Costs	718	215	(503)	3,356	2,365	(991)	2,600		(756)	129.1%
4131 Rates	0	0	0	175	790	615	790		615	22.1%
4161 Cleaning	30	315	285	2,425	3,465	1,040	3,780		1,355	64.2%
4301 Equipment	0	0	0	113	0	(113)	600		487	18.9%
4312 Professional Fees - Surveyors	0	0	0	3,750	0	(3,750)	0		(3,750)	0.0%
4323 Telephones	0	52	52	514	572	58	624		110	82.3%
4343 Licensing/PRS	0	0	0	70	70	0	70		0	100.0%
Pepperpot :- Indirect Expenditure	946	782	(164)	15,616	9,462	(6,154)	10,864	0	(4,752)	143.7%
5101 Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
Pepperpot :- Other Costs	0	0	0	2,500	2,500	0	2,500	0	0	100.0%
Net Income over Expenditure	(214)	(82)	132	(9,452)	(4,262)	5,190	(4,964)			
<u>203</u> <u>The Square</u>										
1302 Rents	2,554	560	(1,994)	10,238	6,160	(4,078)	6,750			151.7%
1303 Other customer/client receipts	0	0	0	2,020	1,700	(320)	1,700			118.8%
1701 Monument	10	0	(10)	10	0	(10)	0			0.0%
The Square :- Income	2,564	560	(2,004)	12,268	7,860	(4,408)	8,450			145.2%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4315 Insurance	0	0	0	1,998	1,700	(298)	1,700		(298)	117.5%
The Square :- Indirect Expenditure	0	0	0	1,998	1,700	(298)	1,700	0	(298)	117.5%
Net Income over Expenditure	2,564	560	(2,004)	10,270	6,160	(4,110)	6,750			
<u>204 Allotments</u>										
1302 Rents	126	0	(126)	2,390	0	(2,390)	0			0.0%
1303 Other customer/client receipts	0	0	0	0	2,850	2,850	2,850			0.0%
Allotments :- Income	126	0	(126)	2,390	2,850	460	2,850			83.8%
4102 Property Maintenance	0	0	0	680	0	(680)	300		(380)	226.8%
4141 Water Services	38	20	(18)	280	220	(60)	260		(20)	107.6%
4162 Waste Removal	0	0	0	0	0	0	215		215	0.0%
4171 Grounds Maintenance Costs	0	0	0	3,380	500	(2,880)	1,000		(2,380)	338.0%
Allotments :- Indirect Expenditure	38	20	(18)	4,340	720	(3,620)	1,775	0	(2,565)	244.5%
Net Income over Expenditure	88	(20)	(108)	(1,950)	2,130	4,080	1,075			
<u>205 Wilfrid Noyce Community Centre</u>										
1301 Premises Hire Charges	1,053	4,000	2,947	44,867	40,500	(4,367)	44,500			100.8%
1303 Other customer/client receipts	0	0	0	170	0	(170)	0			0.0%
Wilfrid Noyce Community Centre :- Income	1,053	4,000	2,947	45,038	40,500	(4,538)	44,500			101.2%
4001 Salaries	0	280	280	19	3,080	3,061	3,360		3,341	0.6%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4002 Employer's NIC	0	40	40	0	440	440	480		480	0.0%
4003 Employer's Superannuation	0	50	50	0	550	550	600		600	0.0%
4102 Property Maintenance	140	300	161	4,732	3,300	(1,432)	3,600		(1,132)	131.4%
4103 Maintenance Contracts	692	660	(32)	4,590	7,260	2,670	7,920		3,330	58.0%
4111 Energy Costs	1,444	1,100	(344)	7,755	12,100	4,345	13,200		5,445	58.7%
4121 Rents	0	0	0	90	250	160	250		160	36.0%
4131 Rates	0	0	0	1,160	5,000	3,840	5,000		3,840	23.2%
4141 Water Services	178	170	(8)	1,490	1,870	380	2,040		550	73.0%
4161 Cleaning	30	1,400	1,370	16,987	15,400	(1,587)	16,800		(187)	101.1%
4162 Waste Removal	0	160	160	1,961	1,760	(201)	1,920		(41)	102.1%
4163 Domestic Supplies	13	50	37	90	550	460	600		510	15.0%
4301 Equipment	0	300	300	2	3,300	3,298	4,000		3,998	0.1%
4313 Professional Fees - Other	0	0	0	0	1,650	1,650	1,650		1,650	0.0%
4323 Telephones	0	83	83	581	913	332	996		415	58.4%
4343 Licensing/PRS	0	0	0	368	650	282	650		282	56.7%
4900 Miscellaneous Expenses	0	100	100	23	1,100	1,077	1,200		1,177	1.9%
Wilfrid Noyce Community Centre :- Indirect Expenditure	2,496	4,693	2,197	39,848	59,173	19,325	64,266	0	24,418	62.0%
5101 Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
Wilfrid Noyce Community Centre :- Other Costs	0	0	0	2,500	2,500	0	2,500	0	0	100.0%
Net Income over Expenditure	(1,443)	(693)	750	2,689	(21,173)	(23,862)	(22,266)			

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Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>206</u> <u>Bandstand</u>										
1301 Premises Hire Charges	0	0	0	44	0	(44)	0			0.0%
Bandstand :- Income	0	0	0	44	0	(44)	0			
4102 Property Maintenance	0	50	50	300	550	250	600		300	50.0%
4111 Energy Costs	200	0	(200)	200	250	50	250		50	80.0%
4205 Vehicle Maintenance	0	0	0	44	0	(44)	0		(44)	0.0%
4343 Licensing/PRS	0	0	0	914	250	(664)	250		(664)	365.6%
Bandstand :- Indirect Expenditure	200	50	(150)	1,458	1,050	(408)	1,100	0	(358)	132.5%
Net Income over Expenditure	(200)	(50)	150	(1,414)	(1,050)	364	(1,100)			
<u>207</u> <u>Godalming Museum</u>										
1302 Rents	6,108	0	(6,108)	7,815	6,824	(991)	6,824			114.5%
1303 Other customer/client receipts	0	0	0	3,320	960	(2,360)	960			345.8%
Godalming Museum :- Income	6,108	0	(6,108)	11,135	7,784	(3,351)	7,784			143.0%
4001 Salaries	4,512	4,455	(57)	51,724	49,005	(2,719)	53,460		1,736	96.8%
4002 Employer's NIC	373	470	97	3,963	5,170	1,207	5,640		1,677	70.3%
4003 Employer's Superannuation	546	790	244	5,823	8,690	2,867	9,480		3,657	61.4%
4011 Staff Training	0	0	0	0	500	500	1,000		1,000	0.0%
4013 Other Staff Expenses	0	0	0	97	0	(97)	0		(97)	0.0%
4102 Property Maintenance	292	110	(182)	3,656	1,210	(2,446)	1,320		(2,336)	277.0%
4103 Maintenance Contracts	79	115	36	1,051	1,265	214	1,380		329	76.1%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4121 Rents	0	0	0	1,064	1,300	236	1,300		236	81.9%
4202 Car Allowances	0	0	0	0	0	0	160		160	0.0%
4307 Stationery	0	30	30	0	330	330	360		360	0.0%
4311 Professional Fees - Legal	0	0	0	1,300	0	(1,300)	0		(1,300)	0.0%
4312 Professional Fees - Surveyors	0	0	0	345	0	(345)	0		(345)	0.0%
4315 Insurance	0	0	0	1,926	3,500	1,574	3,500		1,574	55.0%
4322 Postage	0	80	80	0	880	880	960		960	0.0%
4323 Telephones	0	15	15	0	165	165	180		180	0.0%
4325 Computing	495	235	(260)	2,962	2,585	(377)	2,820		(142)	105.1%
4342 Subscriptions	0	0	0	0	0	0	3,000		3,000	0.0%
Godalming Museum :- Indirect Expenditure	6,297	6,300	3	73,912	74,600	688	84,560	0	10,648	87.4%
Net Income over Expenditure	(189)	(6,300)	(6,111)	(62,778)	(66,816)	(4,038)	(76,776)			
<u>208 Land & Property - Other</u>										
1202 Grants - WBC	0	0	0	4,461	0	(4,461)	0			0.0%
Land & Property - Other :- Income	0	0	0	4,461	0	(4,461)	0			
4001 Salaries	7,667	10,560	2,894	89,295	116,160	26,865	126,720		37,425	70.5%
4002 Employer's NIC	765	1,165	400	8,938	12,815	3,877	13,980		5,042	63.9%
4003 Employer's Superannuation	1,384	1,870	486	14,496	20,570	6,074	22,440		7,944	64.6%
4011 Staff Training	0	0	0	200	0	(200)	0		(200)	0.0%
4102 Property Maintenance	1,226	325	(901)	2,892	3,575	683	3,900		1,008	74.1%
4103 Maintenance Contracts	0	100	100	2,372	1,100	(1,272)	1,200		(1,172)	197.6%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4111 Energy Costs	265	115	(150)	1,617	1,265	(352)	1,380		(237)	117.2%
4141 Water Services	185	270	85	1,490	2,970	1,480	3,240		1,750	46.0%
4151 Fixtures & Fittings	0	0	0	681	1,000	319	1,000		319	68.1%
4161 Cleaning	2,243	1,630	(613)	19,439	17,930	(1,509)	19,560		121	99.4%
4162 Waste Removal	0	0	0	234	0	(234)	0		(234)	0.0%
4163 Domestic Supplies	0	100	100	920	1,100	180	1,200		280	76.6%
4164 Workshop Consumables	0	200	200	2,237	2,200	(37)	2,400		163	93.2%
4171 Grounds Maintenance Costs	0	400	400	1,225	4,400	3,175	5,000		3,775	24.5%
4190 Street Furniture	0	0	0	27,660	0	(27,660)	0		(27,660)	0.0%
4204 Fuel Costs	0	275	275	543	3,025	2,482	3,300		2,757	16.4%
4205 Vehicle Maintenance	0	200	200	461	2,200	1,739	2,400		1,939	19.2%
4301 Equipment	29	0	(29)	3,683	0	(3,683)	0		(3,683)	0.0%
4304 Catering & Hospitality	0	0	0	29	0	(29)	0		(29)	0.0%
4305 Clothes, Uniform & Laundry	0	325	325	3,375	3,575	200	3,900		525	86.5%
4307 Stationery	0	0	0	5	0	(5)	0		(5)	0.0%
4315 Insurance	0	0	0	173	0	(173)	0		(173)	0.0%
4323 Telephones	0	0	0	10	0	(10)	0		(10)	0.0%
4325 Computing	0	0	0	445	0	(445)	0		(445)	0.0%
4900 Miscellaneous Expenses	0	50	50	33	550	517	600		567	5.5%
Land & Property - Other :- Indirect Expenditure	13,763	17,585	3,822	182,451	194,435	11,984	212,220	0	29,769	86.0%
5001 Transfers from Reserves	0	0	0	(23,199)	0	23,199	0		23,199	0.0%
5101 Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
Land & Property - Other :- Other Costs	0	0	0	(20,699)	2,500	23,199	2,500	0	23,199	(828.0%)
Net Income over Expenditure	(13,763)	(17,585)	(3,822)	(157,291)	(196,935)	(39,644)	(214,720)			

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Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>209 Crown Court Conveniences</u>										
1101 Government Grants	0	0	0	194,486	0	(194,486)	0			0.0%
Crown Court Conveniences :- Income	0	0	0	194,486	0	(194,486)	0			
4101 Repair/Alteration of Buildings	0	0	0	217,805	0	(217,805)	0		(217,805)	0.0%
4102 Property Maintenance	0	0	0	50	0	(50)	0		(50)	0.0%
4151 Fixtures & Fittings	0	0	0	115	0	(115)	0		(115)	0.0%
4161 Cleaning	0	0	0	198	0	(198)	0		(198)	0.0%
4162 Waste Removal	0	0	0	87	0	(87)	0		(87)	0.0%
4301 Equipment	0	0	0	2,068	0	(2,068)	0		(2,068)	0.0%
4312 Professional Fees - Surveyors	0	0	0	16,268	0	(16,268)	0		(16,268)	0.0%
4313 Professional Fees - Other	0	0	0	3,798	0	(3,798)	0		(3,798)	0.0%
4315 Insurance	0	0	0	781	0	(781)	0		(781)	0.0%
4327 Publicity Advertising	0	0	0	680	0	(680)	0		(680)	0.0%
Crown Court Conveniences :- Indirect Expenditure	0	0	0	241,851	0	(241,851)	0	0	(241,851)	
5001 Transfers from Reserves	0	0	0	(41,971)	0	41,971	0		41,971	0.0%
Crown Court Conveniences :- Other Costs	0	0	0	(41,971)	0	41,971	0	0	41,971	
Net Income over Expenditure	0	0	0	(5,395)	0	5,395	0			
<u>210 Broadwater Park Extension</u>										
4101 Repair/Alteration of Buildings	0	0	0	75,299	0	(75,299)	0		(75,299)	0.0%
4103 Maintenance Contracts	55	0	(55)	55	0	(55)	0		(55)	0.0%

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4151 Fixtures & Fittings	0	0	0	1,493	0	(1,493)	0		(1,493)	0.0%
4171 Grounds Maintenance Costs	0	0	0	90	0	(90)	0		(90)	0.0%
4302 Furniture	0	0	0	666	0	(666)	0		(666)	0.0%
4303 Materials	0	0	0	632	0	(632)	0		(632)	0.0%
4312 Professional Fees - Surveyors	0	0	0	2,700	0	(2,700)	0		(2,700)	0.0%
4325 Computing	0	0	0	301	0	(301)	0		(301)	0.0%
Broadwater Park Extension :- Indirect Expenditure	55	0	(55)	81,236	0	(81,236)	0	0	(81,236)	
5001 Transfers from Reserves	0	0	0	(81,181)	0	81,181	0		81,181	0.0%
Broadwater Park Extension :- Other Costs	0	0	0	(81,181)	0	81,181	0	0	81,181	
Net Expenditure	(55)	0	55	(55)	0	55	0			
<u>211 Pepperpot Ext Redec</u>										
4102 Property Maintenance	607	0	(607)	607	0	(607)	0		(607)	0.0%
4312 Professional Fees - Surveyors	0	0	0	550	0	(550)	0		(550)	0.0%
Pepperpot Ext Redec :- Indirect Expenditure	607	0	(607)	1,157	0	(1,157)	0	0	(1,157)	
Net Expenditure	(607)	0	607	(1,157)	0	1,157	0			
<u>301 Cemeteries</u>										
1202 Grants - WBC	0	0	0	120	0	(120)	0			0.0%
1302 Rents	2,130	2,025	(105)	28,530	27,275	(1,255)	29,300			97.4%
1303 Other customer/client receipts	450	1,200	750	26,418	13,200	(13,218)	14,400			183.5%

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Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

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Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
1700 Interment	1,230	3,200	1,970	67,533	35,200	(32,333)	38,400			175.9%
1701 Monument	445	230	(215)	8,336	2,530	(5,806)	2,760			302.0%
1702 Purchase of Grave Space	1,760	5,750	3,990	117,435	63,250	(54,185)	69,000			170.2%
1703 Other Cemetery Fees	0	0	0	20	0	(20)	0			0.0%
Cemeteries :- Income	6,015	12,405	6,390	248,392	141,455	(106,937)	153,860			161.4%
4011 Staff Training	0	0	0	2,073	0	(2,073)	0	(2,073)		0.0%
4014 Sexton Duties	150	0	(150)	1,350	0	(1,350)	0	(1,350)		0.0%
4015 Grave Digging	0	1,200	1,200	14,575	13,200	(1,375)	14,400	(175)		101.2%
4102 Property Maintenance	27	800	773	1,533	8,800	7,267	9,600	8,067		16.0%
4103 Maintenance Contracts	238	205	(33)	1,754	2,255	501	2,560	806		68.5%
4111 Energy Costs	689	400	(289)	4,512	4,400	(112)	4,800	288		94.0%
4131 Rates	0	0	0	2,310	2,000	(310)	2,000	(310)		115.5%
4141 Water Services	163	50	(113)	535	550	15	600	65		89.1%
4151 Fixtures & Fittings	0	0	0	960	0	(960)	0	(960)		0.0%
4161 Cleaning	0	0	0	512	0	(512)	0	(512)		0.0%
4162 Waste Removal	372	500	128	3,332	5,500	2,168	6,000	2,668		55.5%
4163 Domestic Supplies	34	30	(4)	246	330	84	360	114		68.3%
4164 Workshop Consumables	0	150	150	1,394	1,650	256	1,800	406		77.4%
4171 Grounds Maintenance Costs	1,360	3,400	2,040	30,403	37,400	6,997	41,000	10,597		74.2%
4172 Memorial Inspection	0	0	0	0	0	0	2,000	2,000		0.0%
4202 Car Allowances	0	40	40	0	440	440	500	500		0.0%
4204 Fuel Costs	0	100	100	75	1,100	1,025	1,200	1,125		6.2%
4205 Vehicle Maintenance	(133)	250	383	406	2,750	2,344	3,000	2,594		13.5%

16:41

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4301 Equipment	258	1,000	742	43,791	11,000	(32,791)	52,000		8,209	84.2%
4303 Materials	0	0	0	18	0	(18)	0		(18)	0.0%
4305 Clothes, Uniform & Laundry	14	0	(14)	52	0	(52)	0		(52)	0.0%
4307 Stationery	0	0	0	186	0	(186)	0		(186)	0.0%
4313 Professional Fees - Other	0	0	0	0	1,500	1,500	2,000		2,000	0.0%
4323 Telephones	0	0	0	35	0	(35)	0		(35)	0.0%
4324 Broadband	0	20	20	35	220	185	240		205	14.6%
4327 Publicity Advertising	0	0	0	794	0	(794)	0		(794)	0.0%
4342 Subscriptions	184	0	(184)	247	0	(247)	0		(247)	0.0%
4900 Miscellaneous Expenses	0	30	30	182	330	148	400		218	45.4%
Cemeteries :- Indirect Expenditure	3,355	8,175	4,820	111,308	93,425	(17,883)	144,460	0	33,152	77.1%
Net Income over Expenditure	2,660	4,230	1,570	137,084	48,030	(89,054)	9,400			
<u>414 Mayors Charity 2023 - A Duce</u>										
4900 Miscellaneous Expenses	0	0	0	1,060	0	(1,060)	0		(1,060)	0.0%
Mayors Charity 2023 - A Duce :- Indirect Expenditure	0	0	0	1,060	0	(1,060)	0	0	(1,060)	
5001 Transfers from Reserves	0	0	0	(1,060)	0	1,060	0		1,060	0.0%
Mayors Charity 2023 - A Duce :- Other Costs	0	0	0	(1,060)	0	1,060	0	0	1,060	
Net Expenditure	0	0	0	0	0	0	0			

16:41

Detailed Income & Expenditure by Phased Budget Heading 06/03/2025

Month No: 11

Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>415</u> <u>Mayors Charity 2024 - P Rivers</u>										
1304 Donations	115	0	(115)	1,867	0	(1,867)	0			0.0%
Mayors Charity 2024 - P Rivers :- Income	<u>115</u>	<u>0</u>	<u>(115)</u>	<u>1,867</u>	<u>0</u>	<u>(1,867)</u>	<u>0</u>			
Net Income	<u>115</u>	<u>0</u>	<u>(115)</u>	<u>1,867</u>	<u>0</u>	<u>(1,867)</u>	<u>0</u>			
<u>416</u> <u>Community Store</u>										
1303 Other customer/client receipts	0	0	0	20	0	(20)	0			0.0%
1304 Donations	400	0	(400)	5,110	0	(5,110)	0			0.0%
Community Store :- Income	<u>400</u>	<u>0</u>	<u>(400)</u>	<u>5,130</u>	<u>0</u>	<u>(5,130)</u>	<u>0</u>			
4900 Miscellaneous Expenses	0	0	0	3,390	0	(3,390)	0		(3,390)	0.0%
Community Store :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,390</u>	<u>0</u>	<u>(3,390)</u>	<u>0</u>	<u>0</u>	<u>(3,390)</u>	
Net Income over Expenditure	<u>400</u>	<u>0</u>	<u>(400)</u>	<u>1,740</u>	<u>0</u>	<u>(1,740)</u>	<u>0</u>			
Grand Totals:- Income	28,285	21,480	(6,805)	2,309,332	1,584,988	(724,344)	1,606,398			143.8%
Expenditure	90,505	108,527	18,022	1,961,514	1,455,105	(506,409)	1,606,398	0	(355,116)	122.1%
Net Income over Expenditure	<u>(62,220)</u>	<u>(87,047)</u>	<u>(24,827)</u>	<u>347,818</u>	<u>129,883</u>	<u>(217,935)</u>	<u>0</u>			
Movement to/(from) Gen Reserve	<u>(62,220)</u>	<u>(87,047)</u>	<u>(24,827)</u>	<u>347,818</u>	<u>129,883</u>	<u>(217,935)</u>	<u>0</u>			

RÉPUBLIQUE FRANÇAISE
Liberté – Égalité – Fraternité



Département
de l'Yonne

Monsieur Paul RIVERS
Mayor of Godalming
GODALMING TOWN COUNCIL
107-109 High Street
GODALMING - SURREY
GU7 1AQ
GRANDE BRETAGNE

Affaire suivie par le service relations publiques
Ligne directe : 03 86 92 48 25
fetes@ville-joigny.fr
Réf. : BM/CG/n° 20 /2025

Joigny, le 18 FEV. 2025

Objet : 40^e anniversaire du jumelage Joigny-Godalming

Monsieur le maire et Cher collègue,

Le serment de jumelage qui unissait nos deux villes a été signé à Joigny le 5 mai 1985 et à Godalming le 5 avril 1986.

Je serais très heureux de vous accueillir ainsi qu'une délégation de Godalming, les 20-21 et 22 juin prochain à Joigny pour célébrer le 40^e anniversaire de notre jumelage.

Vous trouverez ci-joint, le projet de programme du séjour.

Bernadette MONNIER, mon adjointe déléguée au jumelage et Sylvie LAFORGE, présidente du cercle d'amitié franco-anglais préparent votre venue.

Dans l'attente du plaisir de vous rencontrer,

Je vous prie de croire, Monsieur le maire et Cher collègue, à l'assurance de mes sentiments distingués.



Nicolas SORET
Vice-président du Conseil régional
de Bourgogne-Franche-Comté
Président de la Communauté
de communes du Jovinien
Maire de Joigny

Copie : Sylvie LAFORGE, présidente du cercle d'amitié franco-anglais

40^e ANNIVERSAIRE DU JUMELAGE JOIGNY-GODALMING

Vendredi 20, samedi 21 et dimanche 22 juin 2025

Arrivée de la délégation anglaise vendredi 20 juin 2025

VENDREDI 20 JUIN

18h30 : accueil de la délégation anglaise à la Halle aux grains

SAMEDI 21 JUIN

Matin : visite guidée de la ville en anglais + balade sur le marché de Joigny

12h : **déjeuner** dans les familles d'accueil ou au restaurant

14h30 : **déambulation artistique** dans la rue Gabriel Cortel : visite des ateliers d'artistes : L'App'Art, espaces ABI et Jean de Joigny...

Quartier libre

18h30 : **cérémonie de renouvellement du serment de jumelage**

Suivi d'un vin d'honneur

20h30 : **repas officiel** à la salle des Champs Blancs

DIMANCHE 22 JUIN

Sortie organisée par le cercle d'amitié franco-anglais.

Buffet le soir à la halle aux grains organisé par le cercle d'amitié franco-anglais.

Départ de la délégation anglaise lundi 23 juin 2025.

Email:

Mr. Mayor,

You will find attached the invitation to Joigny for the 40th anniversary of the Joigny-Godalming twinning.

Wishing you a good reception,

Sincere greetings

Claire Guelle
Public Relations Department
Joigny Town Hall

Letter:

Subject: 40th anniversary of the Joigny-Godalming twinning

Mr. Mayor and dear colleague,

The twinning oath that united our two cities was signed in Joigny on 5 May 1985 and in Godalming on 5 April 1986.

I would be very happy to welcome you and a delegation from Godalming on 20-21 and 22 June in Joigny to celebrate the 40th anniversary of our twinning.

You will find attached the draft program of the stay.

Bernadette Monnier, my deputy delegate for twinning, and Sylvie Laforge, president of the Franco-English friendship circle, are preparing your visit.

Looking forward to meeting you,

Please believe, Mr. Mayor and dear colleague, in the assurance of my distinguished sentiments

Nicolas Soret
Mayor of Joigny

Programme:

40TH ANNIVERSARY OF THE JOIGNY/GODALMING TWINNING

Friday 20, Saturday 21 and Sunday 22 June 2025

Arrival of the English delegation on Friday, June 20, 2025

FRIDAY, JUNE 20

1830 Reception of the English delegation at the Halle aux grains

SATURDAY, JUNE 21

Morning: guided tour of the city in English + walk on the market of Joigny

12 noon **lunch** in the host families or in the restaurant

1430 **artistic stroll** in the rue Gabriel Cortel: visit of the artists' studios: L'App'Art, espaces ABI and Jean de Joigny

Free time

1830 **Ceremony for the renewal of the Oath of Twinning**

Followed by a reception

2030: **official meal** at the Salle des Champs Blancs

SUNDAY, JUNE 22

Outing organised by the Franco-English Friendship Circle

Buffet in the evening at the grain hall organised by the Franco-English friendship circle

Departure of the English delegation on Monday 23 June 2025

NEW PROJECT/INITIATIVE ASSESSMENT FORM

Proposal Name/Title	Provision of 132cm Zero Turn Mower
Aim/Objective	1. Provision of a 132cm Zero Turn Mower and transport trailer to replace capability loss due to end of existing tractor lease.
Corporate Plan Reference	Pt1 s4, Pt 2 s2, Pt 2 s3,
Recommendation(s)	1. Members to resolve to agree the purchase of a Toro, Z-Master® 4000 132cm zero turn HDX lawnmower (774053TE) and trailer at a cost of up to £16,000 excl VAT.

Proposal
<p>Due to the capabilities/limitations of the existing tractor utilised by the Cemeteries and Open Spaces maintenance team, on 21 November 2024 Full Council approved the specification and leasing of a replacement tractor for Cemeteries and Open Spaces maintenance (Min No 336-24 refers). The end of existing lease and start of the new lease is 1 April 2025.</p> <p>Whilst the replacement tractor provides enhanced capabilities for the majority of tasks, unlike the previous tractor, it does not have a mower deck. As such, a separate ride on Zero-Turn 132cm mower is required to enable the undertaking of current and anticipated future mowing tasks for The Burys and Canon Bowring’s recreation ground.</p> <p>The purchase of a suitable mower has been allowed for within the 2025/26 Cemeteries and Open Space budget. However, having identified that the preferred machine is currently available on a promotional offer, which would save the budget £1,810, plus the purchase cost can be met from the existing 2024/25 revenue without seeking use of reserves, Members are requested to resolve to agree the purchase of a Toro, Z-Master® 4000 132cm side discharge zero turn HDX lawnmower (774053TE) and transport trailer at a cost of £16,000 excluding VAT from the 2024/25 revenue budget.</p> <p>Corporate Plan Part one, Section 4 of the GTC Corporate Plan states that Godalming Town Council seeks to: <i>“expand in-house service provision, where beneficial to do so, rather than contracted out services”</i>.</p> <p>Part two, Section 2 of the GTC Corporate Plan states that Godalming Town Council will: <i>“Expand public land holdings within the boundary of Godalming Town Council to have control and manage our local spaces”</i>.</p> <p>Part two, Section 3 of the GTC Corporate Plan states that Godalming Town Council will: <i>“Expand the grounds team accordingly to be able to manage land acquisitions”</i>.</p> <p>The provision of appropriate equipment enables the expansion of in-house provision, the management of local spaces and supports the grounds team to be able to manage land acquisitions as well as existing areas.</p> <p>Zero Turn Mover The proposal would be to purchase a Toro, Z-Master® 4000 132cm side discharge zero turn HDX lawnmower (774053TE) and associated transport trailer. The Z-Master® 4000, is a mid-range mover suitable for the square meterage of GTC-managed grassed areas including those anticipated from the Waverly Community Asset Transfer Expressions Of Interest submissions. The trailer has been identified as suitable and capable of transporting the required machinery utilising existing vehicle towing capabilities.</p>

Costs	
If Members were minded to support the proposal, the cost for the machine and trailer including delivery would be funded from 2024/25 revenue budget.	
Key Identified Risks & Mitigation	
Strategic Risk: Long-term adverse impacts from poor decision-making or poor implementation. Risks damage to the reputation of the Council, loss of public confidence, in a worst-case scenario Government intervention.	
Decision unlawful	Decision is within the power provided under the General Power of Competence.
Compliance Risk: Failure to comply with legislation, laid down procedures or the lack of documentation to prove compliance. Risks exposure to prosecution, judicial review, employment tribunals and the inability to enforce contracts.	
Decision improperly made	Proposal placed on a published agenda. Decision to be made by the Council, or a Committee of the Council. Decision of the Council recorded on the record minutes.
Financial Risk: Fraud and corruption, waste, excess demand for services, bad debts. Risk of additional audit investigation, objection to accounts, reduced service delivery, dramatically increased Council Tax levels/impact on Council reserves.	
Improper expenditure	Procurement to be authorised by decision of the council and implemented i.a.w financial regulations.
Affordability	This initiative to be funded from 2024/25 revenue surplus. Ongoing maintenance to be contained within Cemeteries and Open Spaces cost centre.
Operational, Staffing and Health & Safety Risks: Failure to deliver services effectively, malfunctioning equipment, hazards to service users, the general public or staff, damage to property. Risk of insurance claims, higher insurance premiums, lengthy recovery processes.	
Operations	Staff to familiarise themselves with the controls, safety precautions and operation of the machine prior to first use. PPE to be worn at all times during operations, to include goggles, hard hat and ear defenders and hi-viz. Machines only to be operated with Roll Over Protection system in deployed position.
Ongoing Maintenance	Ongoing maintenance to be carried out i.a.w the manufacturer's instructions.
GTC Asset Register	The machine would become a GTC asset and GTC would be liable for its insurance.
Environmental Risk; Effect on Climate and Ecology, sustainability of development	
Sustainability of Construction	Toro sustainability report is available at https://www.thetorocompany.com/sustainability/product

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.