

# GODALMING TOWN COUNCIL

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Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HT

13 October 2017

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 19 OCTOBER 2017 at 7.00 pm.

Andy Jeffery  
Acting Town Clerk

Committee Members: Councillor Reynolds – Chairman  
Councillor A Bott – Vice Chairman

Councillor P Martin  
Councillor Poulter  
Councillor Wheatley  
Councillor Hunter  
Councillor Noyce  
Councillor Williams  
Councillor Bolton  
Councillor Walden  
Councillor Wainwright

Councillor Gordon-Smith  
Councillor Cosser  
Councillor T Martin  
Councillor S Bott  
Councillor Welland  
Councillor Pinches  
Councillor Gray  
Councillor Purkiss

## AGENDA

1. MINUTES

To approve as a correct record the minutes of the Extraordinary meeting held on the 5 October 2017, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. COMMITTEE WORK PROGRAMME

The Committee's work programme is attached for the information of Members.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

6. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

Report of the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

7. PLANNING MATTERS

Members to note the letter from Waverley Borough Council Planning Department regarding the Grade II listing of the Godalming War Memorial (letter attached for the information of Members). Members are also to note the Waverley Borough Council Historic Buildings Officer has been consulted regarding the installation of additional commemorative plaques and has stated that listed building consent is not required as he takes the view that the new tablets will not affect the special character of the memorial providing, of course, the work is undertaken in a 'craftsmanly manner' (copy of email attached for the information of Members).

Members to consider the following planning applications:

WA/2017/1730	Erection of 14 dwellings with parking, associated works and new access. 24 Brighton Road, Godalming M Hendy – Shanly Homes Ltd
WA/2017/1798	Erection of second and third floor extensions to an existing building to provide 7 flats and alterations to staircase area Thornbrook House, Catteshall Lane, Godalming Y Stern – Thornbrook House Ltd
WA/2017/1750 WA/2017/1751	Erection of 6 dwellings and alterations to existing almshouses. Listed Building consent for internal and external alterations and general refurbishment of existing almshouses Wyatts Almshouses, Wyatts Close, Godalming. P Woolf & S Harris – Nationalcorp Ltd

8. NEIGHBOURHOOD PLAN UPDATE

Members to receive an oral update from the Chairman of the Neighbourhood Plan Ad Hoc Advisory Committee on the progress so far (a copy of the Neighbourhood Plan schedule is attached for the information of Members).

9. BUDGET MONITORING REPORT

Members to consider a budget monitoring report to 30 September 2017 (detailed report attached for the information of Members).

<b>Cost Centre</b>	<b>Year to date Variance</b>	<b>Projected Variance @ year end</b>
	£	£
Head Office Costs	10,744 u/s	0
Civic Expenses	17 o/s	0
Town Promotion	924 u/s	0

Staycation	474 o/s	474 o/s
Festivals & Markets	4,533 u/s	0
Christmas Lights	792 o/s	0
Fireworks Night	220 u/s	0
Neighbourhood Plan	3,980 o/s	0
BWP Community Centre	2,225 u/s	0
Pepperpot	1,330 o/s	0
The Square	0 o/s	0
Allotments	1,529 u/s	0
Wilfrid Noyce Community Centre	1,103 u/s	0
Bandstand	206 u/s	0
Godalming Museum	6,681 o/s	0
Land & Property Other	778 u/s	0
<b>TOTAL</b>	<b>5,929 u/s</b>	<b>474 o/s</b>

Members to note that the monitoring report shows a current variance of £5,929 underspent against budget.

The significant individual variances are explained as follows:

- The current underspend against the Head Office Costs cost centre is a timing difference for the grants budget (currently £7k under the phased budget but expected to be fully spent by year end) and the professional fees budget (currently £3.6k under the phased budget but expected to be fully spent by year end).
- The overspend for Staycation is due to the new printing charges for publishing the week's programme. The new charges will need to be reflected in the 2017/18 budget.
- The underspend for Festivals & Markets is a timing difference where some income for the Christmas Festival has been invoiced.
- The overspend against Neighbourhood Plan will be funded from the Reserve for that purpose (current available balance is £12,433). This transfer is done at year end once final costs are known.
- The underspend on Allotments and Land & Property Other is due to having transferred £3k for works to clear up The Burys allotments, but that work is not yet complete.
- The overspend against Godalming Museum is due for two reasons – legal fees have been incurred to facilitate the transfer of title for the building, and IT costs have been incurred to bring the Museum onto the Council's hosted server to maintain continuity of service. This will be resolved at revised estimates.
- The overspend against the Pepperpot is due to the repainting of the Undercroft to remove the graffiti.

#### 10. DEVOLVED SERVICES

Members to receive an update on the determination of the Heads of Terms, Tenancy at Will and cleaning service options for the provision of Public Toilets in Godalming & Farncombe.

#### 11. COMMUNITY CENTRE MONITORING

Members will be aware that the Community Centres' booking system was transferred in July of this year to the RBS Facilities booking system. Since the changeover, approximately 4028 separate bookings have been entered into the system.

Over the period 1 July–30 September 2017 the Town Council's community spaces were booked out for a total of 2567 hours equating to an average of:

- 6.4 hours a day between the two halls at Broadwater Park;
- 17 hours a day between the Caudle Hall and Wyatt Room;
- 4 hours per day between the Undercroft and Upper Meeting Room of The Pepperpot.

Half year income of all three buildings is above expectations:

Broadwater Park = 57%  
 Wilfrid Noyce Centre = 53%  
 Pepperpot = 55%

12. WILFRID NOYCE REFURBISHMENT PROJECT – UPDATE

Members to receive an oral update on the project so far from the Facilities Manager.

13. REPORT FROM THE COMMUNICATIONS WORKING GROUP

Members to receive an update report from the Chairman of the Communications Working Group on the work covered to date (report attached for the information of Members).

14. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE HOLLOWAY HILL SPORTS ASSOCIATION

Members are asked to note a report from Councillor T Martin on the Holloway Hill Sports Association (report attached for the information of Members) an organisation on which Councillor T Martin represents the Town Council.

15. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE GO GODALMING ASSOCIATION

Members are asked to note a report from Councillor Gordon-Smith on the Go Godalming Association (report attached for the information of Members) an organisation on which Councillor Gordon-Smith represents the Town Council.

16. GRANT AID WORKING GROUP

During the 2017/18 grant awarding process some Members have expressed views regarding the current process. It is proposed that a 5-Member Working Group be established to look at options for the award of grants from Godalming Town Council.

Terms of Reference

- To review adequacy of existing process;
- To consider grant awarding processes operated by other Town and Parish Councils;
- To determine recommendations for a grant awarding process for Godalming Town Council by 4 April 2018.

Members to resolve to establish a Grant Aid Working Group and to appoint membership to that group.

17. APPLICATIONS FOR GRANT AID

Information:	2017/2018 Grants Budget	£ 55,000.00
	Allocations this year to date	20,308.00 *
	Balance available for allocation	34,692.00
	Applications this meeting	34,673.00
	Balance unallocated if applications agreed	19.00

\* Allocations this year to date:

		£
6 April 2017	Farncombe Youth Football Club	5,000.00
	Godalming Museum Trust	5,000.00
	Godalming United Church	3,500.00
	St Marks Community Centre	1,493.00
	Friends of Broadwater Park**	93.00
	The Godalming Trust**	208.00
	Godalming & District Community First Responders**	126.00
	Go Godalming Association**	42.00
	Farncombe & District Allotment Association**	21.00
	13 July 2017	Farncombe Day Centre
	The Cellar Café	825.00
	Sport Godalming	1,000.00
	Total	20,308.00

\*\*Grant Aid in Kind

Members to note that letters of thanks for previous grants have been received from The Cellar Café, Farncombe Day Centre and Sport Godalming.

Members to consider the following applications for grant aid – the summary of the application is given below – the detailed applications are attached for the information of Members.

#### Churches Together in Godalming & District

£650 is applied for to help fund entertainment, refreshments and publicity (including PA system) for Christmas Together in Godalming.

Previous Grants: £650 in 2016/17, £600 in 2015/16, £600 in 2014/15, £600 in 2013/14, £600 in 2012/13, £600 in 2011/12, £500 in 2010/11, £250 in 2009/10, £300 in 2008/09, £250 in 2007/08, and £250 in 2006/07

#### Citizens Advice Waverley

Members deferred this application from the meeting held on the 13 July to invite a representative from the organisation to make a presentation to Members and enable them to ask questions and to fully understand the value of the requested grant. This presentation was given at Full Council on the 14 September 2017. Members to consider the application in the light of clarification received at that presentation.

£30,000 is applied for to assist with the provision of a locally available, high quality advice service for Godalming residents.

Previous Grants: £2,283 in 1992/3, £2,841 in 1993/4, £3,370 in 1994/5, £4,024 in 1995/6, £5,671.56 in 1996/7, £6,001.40 in 1997/8, £6,152 in 1998/9, £6,358.31 in 1999/00, £6,500 in 2000/01, £18,300 in 2001/02 and 2002/03, £20,500 in 2003/04, £21,115 in 2005/05, £22,074 in 2005/06, £23,052 in 2006/07, £23,744 in 2007/08, £24,456 in 2008/09, £25,455 in 2009/10, £28,040 in 2010/11, £26,250 in 2011/12, 2012/13 and 2013/14, £28,000 in 2014/15, £30,000 in 2015/16 and £28,000 in 2016/17.

#### Home-Start in Waverley

£500 is applied for to assist with the costs of providing the Volunteers (approximately 20 in the Godalming area) with training on topics such as First Aid, Managing Children's Behaviour, Special Educational Needs and Mental Health which will in turn help them support families appropriately.

Previous Grants: None

#### Godalming Band

£1,500 is applied for to enable the purchase of new uniform jackets and ties for the senior band to replace existing which are now approximately 25 years old.

Previous Grants: £500 in 2012/13 and £1,000 in 2009/10

#### Godalming Trust

£1,200 is applied for to assist with the preparation of the Heritage Open Days Programme, September 2017. Mr Colin Swait, an Executive Director of the Godalming Trust will give a short presentation on this year's Heritage Weekend and to answer Members' questions.

Previous grants: £1,000 Grant Aid and £208 Grant Aid in Kind in 2016/7, £1,000 and £208 Grant Aid in Kind 2014/15, £994.40 plus £208 Grant Aid in Kind 2013/14, £964.80 plus £208 Grant Aid in Kind in 2012/13, £1,370 plus £208 Grant Aid in Kind in 2011/12, £621 in 2010/11, £400 in 2009/10, £400 in 2008/09, £400 in 2007/08, and £250 in 2006/07.

#### Revitalise

£750 is applied for to provide three much needed respite holidays for disabled guests and their carers from Godalming at one of Revitalise's three holiday centres in 2018.

Previous Grants: £500 in 2016/17, £372 in 2011/12, £348.60 in 2010/11, £368 and £426.30 in 2008/09, £269.25 in 2007/08, £342 in 2006/07 and £274 in 2005/06.

Members to further consider whether to give Grant Aid to an organisation that is a regular user of one of the Town Council's premises. This is an additional request for grant aid in kind in the form of free use of the Town Council's premises. There is no supporting grant application for this item.

#### Go Godalming Association

A request has been received for additional Grant Aid in Kind for two groups that come under the 'umbrella' of the Go Godalming Association ie. Sport Godalming for its annual sports awards (usually held in October) and Godalming in Bloom for its annual prize-giving (usually held in July). £73 is "applied for" as grant aid in kind in the form of 4 hours and 3 hours' hire respectively of the Caudle Hall for these two separate events.

#### 18. FRIENDS OF BROADWATER PARK

Members to note the dissolution of the Friends of Broadwater Park (letter attached for the information of Members).

#### 19. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters, discussed at this meeting, are to be publicised.

#### 20. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 30 November 2017 at 7.00 pm in the Council Chamber.

#### 21. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

#### 22. UPDATE OF THE RESTRUCTURING PROCESS

Members to receive an oral update from the Chairman of the Staffing Committee on the restructuring process.

5. POLICY & MANAGEMENT COMMITTEE – WORK PROGRAMME

TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
COMMUNITY CENTRES – PERFORMANCE MONITORING	Acting Town Clerk	46-16	On-going item for approximately quarterly reporting. <b>Item on this agenda</b>	On-going		
ANNUAL REVIEW OF FINANCIAL REGULATIONS	Acting Town Clerk & Acting RFO	Annual Event	To be completed annually by 31 March	31/03/18		
FARNCOMBE INITIATIVE	Cllr Cosser	274-13	Most recent report received on 15 December 2016. Further reports expected at approximately six-monthly intervals. <b>Next report expected Nov 17</b>	N/A		
FLOOD ALLEVIATION	Acting Town Clerk	405-13 428-14	Full Council resolved to sign a Memorandum of Understanding with other agencies and to create a £25,000 earmarked reserve for a future Flood Alleviation scheme and, in principle to contribute land if necessary. <b>Planning application expected in November</b>	23/10/14	Spring 2018	
COMMUNICATIONS WORKING GROUP	Cllr Reynolds		Awaiting external report of social policy. Staff Members to attend SSALC social media training courses <b>Item on this agenda</b>	21/07/16 30/09/16		
DEVOLUTION OF SERVICES FROM PRINCIPAL AUTHORITIES	Acting Town Clerk	46-16	Reported to this committee on 6 April, negotiations ongoing with WBC <b>Item on this Agenda</b>	12/01/17	1/10/17	
WW1 2018 (INC GODALMING WAR MEMORIAL)	Acting Town Clerk	46-16	Call for public subscription funding successful, project to proceed. <b>Information contained in agenda item 7</b>	12/01/17	11/11/2018	
FIREWORKS	Acting Town Clerk	173-16	<b>Partner working group met 17 October</b>	4/11/16	3/11/2017	

TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
CONDITION OF TREES IN THE TOWN COUNCIL'S OWNERSHIP	Acting Town Clerk	414-16	The inclusion of this matter arose from recent press coverage of a High Court case involving Witley Parish Council and a fallen tree in its ownership. Reported on 23/02/17. Further reported to this committee on 25/05/17. Last of current tree work programme completed on 22 August.	23/02/17	Nov 2018	
INVESTMENT STRATEGY	Finance Administrator	N/A	Financial Regulation (8.4) identifies the need for an Investment Strategy & Policy and Councillor Bolton drew attention to this at the last meeting of the Committee. ARFO arranging meeting with Malcolm Bookham of WBC date TBC.	6/04/17	13/7/17	
APPROVAL OF VARIABLE DIRECT DEBITS	Acting RFO	N/A	Financial Regulations (6.6) require the approval of a use of variable direct debit shall be renewed by this Committee at least every two years.	25/05/17	25/05/19	



TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
ENGAGEMENT OF INTERNAL AUDIT	Acting RFO	N/A	Standing Orders delegates the annual appointment of the Internal Auditor to this Committee and the matter is included here to ensure it happens. Letter of Engagement reviewed and approved 23/02/17. Providers for next year to be market tested. <b>Audit Committee work programme.</b>	23/02/17	Jan 2018	
REPRESENTATION ON EXTERNAL BODIES REPORTS:						
Sport Godalming	Cllr P Martin	51-16	Report provided	25/05/17		25/05/17
Godalming/Joigny Friendship Association	Cllr Hunter	81-15	Report provided.	25/05/17		25/05/17
Godalming/Mayen Association	Cllr Thornton	51-16	Report provided.	13/07/17		
Waverley Citizens' Advice	Cllr S Bott	51-16	Presentation by CAB on 14 Sept	13/07/17	TBC	
Godalming Transportation Task Group (SCC)	Cllr Walden Cllr Bolton	51-16	Report expected on this agenda	07/09/17		
Godalming & District Chamber of Commerce	Cllr Poulter	51-16	Report expected on this agenda	07/09/17		
Go Godalming Association	Cllr Gordon-Smith	51-16	Report expected 19 October 2017	19/10/17		
Holloway Hill Sports Association	Cllr T Martin	51-16	Report expected 19 October 2017	19/10/17		
Godalming Museum Trust	Cllr Gordon-Smith Cllr S Bott	51-16	Report expected 30 November 2017	30/11/17		

TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
REPRESENTATION ON EXTERNAL BODIES REPORTS Continued						
St Mark's Community Centre Management Committee	Cllr Pinches	51-16	Report expected 30 November 2017	30/11/17		
St Mark's Community Initiative Group	Cllr Bolton	51-16	Report expected 18 January 2018	18/01/18		
Godalming Together CIC	Cllr Purkiss	51-16	Report expected 18 January 2018	18/01/18		
SALC	Cllr Cosser	51-16	Report expected 1 March 2018	01/03/18		
SCC – Tree Wardens	Cllr Williams	51-16	Report expected 1 March 2018	01/03/18		
Waverley Cycle Forum	Cllr Purkiss		Report expected 12 April 2018	12/04/18		
District Scout Council	Cllr Wheatley		Report expected (TBC)	TBC		
Fairtrade Steering Group	Cllr Wheatley		Report expected (TBC)	TBC		
Farncombe Day Centre	Cllr Gray		Report expected (TBC)	TBC		

TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
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**Key Dates for Members' Information (Town Events etc.)**

Event	Date
Farmers' Market	Saturday, 29 April 2017
St John's Spring Fair	Saturday, 29 April 2017
Annual Council/Mayor Making	Thursday, 11 May 2017
Godalming Run	Sunday, 14 May 2017
Farmers' Market	Saturday, 27 May 2017
Town Show & Carnival	Saturday, 3 June 2017
Mayor's Civic Service	Sunday, 11 June 2017
Farmers' Market	Saturday, 24 June 2017
Summer Food Festival	Saturday, 1 July 2017
Farmers' Market	Saturday, 29 July 2017
Staycation	Saturday, 5–Sunday, 13 August 2017
Farmers' Market	Saturday, 26 August 2017
Farmers' Market	Saturday, 23 September 2017
Farmers' Market	Saturday, 28 October 2017
Godalming Fireworks (TBC)	Friday, 3 November 2017
Remembrance Sunday	Sunday, 12 November 2017
Christmas Festival & Light Switch-On	Saturday, 25 November 2017
Blessing of the Crib and Carol Service	Saturday, 9 December 2017
Farmers' Market	Saturday, 31 March 2018
Mayor's Pancake Races ( <i>not running 2018 – Shrove Tues in School hols</i> )	Tuesday, 13 February 2018
Annual Town Meeting	Thursday, 19 April 2018
St John's Spring Fair	Saturday, 28 April 2018
Farmers' Market	Saturday, 28 April 2018
Annual Council/Mayor Making	Thursday, 10 May 2018



Waverley Borough Council,  
Council Offices, The Burys,  
Godalming, Surrey, GU7 1HR  
www.waverley.gov.uk

RECEIVED  
19 SEP 2017

Andy Jeffery Esq  
Town Clerk  
Godalming Town Council  
Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HT

Elizabeth Sims  
Head of Planning Services

When calling please ask for: Russell Morris

Direct line: 01483 523 308

Calls may be recorded for training or monitoring

E-mail: russell.morris@waverley.gov.uk

Your ref:

Our ref:

Date: 19 September 2017

Dear Andy

**IMPORTANT - THIS COMMUNICATION AFFECTS THE PROPERTY KNOWN AS:  
Godalming War Memorial, Churchyard of St Peter & St Paul, Borough Road and  
Phillips Memorial Park, Godalming, Surrey**

**BUILDINGS OF SPECIAL ARCHITECTURAL OR HISTORIC INTEREST**

I enclose a copy of a notice regarding the listing of the above property.

If you do not have a managerial interest in the property, but know who does, I would be grateful if you could pass this letter and the notice on to them. I have, though, already notified St Peter's and St Paul's Church and Waverley Borough Parks Team with regard to their interests in the memorial.

You will see that building is listed in its entirety. The terms Listed Building also includes any objects or structures fixed to the building and also free standing structures within its boundaries that pre date 1948.

Listing need not require any special action from you unless you propose to demolish, alter or extend the structure. If you do have any such proposals which affect the special character of the building, you will need Listed Building Consent before beginning any works. Please note that it is a criminal offence to carry out any of these works without obtaining Listed Building Consent.

Waverley Borough Council is responsible for dealing with applications for Listed Building Consent. Before making an application, you may wish to discuss your proposals with the Council's Historic Buildings Officer.

Yours sincerely

Russell Morris  
Historic Buildings Officer



INVESTOR IN PEOPLE

To: 'p.hajnal@dkgroup.co.uk' <p.hajnal@dkgroup.co.uk>  
Cc: o.kannemeyer@dkgroup.co.uk; Parks & Countryside <parks&countryside@waverley.gov.uk>;  
Ann Hayward <Ann.Hayward@waverley.gov.uk>  
Subject: RE: Godalming War Memorial

Dear Petra

Thank you for explaining your proposal for new tablets on the War Memorial this morning.

As I mentioned, the War Memorial was listed on 11 September 2017. Listed building consent would now be required for any alteration if, **but only if**, it affected the special character of the building. However, I take the view that your proposed new tablets will not affect the special character and will **not need listed building consent** in this instance. That is providing, of course, that the work is undertaken in a craftsmanly manner. I set out my reasons below.

Whilst the present tablets on the retaining wall are mentioned in the list description, they are stated to have been installed in 1992. I take the view, therefore, that the significance of the tablet to be replaced is in the information it conveys rather than its actual fabric. Indeed, I do not think the present polished black stone and gilt lettering to be particularly fitting to the context.

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The additional tablets, bearing the names of soldiers of WW1 and Korea, will present a fuller record of those Godalming citizens lost to war. It will thus enhance the significance of the memorial. The proposed stone, again, will be less strident than the WW2 plaques. The creamy colour, with black lettering, will sit comfortably against the bargate wall. There will be a slight loss of the existing bargate stone finish. However, the stonework is not of high quality where the new tablets are to be affixed (possibly due to poor historic repair). The character of the wall at this point owes more to its overall form, interrupting the straight line to focus on the cross above.

As an aside, I would like to suggest that the yews alongside the memorial, now seem to overshadow the memorial, and restrict views to and from it, rather than acting as framing sentinels. It might be nice to undertake some judicious work on them to regain their original more formal status. They were, I am told, planted by Gertrude Jekyll and Hugh Thakeray Turner, so it would be necessary to undertake such work with the greatest care, perhaps over a period of years.

Regards

Russell

Russell Morris (work days Monday to Wednesday)

**SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN**

- 1<sup>st</sup> Revision October 2015
- 2<sup>nd</sup> Revision May 2016
- 3<sup>rd</sup> Revision December 2016
- 4<sup>th</sup> Revision October 2017

	<b>2013</b>		
	Oct	Nov	Dec
	Planning Public Meeting		
	Developing Community Engagement Strategy		

<b>2014</b>											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
◆ Public Meeting											
Developing Community Engagement Strategy											
	Setting up working groups										
			Working groups active in their subject/theme areas								

<b>2015</b>											
Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Working groups active in their subject/theme areas											
								Questionnaire			
										◆ Questionnaire report	
											Stakeholder Engagement

<b>2016</b>																											
Jan	Feb	Mar	Apr	May	Jun				Jul				Aug				Sep				Oct		Nov		Dec		
					6	13	20	27	4	11	18	25	1	8	15	22	29	5	12	19	26	3	17	7	21	5	19
Stakeholder Engagement																											
	Working groups report																										
																					Call for development sites						
																							Tech Assess of sites				

**SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN**

**1<sup>st</sup> Revision October 2015**

**2<sup>nd</sup> Revision May 2016**

**3<sup>rd</sup> Revision December 2016**

**4<sup>th</sup> Revision October 2017**

Jan – Nov 2017	Nov /Dec 2017	Jan 2018	Feb 2018	March 2018	April/May 2018	May 2018	June-July 2018	Aug – Oct 2018	November 2018
Bringing the first draft plan together									
	Informal consultation with WBC								
		Post review updates							
			1st Draft Plan to GTC for scrutiny						
				1 <sup>st</sup> Draft plan printed & uploaded to e-media					
					Pre-submission Consultation				
						Redrafting in the light of Comments			
							Submission Stage Consultation WBC		
								Updated Plan Publicity	
									Independent Exam

**SUMMARY DIAGRAM OF MILESTONES/PROCESSES – GODALMING NEIGHBOURHOOD PLAN**

**1<sup>st</sup> Revision October 2015**

**2<sup>nd</sup> Revision May 2016**

**3<sup>rd</sup> Revision December 2016**

**4<sup>th</sup> Revision October 2017**

Dec - Jan 2018 /2019	Feb 2019	Mar 2019	April	May	Jun
Independent Examination					
	Referendum Ready				



## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

Month No : 6

Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b><u>Policy &amp; Management</u></b>									
<b><u>101 Head Office Costs</u></b>									
5101	Contrib. to Premises Provision	0	0	0	1,600	1,600	0	1,600	0
5102	Contrib. to Other Provisions	0	0	0	23,186	23,186	0	23,186	0
	Head Office Costs :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,786</b>	<b>24,786</b>	<b>0</b>	<b>24,786</b>	<b>0</b>
4001	Salaries	10,634	13,782	3,147	64,928	82,689	17,761	165,378	100,450
4002	Employer's NIC	1,126	1,792	666	6,907	10,752	3,845	21,500	14,593
4003	Employer's Superannuation	1,900	2,618	718	11,578	15,708	4,130	31,420	19,842
4011	Staff Training	0	250	250	1,672	1,500	-172	3,000	1,328
4012	Recruitment Advertising	0	0	0	0	0	0	1,500	1,500
4013	Other Staff Expenses	0	100	100	30,000	100	-29,900	200	-29,800
4101	Repair/Alteration of Buildings	0	0	0	0	250	250	750	750
4102	Property Maintenance	0	0	0	55	188	133	0	-55
4121	Rents	0	0	0	0	0	0	13,000	13,000
4161	Cleaning	0	0	0	53	6	-47	0	-53
4163	Domestic Supplies	0	5	5	30	15	-15	30	0
4201	Public Transport	0	0	0	16	0	-16	0	-16
4202	Car Allowances	0	250	250	51	500	449	1,000	949
4301	Equipment	0	250	250	186	250	64	500	314
4304	Catering	20	17	-3	59	102	43	200	141
4305	Clothes, Uniform & Laundry	0	100	100	0	100	100	200	200
4306	Printing	0	100	100	1,073	600	-473	1,300	227

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

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## Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4307 Stationery	143	325	182	938	1,950	1,012	3,900		2,962
4313 Professional Fees - Other	90	830	740	1,300	4,980	3,680	10,000		8,700
4314 Audit Fees	0	0	0	1,533	2,000	467	3,300		1,767
4315 Insurance	-353	0	353	8,191	8,500	309	8,500		309
4321 Bank Charges	55	75	20	431	450	19	900		469
4322 Postage	2	500	499	2	1,000	999	2,000		1,999
4323 Telephones	301	125	-176	909	750	-159	1,500		591
4325 Computing	514	650	136	4,713	3,900	-813	8,000		3,287
4326 Website	0	500	500	0	1,000	1,000	2,000		2,000
4327 Publicity Advertising	0	0	0	300	0	-300	0		-300
4331 Newsletter	0	0	0	2,200	2,000	-200	4,000		1,800
4341 Grants	0	0	0	20,308	27,500	7,192	55,000		34,692
4342 Subscriptions	0	200	200	3,705	4,800	1,095	6,000		2,295
4401 Payments to Godalming JBC	0	0	0	30,848	30,848	0	61,696		30,848
4900 Miscellaneous Expenses	1	500	499	2	1,000	998	2,000		1,998
6000 Debt Charges - Principal	0	0	0	8,828	8,830	2	21,250		12,422
6001 Debt Charges - Interest	0	0	0	13,707	13,710	3	31,220		17,513
Head Office Costs :- Expenditure	<b>14,433</b>	<b>22,969</b>	<b>8,536</b>	<b>214,521</b>	<b>225,978</b>	<b>11,457</b>	<b>461,244</b>	<b>0</b>	<b>246,723</b>
1001 Precept	0	0	0	285,448	285,448	0	570,896		
1202 Grants - WBC	0	0	0	9,780	9,783	-3	9,783		
1303 Other customer/client receipts	0	0	0	60	420	-360	0		
1401 Interest Received	0	0	0	0	350	-350	700		
1501 Recharges to Godalming JBC	0	27,000	-27,000	27,000	27,000	0	27,000		
Head Office Costs :- Income	<b>0</b>	<b>27,000</b>	<b>-27,000</b>	<b>322,288</b>	<b>323,001</b>	<b>-713</b>	<b>608,379</b>		
<b>Net Expenditure over Income</b>	<b>14,433</b>	<b>-4,032</b>	<b>-18,464</b>	<b>-82,981</b>	<b>-72,237</b>	<b>10,744</b>	<b>-122,349</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

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Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>102 Civic Expenses</b>									
5102 Contrib. to Other Provisions	0	0	0	4,000	4,000	0	4,000		0
Civic Expenses :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>0</b>
4304 Catering	16	14	-2	33	-56	-89	0		-33
4305 Clothes, Uniform & Laundry	0	0	0	67	0	-67	1,000		933
4306 Printing	0	0	0	0	0	0	800		800
4313 Professional Fees - Other	285	0	-285	325	0	-325	0		-325
4322 Postage	11	0	-11	11	0	-11	0		-11
4332 Mayor's Expenses	0	0	0	2,043	2,000	-43	8,080		6,037
4333 Members' Expenses	0	100	100	0	600	600	1,200		1,200
4900 Miscellaneous Expenses	22	50	28	507	300	-207	600		93
Civic Expenses :- Expenditure	<b>334</b>	<b>164</b>	<b>-170</b>	<b>2,986</b>	<b>2,844</b>	<b>-142</b>	<b>11,680</b>	<b>0</b>	<b>8,694</b>
1304 Donations	0	0	0	125	0	125	0		
Civic Expenses :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>	<b>0</b>	<b>125</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>334</b>	<b>164</b>	<b>-170</b>	<b>6,861</b>	<b>6,844</b>	<b>-17</b>	<b>15,680</b>		
<b>104 Town Promotion</b>									
5001 Transfers from Reserves	0	0	0	-4,298	0	4,298	0		4,298
Town Promotion :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-4,298</b>	<b>0</b>	<b>4,298</b>	<b>0</b>	<b>0</b>	<b>4,298</b>
4162 Waste Removal	0	0	0	212	0	-212	0		-212

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

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Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4203 Other Transport Costs	0	0	0	167	0	-167	0		-167
4301 Equipment	0	0	0	4,425	0	-4,425	0		-4,425
4313 Professional Fees - Other	0	0	0	40	0	-40	0		-40
4900 Miscellaneous Expenses	0	0	0	14	0	-14	0		-14
Town Promotion :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,858</b>	<b>0</b>	<b>-4,858</b>	<b>0</b>	<b>0</b>	<b>-4,858</b>
1303 Other customer/client receipts	236	0	236	1,484	0	1,484	0		
Town Promotion :- Income	<b>236</b>	<b>0</b>	<b>236</b>	<b>1,484</b>	<b>0</b>	<b>1,484</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>-236</b>	<b>0</b>	<b>236</b>	<b>-924</b>	<b>0</b>	<b>924</b>	<b>0</b>		
<b>105 Staycation</b>									
5001 Transfers from Reserves	0	0	0	-1,500	0	1,500	0		1,500
Staycation :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,500</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>1,500</b>
4005 Agency Staff	0	0	0	150	0	-150	0		-150
4203 Other Transport Costs	0	0	0	196	0	-196	0		-196
4313 Professional Fees - Other	0	0	0	785	0	-785	0		-785
4327 Publicity Advertising	44	0	-44	3,783	2,000	-1,783	2,000		-1,783
4900 Miscellaneous Expenses	0	600	600	260	1,200	940	1,200		940
Staycation :- Expenditure	<b>44</b>	<b>600</b>	<b>556</b>	<b>5,174</b>	<b>3,200</b>	<b>-1,974</b>	<b>3,200</b>	<b>0</b>	<b>-1,974</b>
<b>Net Expenditure over Income</b>	<b>44</b>	<b>600</b>	<b>556</b>	<b>3,674</b>	<b>3,200</b>	<b>-474</b>	<b>3,200</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

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Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>106 Festivals &amp; Markets</b>									
4001 Salaries	200	155	-45	1,200	930	-270	1,860		660
4002 Employer's NIC	20	20	0	98	120	22	240		142
4162 Waste Removal	0	0	0	212	0	-212	0		-212
4301 Equipment	0	0	0	98	0	-98	0		-98
4304 Catering	0	0	0	72	0	-72	0		-72
4313 Professional Fees - Other	0	0	0	890	0	-890	0		-890
4327 Publicity Advertising	0	0	0	483	0	-483	0		-483
4900 Miscellaneous Expenses	0	0	0	313	0	-313	0		-313
<b>Festivals &amp; Markets :- Expenditure</b>	<b>220</b>	<b>175</b>	<b>-45</b>	<b>3,366</b>	<b>1,050</b>	<b>-2,316</b>	<b>2,100</b>	<b>0</b>	<b>-1,266</b>
1303 Other customer/client receipts	2,250	0	2,250	9,349	2,500	6,849	2,500		
<b>Festivals &amp; Markets :- Income</b>	<b>2,250</b>	<b>0</b>	<b>2,250</b>	<b>9,349</b>	<b>2,500</b>	<b>6,849</b>	<b>2,500</b>		
<b>Net Expenditure over Income</b>	<b>-2,030</b>	<b>175</b>	<b>2,205</b>	<b>-5,983</b>	<b>-1,450</b>	<b>4,533</b>	<b>-400</b>		
<b>108 Christmas Lights</b>									
5001 Transfers from Reserves	0	0	0	0	0	0	-3,680		-3,680
<b>Christmas Lights :- Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-3,680</b>	<b>0</b>	<b>-3,680</b>
4313 Professional Fees - Other	0	0	0	12,792	12,000	-792	45,880		33,088
<b>Christmas Lights :- Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,792</b>	<b>12,000</b>	<b>-792</b>	<b>45,880</b>	<b>0</b>	<b>33,088</b>
1304 Donations	0	0	0	0	0	0	3,200		
<b>Christmas Lights :- Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,200</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,792</b>	<b>12,000</b>	<b>-792</b>	<b>39,000</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

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## Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>109 Fireworks Night</b>									
4001 Salaries	0	0	0	0	0	0	250		250
4301 Equipment	0	0	0	0	0	0	2,000		2,000
4313 Professional Fees - Other	0	0	0	2,805	2,500	-305	8,000		5,195
4315 Insurance	0	0	0	1,000	1,000	0	1,000		0
4327 Publicity Advertising	275	400	125	275	400	125	600		325
4343 Licensing/PRS	0	0	0	0	0	0	145		145
Fireworks Night :- Expenditure	<b>275</b>	<b>400</b>	<b>125</b>	<b>4,080</b>	<b>3,900</b>	<b>-180</b>	<b>11,995</b>	<b>0</b>	<b>7,915</b>
1303 Other customer/client receipts	400	0	400	400	0	400	11,995		
Fireworks Night :- Income	<b>400</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>0</b>	<b>400</b>	<b>11,995</b>		
<b>Net Expenditure over Income</b>	<b>-125</b>	<b>400</b>	<b>525</b>	<b>3,680</b>	<b>3,900</b>	<b>220</b>	<b>0</b>		
<b>111 Neighbourhood Plan</b>									
5001 Transfers from Reserves	0	0	0	0	0	0	-3,668		-3,668
Neighbourhood Plan :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-3,668</b>	<b>0</b>	<b>-3,668</b>
4313 Professional Fees - Other	0	0	0	3,980	0	-3,980	3,668		-312
Neighbourhood Plan :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,980</b>	<b>0</b>	<b>-3,980</b>	<b>3,668</b>	<b>0</b>	<b>-312</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,980</b>	<b>0</b>	<b>-3,980</b>	<b>0</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

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Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<u>201 BWP Community Centre</u>									
5101 Contrib. to Premises Provision	0	0	0	3,000	3,000	0	3,000		0
BWP Community Centre :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
4001 Salaries	839	847	8	5,035	5,082	47	10,170		5,135
4002 Employer's NIC	82	110	28	493	660	167	1,322		829
4003 Employer's Superannuation	153	161	8	915	966	51	1,932		1,017
4101 Repair/Alteration of Buildings	0	250	250	0	1,500	1,500	3,000		3,000
4102 Property Maintenance	176	0	-176	236	0	-236	0		-236
4103 Maintenance Contracts	287	0	-287	810	0	-810	0		-810
4111 Energy Costs	82	275	193	972	1,650	678	3,300		2,328
4131 Rates	629	0	-629	1,258	1,330	72	1,330		72
4141 Water Services	412	125	-287	521	250	-271	500		-21
4161 Cleaning	500	638	138	3,025	3,828	803	8,000		4,975
4162 Waste Removal	118	0	-118	351	0	-351	0		-351
4163 Domestic Supplies	0	0	0	79	0	-79	0		-79
4171 Grounds Maintenance Costs	0	100	100	2,570	600	-1,970	1,200		-1,370
4181 Premises Insurance	0	0	0	950	950	0	950		0
4301 Equipment	58	58	0	58	348	290	700		642
4306 Printing	0	8	8	0	48	48	100		100
4323 Telephones	63	25	-38	233	150	-83	300		67
4324 Broadband	35	0	-35	198	0	-198	0		-198
4325 Computing	0	75	75	0	450	450	900		900
4343 Licensing/PRS	0	0	0	0	0	0	280		280
BWP Community Centre :- Expenditure	<b>3,432</b>	<b>2,672</b>	<b>-760</b>	<b>17,705</b>	<b>17,812</b>	<b>107</b>	<b>33,984</b>	<b>0</b>	<b>16,279</b>

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Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1301 Premises Hire Charges	2,915	2,417	498	16,620	14,502	2,118	29,000		
BWP Community Centre :- Income	<b>2,915</b>	<b>2,417</b>	<b>498</b>	<b>16,620</b>	<b>14,502</b>	<b>2,118</b>	<b>29,000</b>		
<b>Net Expenditure over Income</b>	<b>517</b>	<b>255</b>	<b>-262</b>	<b>4,085</b>	<b>6,310</b>	<b>2,225</b>	<b>7,984</b>		
<u>202</u> <u>Pepperpot</u>									
5101 Contrib. to Premises Provision	0	0	0	2,000	2,000	0	2,000		0
Pepperpot :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>0</b>
4102 Property Maintenance	0	0	0	1,551	0	-1,551	0		-1,551
4103 Maintenance Contracts	195	125	-70	963	750	-213	1,500		537
4111 Energy Costs	25	92	67	230	552	322	1,100		870
4121 Rents	90	0	-90	1,940	0	-1,940	0		-1,940
4131 Rates	320	0	-320	641	680	39	680		39
4161 Cleaning	216	300	84	1,394	1,800	406	3,600		2,206
4171 Grounds Maintenance Costs	0	0	0	627	0	-627	0		-627
4181 Premises Insurance	0	0	0	220	220	0	220		0
4301 Equipment	0	0	0	0	0	0	800		800
4323 Telephones	50	47	-3	300	282	-18	560		260
4324 Broadband	35	21	-14	230	126	-104	250		20
4343 Licensing/PRS	0	0	0	70	0	-70	0		-70
4900 Miscellaneous Expenses	0	0	0	15	0	-15	0		-15
Pepperpot :- Expenditure	<b>932</b>	<b>585</b>	<b>-347</b>	<b>8,182</b>	<b>4,410</b>	<b>-3,772</b>	<b>8,710</b>	<b>0</b>	<b>528</b>
1301 Premises Hire Charges	879	792	87	6,209	4,748	1,461	9,500		



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## Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1303 Other customer/client receipts	0	0	0	980	0	980	0		
Pepperpot :- Income	<b>879</b>	<b>792</b>	<b>87</b>	<b>7,189</b>	<b>4,748</b>	<b>2,441</b>	<b>9,500</b>		
<b>Net Expenditure over Income</b>	<b>53</b>	<b>-207</b>	<b>-260</b>	<b>2,992</b>	<b>1,662</b>	<b>-1,330</b>	<b>1,210</b>		
<b><u>203 The Square</u></b>									
4181 Premises Insurance	-2,559	0	2,559	575	7,200	6,625	7,200		6,625
The Square :- Expenditure	<b>-2,559</b>	<b>0</b>	<b>2,559</b>	<b>575</b>	<b>7,200</b>	<b>6,625</b>	<b>7,200</b>	<b>0</b>	<b>6,625</b>
1302 Rents	0	0	0	0	0	0	3,000		
1303 Other customer/client receipts	575	0	575	575	7,200	-6,625	7,200		
The Square :- Income	<b>575</b>	<b>0</b>	<b>575</b>	<b>575</b>	<b>7,200</b>	<b>-6,625</b>	<b>10,200</b>		
<b>Net Expenditure over Income</b>	<b>-3,134</b>	<b>0</b>	<b>3,134</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-3,000</b>		
<b><u>204 Allotments</u></b>									
5001 Transfers from Reserves	0	0	0	-4,500	0	4,500	0		4,500
5101 Contrib. to Premises Provision	0	0	0	1,000	1,000	0	1,000		0
Allotments :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-3,500</b>	<b>1,000</b>	<b>4,500</b>	<b>1,000</b>	<b>0</b>	<b>4,500</b>
4141 Water Services	4	25	21	19	50	31	100		81
4162 Waste Removal	0	0	0	297	0	-297	0		-297
4171 Grounds Maintenance Costs	3,150	165	-2,985	6,725	990	-5,735	2,000		-4,725
4303 Materials	0	0	0	125	0	-125	0		-125
Allotments :- Expenditure	<b>3,155</b>	<b>190</b>	<b>-2,965</b>	<b>7,166</b>	<b>1,040</b>	<b>-6,126</b>	<b>2,100</b>	<b>0</b>	<b>-5,066</b>

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Month No : 6

Committee Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1302	Rents	0	2,100	-2,100	2,197	2,100	97	2,100		
	Allotments :- Income	<b>0</b>	<b>2,100</b>	<b>-2,100</b>	<b>2,197</b>	<b>2,100</b>	<b>97</b>	<b>2,100</b>		
	<b>Net Expenditure over Income</b>	<b>3,155</b>	<b>-1,910</b>	<b>-5,065</b>	<b>1,469</b>	<b>-60</b>	<b>-1,529</b>	<b>1,000</b>		
	<u>205 Wilfrid Noyce Community Centre</u>									
5101	Contrib. to Premises Provision	0	0	0	2,000	4,090	2,090	4,090		2,090
5102	Contrib. to Other Provisions	2,083	0	-2,083	2,083	0	-2,083	0		-2,083
	Wilfrid Noyce Community Centre :- Expenditure	<b>2,083</b>	<b>0</b>	<b>-2,083</b>	<b>4,083</b>	<b>4,090</b>	<b>7</b>	<b>4,090</b>	<b>0</b>	<b>7</b>
4001	Salaries	189	223	34	1,289	1,338	49	2,680		1,391
4005	Agency Staff	0	0	0	100	0	-100	0		-100
4101	Repair/Alteration of Buildings	0	500	500	0	3,000	3,000	6,000		6,000
4102	Property Maintenance	0	0	0	1,385	0	-1,385	0		-1,385
4103	Maintenance Contracts	172	0	-172	2,002	0	-2,002	0		-2,002
4111	Energy Costs	260	500	240	1,474	3,000	1,526	6,000		4,526
4121	Rents	0	0	0	151	0	-151	0		-151
4131	Rates	0	0	0	4,334	5,300	966	5,300		966
4141	Water Services	536	75	-461	861	450	-411	900		39
4161	Cleaning	1,016	1,250	234	6,050	7,500	1,450	15,000		8,950
4162	Waste Removal	1,071	0	-1,071	1,816	0	-1,816	0		-1,816
4163	Domestic Supplies	37	0	-37	397	0	-397	0		-397
4171	Grounds Maintenance Costs	0	0	0	718	350	-368	700		-18
4181	Premises Insurance	0	0	0	1,200	1,200	0	1,200		0

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

Month No : 6

Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4203 Other Transport Costs	0	0	0	181	0	-181	0		-181
4301 Equipment	142	0	-142	1,308	1,000	-308	2,000		692
4302 Furniture	0	0	0	700	0	-700	0		-700
4303 Materials	0	0	0	217	0	-217	0		-217
4304 Catering	4	0	-4	4	0	-4	0		-4
4313 Professional Fees - Other	0	230	230	400	1,380	980	2,770		2,370
4323 Telephones	24	25	1	188	150	-38	300		112
4324 Broadband	24	25	1	409	310	-99	620		211
4343 Licensing/PRS	0	0	0	0	0	0	350		350
4900 Miscellaneous Expenses	0	0	0	15	0	-15	0		-15
Wilfrid Noyce Community Centre :- Expenditure	<b>3,475</b>	<b>2,828</b>	<b>-647</b>	<b>25,197</b>	<b>24,978</b>	<b>-219</b>	<b>43,820</b>	<b>0</b>	<b>18,623</b>
1301 Premises Hire Charges	4,813	3,942	871	22,880	23,652	-772	47,310		
1303 Other customer/client receipts	2,083	0	2,083	2,083	0	2,083	0		
1304 Donations	0	0	0	3	0	3	0		
Wilfrid Noyce Community Centre :- Income	<b>6,897</b>	<b>3,942</b>	<b>2,955</b>	<b>24,967</b>	<b>23,652</b>	<b>1,315</b>	<b>47,310</b>		
<b>Net Expenditure over Income</b>	<b>-1,338</b>	<b>-1,114</b>	<b>224</b>	<b>4,313</b>	<b>5,416</b>	<b>1,103</b>	<b>600</b>		
<b>206 Bandstand</b>									
4101 Repair/Alteration of Buildings	0	83	83	0	498	498	1,000		1,000
4102 Property Maintenance	0	0	0	45	0	-45	0		-45
4301 Equipment	0	0	0	194	0	-194	0		-194
4343 Licensing/PRS	0	0	0	70	100	30	100		30
Bandstand :- Expenditure	<b>0</b>	<b>83</b>	<b>83</b>	<b>309</b>	<b>598</b>	<b>289</b>	<b>1,100</b>	<b>0</b>	<b>791</b>

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

Month No : 6

Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1301 Premises Hire Charges	0	0	0	627	900	-273	900		
1303 Other customer/client receipts	0	0	0	190	0	190	0		
Bandstand :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>817</b>	<b>900</b>	<b>-83</b>	<b>900</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>83</b>	<b>83</b>	<b>-508</b>	<b>-302</b>	<b>206</b>	<b>200</b>		
<u>207 Godalming Museum</u>									
4304 Catering	186	0	-186	186	0	-186	0		-186
4311 Professional Fees - Legal	3,167	0	-3,167	4,702	0	-4,702	0		-4,702
4313 Professional Fees - Other	120	0	-120	120	0	-120	0		-120
4325 Computing	126	0	-126	1,673	0	-1,673	0		-1,673
4900 Miscellaneous Expenses	0	0	0	0	0	0	52,225		52,225
Godalming Museum :- Expenditure	<b>3,599</b>	<b>0</b>	<b>-3,599</b>	<b>6,681</b>	<b>0</b>	<b>-6,681</b>	<b>52,225</b>	<b>0</b>	<b>45,544</b>
<b>Net Expenditure over Income</b>	<b>3,599</b>	<b>0</b>	<b>-3,599</b>	<b>6,681</b>	<b>0</b>	<b>-6,681</b>	<b>52,225</b>		
<u>208 Land &amp; Property - Other</u>									
5001 Transfers from Reserves	0	0	0	-1,350	0	1,350	0		1,350
5101 Contrib. to Premises Provision	0	0	0	1,000	1,000	0	1,000		0
Land & Property - Other :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-350</b>	<b>1,000</b>	<b>1,350</b>	<b>1,000</b>	<b>0</b>	<b>1,350</b>
4101 Repair/Alteration of Buildings	0	137	137	0	822	822	1,650		1,650
4102 Property Maintenance	0	0	0	207	0	-207	0		-207
4151 Fixtures & Fittings	0	0	0	443	500	57	1,000		557

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

Month No : 6

## Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4171 Grounds Maintenance Costs	0	83	83	1,617	498	-1,119	1,000		-617
4303 Materials	0	0	0	-25	0	25	0		25
4900 Miscellaneous Expenses	0	0	0	150	0	-150	0		-150
Land & Property - Other :- Expenditure	<b>0</b>	<b>220</b>	<b>220</b>	<b>2,392</b>	<b>1,820</b>	<b>-572</b>	<b>3,650</b>	<b>0</b>	<b>1,258</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>220</b>	<b>220</b>	<b>2,042</b>	<b>2,820</b>	<b>778</b>	<b>4,650</b>		
Policy & Management Expenditure	<b>29,422</b>	<b>30,886</b>	<b>1,463</b>	<b>348,186</b>	<b>346,706</b>	<b>-1,480</b>	<b>725,084</b>	<b>0</b>	<b>376,898</b>
Income	<b>14,152</b>	<b>36,251</b>	<b>-22,099</b>	<b>386,012</b>	<b>378,603</b>	<b>7,409</b>	<b>725,084</b>		
<b>Net Expenditure over Income</b>	<b>15,271</b>	<b>-5,366</b>	<b>-20,636</b>	<b>-37,826</b>	<b>-31,897</b>	<b>5,929</b>	<b>0</b>		
<b>Other</b>									
<b>301 Capital Project - Wilfrid Noyc</b>									
5001 Transfers from Reserves	0	0	0	-20,663	0	20,663	0		20,663
Capital Project - Wilfrid Noyc :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-20,663</b>	<b>0</b>	<b>20,663</b>	<b>0</b>	<b>0</b>	<b>20,663</b>
4101 Repair/Alteration of Buildings	80,156	0	-80,156	188,841	0	-188,841	0		-188,841
4151 Fixtures & Fittings	905	0	-905	905	0	-905	0		-905
4301 Equipment	0	0	0	214	0	-214	0		-214
4303 Materials	0	0	0	445	0	-445	0		-445
4312 Professional Fees - Surveyors	2,477	0	-2,477	10,807	0	-10,807	0		-10,807
4313 Professional Fees - Other	0	0	0	450	0	-450	0		-450
4315 Insurance	0	0	0	392	0	-392	0		-392
Capital Project - Wilfrid Noyc :- Expenditure	<b>83,538</b>	<b>0</b>	<b>-83,538</b>	<b>202,054</b>	<b>0</b>	<b>-202,054</b>	<b>0</b>	<b>0</b>	<b>-202,054</b>

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

Month No : 6

Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1601 PWLB Loan	0	0	0	300,000	0	300,000	0		
Capital Project - Wilfrid Noyc :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>300,000</b>	<b>0</b>	<b>300,000</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>83,538</b>	<b>0</b>	<b>-83,538</b>	<b>-118,609</b>	<b>0</b>	<b>118,609</b>	<b>0</b>		
<b>414 <u>Mayors Charity 2016 - D Hunter</u></b>									
5001 Transfers from Reserves	0	0	0	-1,324	0	1,324	0		1,324
Mayors Charity 2016 - D Hunter :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,324</b>	<b>0</b>	<b>1,324</b>	<b>0</b>	<b>0</b>	<b>1,324</b>
4900 Miscellaneous Expenses	0	0	0	1,474	0	-1,474	0		-1,474
Mayors Charity 2016 - D Hunter :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,474</b>	<b>0</b>	<b>-1,474</b>	<b>0</b>	<b>0</b>	<b>-1,474</b>
1303 Other customer/client receipts	0	0	0	150	0	150	0		
Mayors Charity 2016 - D Hunter :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>150</b>	<b>0</b>	<b>150</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		
<b>415 <u>Mayors Charity 2017 - S Thornt</u></b>									
4304 Catering	0	0	0	-20	0	20	0		20
4343 Licensing/PRS	0	0	0	21	0	-21	0		-21
Mayors Charity 2017 - S Thornt :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>-1</b>	<b>0</b>	<b>0</b>	<b>-1</b>
1303 Other customer/client receipts	20	0	20	260	0	260	0		
1304 Donations	30	0	30	165	0	165	0		
Mayors Charity 2017 - S Thornt :- Income	<b>50</b>	<b>0</b>	<b>50</b>	<b>425</b>	<b>0</b>	<b>425</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>-50</b>	<b>0</b>	<b>50</b>	<b>-424</b>	<b>0</b>	<b>424</b>	<b>0</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/10/2017

Month No : 6

## Committee Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
Other Expenditure	<b>83,538</b>	<b>0</b>	<b>-83,538</b>	<b>181,542</b>	<b>0</b>	<b>-181,542</b>	<b>0</b>	<b>0</b>	<b>-181,542</b>
Income	<b>50</b>	<b>0</b>	<b>50</b>	<b>300,575</b>	<b>0</b>	<b>300,575</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>83,488</b>	<b>0</b>	<b>-83,488</b>	<b>-119,033</b>	<b>0</b>	<b>119,033</b>	<b>0</b>		

Godalming Town Council  
Revised Estimates 2016/17 and Budget 2017/18

	Balance b/f 1 April 2017 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Balance c/f 31 March 2018 £
<b>Movement in Reserves to March 31 2018 (Projected)</b>						
<b>Reserves</b>						
<b>Unallocated Reserves</b>						
1 Revenue Reserve	222,031					222,031
<b>Sub-total unallocated reserves</b>	<b>222,031</b>					<b>222,031</b>
<b>Earmarked Reserves</b>						
2 Election Expenses Fund	9,702		4,000			13,702
3 New Initiatives Fund	0		23,186	-5,800		17,386
4 WW1 Memorial	13,020					13,020
5 Land & Property Maintenance	20,000		10,600	-4,850		25,750
6 IT Reserve	3,000					3,000
7 Christmas Lights	11,557					11,557
8 Festival Surplus	2,897					2,897
9 Staycation	335					335
10 Neighbourhood Plan	12,433			-3,980		8,453
11 Flood Alleviation	24,200			-1,000		23,200
12 Farncombe Initiative	2,735					2,735
13 Wilfrid Noyce Key Deposits	80					80
14 Wilfrid Noyce Refurbishment Scheme	20,663			-20,663		0
15 Wilfrid Noyce Chamber of Commerce Cont	-12,500					-12,500
16 Mayor's Charity	1,324			-1,324		0
17 Balance of Mayor's Allowance	0					0
<b>Sub- total Earmarked Reserves</b>	<b>109,446</b>					<b>109,615</b>
<b>Balances</b>	<b>331,477</b>	<b>0</b>	<b>37,786</b>	<b>-37,617</b>	<b>0</b>	<b>331,646</b>

***New Initiatives Fund***

Staycation	1,500	Min 546-16 P&M 27 Feb 2017
Branded Mini Marquees	4,300	Min 94-17 P&M 13 Jul 2017
	<u>5,800</u>	



13. REPORT OF THE COMMUNICATIONS WORKING GROUP

The Communications Working Group has met several times over the past year and has been working on the following areas:

**GTC website**

- Ease of access to Press Releases on the website; a link for these has now been moved to the Home page.
- The profiles and Register of Interests of all Members to be updated on the website – some members still need to provide updated profiles.
- Banner photo on the Home page of the website to be updated at intervals; perhaps seasonal. Try and find new images to use royalty free.
- Independent external review of the website was undertaken.

**Communications**

- Social Media icons and links to GTC's pages to appear at the foot of each email and on headed paper, the icons already appear on the website with links.
- Examined media distribution lists to keep it up-to-date and suggest an article in the next newsletter to encourage people to come forward, either as a company, group, residents' association or individual to sign up to receive press releases/news from the Council.
- Increased postings on social media platforms.
- Standard item to appear on all agenda – Communications Arising from this Meeting.
- Consider using MailChimp for future press releases/town information as people can easily opt-in and opt-out and it enables a more professional and tailored email solution.

**Other**

- External Banner Sites – trying to identify additional sites to the two we already have in the individual wards to promote community events more widely. Suggest using the Welcome to Godalming sites.
- Examine the use of a new electronic 'banner' to promote community event information on the entrances to the town
- Regular item in the GTC newsletter on a couple of Members.
- Propose the corporate strap line "Supporting Our Community" be used more widely on all forms of communication

14. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE HOLLOWAY HILL SPORTS ASSOCIATION

**Godalming Town Council – Holloway Hill Sports Association Report October 2017**

Prepared by Tom Martin

The Holloway Hill Sports Association is an organisation comprising the main sports users of the recreation ground on Busbridge Lane. In the late 90's work was undertaken to rebuild the pavilion at the ground and the association was set up with the main users at the time (Godalming CC, Godalming & Farncombe Athletic FC and the Wanderers FC) along with Waverley Borough Council and of course Godalming Town Council who all contributed major funding to the project.

The main activity of the association is the management of the pavilion itself and the promotion of sport in general. The group is responsible for the bar and the upkeep of the facilities (including vital changing rooms). Revenue comes from subscriptions from member clubs and the hiring out of the pavilion hall and perhaps most importantly the bar! The running of the pavilion over recent years has become ever more challenging, particularly with regards to costs. There is ever greater competition for community use facilities there is only limited parking (that is also used for the recreation ground itself as well). That said the facilities have been revamped recently and it is a really good community hub.

Sport has taken place at the Holloway Hill ground since the 1880's and the Pavilion is very much of the centre of activity. In addition to the sporting activity there are many other users and hirers of the space. It is hoped that there will soon be a small regular café in operation providing much needed facilities for both young and old alike. The pavilion itself is very much at the heart of the Holloway community and many events take place including a wedding.

In addition to the founding sports clubs the Busbridge Tennis Association continues to thrive and make use of the facilities which make 'the Rec' a hive of activity. In addition to the tennis courts there is a MUGA (Multi Use Games Area) and this recently a fitness trail has been created and I would urge anyone to go and have a look, many local fitness groups make use of this daily. The facilities at the site are now better than ever. In addition to all the other sports there is also a bowls club though this is not a part of the Sports Association itself.

In the last couple of years there has been a much greater focus on revenue by the management committee to ensure the ongoing viability of the association and the facilities with a focus on costs (both incoming and outgoing). As with so many organisations, times are tough but I feel there is a great desire to succeed and ensure these great community assets remain a part of the community.

Any of the representative clubs can be joined and I am sure would appreciate any extra support. As councillors will already be aware it is the Godalming Cricket Club who the Mayors XI play annually and it is thanks to the excellent facilities of the pavilion that help make the evening the success it is.

More information about HHSAA can be found at [www.hhsa.co.uk](http://www.hhsa.co.uk)

15. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GO GODALMING ASSOCIATION

Go Godalming Association Report - October 2017

The Go Godalming Association, founded in 1994 by Joy Poulter and John Sandy continues to be at the centre of many of the activities and societies in Godalming. It acts as a means of communication between events, people and the Town Council.

The chairman continues to be Simon Crowther who is supported by a committee of 17 members. The Treasurer is Tony Bennewith, the membership secretary is Roger Barnett, and the secretary is now Anne Eve, who is also the secretary of Godalming in Bloom.

The Association holds four committee meetings in the year, the most recent being held on 4th October in the Pepperpot. There is an annual open meeting in November and the Annual General Meeting in March, both held at the Baptist Church in Queen Street.

Membership has remained fairly constant over the years being 65 business members and 65 individual members. One of the great advantages of membership is that insurance cover is provided for members public activities. The Association is taking stalls at Godalming events to raise public awareness and to increase membership.

An excellent website now spells out these advantages but also gives links to the web sites of member organisations. Detailed reports are regularly tabled as follows:-

Band concerts in the park - contact Joy Poulter. These are thriving.

Golo - contact Andrew Boulton. After nine years Di Clift has handed over the reins. She will be sorely missed.

Sport Godalming - contact John Sandy. Nearly 1000 runners took part in the Godalming Run in May.

Godalming in Bloom - contact Anne Eve.

Churches Together - contact Jacky Tickner.

Welcome Packs - contact Cathy Gordon-Smith. Over 5,550 packs have been delivered since the scheme began.

Canoe Club - contact Peter Harris.

Godalming Museum - contact Yvonne Budd. The ceremony to hand over ownership from Waverley Borough Council to Godalming Town council took place on Saturday 7<sup>th</sup> October 2017.

Godalming Operatic Society - contact Anne Gray

Chamber of Commerce - contact Euan Davidson. He is the new president.

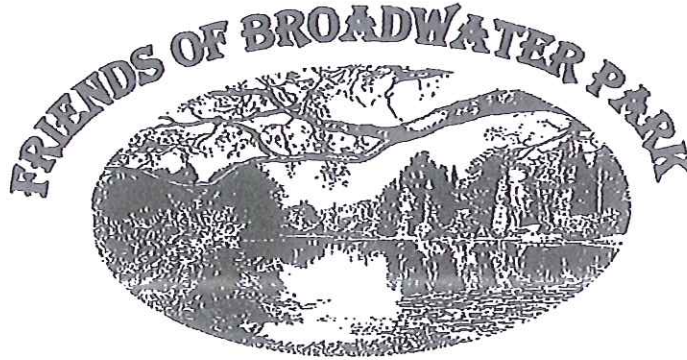
Godalming Trust - contact Pam Talbot.

Film Society - contact Ian Coult

The next open meeting will be on 15<sup>th</sup> November 2017 at the Baptist Church, Queen St at 12.15pm for 12.30pm. Please attend if at all possible. All are welcome.

Tony Gordon-Smith (GTC Rep)

RECEIVED  
6 OCT 2017



Gardeners Cottage  
Broadwater Park  
Summers Road  
Godalming  
Surrey, GU7 3BH

28 September 2017

Mr T Horwood  
Interim Managing Director  
Waverley Borough Council  
The Burys  
Godalming

Dear Mr Horwood

**DISSOLUTION OF THE FRIENDS OF BROADWATER PARK**

It is with regret that we have to formally inform you that at a full committee meeting held at the Godalming Community Centre on Friday 22 September 2017, it was unanimously agreed that a dissolution of the Friends should take effect as from 30 September 2017. It was a reluctant decision by the Friends who were originally formed in 1992 after 725 petition over park issues. They were accepted and approved as a WBC consultative body at a meeting of the Leisure committee on the 2nd Nov 1993 minutes page 4 item 4.9 refers. The Friends formed in 1993, mainly as a focus group and have represented a large part of the local community on a wide range of matters relating to the park. In this closing letter the committee would like to highlight some of the bullet points (BP's) made in the Friends objectives/manifesto in 2013, requested by WBC (copy attached).

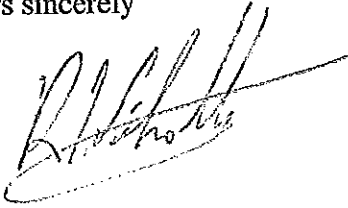
- BP2 Although improving there is still some way to go to achieve a good environmental balance.
- BP3 Recently good progress has been made on the old leisure centre site. However there are still unresolved issues relating to pedestrian safety and access in the lower car park and new centre area. Similarly the loss/restriction of public access in the historic core area is of concern, particularly for the less able who seek an easy slope to the lakeside path.
- BP5 There has been some confusion and fragmented attempts to improve this environmental impact legacy. However, even the Friends low cost request 5 years ago, supported by three local councillors, for two car park replacement roadside trees outside the new centre has never been implemented.
- BP7 The Ha Ha, an important historical feature, continues to fill each year with tree/leaf debris and with no formal planned annual clearance schedule is fast disappearing. More use could be made of the old house access routes and a number of debris covered desire lines. WBC's Historic Core buildings and stable yard, heritage and landscape assets need ongoing planned maintenance schedules and care.

If you believe it might be helpful and informative, we would of course be pleased to give further detail at an exit type of meeting with your Head of Community Services Mr Kelvin Mills.

This letter has been copied to other relevant appropriate persons/parties for information and of course may be forwarded to others as is believed necessary.

On a personal note, as the last Chairman, I will be quite available informally for any future history/heritage information assistance if ever required.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R J Nicholls', with a long horizontal flourish extending to the right.

Mr R J Nicholls MBE BEM  
Chair

## FRIENDS OF BROADWATER PARK

- The Friends membership of just over 100, have the general aim for an accessible park, which is managed and maintained in an efficient, imaginative and sustainable way, allowing every one able or disabled, young or old to safely enjoy themselves through sport, play and informal recreational use.
- For a continually expanding community Broadwater Park fulfils a major role in providing key leisure facilities both in terms of sport/active recreation and informal recreation. However, detailed consultant analysis has shown that by default most park land and its management has been given over to active/sport recreation. There is a shortfall in resources and land for equally important informal recreation and declining wildlife. The Friends strive and seek for a better proportional balance between formal and informal recreation pursuits. Also improving and better accommodating all the existing uses of the park, thereby improving its overall environment, biodiversity and longevity, for the local and wider community.
- There is urgent need to resolve some access, traffic and parking conflicts and safely segregate where possible pedestrians/cyclists so that they may move freely with or beside traffic but not be dominated by it. Established pathway/desire routes need better planning/maintenance. The Old Leisure Centre Site also needs urgent reinstatement to 'Park' land as per planning consent. This together with Broadwater House historic farm buildings forms a key central lakeside asset in the park and its historic core.
- A planting strategy and regime for the park is required that will ensure the longevity of existing planting by management and introduction of new planting to improve wildlife habitat, biodiversity, colour and interest.
- Much of the park's identity and rural entrance character has recently been lost by the New Leisure Centre and car parks. This necessitated loss of grass tennis courts, removal of large trees and shrubs. There is a need to correct this with an enhanced planting and landscaping scheme to restore the sense of arrival by extending the park's character to its main entrance area.
- A formal policy statement with objectives and guiding principles together with a joined up co-ordinated approach to lease/licence management and the range of signs, seats, bins, orientation and interpretation boards is needed. Park lighting should ideally be kept to discrete low levels. Necessary intense sport lighting should consider latest Hi-Tec Light Pollution Solutions and wildlife issues.
- Historic features such as the ha-ha, crinkle-crankle wall, old house driveway and Bargate stone buildings need conservation and consideration in the continuous ever growing competition for space and access by the wide range of expanding users.
- A Green Flag status would be most welcome, but the highest accolade any Borough Council can have is the continuous satisfaction and the recognition of its local community and its park's many service users.

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a non-pecuniary interest]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.