

GODALMING TOWN COUNCIL

Tel: 01483 523575
Fax: 01483 523077
E-Mail: office@godalming-tc.gov.uk
Website: www.godalming-tc.gov.uk

Municipal Buildings
Bridge Street
Godalming
Surrey GU7 1HT

10 March 2017

I HEREBY SUMMON YOU to attend the **PLANNING & ENVIRONMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 16 MARCH 2017 at 7.00 pm.

Andy Jeffery
Acting Town Clerk

Committee Members: Councillor Bolton – Chairman
Councillor Poulter – Vice Chairman

Councillor P Martin
Councillor Cosser
Councillor T Martin
Councillor Reynolds
Councillor Noyce
Councillor Welland
Councillor Pinches
Councillor Walden
Councillor Purkiss

Councillor Gordon-Smith
Councillor Wheatley
Councillor A Bott
Councillor S Bott
Councillor Thornton
Councillor Williams
Councillor Gray
Councillor Young

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 23 February 2017, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

Cllr P Martin
Cllr T Martin
Cllr Welland
Cllr Thornton
Cllr Bolton

Cllr RA Gordon-Smith
Cllr Reynolds
Cllr Wheatley
Cllr Williams
Cllr Hunter

5. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

6. WAVERLEY BOROUGH COUNCIL – PLANNING DECISIONS

A list of Godalming applications considered by Waverley Borough Council (either by delegated authority or by the Area Planning Committee (Central)) where decisions were significantly different to the observations submitted by the Town Council is attached for the information of members.

7. TEMPORARY PROHIBITION OF TRAFFIC ORDER 2017 - OCKFORD ROAD (A3100), GODALMING

SURREY COUNTY COUNCIL PROPOSE TO MAKE the above mentioned Temporary Order under Section 14(1) of the Road Traffic Regulation Act 1984, the effect of which will be to prohibit vehicles from entering or proceeding in that length of Ockford Road (A3100), Godalming that extends from its junction with Holloway Hill (D169), to the eastern side of the roundabout at its junction with Shackstead Lane (D5404). This Temporary Traffic Order is required to enable MDM Services (Cardiff) Ltd. to safely utilise a crane to replace petrol storage tanks and garage canopy. These works are anticipated to be carried out at night between the hours of 20.00 - 05.00, within two nights of the twelve month period of operation of this Temporary Traffic Order that commences on 13th March 2017.

Advanced warning signs will be displayed and the temporary closure will only operate when the relevant traffic signs are displayed. Access for pedestrians will be maintained at all times; cyclists and equestrians will be required to follow the vehicular diversion route or dismount and follow the pedestrian walkway. Due to the positioning of the crane in the highway, it will not be possible to maintain any access for motor vehicles through this temporary closure however access will be maintained at all times to residences, businesses on affected length of Ockford Road, including for emergency vehicles via the diversion for local traffic which will be Shackstead Lane, Tuesley Lane, Park Road, The Drive, Brighton Road and Flambard Way. HGVs and through traffic will be diverted via New Pond Road, The Street, Guildford and Godalming By-Pass, and Portsmouth Road (traffic management plans to be tabled for the information of Members).

8. NOTIFICATION OF SURFACE DRESSING PATCHING WORKS – GREEN LANE, FARNCOMBE

Surrey County Council Highways have notified Godalming Town Council that surface dressing patching work on Green Lane, Farncombe is due to be carried out; the work is scheduled to start on 22 March 2017. Surrey County Council Highways have advised that sometimes its plans have to change, often due to bad weather or problems on other works in the same programme which can have a knock on effect. Highways undertake to advise Godalming Town Council if anything changes with the details of these works. The attached leaflet will be distributed to residents and businesses affected by these works (copy attached for the information of Members).

More information on this work can be found on the website www.surreycc.gov.uk/roadworks

9. UPDATE ON THE NEIGHBOURHOOD PLAN

Members to receive an update on the Neighbourhood Plan.

10. ITEMS FOR THE INFORMATION OF MEMBERS

Members are asked to note the items which are tabled for their information.

11. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to take place on Thursday, 6 April 2017 at 7.00 pm in the Council Chamber.

12. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

SCHEDULE OF PLANS SUBMITTED FOR
COMMENTS OF GODALMING TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
1. WA/2017/0231	Extension and alterations to elevations to allow the use of the garage as habitable accommodation (revision of WA/2016/0670). 6 Sol y Vista, Frith Hill Road, Godalming D Fooks & K Falls	
2. WA/2017/0232	Erection of single storey rear extension. 11 Tuesley Corner, Godalming Mrs Hemsley	
3. WA/2017/0245	Erection of extensions and alterations. 20 Quartermile Road, Godalming R Hicks	
4. WA/2017/0247	Display of non-illuminated signs. 110 High Street, Godalming B French – HSBC CRE	
5. WA/2017/0258	Change of use from B1 (Office) to a mixed use B1 (Office), D1 (Day Centre). 6 Godalming Business Centre, Woolsack Way, Godalming G Walters – National Autistic Society	
6. WA/2017/0261	Erection of a first floor rear extension. 1 Duncombe Road, Godalming Mr & Mrs Howell	
7. WA/2017/0264	Erection of rear extensions following demolition of existing conservatory. 2 Seymour Road, Godalming A Holmes	
8. WA/2017/0270	Erection of two storey side extension and alterations following the demolition of existing garage and outbuilding. 1 Parkfield, Godalming B Pearson	

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
9. WA/2017/0274	Certificate of Lawfulness under Section 191 for use as a retail unit (revision of WA/2016/0402). Godalming Enoteca, Crown Court, High Street, Godalming G Harvey – Euston Trust Limited	
10.WA/2017/0295	Display of illuminated and non-illuminated signs. 41 High Street, Godalming Mr Mitchell – Bourne Estate Agents	
11.WA/2017/0296	Erection of first floor extension and alterations. 4 Brackenlea, Godalming Mr & Mrs Brignell	
12.WA/2017/0333	Erection of single storey front extension and ancillary work. Green Dolphins, Ballfield Road, Godalming L Richards	
13.WA/2017/0361	Alterations to elevations to provide new windows, door openings and insertion of Juliette balconies to enable change of use from use Class B1a (office) to use class C3 (residential) use to provide 17 flats (prior approval granted under CR/2016/0010). Southern House, Flambard Way, Godalming J Beach – Magna Group	
14.WA/2017/0367	Erection of a two storey side extension following demolition of existing single storey extension. 13 Tuesley Corner, Godalming Mr & Mrs A Daniels	
15. TM/2017/0028	Application for works to tree subject to Tree Preservation Order 03/03. Dean Court, Charterhouse Road, Godalming Mr Kyle O'Reilly – Grillo LLP	
16. TM/2017/0032	Application for works to trees subject of Tree Preservation Order 02/01. 3 Mayen Place, Nightingale Road, Godalming Mrs Kent	

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
17. TM/2017/0033	Application for removal of tree subject of Tree Preservation Order God 13. 14 Mary Vale, Godalming Mr Ian Norish	
18. TM/2017/0038	Application for works to and removal of trees subject of Tree Preservation Order 08/12. Admiral Way, Godalming Ms G Whitehouse – Gateway Property Management Ltd	
19. TM/2017/0040	Application for works and removal of trees subject of Tree Preservation Order 43/99. Bonnie Brae, Croft Road, Godalming Mrs Yvonne Waring	
CA/2017/0029	Godalming Centre Conservation Area Removal of tree. 41 High Street, Godalming Mr George Vellam	
DW/2017/0010	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 6m, for which the height would be 2.92m, and for which the height of the eaves would be 2.40m. 52 Minster Road, Godalming Mr & Mrs Westbury	
NMA/2017/0026	Amendment to WA/2016/0729 to provide alterations to access road and parking space; alterations to footprint of building and installation of two lift shafts. Site of Wey Court House, Wey Court, Farncombe M Orosz – Waverley Borough Council	
NMA/2017/0033	Amendment to WA/2014/1684 to provide alterations to elevations. 23 South Hill, Godalming J Kingerlee	

WAVERLEY BOROUGH COUNCIL – PLANNING DECISIONS

Godalming applications considered by Waverley Borough Council where decisions were significantly different to the observations submitted by the Town Council.

<u>Plan Ref.</u>	<u>Description</u>	<u>Town Council Observations</u>	<u>Waverley Decisions</u>
WA/2016/2392	Change of use from Use Class B1a (office) to Use Class C3 (residential) use. Caswall House, 6 Wharf Street, Godalming R Nathan	Object on grounds of loss of small office space	Full permission
WA/2016/2496	Application under Section 73 to remove Condition 15 of WA/2014/0932 (code for sustainable homes). Land at Ockford Ridge, Godalming I Seriogina – Waverley Borough Council	Object on the grounds that removal of the condition would only maintain the Energy aspect of the Code for Sustainable Homes, and not the other important aspects. As a key community asset this development should meet the standards set out when the permission was granted.	Full permission
WA/2016/2506	Erection of an attached dwelling following demolition of existing garage and utility building. 11 Rush Croft, Godalming Mr Cooper – CDN Homes Renovations Ltd	No objection	Refused

Buses

If you use the bus, check with your bus operator to find out if there are any alterations to the service during these roadworks. You'll find all Surrey's operators and their websites listed here:

www.surreycc.gov.uk/busoperators

Bogus callers

We do not do private work. If anyone offers to do private work please contact Surrey Trading Standards on 0845 404 05 06 or visit

www.surrey.gov.uk/stopcoldcallers

Noise


There will be some noise but we will try to keep this to a minimum.

Who is doing this work?

The council's contractor Kier will be carrying out these works on our behalf.

Contact us

 www.surreycc.gov.uk/highways

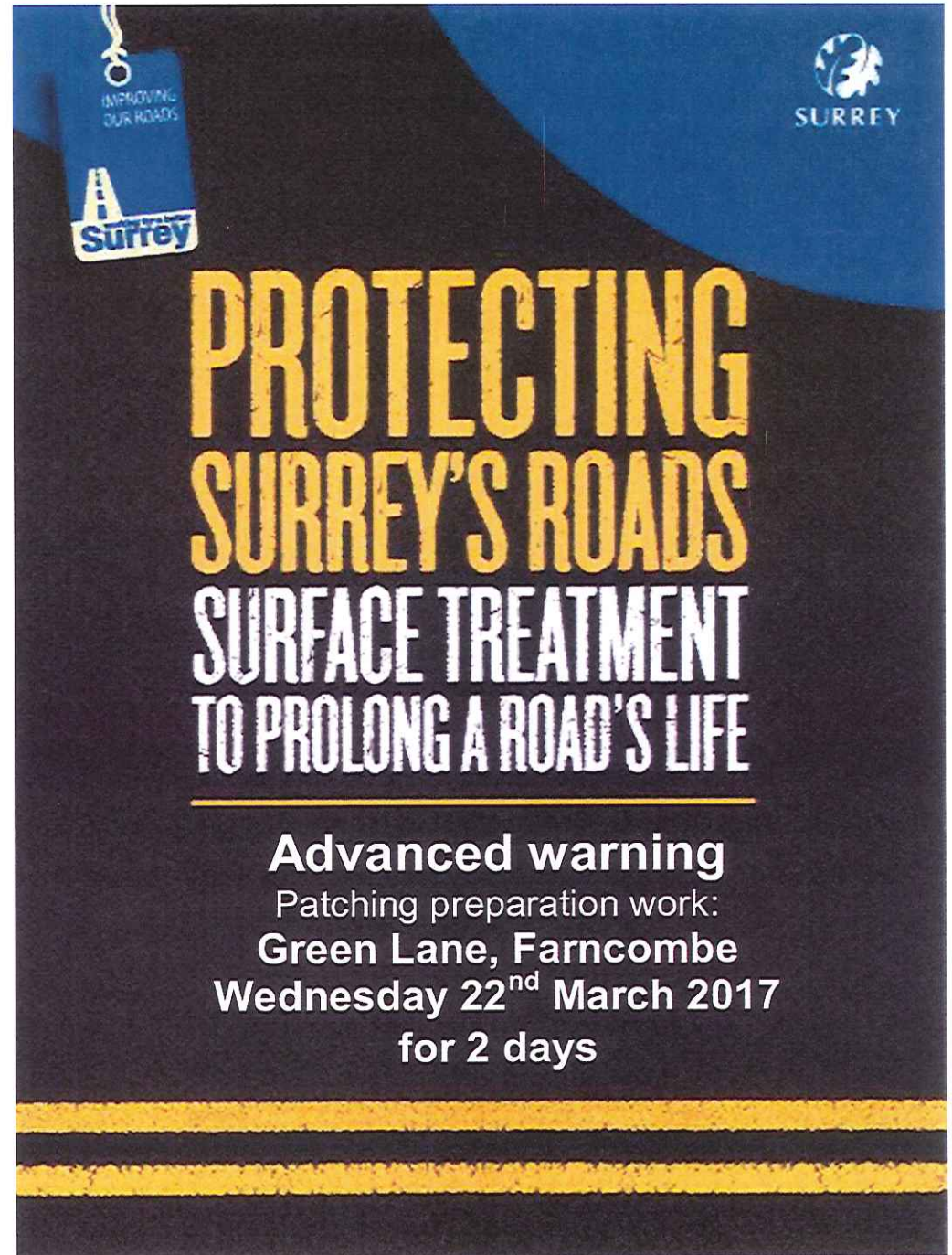
 0300 200 1003 (Monday to Friday 8am to 6pm)

 Contact Centre, County Hall, Penrhyn Road,
Kingston upon Thames, Surrey KT1 2DN

Customer feedback

Your feedback on how these works are carried out will help us to continue to improve. You can do this by filling out the enclosed freepost feedback form and quoting reference number **WCT – SD Green Lane**

We apologise for any delays this work causes and thank you for your cooperation and patience.



The sign features a blue header with the Surrey logo and a tag that says 'IMPROVING OUR ROADS' with a 'Surrey' logo below it. The main text is in large, bold, yellow and white letters: 'PROTECTING SURREY'S ROADS SURFACE TREATMENT TO PROLONG A ROAD'S LIFE'. Below this, it says 'Advanced warning Patching preparation work: Green Lane, Farncombe Wednesday 22nd March 2017 for 2 days'. The sign has a black background with yellow and white horizontal stripes at the bottom.

**PROTECTING
SURREY'S ROADS
SURFACE TREATMENT
TO PROLONG A ROAD'S LIFE**

Advanced warning
Patching preparation work:
Green Lane, Farncombe
Wednesday 22nd March 2017
for 2 days

Details:

Wednesday 22nd March 2017

Working Times: 08:00 - 16:00

**For 2 days
Road Closed**

Please look out for advance warning signs on site for any date changes or check www.roadworks.org

What are we doing?

- We will be patching the carriageway on Green Lane, Farncombe in preparation for surface dressing.
- Once these steps have been done we will return to apply surface dressing to the road.



Road Closure:



Information for residents and businesses

Green Lane will be closed whilst we carry out works on the extents shown.

There will be a signed diversion route in place along Binscombe, New Pond Road, Furze Lane and Green Lane; and vice versa.

We will make sure you can get to and from your house or business but there may be times when delays are unavoidable. Talk to a member of our staff on site if you need help – talking to our staff can solve most issues.

We will send out new leaflets and update our signs prior to any further works being carried out.

This type of work is weather dependent and bad weather means the work will be rescheduled.

Please keep the road free from parked cars. Please park elsewhere on the day we're working otherwise your vehicle may be towed away.

If we're unable to work on the date on the front of this leaflet please make sure the road is left clear of vehicles the following working day.

If one of our signs has been left behind, please help us by reporting it.

www.RemoveThisSign.com

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.