

GODALMING TOWN COUNCIL

Tel: 01483 523575
E-Mail: office@godalming-tc.gov.uk
Website: www.godalming-tc.gov.uk

Municipal Buildings
Bridge Street
Godalming
Surrey GU7 1HT

Sir/Madam

I HEREBY SUMMON YOU to attend the Full Council Meeting of the Godalming Town Council to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 17 DECEMBER 2020 at 7.30pm or at the conclusion of the preceding Policy & Management Committee, whichever is later.

DATED this 11th day of December 2020.

Andy Jeffery
Clerk to the Town Council

The meeting of Godalming Town Council will be held under the provisions of the Coronavirus Act 2020 and The Local Authorities and Police & Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

Join Zoom Meeting

<https://us02web.zoom.us/j/88935678491?pwd=eU9iNGU0NTBsSG1GbW5mVFd5b3hVUT09>

Meeting ID: 889 3567 8491

Passcode: 670977

The meeting will be preceded by prayer with the Revd James Rattue of Farncombe Parish Church officiating – all who wish to participate in prayers are most welcome to do so; however, anyone not wishing to participate may sit quietly, or switch off their video feed and go on mute for the short duration of the prayers. All individuals' decisions in this matter are respected.

A G E N D A

1. MINUTES

THE TOWN MAYOR to sign as a correct record the Minutes of the Meeting of the Council held on the 17 September 2020.

2. APOLOGIES

TO RECEIVE apologies for absence.

3. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

THE TOWN MAYOR to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

on the agenda. This forum to be conducted in accordance with Standing Order 5:

- The period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chairman of the meeting,
- A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. If a matter raised is one for Principle Councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from councillors in accordance with Standing Order 6.

6. RECEIPT OF OFFICIAL ANNOUNCEMENTS

To receive official announcements, letters, etc.

7. TO RECEIVE REPORTS FROM CHAIR OF UNDERMENTIONED COMMITTEES

To receive Chairmen's reports of the Committees as under:

Mayoralty Committee

Members to receive Mayoralty Committee report during confidential session.

Policy & Management Committee

Re-adoption of GTC Policies – **Item for Decision**

Recommendation: Members to resolve to re-adopt the policies listed below:

Members received Policy & Management Committee's recommendations for the adoption of the policies listed below.

Information Data Protection Policy – adopted 19 July 2018
Privacy Notice General – adopted 26 April 2018 amended 29 October 2020
Privacy Notice – Staff, Councillors and Volunteers – adopted 26 April 2018
Document Retention Policy – adopted 19 July 2018
Subject Access Policy – adopted 19 July 2018
Removable Media Policy – adopted 26 April 2018

Communications Policy – 13 September 2018 reviewed P&M 17 Dec 2020

Environment & Policy

No recommendations for Full Council

8. RECEIPT OF COMMITTEE MINUTES

To receive the minutes of the undermentioned Committees:

	Meetings Dated
Environment & Planning	8 October 2020 29 October 2020 19 November 2020 10 December 2020
Policy & Management Committee	29 October 2020

9. GODALMING JOINT BURIAL COMMITTEE – REPORT

TO NOTE FOR INFORMATION the report of the Godalming Joint Burial Committee of its proceedings on the 12 November 2020.

10. SCHEDULE OF MEETINGS 2021/22 – ITEM FOR DECISION

Recommendation: Members to resolve to approve the Schedule of Meetings for the Local Government year 2021/22.

Members are asked to consider the schedule of meetings for the Local Government year 2021/22 (copy attached for the information of Members).

11. REVISED ESTIMATES 2020/21 AND DRAFT BUDGET 2021/22 – ITEM FOR DECISION & ITEM FOR NOTE

Recommendations:

- a) **Members to resolve to approve the revised estimates for the financial year 2020/21.**
- b) **Members to resolve to approve the budget for the financial year 2021/22.**
- c) **Members to resolve to approve a precept requirement of £769,225 for the financial year 2021/22, which represent a band D increase of £6.76 per annum (8.89%).**
- d) **Members to note budget forecast projections for period 2022/23 & 2023/24.**

Members to consider a report (attached for the information of Members) from the Responsible Finance Officer. Members are requested to agree the revised estimates 2020/21 and draft budget 2021/22 and approve a precept of £769,225 for 2021/22, which represents a Band D increase of £6.76 per annum (8.89%).

Members to note the budget forecast projections for periods 2022/23 and 2023/24 which are based on Officers' understanding of Council's potential future activities.

12. AUTHORISATION OF THE CLERK

TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

13. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held via Zoom on Thursday, 1 April 2020 at 7.30pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

14. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COUNCIL MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIAL-IN-CONFIDENCE MATTERS.

15. REPORT OF THE MAYORALTY COMMITTEE – ITEM TO NOTE

Members to receive a confidential oral report from the Chair of the Mayoralty Committee.

16. AUTHORISATION FOR WRITE-OFF – ITEM FOR DECISION

Members are asked to give their authorisation to write off invoices WN2737, BW4668, WN2777, BW4686 and WN2806 totalling the amount of £277.20 in accordance with Financial Regulation 1.13 and our Credit Control Process (report attached for the information of Members).

17. THE SQUARE – ITEM FOR DECISION

Recommendation: Members to resolve to approve the recommendations contained in the attached report.

Members to consider a confidential report from the Town Clerk relating to proposed amendments to the Class of Use categories of The Square (report attached for the information of Members).

GODALMING TOWN COUNCIL

SCHEDULE OF MEETINGS 2021/22

<u>MAY 2021</u>				Bkd
6	LOCAL ELECTIONS (P&CC & SCC)			
13	ANNUAL COUNCIL/MAYOR MAKING	7.00PM	Council Chamber/WNC	
20	Environment & Planning Policy & Management Mayoralty (Election of Chair) Audit (Election of Chair) Staffing (Election of Chair)	6.30PM 7.15PM** 8.00PM** 8.00PM** 8.10PM**	Council Chamber Council Chamber Mayor's Parlour Council Chamber Council Chamber	
27	Joint Burial – Cemetery Inspection Joint Burial – (Approval of Annual Governance & Accounting Regulations)	5.00PM 5.45PM	Eashing Cemetery Council Chamber	
<u>JUNE 2021</u>				
3	Environment & Planning	6.30PM	Council Chamber	
20	CIVIC SERVICE	TBC	Venue & Time TBC	
24	Environment & Planning Policy & Management	6.30PM 7.15PM**	Council Chamber	
<u>JULY 2021</u>				
1	Staffing Audit	6.00PM 7.15PM	107-109 High Street	
8	Policy & Management (Grants)	7.00PM	Council Chamber	
15	Environment & Planning Full Council	6.30PM 7.15PM**	Council Chamber (&MP)	
<u>AUGUST 2021</u>				
5	Environment & Planning	6.30PM	Council Chamber	
<u>SEPTEMBER 2021</u>				
2	Joint Burial – Cemetery Inspection Joint Burial Environment & Planning	5.00PM 5.45PM 7.00PM**	Nightingale Cemetery Council Chamber Council Chamber	
9	Staffing Policy & Management	6.30PM 7.15PM**	Council Chamber	
16	Audit (Financial Regulations)	7.00PM	107-109 High Street	
23	Environment & Planning Full Council	6.30PM 7.15PM**	Council Chamber (&MP)	

** Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

<u>OCTOBER 2021</u>				
14	Environment & Planning Policy & Management (Grants)	6.30PM 7.15PM**	Council Chamber	
<u>NOVEMBER 2021</u>				
4	Joint Burial (Budget) Environment & Planning	5.30PM 7.00PM**	Council Chamber	
11	Mayoralty Staffing	6.30PM 7.15PM**	107-109 High Street	
14	REMEMBRANCE SUNDAY	9.15AM	Wilfrid Noyce Centre	
25	Environment & Planning Policy & Management (Revised Estimates & Budget)	6.30PM 7.15PM**	Council Chamber	
<u>DECEMBER 2021</u>				
16	Environment & Planning Full Council (Precept)	6.30PM 7.15PM**	Council Chamber (&MP)	
<u>JANUARY 2022</u>				
13	Environment & Planning Policy & Management (Grants)	6.30PM 7.15PM**	Council Chamber	
<u>FEBRUARY 2022</u>				
3	Audit (Risk Management) Environment & Planning	6.30PM 7.15PM**	Council Chamber	
10	Staffing Environment & Planning	6.30PM 7.15PM**	Council Chamber	
24	Joint Burial (Year End Audit/Risk Assessment)	5.30PM	Council Chamber	
<u>MARCH 2022</u>				
10	Environment & Planning Policy & Management	6.30PM 7.15PM**	Council Chamber	
17	ANNUAL TOWN MEETING	7.00PM	Wilfrid Noyce Centre	
24	Environment & Planning	7.00PM	Council Chamber	
<u>APRIL 2022</u>				
18	Audit (Review System of Internal Control & Annual Accounts)	7.00PM	107-109 High Street	
21	Environment & Planning Policy & Management	6.30PM 7.15PM**	Council Chamber	
22	MAYORALTY RECEPTION & DINNER	7.15PM	Wilfrid Noyce Centre	
28	Full Council	7.00PM	Council Chamber	

** Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

MAY 2022

5	ANNUAL COUNCIL/MAYOR MAKING	7.00PM	Council Chamber/WNC	
12	Environment & Planning Policy & Management Mayoralty (Election of Chair) Audit (Election of Chair) Staffing (Election of Chair)	6.30PM 7.15PM** 8.00PM 8.00PM** 8.10PM**	Council Chamber Council Chamber Mayor's Parlour Council Chamber Council Chamber	
19	Joint Burial – Cemetery Inspection Joint Burial – (Approval of Annual Governance & Accounting Regulations)	5.00PM 5.45PM	Eashing Cemetery Council Chamber	
26	Policy & Management	7.00PM	Council Chamber	

FESTIVALS:

Spring Festival	(1 st Saturday in April)
Summer Festival	(1 st Sunday in July)
Staycation	(1 st complete week in August)
Christmas Festival	(Last Saturday in November)

Event	Date
Spring Festival	Saturday, 3 April 2021
St John's Spring Fair	Saturday, 1 May 2021 (to be confirmed)
Annual Council/Mayor Making	Thursday, 13 May 2021
Godalming Run	Sunday, ?? May 2021 (to be confirmed)
Town Show	Saturday, 5 June 2021
Summer Food Festival	Sunday, 4 July 2021
Staycation	Saturday, 7-Sunday, 15 August 2021
Remembrance Sunday	Sunday, 14 November 2021
Christmas Festival & Light Switch-On	Saturday, 27 November 2021
Farncombe Christmas Lights	Friday, 3 December 2021
Pancake Races	Tuesday, 1 March 2022
Spring Festival – Spring into Godalming	Saturday, 2 April 2022

** Meetings will commence at the specified time or at the conclusion of the preceding meeting, whichever is later.

Godalming Town Council
Statement of Variation 2021/22

	£		2022/23	2023/24
Base Budget (net) i.e. Precept 2020/21	711,154		769,225	917,609
Add inflation at 3% and net minor adjustments	20,791	Add inflation at 2%	15,384	18,352
Add Decrease in External Revenue (COVID)	49,350	Youth Provision	100,000	
Add Decrease in SLA Revenue (Museum)	19,875	BWP Air Source Heating		30,000
Less Decrease in Joint Burial Committee contribution	-17,070	New Allotments	10,000	
Less Decrease in Premises related reserves	-19,875	Increase Land & Property Mtce Reserve		10,000
Add Increase in General Reserve	15,000	Equipment Replacement Reserve		2,500
Less Decrease in Youth Provision	-10,000	NNDR (potential)	-3,500	
		Administration Assistant	26,500	
		Grounds Assistant		26,500
Estimated Budget Requirement 2021/22	<u>769,225</u>		<u>917,609</u>	<u>1,004,961</u>
Total increase required	58,071		148,384	87,352
% increase in cash terms	8.17%		19.29%	9.52%
Tax base 2020/21 (Band D Equivalent figure)	9358.6			
Precept per Band D property (Annual Baseline)	£75.99			
Tax base 2021/22 (Band D Equivalent figure)	9296.1		9296.1	9296.1
Precept per Band D property	£82.75		£ 98.71	£ 108.11
Increase per Band D Property	£6.76		£15.96	£9.40
% Increase per Band D Property	8.89%		19.29%	9.52%

Godalming Town Council
Revised Estimates 2020/21 and Budget 2021/22

GTC Summary Revenue Budget

2019/20 Actual £	2020/21			Variation 2020/21 to 2021/22 £	Notes
	2020/21 Budget £	Revised Estimate £	2021/22 Budget £		
Employees					
329,926	362,378	392,132	383,561	21,183	1.4% increase in Superannuation contribution, 3% pay award, step increases
2,742	6,100	5,600	6,100	0	
Premises Related Expenditure					
58,905	31,768	137,829	33,252	1,484	
10,658	13,976	10,776	13,976	0	
0	0	0	0	0	
14,801	3,870	13,228	3,870	0	
10,176	22,436	11,015	22,630	194	
4,079	5,052	5,106	5,340	288	
0	1,000	250	1,000	0	
42,752	48,290	38,731	48,040	-250	
10,218	11,740	5,964	11,740	0	
1,512	1,550	1,249	1,550	0	
63,000	43,125	43,125	23,250	-19,875	SLA for Museum drops from 1 Oct 2020
Transport Related Expenditure					
127	0	0	0	0	
4,246	2,920	3,407	3,920	1,000	Running costs of van higher than estimated
Supplies & Services					
46,064	7,230	8,515	7,730	500	
2,040	1,430	530	1,370	-60	
1,102	1,400	1,554	1,700	300	
7,002	8,120	7,635	8,120	0	
519,900	68,510	59,721	66,160	-2,350	
41,837	36,995	37,142	35,214	-1,781	
7,928	9,870	9,350	10,080	210	
64,374	78,340	78,090	78,230	-110	
18,479	28,300	64,443	31,530	3,230	£15k for General Reserve to rebuild
9,746	7,440	7,135	7,240	-200	
Third Party Payments					
54,836	54,760	54,760	37,690	-17,070	Lower contribution due to revenue increase
Income					
0	0	-36,760	0	0	
-11,904	-5,300	-35,733	-3,530	1,770	
-652,992	-186,972	-101,342	-117,964	69,008	Reduced community centre hire income due to COVID
-2,431	-1,200	-534	-600	600	
-76,010	-29,680	-150,180	-29,680	0	
583,113	633,448	672,738	691,519	58,071	
59,753	77,702	77,706	77,706	4	
642,866	711,150	750,444	769,225	58,075	
Net Expenditure by Cost Centre					
£	£	£	£	£	
421,048	491,304	473,748	497,085	5,781	1.4% increase in Superannuation contribution, 3% pay award, step increases
619	-1,198	551	-1,550	-352	
-685	70	1,216	70	0	
7,143	-6,232	-631	-1,232	5,000	Reduced community centre hire income due to COVID
40,754	32,300	35,500	35,500	3,200	Loss of donation income
21,290	23,550	22,760	23,760	210	
-6,265	-1,391	-1,391	-3,550	-2,159	No Spring Festival
2,000	0	0	0	0	
62,883	63,244	61,986	65,008	1,764	1.4% increase in Superannuation contribution, 3% pay award
30,024	40,726	32,698	40,820	94	
200	0	0	0	0	
-4,659	-1,091	564	1,362	2,453	Reduced community centre hire income due to COVID
6,769	6,027	0	6,027	0	
-9,000	-12,000	-3,260	-6,750	5,250	
10,636	7,145	11,401	7,145	0	
-4,314	-9,006	37,596	27,824	36,830	Reduced community centre hire income due to COVID
4,670	0	0	0	0	
583,113	633,448	672,738	691,519	58,071	

Cost Centre: 101 GTC Office

2019/20 Actual £		2020/21			Variation £	
		2020/21 Budget £	Revised Estimate £	2021/22 Budget £		
	Employees					
203882	Direct employee expenses	Salaries	236940	249083	249060	12120 RE includes temp Maintenance Operative
20954		Er's NIC	24180	27357	25680	1500
34983		Er's Supn	40332	45937	45000	4668
96		Agency staff & Contractors	0	0	0	0
2608	Indirect employee expenses	Training	3000	3000	3000	0
0		Advertising	1500	1500	1500	0
134		Other	600	600	600	0
	Premises Related Expenditure					
1344	Repairs, alteration & maintenance of buildings		4800	6829	7200	2400
0	Energy costs		3200	0	3200	0
0	CRC allowances		0	0	0	0
14510	Rents		1200	12568	1200	0 Moved to own premises, less Chamber rental costs
0	Rates		12000	6000	12000	0 Rates on High Street Offices
0	Water services		300	100	300	0
0	Fixtures and fittings		0	0	0	0
142	Cleaning & domestic supplies		5340	1899	5340	0 Cleaning on High Street Offices
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
	Transport Related Expenditure					
97	Public transport		0	0	0	0
3492	Car allowances		2200	3247	3400	1200
	Supplies & Services					
18808	Equipment, furniture and materials		500	1709	1000	500
223	Catering & Hospitality		300	280	300	0
403	Clothes, uniform & laundry		900	1304	1200	300
5998	Printing, stationery & general office expenses		6490	6490	6490	0
5386	Services	Professional Fees	10000	7000	10000	0
2384		Audit fees	3300	3300	3300	0
8636		Insurance	8750	8891	9000	250
329		Bank charges	360	309	360	0
1703	Communications & computing	postage	1960	786	1200	-760
2481		telephones	2200	2717	2765	565
7538		computers	8767	8741	8855	88
621		website	1000	1000	1000	0
736		publicity advert	0	280	0	0
4640		newsletter	4400	2200	4400	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
60198	Grants & Subscriptions	Grants	70000	70000	70000	0
4056		Subscriptions	4300	4300	4300	0
12479	Contributions to provisions		20300	56443	23530	3230 RE includes £36.8k Community Infrastructure Levy
839	Miscellaneous expenses		1825	1825	1825	0
	Third Party Payments					
54836	Godalming Joint Burial Committee		54760	54760	37690	-17070
	Income					
-11904		Government Grants	0	-36760	0	0 COVID-19 Grant
-9473		Other grants etc	-5300	-35733	-3530	1770
-2431		Customer & client receipts	-8220	-14000	-13800	-5580 Recharge to JBC & SCC for grounds work
-29680		Interest	-1200	-534	-600	600
		Recharges	-29680	-29680	-29680	0
421048	Net Expenditure		491304	473748	497085	5781
59753	Capital Finance Costs (Not included in net costs of Services)		77706	77706	77706	0

Cost Centre: 102 Civic Expenses

2019/20 Actual £		2020/21 Budget £	2020/21 Revised Estimate £	2021/22 Budget £	Variation £
Employees					
0	Direct employee expenses		0	0	0
0			0	0	0
0			0	0	0
0			0	0	0
0	Indirect employee expenses		0	0	0
0			0	0	0
Premises Related Expenditure					
83	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	2420	660	2420	0 WBC Chamber rental
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
249	Equipment, furniture and materials	0	0	0	0
1081	Catering & Hospitality	600	250	600	0
699	Clothes, uniform & laundry	500	250	500	0
581	Printing, stationery & general office expenses	800	800	800	0
19748	Services				
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing				
0	postage	0	0	0	0
0	telephones	0	0	0	0
2550	computers	2400	2400	2400	0
0	website	0	0	0	0
481	publicity advert	0	2450	0	0
0	newsletter	0	0	0	0
0	Expenses				
0	Staff expenses	0	0	0	0
5997	Mayor's expenses	8670	8670	8880	210
1931	Members' training	1200	680	1200	0
0	Grants & Subscriptions				
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
6000	Contributions to provisions	6000	6000	6000	0 £4k General Election; £2k By Election
1246	Miscellaneous expenses	960	600	960	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-356	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
-19000	Recharges	0	0	0	0
21290	Net Expenditure	23550	22760	23760	210

Cost Centre: 104 Town Promotion

2019/20 Actual £		2020/21		2021/22		Variation £
		2020/21 Budget	£	Revised Estimate	£	
	Employees					
0	Direct employee expenses		0	0	0	0
0			0	0	0	0
0			0	0	0	0
1824	Agency staff & Contractors	0	10718	0	0	0 Town Wardens
0	Indirect employee expenses		0	0	0	0
0			0	0	0	0
						0
	Premises Related Expenditure					
41	Repairs, alteration & maintenance of buildings		0	0	0	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
264	Cleaning & domestic supplies	300	0	300	0	0
5498	Grounds maintenance costs	6500	853	6500	0	0 Greener Godalming
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
	Transport Related Expenditure					
0	Public transport		0	0	0	0
557	Car allowances		0	0	0	0
	Supplies & Services					
2245	Equipment, furniture and materials	500	883	500	0	0
148	Catering & Hospitality		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
42	Printing, stationery & general office expenses		0	0	0	0
850	Services		500	185	500	0
0	Professional Fees		0	0	0	0
0	Audit fees		0	0	0	0
0	Insurance		0	0	0	0
0	bank charges		0	0	0	0
0	Communications & computing		0	0	0	0
0	postage		0	0	0	0
0	telephones		0	0	0	0
0	computers		0	0	0	0
0	website		0	0	0	0
3057	publicity advert	2250	10752	2250	0	0 Stay Safe, Shop Local campaign
0	newsletter		0	0	0	0
0	Expenses		0	0	0	0
0	Staff expenses		0	0	0	0
0	Mayor's expenses		0	0	0	0
0	Members' training		0	0	0	0
0	Grants & Subscriptions		0	0	0	0
0	Grants		0	0	0	0
0	Subscriptions		0	0	0	0
0	Contributions to provisions		0	0	0	0
193	Miscellaneous expenses	395	2010	395	0	0 COVID expenses - spray paint, signage
	Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0	0
	Income					
0	Government Grants		0	0	0	0
0	Other grants etc		0	0	0	0
-4083	Customer & client receipts	-3300	0	-3300	0	0
0	Interest		0	0	0	0
0	Recharges		0	-14000	0	0
10636	Net Expenditure	7145	11401	7145	0	

Cost Centre: 105 Staycation

2019/20 Actual £		2020/21				Variation £
		2020/21 Budget	Revised £ Estimate	2021/22 Budget	£	
	Employees					
111	Direct employee expenses	Salaries	152	0	152	0 Staff time at Dogalming
11		Er's NIC	15	0	15	0
0		Er's Supn	0	0	0	0
400		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
	Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings		0	0	0	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
881	Cleaning & domestic supplies		900	0	900	0 Staycation Live waste removal
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
	Transport Related Expenditure					
0	Public transport		0	0	0	0
0	Car allowances		0	0	0	0
	Supplies & Services					
514	Equipment, furniture and materials		520	0	520	0
378	Catering & Hospitality		350	0	350	0
0	Clothes, uniform & laundry		0	0	0	0
0	Printing, stationery & general office expenses		0	0	0	0
600	Services	Professional Fees	300	0	300	0
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
3852		publicity advert	3850	0	3850	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
0		Subscriptions	0	0	0	0
0	Contributions to provisions		0	0	0	0
258	Miscellaneous expenses		260	0	260	0
	Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0	0
0	Income	Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-236		Customer & client receipts	-320	0	-320	0 Dogalming entrance fees
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
6769	Net Expenditure		6027	0	6027	0

Cost Centre: 106 Festivals & Markets

2019/20			2020/21		2021/22	
Actual			2020/21	Revised	2021/22	Variation
£			Budget £	Estimate £	Budget £	£
Employees						
2061	Direct employee expenses	Salaries	2265	720	1210	-1055
202		Er's NIC	313	84	167	-146
94		Er's Supn	271	30	223	-48
128		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	0	0	0	0
0		Advertising	0	0	0	0
Premises Related Expenditure						
0	Repairs, alteration & maintenance of buildings		0	0	0	0
0	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
749	Cleaning & domestic supplies		600	0	350	-250
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
0	Contribution to premises-related provisions		0	0	0	0
Transport Related Expenditure						
0	Public transport		0	0	0	0
47	Car allowances		400	0	200	-200
Supplies & Services						
527	Equipment, furniture and materials		510	0	510	0
177	Catering & Hospitality		180	0	120	-60
0	Clothes, uniform & laundry		0	0	0	0
50	Printing, stationery & general office expenses		530	0	530	0
3436	Services	Professional Fees	2100	1100	1200	-900
0		Audit fees	0	0	0	0
0		Insurance	0	0	0	0
0		bank charges	0	0	0	0
0	Communications & computing	postage	0	0	0	0
0		telephones	0	0	0	0
0		computers	0	0	0	0
0		website	0	0	0	0
5712		publicity advert	4380	0	2630	-1750
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
0		Subscriptions	220	0	110	-110
0	Contributions to provisions		0	0	0	0
545	Miscellaneous expenses		1000	400	800	-200
Third Party Payments						
0	Godalming Joint Burial Committee		0	0	0	0
Income						
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-19993		Customer & client receipts	-14160	-3725	-11600	2560
0		Interest	0	0	0	0
0		Recharges	0	0	0	0
-6265	Net Expenditure		-1391	-1391	-3550	-2159

Cost Centre: 108 Christmas Lights

2019/20		2020/21	2020/20	2021/22	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
40	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
41877	Services	35500	35500	35500	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
2037	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-3200	Customer & client receipts	-3200	0	0	3200
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
40754	Net Expenditure	32300	35500	35500	3200

Cost Centre: 109 Fireworks

2019/20		2020/21	2020/21	2021/22	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
2000	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	Bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee		0		0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
2000	Net Expenditure	0	0	0	0

Cost Centre: 111 Neighbourhood Plan

2019/20		2020/21	2020/21	2021/22	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
0	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
1930	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
0	Income	0	0	0	0
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
0	Customer & client receipts	0	0	0	0
0	Interest	0	0	0	0
-1730	Recharges	0	0	0	0
200	Net Expenditure	0	0	0	0

Cost Centre: 201 Broadwater Park Community Centre

2019/20		2020/21	2020/21	2021/22	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
2024	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
9600	Repairs, alteration & maintenance of buildings	3912	20031	3912	0
3183	Energy costs	3516	3516	3516	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
1326	Rates	1380	1347	1380	0
375	Water services	480	416	480	0
0	Fixtures and fittings	0	0	0	0
9483	Cleaning & domestic supplies	9000	9019	9000	0
3676	Grounds maintenance costs	240	100	240	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
	Transport Related Expenditure				
30	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
2057	Equipment, furniture and materials	600	663	600	0
23	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	postage	0	0	0	0
781	telephones	840	827	840	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	300	300	300	0
0	Contributions to provisions				0
180	Miscellaneous expenses				0
	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-28095	Customer & client receipts	-29000	-21850	-24000	5000
0	Interest	0	0	0	0
0	Recharges	0	-17500	0	0
7143	Net Expenditure	-6232	-631	-1232	5000

Cost Centre: 202 The Pepperpot

2019/20		2020/21		2021/22	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
Employees					
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
320	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
	Training	0	0	0	0
	Advertising	0	0	0	0
					0
Premises Related Expenditure					
4734	Repairs, alteration & maintenance of buildings	2856	1779	2160	-696
1020	Energy costs	1200	1200	1200	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
675	Rates	690	0	700	10
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
1763	Cleaning & domestic supplies	1860	1911	1860	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
1881	Equipment, furniture and materials	600	600	600	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
726	telephones	816	807	852	36
0	computers	0	0	0	0
0	website	0	0	0	0
590	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Subscriptions	70	70	70	0
0	Contributions to provisions	0	0	0	0
70	Miscellaneous expenses	0	0	0	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-14438	Customer & client receipts	-11683	-8303	-8580	3103
0	Interest	0	0	0	0
-4500	Recharges	0	0	0	0
-4659	Net Expenditure	-1091	564	1362	2453

Cost Centre: 203 The Square

2019/20 Actual £		2020/21 Budget £	2020/21 Revised Estimate £	2021/22 Budget £	Variation £
Employees					
0	Direct employee expenses				
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Indirect employee expenses				
0		0	0	0	0
0		0	0	0	0
Premises Related Expenditure					
0	Repairs, alteration & maintenance of buildings	0	0	0	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
1512	Premises insurance	1550	1249	1550	0
0	Contribution to premises-related provisions	0	0	0	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
Supplies & Services					
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services				
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Communications & computing				
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Expenses				
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Grants & Subscriptions				
0		0	0	0	0
0		0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0		0	0	0	0
0		0	0	0	0
-10512	Customer & client receipts	-13550	-4509	-8300	5250
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
-9000	Net Expenditure	-12000	-3260	-6750	5250

Cost Centre: 204 Allotments

2019/20		2020/21	2020/21	2021/22	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
272	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0		0	0	0	0
					0
	Premises Related Expenditure				
329	Repairs, alteration & maintenance of buildings	300	300	300	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
139	Water services	72	125	120	48
0	Fixtures and fittings	0	0	0	0
517	Cleaning & domestic supplies	430	0	430	0
560	Grounds maintenance costs	0	2613	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
11551	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Communications & computing	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0		0	0	0	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee	0	0	0	0
	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-2249	Customer & client receipts	-2000	-2487	-2400	-400
0	Interest	0	0	0	0
-10500	Recharges	0	0	0	0
619	Net Expenditure	-1198	551	-1550	-352

Cost Centre: 205 Wilfrid Noyce Centre

2019/20			2020/21		
Actual			2020/21	Revised	2021/22
£			Budget £	Estimate £	Budget £ Variation £
Employees					
2641	Direct employee expenses	Salaries	2640	1214	2688 48
0		Er's NIC	0	11	371 371
0		Er's Supn	454	189	495 41
1264		Agency staff & Contractors	0	0	0 0
0	Indirect employee expenses	Training	0	0	0 0
0		Advertising	0	0	0 0
Premises Related Expenditure					
7853	Repairs, alteration & maintenance of buildings		10140	8482	10140 0
5446	Energy costs		5280	5280	5280 0
0	CRC allowances		0	0	0 0
291	Rents		250	0	250 0
4566	Rates		4660	0	4750 90
947	Water services		960	1225	1200 240
0	Fixtures and fittings		0	0	0 0
16531	Cleaning & domestic supplies		15820	14811	15820 0
31	Grounds maintenance costs		0	0	0 0
0	Premises insurance		0	0	0 0
2500	Contribution to premises-related provisions		2500	2500	2500 0
Transport Related Expenditure					
0	Public transport		0	0	0 0
0	Car allowances		0	0	0 0
Supplies & Services					
3305	Equipment, furniture and materials		4000	3491	4000 0
10	Catering & Hospitality		0	0	0 0
0	Clothes, uniform & laundry		0	0	0 0
0	Printing, stationery & general office expenses		0	0	0 0
1400	Services	Professional Fees	1500	1400	1500 0 Xmas Lights
0		Audit fees	0	0	0 0
0		Insurance	0	0	0 0
0		bank charges	0	0	0 0
0	Communications & computing	postage	0	0	0 0
1071		telephones	1240	1202	1280 40
0		computers	0	0	0 0
0		website	0	0	0 0
0		publicity advert	0	0	0 0
0		newsletter	0	0	0 0
0	Expenses	Staff expenses	0	0	0 0
0		Mayor's expenses	0	0	0 0
0		Members' training	0	0	0 0
0	Grants & Subscriptions	Grants	0	0	0 0
0		Subscriptions	350	350	350 0
0	Contributions to provisions		0	0	0 0
827	Miscellaneous expenses		1200	500	1200 0
Third Party Payments					
0	Godalming Joint Burial Committee		0	0	0 0
Income					
0		Government Grants	0	0	0 0
0		Other grants etc	0	0	0 0
-52997		Customer & client receipts	-60000	-3059	-24000 36000
0		Interest	0	0	0 0
0		Recharges	0	0	0 0
-4314	Net Expenditure		-9006	37596	27824 36830

Cost Centre: 206 Bandstand

2019/20		2020/21	2020/21	2021/22	
Actual		Budget	Revised	Budget	Variation
£		£	£	£	£
	Employees				
0	Direct employee expenses	0	0	0	0
0	Salaries	0	0	0	0
0	Er's NIC	0	0	0	0
0	Er's Supn	0	0	0	0
32	Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	0	0	0	0
0	Training	0	0	0	0
0	Advertising	0	0	0	0
	Premises Related Expenditure				
16	Repairs, alteration & maintenance of buildings	600	1146	600	0
0	Energy costs	0	0	0	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
0	Rates	0	0	0	0
0	Water services	0	0	0	0
0	Fixtures and fittings	0	0	0	0
0	Cleaning & domestic supplies	0	0	0	0
0	Grounds maintenance costs	0	0	0	0
0	Premises insurance	0	0	0	0
0	Contribution to premises-related provisions	0	0	0	0
	Transport Related Expenditure				
0	Public transport	0	0	0	0
0	Car allowances	0	0	0	0
	Supplies & Services				
0	Equipment, furniture and materials	0	0	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
0	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	100	70	100	0
0	Contributions to provisions	0	0	0	0
0	Miscellaneous expenses	0	0	0	0
	Third Party Payments				
0	Godalming Joint Burial Committee				0
0	Income				
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-733	Customer & client receipts	-630	0	-630	0
0	Interest	0	0	0	0
0	Recharges	0	0	0	0
-685	Net Expenditure	70	1216	70	0

Cost Centre: 207 Museum

2019/20		2020/21	2020/21	2021/22		
Actual		Budget	Revised	Budget	Variation	
£		£	£	£	£	
Employees						
43059	Direct employee expenses	Salaries	43896	44282	45480	1584
3787		Er's NIC	3780	4493	4920	1140
7193		Er's Supn	7140	8014	8100	960
424		Agency staff & Contractors	0	0	0	0
0	Indirect employee expenses	Training	1000	500	1000	0
0		Advertising	0	0	0	0
Premises Related Expenditure						
6739	Repairs, alteration & maintenance of buildings		2500	12692	2280	-220
13	Energy costs		0	0	0	0
0	CRC allowances		0	0	0	0
0	Rents		0	0	0	0
0	Rates		0	0	0	0
0	Water services		0	0	0	0
0	Fixtures and fittings		0	0	0	0
125	Cleaning & domestic supplies		0	7	0	0
0	Grounds maintenance costs		0	0	0	0
0	Premises insurance		0	0	0	0
53000	Contribution to premises-related provisions		33125	33125	13250	-19875 SLA for Museum drops from 1 Oct 2020
Transport Related Expenditure						
0	Public transport		0	0	0	0
0	Car allowances		320	160	320	0
Supplies & Services						
1575	Equipment, furniture and materials		0	261	0	0
0	Catering & Hospitality		0	0	0	0
0	Clothes, uniform & laundry		0	0	0	0
331	Printing, stationery & general office expenses		300	345	300	0
1180	Services	Professional Fees	0	0	0	0
0		Audit fees	0	0	0	0
6071		Insurance	6200	2036	4500	-1700
0		bank charges	0	0	0	0
252	Communications & computing	postage	0	335	0	0
186		telephones	300	205	300	0
2813		computers	2592	2440	2592	0
0		website	0	0	0	0
0		publicity advert	0	0	0	0
0		newsletter	0	0	0	0
0	Expenses	Staff expenses	0	0	0	0
0		Mayor's expenses	0	0	0	0
0		Members' training	0	0	0	0
0	Grants & Subscriptions	Grants	0	0	0	0
120		Subscriptions	3000	3000	3000	0 SMCC Partnership
0	Contributions to provisions		0	0	0	0
60	Miscellaneous expenses		0	0	0	0
Third Party Payments						
0	Godalming Joint Burial Committee					0
Income						
0		Government Grants	0	0	0	0
0		Other grants etc	0	0	0	0
-60845		Customer & client receipts	-40909	-40909	-21034	19875 SLA for Museum drops from 1 Oct 2020
0		Interest	0	0	0	0
-3200		Recharges	0	-9000	0	0
62883	Net Expenditure		63244	61986	65008	1764

Cost Centre: 208 Land & Property Other

2019/20 Actual £		2020/21 Budget £	2020/21 Revised Estimate £	2021/22 Budget £	Variation £
Employees					
0	Direct employee expenses	0	0	0	0
0		0	0	0	0
0		0	0	0	0
4124		0	0	0	0
0	Indirect employee expenses	0	0	0	0
0		0	0	0	0
Premises Related Expenditure					
9129	Repairs, alteration & maintenance of buildings	6660	6570	6660	0
632	Energy costs	780	780	780	0
0	CRC allowances	0	0	0	0
0	Rents	0	0	0	0
3609	Rates	3706	3668	3800	94
2618	Water services	3240	3240	3240	0
0	Fixtures and fittings	1000	250	1000	0
11926	Cleaning & domestic supplies	14040	11084	14040	0
453	Grounds maintenance costs	5000	2398	5000	0
0	Premises insurance	0	0	0	0
2500	Contribution to premises-related provisions	2500	2500	2500	0
Transport Related Expenditure					
0	Public transport	0	0	0	0
150	Car allowances	0	0	0	0
Supplies & Services					
3336	Equipment, furniture and materials	0	908	0	0
0	Catering & Hospitality	0	0	0	0
0	Clothes, uniform & laundry	0	0	0	0
0	Printing, stationery & general office expenses	0	0	0	0
2301	Services	0	0	0	0
0	Professional Fees	0	0	0	0
0	Audit fees	0	0	0	0
0	Insurance	0	0	0	0
0	bank charges	0	0	0	0
0	Communications & computing	0	0	0	0
0	postage	0	0	0	0
0	telephones	0	0	0	0
0	computers	0	0	0	0
0	website	0	0	0	0
0	publicity advert	0	0	0	0
0	newsletter	0	0	0	0
0	Expenses	0	0	0	0
0	Staff expenses	0	0	0	0
0	Mayor's expenses	0	0	0	0
0	Members' training	0	0	0	0
0	Grants & Subscriptions	0	0	0	0
0	Grants	0	0	0	0
0	Subscriptions	0	0	0	0
0	Contributions to provisions	2000	2000	2000	0 Flood Wall Maintenance
2295	Miscellaneous expenses	1800	1800	1800	0
Third Party Payments					
0	Godalming Joint Burial Committee	0	0	0	0
Income					
0	Government Grants	0	0	0	0
0	Other grants etc	0	0	0	0
-5649	Customer & client receipts	0	-2500	0	0
0	Interest	0	0	0	0
-7400	Recharges	0	0	0	0
30024	Net Expenditure	40726	32698	40820	94

Cost Centre: 301 107-9 High Street

2019/20		2020/21	2020/21	2021/22	
Actual		2020/21	Revised	2021/22	Variation
£		Budget £	Estimate £	Budget £	£
Employees					
0	Direct employee expenses	Salaries	0	0	0
0		Er's NIC	0	0	0
0		Er's Supn	0	0	0
0		Agency staff & Contractors	0	0	0
0	Indirect employee expenses	Training	0	0	0
0		Advertising	0	0	0
					0
Premises Related Expenditure					
19037	Repairs, alteration & maintenance of buildings		0	80000	0
364	Energy costs		0	0	0
0	CRC allowances		0	0	0
0	Rents		0	0	0
0	Rates		0	0	0
0	Water services		0	0	0
0	Fixtures and fittings		0	0	0
371	Cleaning & domestic supplies		0	0	0
0	Grounds maintenance costs		0	0	0
0	Premises insurance		0	0	0
0	Contribution to premises-related provisions		0	0	0
Transport Related Expenditure					
0	Public transport		0	0	0
0	Car allowances		0	0	0
Supplies & Services					
16	Equipment, furniture and materials		0	0	0
0	Catering & Hospitality		0	0	0
0	Clothes, uniform & laundry		0	0	0
0	Printing, stationery & general office expenses		0	0	0
423521	Services	Professional Fees	0	0	0
0		Audit fees	0	0	0
0		Insurance	0	0	0
181		bank charges	0	0	0
0	Communications & computing	postage	0	0	0
117		telephones	0	0	0
0		computers	0	0	0
0		website	0	0	0
0		publicity advert	0	0	0
0		newsletter	0	0	0
0	Expenses	Staff expenses	0	0	0
0		Mayor's expenses	0	0	0
0		Members' training	0	0	0
0	Grants & Subscriptions	Grants	0	0	0
0		Subscriptions	0	0	0
0	Contributions to provisions		0	0	0
1196	Miscellaneous expenses		0	0	0
Third Party Payments					
0	Godalming Joint Burial Committee				0
Income					
0		Government Grants	0	0	0
0		Other grants etc	0	0	0
-440133		Customer & client receipts	0	0	0
0		Interest	0	0	0
0		Recharges	0	-80000	0
4670	Net Expenditure		0	0	0

Godalming Town Council
Revised Estimates 2020/21 and Budget 2021/22

	Balance b/f 1 April 2019 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves/ Bal. Sheet £	Balance c/f 31 March 2020 £
Movement in Reserves to March 31 2020 (Actual)						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	263,033	910				263,943
Sub-total unallocated reserves	<u>263,033</u>					<u>263,943</u>
Earmarked Reserves						
2 Election Expenses Fund	21,602		6,000	-19,000		8,602
3 WW1 Memorial	750					750
4 IT Reserve	5,000					5,000
5 Other Land & Property Maintenance	29,101		10,000	-10,500		28,601
6 Emerging Projects	43,300		12,479	-7,400		48,379
7 Farncombe Initiative	3,201					3,201
8 Neighbourhood Plan	1,730			-1,730		0
9 Festival Surplus	2,897					2,897
10 Staycation	335					335
11 Christmas Lights	8,788					8,788
12 Wilfrid Noyce Key Deposits	80					80
13 Mayor's Charity	2,749		2,822	-2,749		2,822
14 Youth Provision	0					0
15 Caudle Memorial Fund	23,800			-4,500		19,300
16 Godalming Museum	59,880		53,000	-3,200		109,680
Sub- total Earmarked Reserves	<u>173,846</u>					<u>238,435</u>
Balances	<u>412,483</u>	<u>910</u>	<u>84,301</u>	<u>-49,079</u>		<u>502,378</u>

Godalming Town Council
Revised Estimates 2020/21 and Budget 2021/22

	Balance b/f 1 April 2020 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2021 £
BUDGET 2020/21 - Projection of Reserves to March 31 2021 (Balances b/f restated to match actuals at 31/03/20)						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	263,943					263,943
Sub-total unallocated reserves	263,943					263,943
Earmarked Reserves						
2 Election Expenses Fund	8,602		6,000			14,602
3 WW1 Memorial	750					750
4 IT Reserve	5,000					5,000
5 Other Land & Property Maintenance	28,601		10,000			38,601
6 New Initiatives Fund	48,379		10,300			58,679
7 Farncombe Initiative	3,201					3,201
8 Neighbourhood Plan	0					0
9 Festival Surplus	2,897					2,897
10 Staycation	335					335
11 Christmas Lights	8,788					8,788
12 Wilfrid Noyce Key Deposits	80					80
13 Mayor's Charity	2,822					2,822
14 Youth Provision	0		10,000			10,000
15 Flood Wall Maintenance	0		2,000			2,000
16 Caudle Memorial Fund	19,300					19,300
17 Godalming Museum	109,680		33,125			142,805
	238,435					309,860
Balances	502,378	0	71,425	0	0	573,803

Godalming Town Council
Revised Estimates 2020/21 and Budget 2021/22

	Balance b/f 1 April 2020 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2021 £
REVISED ESTIMATES 2020/21 - Projection of Reserves to March 31 2021						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	263,943	-39,290				224,653
						Min 73-20 P&M 30 Jul 2020 £2.5k, Min 48-20 FC 16 Jul 2020 £1.5k, Min 68-20 P&M 30 Jul 2020 £4.5k
Sub-total unallocated reserves	263,943					224,653
Earmarked Reserves						
2 Election Expenses Fund	8,602		6,000			14,602
* Community Infrastructure Levy	0		13,044			13,044
3 WW1 Memorial	750					750
4 IT Reserve	5,000					5,000
5 Other Land & Property Maintenance	28,601		10,000			38,601
						Min 325-19 FC 19 Dec 2019
6 Emergenging Projects	48,379		10,300	-26,000		32,679
						Min 325-19 FC 19 Dec 2019; Min 159-19 FC 25 Jul 2019 £10k, Min 484-19 FC 30 Apr 2020 £2k, Min 28-20 P&M 25 Jun 2020 £14k
7 Farncombe Initiative	3,201					3,201
8 Neighbourhood Plan	0					0
9 Festival Surplus	2,897					2,897
10 Staycation	335					335
11 Christmas Lights	8,788			-2,075		6,713
						Min 188-20 E&P 8 Oct 2020
12 Wilfrid Noyce Key Deposits	80					80
15 Mayor's Charity	2,822					2,822
16 Youth Provision	0		10,000			10,000
						Min 325-19 FC 19 Dec 2019
17 Flood Wall Maintenance	0		2,000			2,000
						Min 325-19 FC 19 Dec 2019
18 Caudle Memorial Fund	19,300			-17,500		1,800
						JNL303
19 107-9 High Street Maintenance	109,680		33,125	-80,000		62,805
						Min 325-19 FC 19 Dec 2019; Min 358-19 £80k
	238,435					197,329
Balances	502,378	-39,290	84,469	-125,575	0	421,982

Godalming Town Council
Revised Estimates 2020/21 and Budget 2021/22

	Balance b/f 1 April 2021 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2022 £
Budget 2021/22 - Projection of Reserves to March 31 2022						
Reserves						
Unallocated Reserves						
1 Revenue Reserve	224,653		15,000			239,653
Sub-total unallocated reserves	224,653					239,653
Earmarked Reserves						
2 Election Expenses Fund	14,602		6,000			20,602
* Community Infrastructure Levy	13,044					13,044
3 WW1 Memorial	750					750
4 IT Reserve	5,000					5,000
5 Other Land & Property Maintenance	38,601		10,000			48,601
6 New Initiatives Fund	32,679		8,530			41,209
7 Farncombe Initiative	3,201					3,201
8 Neighbourhood Plan	0					0
9 Festival Surplus	2,897					2,897
10 Staycation	335					335
11 Christmas Lights	6,713					6,713
12 Wilfrid Noyce Key Deposits	80					80
15 Mayor's Charity	2,822					2,822
16 Youth Provision	10,000					10,000
17 Flood Wall Maintenance	2,000		2,000			4,000
18 Caudle Memorial Fund	1,800					1,800
19 Godalming Museum	62,805		13,250			76,055
	197,329					237,109
Balances	421,982	0	54,780	0	0	476,762

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.