

GODALMING TOWN COUNCIL

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11 July 2025

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 17 JULY 2025 at 6.30pm.

Andy Jeffery

Andy Jeffery
Chief Executive Officer

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [YouTube](#) page.

Committee Members:	Councillor Kiehl – Chair Councillor Weightman – Vice Chair
Councillor Adam	Councillor Holliday
Councillor Clayton	Councillor Martin
Councillor Crowe	Councillor PMA Rivers
Councillor C Downey	Councillor PS Rivers
Councillor S Downey	Councillor Steel
Councillor Duce	Councillor Thomson
Councillor Follows	Councillor Williams
Councillor Heagin	

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 5 June 2025, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor PMA Rivers

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. COMMUNITY ENERGY SCHEME – PRESENTATION

Purpose of Presentation

Members are invited to receive a presentation from Mr Steve Bowra, Ms Carol Kemm and Mr Paul Richardson, who are seeking the Council's support for a Community Energy Scheme centred around Unstead Weir. The initiative seeks to establish a community-owned renewable energy project to capture local hydroelectric potential and deliver long-term community and environmental benefits.

Community Energy Scheme Proposal at Unstead Weir

Having reviewed the proposed presentation, the CEO provides the following information which Members may wish to consider alongside the presentation:

Project Vision and Objectives

The project's overarching aims are to:

- Harness the renewable energy potential of the Unstead Weir through the installation of a small-scale hydroelectric plant.
- Generate clean, sustainable electricity to benefit local communities through lower emissions and community returns.
- Empower local people through participation, ownership, and shared benefit from renewable energy generation.

Context and Background

- The project has been in early-stage consideration for over 10 years.
- Unstead Weir is jointly managed:
 - One part by the National Trust (NT)
 - The other by the Environment Agency (EA)
- Preliminary discussions with both organisations have been positive, and there is scope to combine the hydro project with the installation of a fish pass, aligning with EA priorities.
- The site lies on the boundary between Shalford and Godalming parishes, making this a cross-boundary collaboration relevant.

Proposed Steps and Current Needs

To advance the project, the following critical steps have been identified:

a) Develop a Core Team

- Needed to provide project leadership and management expertise.
- Should include skills such as administration, marketing, project delivery and community engagement.

b) Expression of Interest (EOI) for Stage 1 Feasibility Funding

- Submit an EOI to the Community Energy Fund via the Greater South-East Net Zero Hub.
- If successful, this will unlock up to £40,000 feasibility grant for technical and financial viability studies.
 - Details: [GSENZH – Community Energy Fund](#)
 - Guidance: [Stage 2 Guidance Notes PDF](#)

c) Community Engagement

- Strengthen local involvement and support.
- Host community engagement events or virtual meetings to identify interested residents and potential team members.

d) Identify a Lead Organisation

- A legal entity is required to apply for grant funding.
- Eligible organisations include:
 - Town or Parish Councils (e.g. Godalming Town Council)
 - Community Benefit Societies
 - CICs (Community Interest Companies)
 - Registered charities and others.

Role for Godalming Town Council

There is an opportunity for Godalming Town Council to play a supportive or even leading role in this initiative:

- As an eligible applicant, the council could submit the EOI and act as the interim accountable body until a community-led vehicle is formed.
- The council could also host a public meeting or support community mobilisation, helping identify willing residents to form the core team.
- Alternatively, the council might formally endorse the project, lending credibility and encouraging broader participation.

Funding Landscape

The Community Energy Fund, recently announced by the Department for Energy Security and Net Zero, provides:

- Stage 1: Feasibility Grant – up to £40,000
- Stage 2: Development Grant – up to £100,000 for legal and planning costs once viability is established. Source: [Community Energy South: £10m Fund Launch](#)

Funds are intended to support technical design, community engagement, legal setup and planning. Applications must demonstrate robust local interest and a realistic pathway to delivery.

Why Community Energy?

Community energy projects:

- Are locally led, ethical, and aim to tackle fuel poverty, improve energy security, and contribute to net zero ambitions.
- Can create green jobs, local economic return and enhance community resilience.
- Are increasingly being supported by local government policy, especially in Surrey through Community Energy South. Background: [Community Energy in Surrey](#)

Next Steps

Following the presentation, Members may consider:

- Endorsing the project in principle, supporting further development of a community energy initiative at Unstead Weir.
- Appointing a Member representative or officer to liaise with Mr Bowra and Ms Kemm as the initiative progresses.
- Hosting or facilitating a public engagement session in Godalming to help generate interest in forming a core team.
- Exploring whether the Council wishes to act as the legal applicant for the Stage 1 Expression of Interest.

Recommendations

That Members:

1. Note the presentation by Mr Bowra and Ms Kemm.
2. Consider the benefits and implications of Godalming Town Council's involvement as an initial applicant or facilitator.
3. Agree on a course of action, whether to actively support the formation of a community energy organisation, lead an application, or provide guidance and endorsement only.

For additional information on possible project structure and funding options, please see:

- [Community Energy South](#)
- [Greater South-East Net Zero Hub](#)

7. CIL APPLICATIONS

Members are requested to consider the applications shown below seeking an award of Neighbourhood CIL. In considering Neighbourhood CIL applications, Members are required to consider them against GTC's CIL Policy and its compliance and justification against Regulation 59c of the Community Infrastructure Levy Regulations 2010 (as amended).

Members are also invited to consider Officer reports (attached for the information of Members) that evaluates each application against GTC's policy and Regulation 59c.

Farncombe Day Centre Feasibility Study

Recommendations:

- a) **The Environment & Planning Committee is requested to consider an application submitted on behalf of the Farncombe Day Centre (FDC) for a Neighbourhood Community Infrastructure Levy (CIL) fund award of £18,600 in support of a feasibility study to inform a future Strategic CIL application for the regeneration of the Centre.**
- b) **If Members were minded to recommend an award to Full Council for the requested £18,600, it is suggested that the letter of offer should include the following additional conditions:**
 - i. **That the funded feasibility study be completed and submitted to Godalming Town Council no later than 31 October 2025 and is to be used to inform and**

- support a Strategic CIL bid to Waverley Borough Council (WBC) 2025/26 bidding round.**
- ii. That FDC continues formal engagement with WBC's CIL team and Godalming Town Council (GTC) throughout the development of the regeneration proposal and reports key outcomes from the feasibility study to the CEO.**
 - iii. That, GTC will release funds in support of the feasibility study on receipt of invoices or in line with the terms of a formal contract sighted by GTC.**

Summary of the Application

Farncombe Day Centre is seeking £18,600 in Neighbourhood CIL funds to carry out a feasibility study to support the full regeneration of the Day Centre. The Centre serves a critical role in delivering community-based care, social engagement, and preventative health services for Godalming's older population and carers.

The scope of the feasibility study includes:

- Architectural, survey, and project management services
- Space planning for dining, reception, therapy rooms, and clinical use
- Investigation of building extension potential to improve capacity
- Demographic projections, usage modelling, and economic impact evaluation (e.g. NHS/social care cost avoidance)

The study will directly inform a Strategic CIL application in October 2025, with a targeted delivery timeframe for regeneration by 2030. Application attached for the information of Members.

Development Context and Community Need

The applicant identifies increasing pressure from an ageing population, exacerbated by housing development projections in the Waverley Local Plan (1,240 new homes by 2032). The centre is seen as a strategic community asset, supporting the infrastructure needs highlighted in Waverley's Infrastructure Delivery Plan (IDP) and Joint Strategic Needs Assessment (JSNA).

Without regeneration, the Centre risks long-term decline. The project aims to futureproof the facility and ensure it can sustainably meet demand across Godalming and surrounding parishes.

Community Engagement and Support

The application is supported by a Community Engagement Report (June 2025) demonstrating:

- Over 30 regular volunteers
- More than 10,000 meals served annually
- Partnerships with schools, health services, and social care providers
- Increasing participation in intergenerational wellbeing activities
- High user satisfaction and clear evidence of inclusion/accessibility efforts

Funding Context

No other sources of funding have been secured at this stage. The Trustees have confirmed they will underwrite any overspend from organisational reserves.

Godalming Town Council currently supports the Centre via:

- £7,500 per annum for minibus transport
- A one-off £15,000 grant in 2025/26 to mitigate increased operating costs

There is no previous award of Neighbourhood CIL for capital or feasibility work to FDC.

Officer Commentary

This application offers a modest-cost but high-value investment to support a significant infrastructure bid. It addresses an “Essential” priority in Waverley’s IDS and aligns with the purpose of Neighbourhood CIL under Regulation 59C.

The feasibility study is time-bound, strategic in nature, and will help unlock a future capital regeneration project. Members may consider the project eligible and appropriate for Neighbourhood CIL support at this stage, particularly due to the potential future impact on community health, sustainability, and inclusion.

Guildford Hockey Club Floodlight Replacement

Recommendations:

- a. The Environment & Planning Committee is requested to consider an application submitted on behalf of the Guildford Hockey Club (GHC) for a Neighbourhood Community Infrastructure Levy (CIL) fund award of £100,000 in support of the replacement of floodlighting at the Club’s facilities at Broadwater School, Godalming.**
- b. If Members were minded to recommend an award to Full Council for the requested £100,000, it is suggested that the letter of offer should include the following additional conditions:**
 - i. Guildford Hockey Club is to provide confirmation of contractor appointment and project delivery by 31 October 2025.**
 - ii. GTC would transfer 74.63% of submitted invoices up to a maximum of £100,000, the balance of each invoice being met from the applicant’s contribution.**
 - ii. GHC is to report to GTC, within 12 months of completion, on energy savings achieved, community usage growth, and a plan for replenishing the sinking fund drawn upon to fund the balance of the works.**
 - iii. Any publicity, media, or signage relating to the floodlight upgrade must acknowledge the financial contribution of Godalming Town Council through Neighbourhood CIL.**

Summary of the Application

Guildford Hockey Club is seeking £100,000 of Neighbourhood CIL funding towards the £134,400 total cost of replacing floodlighting, which is near the end of its useable life, at its sports facilities co-located with Broadwater School. The upgrade works will cover the astro hockey pitches, training area, netball courts, and adjacent car park.

The upgrade will bring lighting levels to national league standard, meet modern energy efficiency expectations (55% energy reduction), and extend availability for community users, especially Farncombe Youth Football Club, Broadwater School, and other grassroots groups, including those focused on women’s sport and disability inclusion.

The balance of the project cost (£34,400) will be drawn from the Club’s sinking fund administered jointly with Broadwater School. Application and supporting papers attached for the information of Members.

Development Context and Community Need

Guildford Hockey Club reports:

- 1,000 junior players and 350+ adults participate across its programmes.
- 25 adult teams, including international-level and over-60s players.
- A growing schools outreach programme across Waverley and Guildford.
- Direct benefit to FYFC (650 members, 50% with Broadwater School links) and other GU7-based organisations.

The application draws on policies and evidence from:

- Waverley Local Plan (Pt 1, section 8.2 – community infrastructure)
- Waverley Infrastructure Delivery Plan (IDP)
- Waverley Play Pitch Strategy (2018)
- Godalming & Farncombe Neighbourhood Plan

The project provides for growth in youth and women's sport, increased health and wellbeing access, and supports local school sport.

Community Support and Usage

Though no standalone consultation report was submitted, the application references:

- Increased community demand through FYFC and Broadwater School
- Expansion of usage and shared access to pitch and netball court facilities
- Evidence of longstanding and widespread participation across demographics and age groups

Funding Context

- Total cost: £134,400 (including 5% contingency)
- CIL request: £100,000 (approx. 74% of total cost)
- Match funding: £34,400 from joint GHC/Broadwater School sinking fund
- No previous CIL awards received from GTC or WBC
- Other grant routes explored (e.g. Greenshaw Trust) deemed unsuitable

Officer Commentary

The project represents a significant but proportionate capital infrastructure upgrade with strong community benefit. It directly meets the CIL Regulation 59C test for infrastructure improvement and satisfies key GTC CIL policy priorities, including sustainability, health and wellbeing, youth engagement, and growth-related demand.

There is modest financial risk, mitigated by the Club's maturity, governance, and energy savings. Officers note that the drawdown of the sinking fund (earmarked for pitch replacement) should be monitored for replenishment to avoid longer-term asset degradation.

8. PLANNING APPLICATIONS – CONSULTATION

The full schedule of planning applications received from the Local Planning Authority since the last meeting is attached for the information of Members along with the Planning Application Summary Report.

9. PLANNING APPLICATIONS – SUBJECTED TO AMENDMENT

Members to consider planning applications previously considered by this committee for which subsequent amendments have been submitted.

10. STREET NAMING APPLICATION – ITEM FOR DECISION

Waverley Borough Council has received a street naming application from THAKEHAM HOMES LIMITED which is the developer of 1 newly built highway and 27 new dwellings situated at LAND CENTRED COORDINATES 496830 146100 SOUTH EAST OF BINSCOMBE, GODALMING

The road name proposed shown is:

- PETAL GROVE

The name has been checked by the Address Development Team against Waverley's policy. The proposed name has been deemed acceptable and as such has been put forward as the developer's choice for GTC's consideration. WBC has also consulted the Royal Mail with the proposed name.

Waverley's Street Naming and Numbering policy states that the only basis for objecting to a new street name can be on the grounds of:

- duplication;
- difficulty of pronouncing or spelling; and/or
- if the name could cause offence.

We ask that you assess the street name in this regard as there may be some local considerations that the Address Development Team may not be aware of.

GTC is asked to respond by 12 noon on Friday, 18 July 2025. As such, Members are being asked whether they have any objections to the new road.

11. FRANKLYN ROAD OAK TREE – TREE PRESERVATION ORDER REQUEST AND RESPONSE FROM WAVERLEY BOROUGH COUNCIL – ITEM FOR DECISION

Following concerns raised by Members in the wake of the felling of an ancient oak tree in Whitewebbs Park, Enfield, attention was drawn to a similarly prominent oak tree located at the junction of Franklyn Road and Seymour Road, Godalming. This tree is widely regarded as the oldest within the Ockford Ridge/Aaron's Hill estate and occupies a central visual and ecological position within the landscape.

On 23 May 2025, the Town Clerk, acting on behalf of Godalming Town Council (GTC), formally wrote to Waverley Borough Council (WBC) requesting the making of a Tree Preservation Order (TPO) to secure statutory protection for the tree (letter attached for the information of Members).

On 13 June 2025, WBC responded through its Principal Arboricultural Officer. While recognising the tree's amenity value and confirming it is subject to internal inspection under WBC's Tree and Woodland Policy, the response indicated that WBC does not consider it expedient to make the tree subject to a TPO, citing a lack of perceived threat and the fact that the tree is managed in accordance with good arboricultural practice (WBC response attached for information of Members).

However, GTC notes that within a 150-metre radius of the Franklyn Road oak, three trees in GTC's ownership—a Copper Beech, Horse Chestnut, and Beech—are subject to TPOs (Ref: 22/08 10322), despite also being under professional arboricultural management and part of a formal risk-based inspection regime.

GTC's concern remains that whilst the protection afforded to its own trees is demonstrably secure and legally binding, the future approach to tree management by WBC is less certain, particularly under future administrative changes. The reliance solely on internal policy, without the safeguards offered by a TPO, may not provide sufficient assurance to the public regarding the long-term preservation of such a significant tree.

Recommendation:

Members are asked to consider whether a further formal request should be made, urging WBC to reconsider its decision in order to provide public assurance of the long-term protection of this landmark tree.

12. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

13. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 7 August 2025 at 6.30pm.

14. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

7A. FARNCOMBE DAY CENTRE – CIL APPLICATION EVALUATION

Project: Feasibility Study for the regeneration and modernisation of the Day Centre (St John’s Street, Farncombe)

CIL Sought:	£18,600
Total Project Cost:	£18,600
Third-Party Contribution:	None at this stage; shortfalls to be covered by FDC
Strategic CIL Bid Target:	Planned Completion (Feasibility Study): October 2025
Planning Permission:	October 2025
	Not yet applicable; subject to study outcomes

Assessment Against Regulation 59C Criteria

Regulation 59C Criteria:

Neighbourhood CIL funds must be used to:

“support the development of the local area by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.”

Infrastructure Support & Preparation

Although the application is for a feasibility study rather than direct capital works, it explicitly supports:

- The future improvement and expansion of community infrastructure (FDC facility), which includes health-related and social care support infrastructure.
- A longer-term phased regeneration project scheduled to conclude by 2030.
- The feasibility work includes surveys, architectural and design planning, and a costed implementation proposal — all critical pre-conditions for strategic investment and future

Addressing Demands of Development

The Centre’s current and future role aligns strongly with the need to support:

- A growing and ageing population in Godalming and Farncombe (supported by Waverley’s JSNA and Local Plan).
- Demand resulting from housing growth (1,240 homes by 2032), which will increase the number of elderly residents and carers needing local support.

Conclusion:

While it is preparatory in nature, the project serves to enable the delivery of critical social infrastructure, satisfying the purpose of Regulation 59C.

Assessment Against Godalming Town Council CIL Policy

Policy Element	Compliance
Type of project	✓ Social and community infrastructure (feasibility for long-term asset improvement)
Location within Godalming	✓ St John’s Street, Farncombe
Community benefit	✓ Broad elderly, carer, volunteer, and intergenerational usage
Sustainability	✓ Long-term planning to modernise, reduce reliance on higher-cost services
Delivery readiness	✓ Feasibility work to commence July–Oct 2025
No recent CIL award	✓ No prior CIL award from GTC
Additional funding	✗ No secured third-party funding at this stage

Policy Element	Compliance
Not duplicative of Strategic CIL	✓ Study is explicitly to support future Strategic CIL bid

Justification, Supporting Evidence & Risk

Justification

- The bid is to fund the first critical phase of a multi-year capital project.
- FDC's role aligns with Waverley's Infrastructure Delivery Schedule (IDS) under "Essential" priorities such as community, health, and care support.
- Without this investment, the ability of FDC to meet increasing future demand is at risk.

Supporting Evidence

- Strong reference to Waverley's Local Plan, IDP, and JSNA.
- Community engagement report demonstrates:
- 10,000+ meals served annually
- Broad public engagement, including volunteers, schools, health providers
- Outreach to carers and socially isolated elderly residents
- Existing GTC and WBC support evidences the Centre's value (transport grant, cost offset, WBC community grant).

Risks & Considerations

- Capital phase delivery is contingent on Strategic CIL success — not guaranteed.
- Feasibility output must demonstrate robust cost-benefit and alignment with infrastructure priorities.

Conclusion and Recommendation

This application is clearly within the remit of Regulation 59C and GTC CIL policy. While it does not result in immediate infrastructure delivery, it is a foundational step for:

- A future large-scale regeneration of a valued community facility.
- Enhancing Godalming's resilience in the face of demographic change.
- Reducing pressure on NHS and formal care systems through early intervention and support.

Recommendation:

This is a modest but strategically significant application that Members could approve. It represents an appropriate and proportionate use of Neighbourhood CIL to prepare a compliant Strategic CIL bid. GTC may wish to:

- Request a summary report of outcomes from the feasibility study by December 2025.

CIL FUNDING APPLICATION FORM

INTRODUCTION

Godalming Town Council receives 25% of money received through the Community Infrastructure Levy, collected by Waverley Borough Council (WBC) from development in Godalming. Any CIL monies due are confirmed by WBC at the end of 6 monthly periods ending in March and September and paid to Godalming Town Council shortly thereafter. The funds are available to spend on local projects in Godalming. As set out in the CIL Regulations, this local proportion of CIL should be used for:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or
- Anything else that is concerned with addressing the demands that development places on an area

The definition of infrastructure is broad and includes amongst other items:

- Roads and other transport infrastructure
- Schools and other educational facilities
- Medical facilities
- Open spaces
- Sporting and recreational facilities
- Flood defences

Please read the Godalming Town Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Town Clerk at townclerk@godalming-tc.gov.uk.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

CIL applications will be validated by Council Officers prior to consideration by the Environment & Planning Committee, applications accepted by the Environment & Planning Committee will be forwarded to the Full Council for further consideration and prioritising against available and anticipated funds.

Completed application forms and supporting information should be returned to: office@godalming-tc.gov.uk

Please note that to prevent duplication of effort, if an organisation is also applying for Strategic CIL from Waverley Borough Council for the same project as they wish to request Neighbourhood CIL, then Godalming Town Council will accept an initial application for Neighbourhood CIL funds using the Waverley Borough Council CIL application form.

Linked Document: [CIL Policy and Funding Application Form Guide for Applicants](#)



Supporting Our Community

CIL FUNDING APPLICATION FORM

1. Applicant organisation	Farncombe Day Centre Limited
2. Name and position of main contact	David Barker- Trustee – Regeneration Project Lead
3. Applicant contact details (phone no, email and address)	David Barker – Trustee Farncombe Day Centre St John's Street Farncombe, Godalming GU7 3EJ Tel, 07954335552, dave.barker@lsbu.ac.uk and info@farncombedaycentre.org.uk
4. Type of organisation	Charitable company limited by guarantee.
If a charity, please provide registration number	1175294
5. Is the organisation able to reclaim VAT?	No
6. Location of project	Farncombe Day Centre St John's Street Farncombe, Godalming GU7 3EJ
7. Summary of the project proposal	<p>Support for feasibility Study - Regenerating Farncombe Day Centre: Modernising Community Infrastructure to Support Local Growth and Wellbeing.</p> <p>This application is for support for a feasibility study and costing exercise needed to support a Strategic CIL bid with a phased project completion March 2030.</p> <p>Recognising the valuable role and contribution to maintaining a thriving and Inclusive Community, The FDC requires investment as a strategic asset for the community to maintain the high quality, accessible experience, vitality and safe haven for elderly and carer residents of Godalming and surrounding villages. The investment will avoid dilapidation and provide a strategic asset for the Waverley local area, meeting the needs of the growing elderly community, particularly those over 75.</p> <p>The Scope of the project refurbishment & design of interior layout includes all "User" internal spaces, including reception, dining</p>

	<p>area and lounge/entertainment spaces, hair and podiatrist clinics.</p> <p>The study will also investigate extension of the building facilities with a view to developing capacity and service levels.</p> <p>Funding for the Feasibility Study will meet the costs of professional Services, including Surveying, Architectural, design, project management and research.</p> <p>It is intended that The Feasibility study will inform the bid for Strategic CIL funding application in October 2025.</p> <p>Enhance Evidence and Data for Future Strategic Bid:</p> <p>The feasibility study, if funded, would aim to gather quantitative data to <i>support a</i> Strategic CIL bid. including but not limited to:</p> <p>projections of the elderly population increase in Godalming/Farncombe linked to the housing targets in Waverley's Local Plan.</p> <p>Data on the number of carers in the area and how FDC supports them, linking to economic contributions.</p> <p>Quantifiable estimates of cost savings to public services (e.g., NHS, social care) achieved by FDC's preventative role.</p>																
8. Estimated project cost	£18.600																
9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme																	
<table border="1"> <thead> <tr> <th data-bbox="165 1317 560 1357"></th> <th data-bbox="560 1317 954 1357">Amount</th> <th data-bbox="954 1317 1425 1357">Detail</th> </tr> </thead> <tbody> <tr> <td data-bbox="165 1357 560 1413">CIL funding sought</td> <td data-bbox="560 1357 954 1413">£18,600</td> <td data-bbox="954 1357 1425 1413">Neighbourhood CIL Bid</td> </tr> <tr> <td data-bbox="165 1413 560 1525">Any other Local authority contribution e.g. EBC and/or SCC</td> <td data-bbox="560 1413 954 1525">-</td> <td data-bbox="954 1413 1425 1525">-</td> </tr> <tr> <td data-bbox="165 1525 560 1581">Third party contribution</td> <td data-bbox="560 1525 954 1581">-</td> <td data-bbox="954 1525 1425 1581">-</td> </tr> <tr> <td data-bbox="165 1581 560 1630">Total cost</td> <td data-bbox="560 1581 954 1630">£18,600</td> <td data-bbox="954 1581 1425 1630"></td> </tr> </tbody> </table>				Amount	Detail	CIL funding sought	£18,600	Neighbourhood CIL Bid	Any other Local authority contribution e.g. EBC and/or SCC	-	-	Third party contribution	-	-	Total cost	£18,600	
	Amount	Detail															
CIL funding sought	£18,600	Neighbourhood CIL Bid															
Any other Local authority contribution e.g. EBC and/or SCC	-	-															
Third party contribution	-	-															
Total cost	£18,600																
10. Detail of additional sources of funding available	None identified. FDC will cover any unanticipated shortfall or costs that will arise from this initial process.																

<p>11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding</p>	<p>CIL funding is being sought to finance a crucial feasibility study for the "Regenerating Farncombe Day Centre: Modernising Community Infrastructure to Support Growth and Wellbeing" project¹. This study, with an estimated cost of £18,600 will cover essential professional services such as surveying, architectural design, and project management. The findings of this feasibility study are intended to inform a larger Strategic CIL funding application, which Farncombe Day Centre plans to submit in October 2025 to secure investment for the comprehensive regeneration and redesign of the Centre's interior and fabric of the building to prevent dilapidation.</p> <p>The CIL was identified by the FDC Trustees and from advice from Waverley and Godalming local authorities due to the close alignment of project outcomes to the CIL priorities.</p> <p>At this stage no further funding sources have been identified.</p>
<p>12. Please indicate whether the organisation has previously received CIL or other funding sources from either Godalming Town Council and/or Waverley Borough Council. If yes, provide amounts and timings</p>	<p>1. CURRENT GTC SUPPORT Godalming Town Council currently provides £7,500 per annum toward the Day Centre Minibus transport. This support is critical and highly valued.</p> <p>2. An additional one-off grant of £15,000 in 2025/26 for general support to offset increased costs</p> <p>3. £35,000 WBC Community Grant Fund</p>
<p>13. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>INTRODUCTION FDC plays a vital role in supporting Godalming's ageing population by reducing loneliness and isolation, promoting wellbeing, delaying costly interventions, providing respite for carers, encouraging community engagement, and offering economic/public sector savings. These benefits go well beyond the individuals attending and contribute to broader social cohesion, public health, and intergenerational understanding. These benefits align with Waverley's CIL mandate to "support growth" and "offset the impact of developments". For example:</p> <p>FDC can be viewed as a "Social, Health & Community" facility, directly referencing this category from Waverley's IDP/IDS</p> <p>FDC's plays a role in providing "care facilities" and "social and community facilities", even if indirectly, by delaying the need for more intensive care and reducing GP and health professional visits. This aligns with "Health Centres/improvements to address capacity &</p>

access" which is an "Essential" priority in the IDS.

Following modernisation FDC will reduce the burden on other services and delaying residential care contributes to "economic and public sector savings", which supports Waverley's objective of "sustainable economic growth".

Through enhancing FDC services supporting the well-being and independence of the growing elderly population, as FDC does, directly enable "growth in the local community" by freeing up family carers to participate in the workforce and by ensuring a healthy, stable population, thus mitigating the social impacts of new development.

Connects Directly to Waverley's Infrastructure Delivery Plan (IDP) and Schedule (IDS):

The FDC regeneration project addresses an 'Essential' need,

While the IDS lists "new health facilities" and "increased demand for GP positions", FDC contributes to the *broader health and social care infrastructure capacity* that these new developments demand. The FDC is a crucial part of the "continuum of care" that helps manage demand on more formal healthcare services.

Godalming has a housing target of 1,240 new units by 2032. This directly links the FDC's need for modernization to the "growing elderly community" that arises from planned development within the borough, the FDC helps address the demands this development places on the area.

Without the proposed investment, the FDC's capacity to serve the current and future growing elderly population (resulting from new development) would be severely compromised, thus making the deficiency in provision more severe due to the pressure of new growth. A critical point for the FDC Bid is that the modernisation is not about fixing old problems but ensuring the facility can cope with future demands driven by planned housing growth.

The FDC regeneration project is aligned to identified local needs as identified in Waverley's "Joint Strategic Needs Assessment

	<p>(JSNA)" and its assessment of population change impacts on health and social care and similar local health profiles.</p> <p>Engagement with Waverley's CIL Team:</p> <p>The Trustees at FDC have started initial consultations with the Waverley CIL team, The Waverly Link officer and the Town Clerk.</p> <p>We have a clear intention to work closely with them throughout the project particularly in view of the findings of the feasibility study, and next step of the Strategic CIL bid.</p>
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14. What evidence is there of support from the community

Community Engagement Report – Farncombe Day Centre, Godalming

Prepared: June 2025

Overview

Farncombe Day Centre, located in St John's Street, Godalming, serves as a vital hub for older adults and the wider community, providing essential support services, hot meals, social opportunities, and wellbeing activities. This report outlines the breadth of community engagement over the past year, demonstrating the Centre's impact and the strength of local support.

1. Volunteer Engagement

The Centre continues to thrive thanks to a strong and dedicated base of volunteers who assist in meal service, transportation, activities, and administrative tasks. Volunteers range in age and background, reflecting the community's inclusive spirit.

- Over 30 active volunteers regularly contribute their time.
- Local schools, youth groups and Colleges have also supported seasonal events and intergenerational activities.

2. Community Participation

Farncombe Day Centre remains open to the wider public, encouraging community integration:

- Community meals and refreshment services are open to individuals of all ages. FDC successfully served 10,000 meals to the elderly and carers in the past 12 months (In house and Community Meals Service)
- Events such as quiz nights, coffee mornings, fetes and open days have attracted visitors from across Godalming and surrounding villages.
- Services such as chiropody, chair yoga, and local craft fairs support health and wellbeing while fostering community spirit.

3. Partnerships and Local Support

- Waverley Borough Council continues to be a key supporter.
- Local businesses have donated resources, sponsored events, and supported fundraisers.
- Engagement with healthcare providers, transport services, and social care professionals strengthens the Centre's holistic care model.
- FDC is supported by local schools and colleges who send student volunteers to foster inter-generational cohesion.

4. Outreach and Communication

- Regular newsletters and community bulletins are shared digitally and in print.
- The Centre maintains a user-friendly website providing updates, menus, and event information.
- Staff attend local forums and ageing partnership meetings to stay in tune with evolving community needs.

5. Accessibility and Inclusion

- Accessible transport options, including a minibus service, have improved reach for less mobile residents.
- Care Assistants provide help and services to those users who need it.
- With no membership fees and low-cost meals, the Centre remains accessible regardless of income.

	<p>6. Impact Summary</p> <ul style="list-style-type: none"> • Over 10,000 meals served in the past 12 months. • Increased participation in wellbeing activities like yoga, interactive games, music and art therapy. • Positive feedback collected through satisfaction surveys and anecdotal testimonials. <p>Conclusion</p> <p>The Farncombe Day Centre exemplifies community care and cohesion in action. Through inclusive services, active outreach, and strong local ties, the Centre not only improves quality of life for its members but also strengthens Godalming's social fabric.</p>
<p>15. Proposed timescales for the project</p>	<p>Proposed timelines are approximate only and will be reviewed following feasibility study. Construction will be phased to minimise disruption to user groups.</p> <p>Feasibility Study -July- October 2025 Strategic Cil Bid – October 2025</p> <p>Planning and development (Design- Planning permission– November 2025- December 2026 Phase 1 Construction Starts January 2027 Phase 2 Interior Fit out June 2027 Completion August 2027.</p>
<p>16. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>FDC is a well-managed social enterprise that maintains an operating budget, supervised by the trustees. It is planned that any revenue spend will continue to be managed through this established mechanism and financial control.</p>
<p>17. If the organisation is not in the public sector, please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves</p>	<p>N/A</p>
<p>18. Do you need planning permission to carry out the works?</p>	<p>Following the outcome of the feasibility study, planning permission may be needed and will be applied for as part of the process from the Strategic bid.</p>
<p>19. If planning permission is required, is it in place to carry out the works?</p> <p>If so, please provide the application number</p>	<p>N/A</p>

Section E: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Godalming Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Godalming Town Council via the Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Godalming Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Godalming Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

Privacy Notice: By signing this form, the applicant agrees to Godalming Town Council checking all supplied information for the purposes of informing decision making. The information on this form will be stored in the Town Council's filing system and summarised in the Council's accounting system for the sole purpose of fund processing, analysis and accounting. Information about the project may be publicised on Godalming Town Council's website and in public material for publicity purposes. Personal data will not be disclosed without prior agreement of those concerned, unless required by law. For further information on the Council's privacy policy, please see: <https://godalming-tc.gov.uk/data-protection/>

Signed: *David Barker* Trustee, Lead Regeneration Project

Organisation: Farncombe Day Centre Limited (FDC)

Date: 30th of June 2025

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____

7c. GUILDFORD HOCKEY CLUB – CIL APPLICATION EVALUATION

Project: Replacement of floodlights with LED equivalents at Broadwater School’s astro pitches, training areas, and adjacent courts/car park

CIL Sought:	£100,000
Total Project Cost:	£134,400
Third-Party Contribution:	£34,400 (from GHC-Broadwater School sinking fund)
Planned Completion:	October 2025
Planning Permission:	Not required

Assessment Against Regulation 59c Criteria

Regulation 59C Criteria:

Local CIL funds must be used to:

“support the development of the local area by funding (a) the provision, improvement, replacement, operation or maintenance of infrastructure; or (b) anything else that is concerned with addressing the demands that development places on an area.”

Infrastructure Improvement

The proposal clearly qualifies as infrastructure improvement and replacement, focusing on:

- **Sporting and recreational facilities**, which are expressly listed as permissible under GTC policy.
- **Replacement of outdated floodlighting with energy-efficient LED systems**, increasing usability and reducing operational costs.

Addressing Demands of Development

The application links the project to:

- **Population growth and housing development** in the area, which has placed increased demand on sports and community facilities.
- The **Waverley Local Plan Part 1**, IDP, Godalming & Farncombe Neighbourhood Plan, and Waverley Play Pitch Strategy 2018 — all of which highlight the need for high-quality recreational infrastructure.

The club supports:

- 1000+ juniors and 350+ adults (including elite and inclusive programmes such as Flyerz Hockey).
- School use (Broadwater School) and partnerships (e.g. Farncombe Youth Football Club) — supporting cross-community and intergenerational benefits.
- Expansion of women’s and girls’ participation in sport (including netball and hockey), aligning with national and local priorities.

Conclusion

The project appears to meet the dual test of improving infrastructure and responding to the demands placed by local development.

Assessment Against Godalming Town Council CIL Policy

Policy Element	Compliance
Type of project	✓ Sports/recreational infrastructure
Location within Godalming	✓ Broadwater School, within GU7
Community benefit	✓ Broad use by local schools, junior and adult clubs, and cross-organisation cooperation
Sustainability	✓ 55% energy saving from LED conversion

Policy Element	Compliance
Delivery readiness	✓ Contractors appointed by August 2025; completion by October 2025
No recent CIL award	✓ First-time applicant
Additional funding	✓ £34,400 from sinking fund
Not duplicative of Strategic CIL bid	✓ No concurrent WBC Strategic CIL bid mentioned

Justification, Supporting Evidence & Risk

Justification

- CIL funds are sought specifically because the sinking fund is reserved for pitch replacement, not lighting.
- Energy savings and maintenance reductions make this a **long-term cost-reduction investment**.

Evidence

- Growth in club membership and school outreach programme supports the claim of increasing demand.
- National league standard lighting is a requirement for current club operations — not a speculative enhancement.

Risks & Considerations

- Drawing on the pitch replacement fund poses **future liability risk** unless replenishment is prioritised.
- Community usage projections could be better quantified (hours/week, bookings etc.).
- A **letter of support from Broadwater School** and Farncombe Youth FC would reinforce community backing.

Conclusion and Recommendation

The application meets both the letter and spirit of Regulation 59C and GTC's CIL policy.

It demonstrates:

- Clear infrastructure improvement,
- Strong community and school partnership usage,
- Support for health and wellbeing outcomes, and
- Sound delivery timescales and sustainability.

Recommendation:

This application is suitable for positive consideration by the Environment & Planning Committee and subsequent prioritisation by Full Council. However, GTC may wish to request:

- Confirmation from Broadwater School supporting the drawdown on the joint sinking fund;
- A short usage forecast post-project to evidence enhanced community benefit; and
- A post-project impact report within 12 months of completion.

CIL FUNDING APPLICATION FORM

INTRODUCTION

Godalming Town Council receives 25% of money received through the Community Infrastructure Levy, collected by Waverley Borough Council (WBC) from development in Godalming. Any CIL monies due are confirmed by WBC at the end of 6 monthly periods ending in March and September and paid to Godalming Town Council shortly thereafter. The funds are available to spend on local projects in Godalming. As set out in the CIL Regulations, this local proportion of CIL should be used for:

- The provision, improvement, replacement, operation or maintenance of infrastructure; or
- Anything else that is concerned with addressing the demands that development places on an area

The definition of infrastructure is broad and includes amongst other items:

- Roads and other transport infrastructure
- Schools and other educational facilities
- Medical facilities
- Open spaces
- Sporting and recreational facilities
- Flood defences

Please read the Godalming Town Council CIL funding application form guidance notes before completing this form. To discuss a potential project, or for further guidance, please contact the Town Clerk at townclerk@godalming-tc.gov.uk.

Please note that if an external organisation has been granted CIL funds for a project it may not apply for further CIL funding, regardless of the project, until twelve months have elapsed since the previous award was granted.

CIL applications will be validated by Council Officers prior to consideration by the Environment & Planning Committee, applications accepted by the Environment & Planning Committee will be forwarded to the Full Council for further consideration and prioritising against available and anticipated funds.

Completed application forms and supporting information should be returned to: office@godalming-tc.gov.uk

Please note that to prevent duplication of effort, if an organisation is also applying for Strategic CIL from Waverley Borough Council for the same project as they wish to request Neighbourhood CIL, then Godalming Town Council will accept an initial application for Neighbourhood CIL funds using the Waverley Borough Council CIL application form.

Linked Document: [CIL Policy and Funding Application Form Guide for Applicants](#)



Supporting Our Community

CIL FUNDING APPLICATION FORM

1. Applicant organisation	Guildford Hockey Club
2. Name and position of main contact	Main Contact:- Andrew Fergusson - Operations
3. Applicant contact details (phone no, email and address)	Address:- Guildford Hockey Club, Broadwater School, Summers Road, Godalming, Surrey. GU7 3BW andrewj.fergusson@btinternet.com 07963 381471
4. Type of organisation If a charity, please provide registration number	Community Amateur Sports Club
5. Is the organisation able to reclaim VAT?	No
6. Location of project	Guildford Hockey Club, Broadwater School, Summers Road, Godalming, Surrey GU85JP
7. Summary of the project proposal	<p>The club is proposing to renew the floodlights on the astro pitches, training area and adjacent netball courts/ car parking area. The lights would bring the illumination levels (Lux) up to national league standard, to satisfy the requirements that it now has, being the only club in Surrey with three teams playing national league hockey.</p> <p>The current lighting is reaching the end of its life and the replacement would present substantial energy saving by converting to LED, approximately a 55% reduction in energy use.</p> <p>This project would improve the facilities sustainability, both in terms of energy and expenditure. It would also allow for the development of community use, primarily the two largest sports organisations in the GU7 area, Guildford Hockey Club (general club and junior sections), Farncombe Youth Football Club and Broadwater School in particular for the expansion of women's sport, with the netball courts.</p>
8. Estimated project cost	£128,000 (+5% Contingency £6400)

9. Please show in the table the amount of CIL funding being sought and any other contributions that may have been allocated for this scheme

	Amount	Detail
CIL funding sought	£100,000	Godalming Town Council
Any other Local authority contribution eg EBC and/or SCC		
Third party contribution	£34,400	GHC/Broadwater Sinking Fund
Total cost	£134,400	

10. Detail of additional sources of funding available

The balance of funds will be drawn from a sinking fund that is administered jointly by the club and its Landlord, Broadwater School. This fund is for the sole purpose of replacing the pitches and drawing on this would need to be replaced, which would come through cost savings that would be made with the installation of the more energy and maintenance efficient LED lighting.

11. Why is CIL funding being sought? Please provide details of sources of funding already considered or applications made for funding

We are seeking CIL funding as it is a fund specifically for projects such as this.

As stated in 10 above, the balance of monies requires would come from the sinking fund. This fund is directly linked to income generated from pitch use and as stated it is designed for the explicit function of replacing the astros pitches, therefore this money would need to be replaced through increased pitch usage.

We have explored options with the Greenshaw Trust, of which Broadwater School is part of. This would not meet the criteria of their funding policies.

12. Please indicate whether the organisation has previously received CIL or other funding sources from either Godalming Town Council and/or Waverley Borough Council. If yes, provide amounts and timings

We have not received any funding from either Godalming Town Council or Waverley Borough Council.

<p>13. How does the project help address the demands of development in the area. What evidence is there to support this?</p>	<p>Guildford Hockey Club is one of the largest hockey clubs in England. It shares its facility with Broadwater School in Godalming. The club offers accessible hockey to the local community, together with drawing players from the wider surrounding area. There are around 1000 junior players between 5 and 18 including “Flyerz” for disabled players and in excess of 350 adults.</p> <p>The club is growing quickly across all sections – we will be fielding 25 adult teams next season, 13 men’s teams and 12 women’s teams, offering opportunities for players taking up hockey for the first time, to full international players, representing countries such as, England, Wales, Ukraine and South Africa. We also have a strong masters program with players in their 60’s and 70’s playing regularly.</p> <p>The Junior section has seen the largest growth and this is on part due to our schools outreach program where the club provides curriculum hockey lessons and after schools clubs to many Waverley and Guildford schools including Broadwater.</p> <p>Working with Farncombe Youth Football Club much needed pitch time could be made available to their thriving club which does not have the benefit of their own artificial pitches making training extremely challenging during the winter month evenings. FYFC have a membership of circa 650 members and has grown 20% over the last five years due in the main to the growth of girls football. Approximately, 50%, 325 of these players, are in the local community either attending, have attended or will be attending Broadwater School.</p> <p>The Waverley Local Plan Pt 1 8.2 states that sustainable development aims to support strong, vibrant and healthy communities with accessible local services that reflect the community’s needs and support its well-being. To achieve this, the right community facilities and other local services must be planned to enhance the sustainability of communities and meet local needs.</p> <p>The need for high quality sports and recreational facilities that meet the needs of the community has been identified in the Waverley Local Plan, Waverley Infrastructure Development Plan (IDP), the Godalming & Farncombe Neighbourhood Plan and the 2018 Waverley Play Pitch Strategy. The Waverley Local Plan states that “The provision of improved recreational facilities supports the drive for healthier lifestyles and benefits the quality of life for many people”. The Waverley local plan identifies that the delivery of improved recreational facilities is through infrastructure projects associated with the adoption of the Community Infrastructure Levy and working with partners to identify issues and co-ordinate the delivery of infrastructure.</p>
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<p>14. What evidence is there of support from the community</p>	<p>Together, the two largest sports clubs in the GU7 area and Broadwater school through their promotion of community sport have growing demand to utilise the facilities to maximum. Broadwater school would have the opportunity to expand opportunities for women's sport (netball) through the winter months. Farncombe Youth Football Club through demand require more artificial pitch space during the winter months for training. Guildford Hockey Club would be able to bring more training for the community section of the club to Broadwater as opposed to other venues in Guildford, Godalming and Cranleigh.</p>
<p>15. Proposed timescales for the project</p>	<p>By August 2025 1) Appoint contractors</p> <p>By October 2025 1) Complete Project</p>
<p>16. Is there a related revenue spend (i.e. day-to-day running costs) associated with the project? How will this be addressed?</p>	<p>The project would not require any additional revenue spend, indeed the opposite should apply. There will be an approximate reduction in running costs of 55% and the negation of an annual maintenance contract required of the existing lights.</p>
<p>17. If the organisation is not in the public sector please provide details of the organisation's finances Please include a copy of the most recently audited accounts, including details of unrestricted reserves</p>	<p>Attached are the hockey clubs most recent accounts and also the last years joint management accounts (with Broadwater School) providing details of the sinking fund.</p>
<p>18. Do you need planning permission to carry out the works?</p>	<p>No</p>
<p>19. If planning permission is required is it in place to carry out the works?</p> <p>If so, please provide the application number</p>	<p>N/A</p>

Section E: Declaration

When you have completed the application, please sign this declaration and submit the application form as directed.

To the best of my knowledge the information I have provided on this application form is correct.

If Godalming Town Council agrees to release funds for the specified project, these funds will be used exclusively for the purposes described. In such an event, I agree to inform Godalming Town Council via the Town Clerk of any material changes to the proposals set out above. When requested, I agree to provide Godalming Town Council with all necessary information required for the purposes of reporting on the progress or otherwise of the identified project. I recognise Godalming Town Council's statutory rights as the designated provider of these CIL funds, which includes provisions to reclaim unspent or misappropriated funds.

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Signed: _____

Organisation: _____

Date: _____

All organisations involved with the application will need to sign and date the form.

Signed: _____

Organisation: _____

Date: _____

Balance Sheet

Guildford Hockey Club As at 31 August 2024

31 AUG 2024

Fixed Assets

Tangible Assets	146,914.46
Total Fixed Assets	146,914.46

Current Assets

Cash at bank and in hand

HSBC current account	48,388.21
HSBC savings account	1,051.91
Total Cash at bank and in hand	49,440.12

Prepayments and accrued income

Prepayments	4,339.15
Accounts Receivable	10,020.65
Total Current Assets	63,799.92

Creditors: amounts falling due within one year

Operational Accruals	48,118.06
Prepaid income	54,127.50
Total Creditors: amounts falling due within one year	102,245.56

Net Current Assets (Liabilities)

(38,445.64)

Total Assets less Current Liabilities

108,468.82

Creditors: amounts falling due after more than one year

Surrey Playing Fields loan	40,000.00
Refurbishment provision	7,333.32
Total Creditors: amounts falling due after more than one year	47,333.32

Net Assets

61,135.50

Capital and Reserves

Current Year Earnings	25,691.54
Reserves	18,425.95
Retained Earnings	17,018.01
Total Capital and Reserves	61,135.50

Profit and Loss

Guildford Hockey Club

For the year ended 31 August 2024

2024

Turnover

4002 - Subs adults	62,230.00
4003 - Subs juniors	194,062.50
4102 - Match fees adults	60,578.00
4103 - Match fees juniors	6,289.50
4106 - Match fees summer	3,817.52
4108 - Match fees Tournaments	7,008.00
4110 - Match fees BackToHockey	840.00
4204 - Summer Hockey & 1-2-1 Income	27,883.00
4205 - Holiday Camp Income	63,566.27
4207 - School Income	86,443.00
4208 - Future Stars income	41,420.00
4209 - 3rd party hirings (hockey related)	16,146.28
4210 - Talent Academy income	51,955.00
Total Turnover	622,239.07

Cost of Sales

5002 - Pitches matches adults	21,020.20
5003 - Pitches matches juniors	19,009.75
5006 - Pitches matches summer	4,183.15
5008 - Pitches matches Tournaments	3,572.80
5009 - Pitches 3rd party hirings	2,642.90
5101 - Pitches training 1st XIs	12,050.20
5102 - Pitches training adults	12,801.82
5103 - Pitches training juniors	20,335.46
5104 - Pitches - summer hockey & 1-2-1 sessions	1,247.72
5105 - Pitches training holiday juniors	5,464.66
5107 - Pitches training Talent Academy	2,912.00
5108 - Pitches training Future Stars	4,984.80
5110 - Pitches training BackToHockey	909.15
5111 - Pitches other	12,966.53
5201 - Coaching 1st XI	17,619.27
5202 - Coaching adults	26,543.41
5203 - Coaching junior	63,737.27
5204 - Coaching costs - junior summer hockey & 1-2-1 coaching	10,411.25
5205 - Coaching holiday juniors	21,895.34
5601 - Expenses - 1st XI	12,407.16
5209 - Coaching schools	68,339.25
5210 - Coaching - unspecified	3,592.49
5211 - Coaching costs for future stars	20,265.62
5212 - Coaching Talent Academy	30,662.12
5301 - Fees 1st XIs	5,700.00

2024

5302 - Fees adults	7,356.91
5303 - Fees juniors	7,059.66
5402 - Catering adults	18,180.51
5403 - Catering juniors	1,747.99
5502 - Kit & Equipment - adults	3,717.95
5503 - Kit & Equipment - Juniors	3,060.24
5603 - Expenses juniors	1,385.82
5604 - Expenses Junior Summer Hockey & 1-2-1 sessions	240.00
5605 - Expenses holiday juniors	824.57
5606 - Expenses - school coaching	1,259.16
5607 - Expenses Talent Academy	14,497.24
5608 - Expenses Future Stars	769.14
5214 - Umpiring (adults)	2,274.84
5215 - Umpiring (juniors)	2,127.50
Total Cost of Sales	469,775.85

Gross Profit **152,463.22**

Administrative Costs

6203 - Advertising/PR	1,735.92
7111 - Lease	1,471.56
7112 - Water	2,106.82
7113 - Rates	169.66
7114 - Insurances	4,770.21
7115 - Licences	1,284.78
7211 - Electricity	4,496.43
7212 - Telephone	724.07
7311 - Website	2,600.00
7312 - Management/Admin	18,539.51
7402 - Pension Contributions	2,929.50
7403 - Payroll Fees	10,194.68
7411 - Miscellaneous costs	3,140.84
7450 - Kit costs - socks	344.10
7451 - Kit costs - other	2,731.20
7751 - International tournaments (costs)	229.00
7811 - Repairs & maintenance	5,931.28
7812 - Kitchen and cleaning materials	2,530.42
7813 - First Aid	4,760.88
7815 - Cleaning	7,235.05
7911 - Bank interest paid	1,375.00
7912 - Bank charges	60.80
7913 - Online payment processing fee	14,125.28
7407 - DoH contribution (elite junior training)	29,211.00
7406 - DoH contribution (junior teams)	12,322.50
7404 - DoH contribution (1st teams)	9,858.00

2024

7405 - DoH contribution (other adult teams)	4,929.00
Total Administrative Costs	149,807.49
Operating Profit	2,655.73
Other Income	
4450 - Kit sales - socks	1,285.88
4451 - Kit sales - other	1,141.00
4452 - Kit sales - commission	1,530.00
4510 - Bar profit	1,988.60
4520 - Bank interest received	121.78
4611 - Club sponsorship	24,043.00
4612 - Club socials	(2,124.92)
4711 - Extraordinary donations	10,000.00
4751 - International tournaments (income)	40.00
4910 - Miscellaneous income	470.46
Total Other Income	38,495.80
Profit on Ordinary Activities Before Taxation	41,151.53
Non-cash transactions	
8011 - Pavilion depreciation	(8,126.67)
8021 - Refurbishment provision (8021)	(7,333.32)
Total Non-cash transactions	(15,459.99)
Profit after depreciation	25,691.54

9/7/2025

Dear Sir/Madam,

Re: Support for Funding Application – LED Floodlight Installation

I am writing to express the full support for Guildford Hockey Club's funding application to upgrade the current floodlight system to energy-efficient LED lighting at Broadwater School.

This initiative represents a significant step towards improving the sustainability of the site, reducing the carbon footprint, and lowering long-term energy costs. The switch to LED technology directly supports the environmental goals of both the school and the wider borough.

Beyond sustainability, this upgrade will also enhance the quality and safety of the netball courts and astro pitches, enabling increased and more flexible usage throughout the year. The improved lighting will benefit not only the students but also the many local community groups who rely on the facilities.

Regular users such as Guildford Hockey Club, Farncombe Youth Football Club, and a range of other community teams and organisations will be able to access better lit, safer, and more reliable facilities, especially during evening hours and throughout the winter months. This will have a direct and positive impact on participation in physical activity and wellbeing within the local area.

We are grateful for your consideration of this application and hope you will see the educational, environmental, and community value this project offers.

Yours faithfully,

Will Grove
Head of PE & Sports Centre

Lizzi Matthews, Headteacher

Broadwater School, Summers Road, Godalming, Surrey GU7 3BW

T: 01483 414516 | E: admin@broadwater.surrey.sch.uk | W: www.broadwater.surrey.sch.uk

Farncombe Youth Football Club



**Meades Park
97 Green Lane
Godalming
GU7 3TB**

4th July 2025

Dear Sir / Madam,

I am writing on behalf of Farncombe Youth Football Club (FYFC) in support of the application by Guildford Hockey Club for funding for the replacement and upgrade of the floodlights at Broadwater School Astro pitches.

Farncombe Youth Football Club is a grassroots club with approximately 650 members. Our boys and girls teams train at Broadwater School during the week and the replacement of the floodlights would be of great benefit to us.

Yours faithfully,



Peter Shelley
Co-Chair, Farncombe Youth Football Club

GODALMING TOWN COUNCIL
ENVIRONMENT & PLANNING – SCHEDULE OF PLANNING APPLICATIONS – 17 JUNE – 7 JULY 2025

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 25/25				
WA/2025/01224	Godalming Binscombe & Charterhouse	Erection of a detached annex.	29 More Road Farncombe Godalming GU7 3PU	
WA/2025/01212	Godalming Central & Ockford	Erection of single storey and two storey extensions.	33 The Horseshoe Godalming GU7 2LN	
WA/2025/01225	Godalming Farncombe & Catteshall	Erection of a single storey extension following demolition of existing extension.	12 Station Road Farncombe Godalming GU7 3NG	
WA/2025/01207	Godalming Holloway	Certificate of Lawfulness under Section 192 for erection of a single storey extension.	8 Heathfield Close Godalming GU7 1SL	
WBC Weekly List 25/26				
WA/2025/01247	Godalming Central & Ockford	Certificate of Lawfulness under Section 192 for the erection of an incidental outbuilding.	18 Franklyn Road Godalming GU7 2LD	
TM/2025/01274	Godalming Farncombe & Catteshall	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER WA289	5 Wolseley Road Farncombe Godalming GU7 3DX	
TM/2025/01252	Godalming Holloway	APPLICATION FOR WORKS TO TREES SUBJECT OF TREE PRESERVATION ORDER 08/12	78 Pullman Lane Godalming GU7 1YB	
CA/2025/01271		MUNSTEAD CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Munstead Wood Heath Lane Godalming GU7 1UN	
CA/2025/01235		GODALMING CONSERVATION AREA REMOVAL OF TREES	The Old Stables Wiggins Yard Bridge Street Godalming GU7 1HW	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 25/27				
WA/2025/01293	Godalming Binscombe & Charterhouse	Erection of extensions and alterations.	5 Applegarth Godalming GU7 2BU	
WA/2025/01282	Godalming Binscombe & Charterhouse	Erection of a detached dwelling with associated parking.	Land Centred Coordinates 496584 144636 Badgers Hollow Godalming	
WA/2025/01313	Godalming Central & Ockford	Application for Advertisement Consent to display 1 non illuminated projecting sign.	Godalming Dental 100 High Street Godalming GU7 1DW	
WA/2025/01314	Godalming Farncombe & Catteshall	Certificate of Lawfulness under Section 192 for the proposed provision of a twin unit mobile home (not operational development) within the garden of the lawful dwelling house for use as additional accommodation by one household (not a material change of use).	12 Overbrook Godalming GU7 1LX	
WA/2025/01311	Godalming Farncombe & Catteshall	Certificate of Lawfulness under Section 192 for the erection of a dormer.	123 George Road Farncombe Godalming GU7 3LX	
WA/2025/01317	Godalming Holloway	Erection of extensions and alterations together with alterations to existing garage to provide habitable accommodation.	7 High Ridge Godalming GU7 1YE	
WA/2025/01294	Godalming Holloway	Certificate of Lawfulness under Section 192 for the erection of an extension.	62 High Ridge Godalming GU7 1YF	
TM/2025/01289	Godalming Holloway	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 09/12	2A Shackstead Lane Godalming GU7 1RW	
PRA/2025/01295		General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use of part of ground floor from commercial, business and service (Use Class E) to a use falling within dwellinghouses (Use Class C3).	80 Nightingale Road Godalming GU7 2HU	

From: [Jack Adams](#)
To: [Andy Jeffery](#)
Cc: [TreeAdmin](#); [Claire Upton-Brown](#); [Matt Lank](#)
Subject: Request for Tree Preservation Order – Ancient Oak Tree at the Junction of Franklyn Road and Seymour Road, Godalming
Date: 13 June 2025 20:00:47

Dear Andy

Thank you for your email requesting the making of a preservation Order of the oak tree at the junction of Franklyn Road and Seymour Road, Godalming.

We agree with the Town Councils view, this tree demonstrates important public visual amenity and is irreplaceable.

The Government's guidance identifies that although some trees (or woodlands) may merit statutory protection on amenity grounds, it may not be expedient to make them subject of an Order; it is unlikely to be necessary to make an Order in respect of trees which are under good arboricultural management. This tree is being managed by the arboricultural professionals employed by Waverley Borough Council which in my opinion fulfils the view that this tree is being well managed in accordance with current best practice. It is very unusual to see Councils make their own trees subject of an Order.

It may be expedient to make an Order if the authority believes there is a risk of trees being felled, pruned, or damaged in ways which would have a significant negative impact on the amenity of the area. At this time, with the information currently available to me, I do not believe that this tree is at risk of suffering from harm. With this in mind, for the reasons aforementioned, I do not believe it would be in the public interest or necessary to make this tree subject of a preservation Order.

I understand that there is a local belief that this tree is going to be removed due to the young oak tree planted in close proximity. The young oak is of local interest as the selected specimen was grown from an acorn by the Council's former Tree and Woodland Officer, Arno Spaarkogel. The parent tree was selected due to their good genetics and are from very impressive and long lived examples at Grayswood Recreation Ground and indeed the tree subject of the preservation Order request; there is a 50/50 chance that the young oak has come from an acorn of the existing ancient oak. The purpose of this tree planting is to establish a replacement tree before the tree currently in situ declines in order to have continuous canopy cover, and retain the benefits of trees in residential areas.

Please be aware that we have no plans to fell or prune this tree. The tree is subject of the Council's tree risk management inspection regime and will be closely inspected this autumn in accordance with our adopted Tree and Woodland Policy and Action Plan.

If you have any further queries regarding this matter, or receive any further information that this tree may be vulnerable to a perceived threat to prune or fell, please don't hesitate to contact me.

Kind regards

Jack Adams *L6 Dip Arb (ABC) MArborA*

Principal Arboricultural Officer

Waverley Borough Council

Direct Line: 01483 523366

www.waverley.gov.uk

Council owned tree enquiries - parks&countryside@waverley.gov.uk

This email, and any files attached to it, is confidential and solely for the use of the individual or organisation to whom it is addressed.

The opinions expressed in this email are not necessarily those of Waverley Borough Council.

The Council is not responsible for any changes made to the message after it has been sent.

If you are not the intended recipient of this email or the person responsible for delivering it to them you may not copy it, forward it or otherwise use it for any purpose or disclose its contents to any other person. To do so may be unlawful.

Please visit our website at <https://www.waverley.gov.uk>

GODALMING TOWN COUNCIL

Chief Executive Officer: Andy Jeffery MSc MCGI

Tel: 01483 523575

E-Mail: office@godalming-tc.gov.uk



107-109 High Street
Godalming
Surrey
GU7 1AQ

23 May 2025

Tree and Landscape Team
Waverley Borough Council
The Burys
Godalming
Surrey
GU7 1HR

Email: treadmin@waverley.gov.uk

Dear Tree and Landscape Team,

Request for Tree Preservation Order – Ancient Oak Tree at the Junction of Franklyn Road and Seymour Road, Godalming

I am writing to formally request that Waverley Borough Council give urgent consideration to placing a Tree Preservation Order (TPO) on the ancient oak tree located on the green adjacent to the junction of Franklyn Road and Seymour Road, Godalming.

- **Grid Reference:** SU905755, 43443
- **Nearest Postcode:** GU7 2LD
- **Land Ownership:** Believed to be Waverley Borough Council

Having reviewed Waverley's online planning maps, we were genuinely surprised to discover that this prominent and long-standing oak is not already protected by a TPO. Given the tree's exceptional age—widely believed to make it the **oldest tree within the Ockford Ridge/Aaron's Hill estate**—and its commanding and emblematic position within the landscape, we find this oversight deeply concerning.

While it is understood that the tree is situated on land owned by Waverley Borough Council, ownership alone does not negate the importance of formal protection. In fact, it is our strong view that such a tree—due to its **historic, ecological and community value**—**should be afforded the fullest statutory protection available**, irrespective of land tenure. Relying solely on internal stewardship, however well-intentioned, leaves the tree vulnerable in the longer term.

This oak is not only ecologically significant but also provides immense **visual amenity** and acts as a **landmark tree** for the community, helping to define the character of this part of Godalming. It holds an irreplaceable place in the estate's natural and cultural heritage, and is highly valued by residents as a living connection to the area's past.

For these reasons, Godalming Town Council requests that Waverley Borough Council initiate the necessary assessment process with a view to designating this tree with a TPO.

We would be pleased to assist in facilitating access for inspection or in providing any further information required to support this request.

Yours sincerely

Andy Jeffery

Andy Jeffery
Town Clerk

Copied:
WBC & GTC Central & Ockford Ward Councillors:
Cllr Follows
Cllr Kiehl
Cllr Downey
Cllr Thomson

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.