

GODALMING TOWN COUNCIL

Tel: 01483 523575
E-Mail: office@godalming-tc.gov.uk
Website: www.godalming-tc.gov.uk

107-109 High Street
Godalming
Surrey
GU7 1AQ

15 September 2023

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 21 SEPTEMBER 2023 at 6.30pm.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's Facebook page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members: Councillor Kiehl – Chair
Councillor Clayton – Vice Chair

Councillor Adam	Councillor PS Rivers
Councillor Crooks	Councillor PMA Rivers
Councillor Crowe	Councillor Steel
Councillor Downey	Councillor Taylor
Councillor Follows	Councillor Thomson
Councillor Heagin	Councillor Weightman
Councillor Holliday	Councillor Williams
Councillor Martin	

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 31 August 2023, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor Crowe, Councillor Martin, Councillor PMA Rivers

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PRESENTATION BY TREE & LANDSCAPE OFFICER, WAVERLEY BOROUGH COUNCIL

Presentation by Mr Ian Brewster, Tree & Landscape Officer and Mr Theo Dyer, Assistant Tree and Landscape Officer, both of Waverley Borough Council regarding the planning portal and in particular TPO applications. In preparation for any questions Members may have, please see the attached briefing introduction and flow chart.

7. BROADWATER PARK YOUTH & COMMUNITY CENTRE BUILDING IMPROVEMENTS – ITEM FOR DECISION

Recommendation: Members are requested to resolve to approve the feasibility drawings and indicative budget costs for the improvements to Broadwater Park Youth & Community Centre facilities and to authorise the Town Clerk to submit a planning application for this project and the replacement of the existing storage shed.

On 29 June 2023, Members authorised the Town Clerk to explore options to extend the Broadwater Park Youth & Community Centre to provide additional space for the Godalming Town Council Youth Services (Min No 117-23 refers).

Members are requested to consider the attached drawings (attached for the information of Members) for an infill extension that would provide additional facilities for the delivery of the Godalming Youth Service for the benefit of the community, and the accompanying indicative budget cost estimate (confidential attachment attached for the information of Members). Members to note that if approved GTC will be seeking competitive tenders, as such, whilst the top line estimate may be discussed in open session, to ensure tenders are competitive, the cost details of the various elements within the indicative budget cost estimate are commercial-in-confidence.

Whilst funding will be considered as a separate agenda item, Members are requested to approve the scheme to be delivered subject to funding approval.

In addition to the above, Members will wish to note that as part of the Broadwater Youth & Community Centre Garden Project, supported by RHS Wisley and Rotary in Godalming, it is proposed that the existing dilapidated shed located in the rear garden be replaced within the same footprint by a more suitable and versatile building for use as a quiet room by the Youth Service. This element of the improvements is kindly being funded by the Rotary (Woolsack) club, Staycation Live and support from [Secrett Garden Landscapes](#).

If the drawings are approved and Members are happy with the replacement of the existing shed, it is suggested that both elements are submitted on the same planning application.

8. NEIGHBOURHOOD CIL FUNDING APPLICATION FROM GODALMING YOUTH SERVICES – ITEM FOR DECISION

Recommendation: The Environment & Planning Committee is requested to consider the Neighbourhood CIL application in support of the Broadwater Park Youth & Community Improvement Project and, if approved, to resolve to recommend the application to Full Council for £90,000 Neighbourhood CIL funding in support of the Broadwater Park Youth & Community Improvement Project.

Members are requested to consider the application for Neighbourhood CIL Funding from the Youth Services Officer (attached for the information of Members) to enable improvements to be made to Broadwater Park Youth & Community Centre that are needed in support of providing for the increased delivery of youth activities, both at the centre and within the wider area. The design details of this application are as set out at the previous agenda item.

At present the uncommitted funds within the Neighbourhood CIL Fund stands at £113,345. An additional £200,837.82 is due to be paid to GTC in October of this year.

9. OCCUPIED AND VACANT RETAIL UNITS – ITEM FOR NOTE

Members to receive a copy of the letter (attached for the information of Members) to be sent to occupied retail units within the Godalming Primary retail area.

In relation to vacant units, the WBC Economic Development team has informed the Town Clerk that they have been trying to get the owners (via the agents) of the vacant units along the central part of the high street to tidy up and at least clean the outsides of their premises while they have been vacant, this approach has been to no avail.

WBC have now written directly to the owner of the properties and the WBC Economic Development team is taking advice from enforcement colleagues in consideration of a Section 215 notice to force them to clean up, WBC awaits a response from the owners.

At the same time, WBC has also written in the same vein to the owners of other long term vacant units.

Looking forward, if successful, the BID would potentially have resources to provide incentives to put vinyls in the windows as has been done in other empty units. Whilst responses so far are disappointing it is possibly a reflection of the disconnect of remote landlords from the community where their properties lie.

In an attempt to at least clean the frontages of dirt and cobwebs, the Town Clerk has asked the WBC Economic Development team to ask the agents if they would permit GTC to soft brush and hose down the frontage of these empty properties, we await a response.

10. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

11. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

12. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 12 October 2023 at 6.30pm.

13. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

6. INTRODUCTION FOR Q&A SESSION – TPO APPLICATIONS & CA NOTIFICATIONS

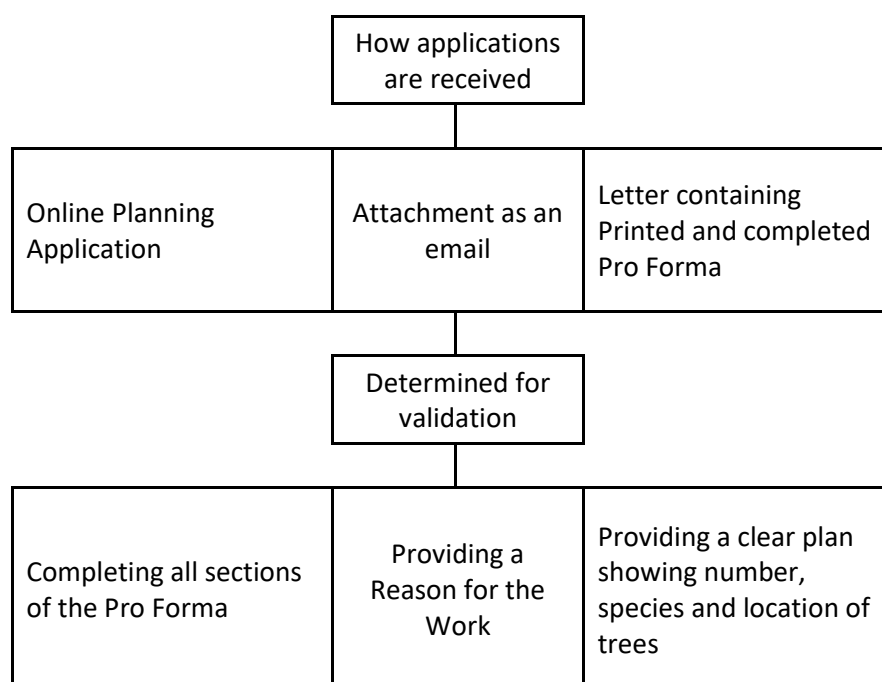
Arrangements are now in place for sending all validated application and registered notifications to the Town Clerk as redacted copies with downloadable images of trees.

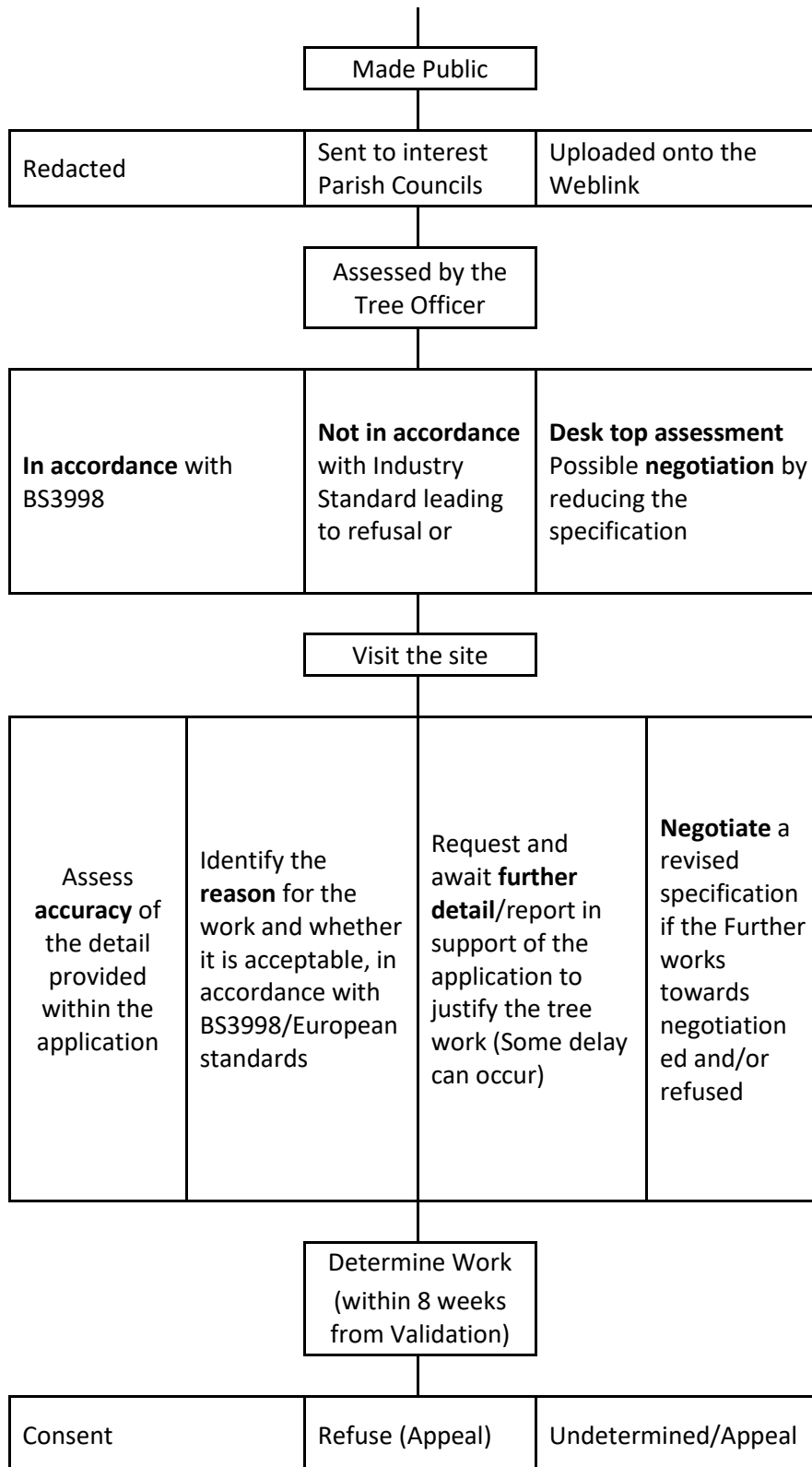
A breakdown of the process behind the TPO tree works assessment is provided below. We recommended Notification for tree work in Conservation Areas (CAs) follows a similar application format to TPO tree works applications and negotiate lesser and more accurate work detail/replacement trees when necessary. We cannot however prevent tree works within a CA work but will try to negotiate. If this is not possible then we can consider placing a TPO on affected trees within the CA if considered to have significant Public Visual Amenity and benefit and where the notified works would cause its destruction.

Here is a general process being we currently undertaken in flow chart form (below). Further detail of the processes and understanding of TPO/CA legislation can be found by clicking onto the following weblink: [Tree Preservation Orders and trees in conservation areas - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

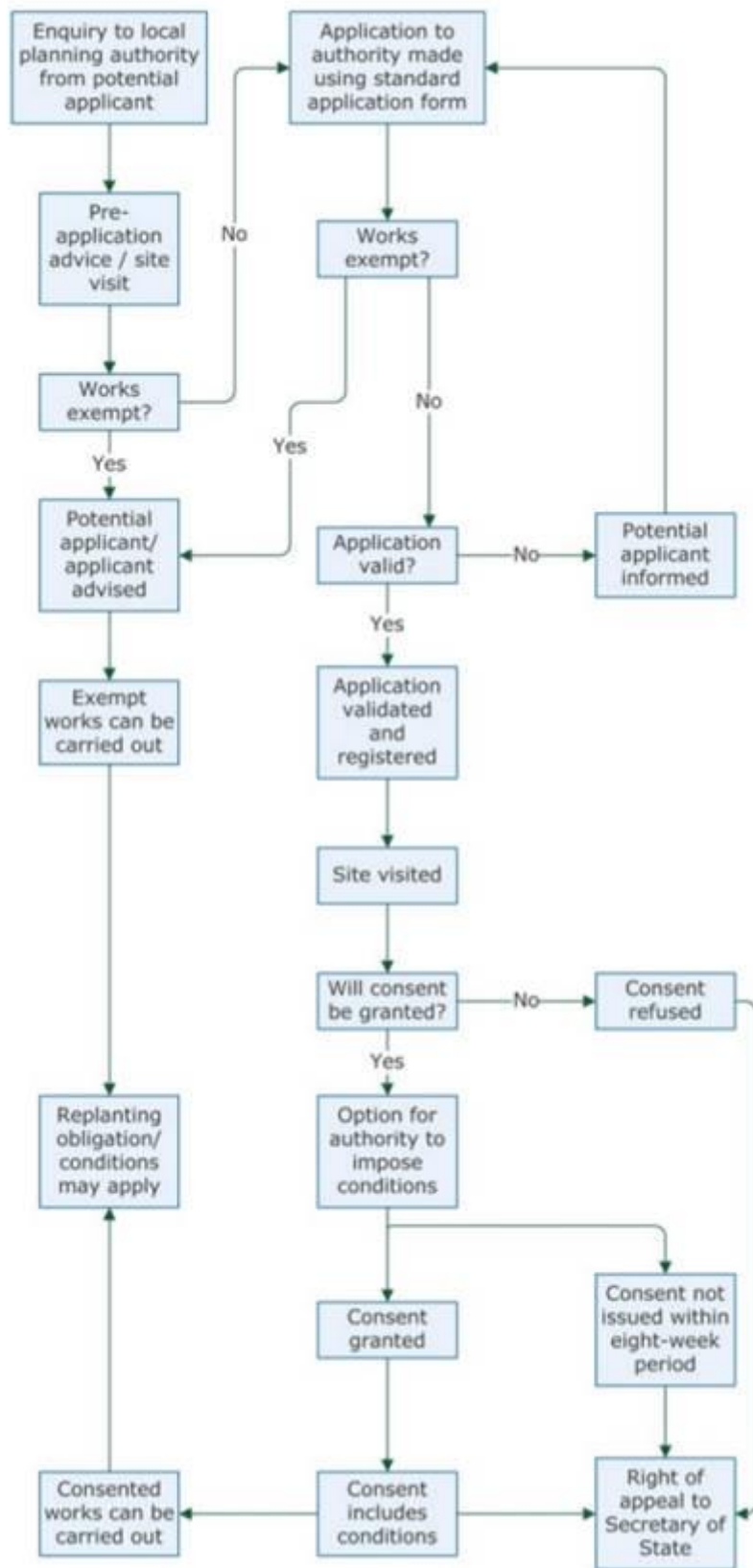
All tree work applications submitted to the Council are ultimately assessed by qualified tree experts to ensure the best outcome for the protected trees. Tree Officers must have an underpinning knowledge and interpretation of Arboriculture theory, knowledge and practice to be able to function effectively within the planning system. This is essential to ensure all consented for tree works meet accepted standards that are both clear for the applicant/agent and tree surgeon to understand and are practical to apply.

The Tree Officers may receive complaints against the Councils' decision to refuse works applications. This may result in lengthy appeals involving the planning inspectorate. With respect to supposed 'tree' related subsidence claims the tree and landscape team ensure all detail accords with our strict data checking criteria from the start. Where there is an element of Civil Engineering involvement typical with subsidence cases the tree and landscape team can interpret but are not qualified to challenge in court and where we do need more support in this area of expertise.





Here is the Town and Country Planning generalised flow chart as a comparator.

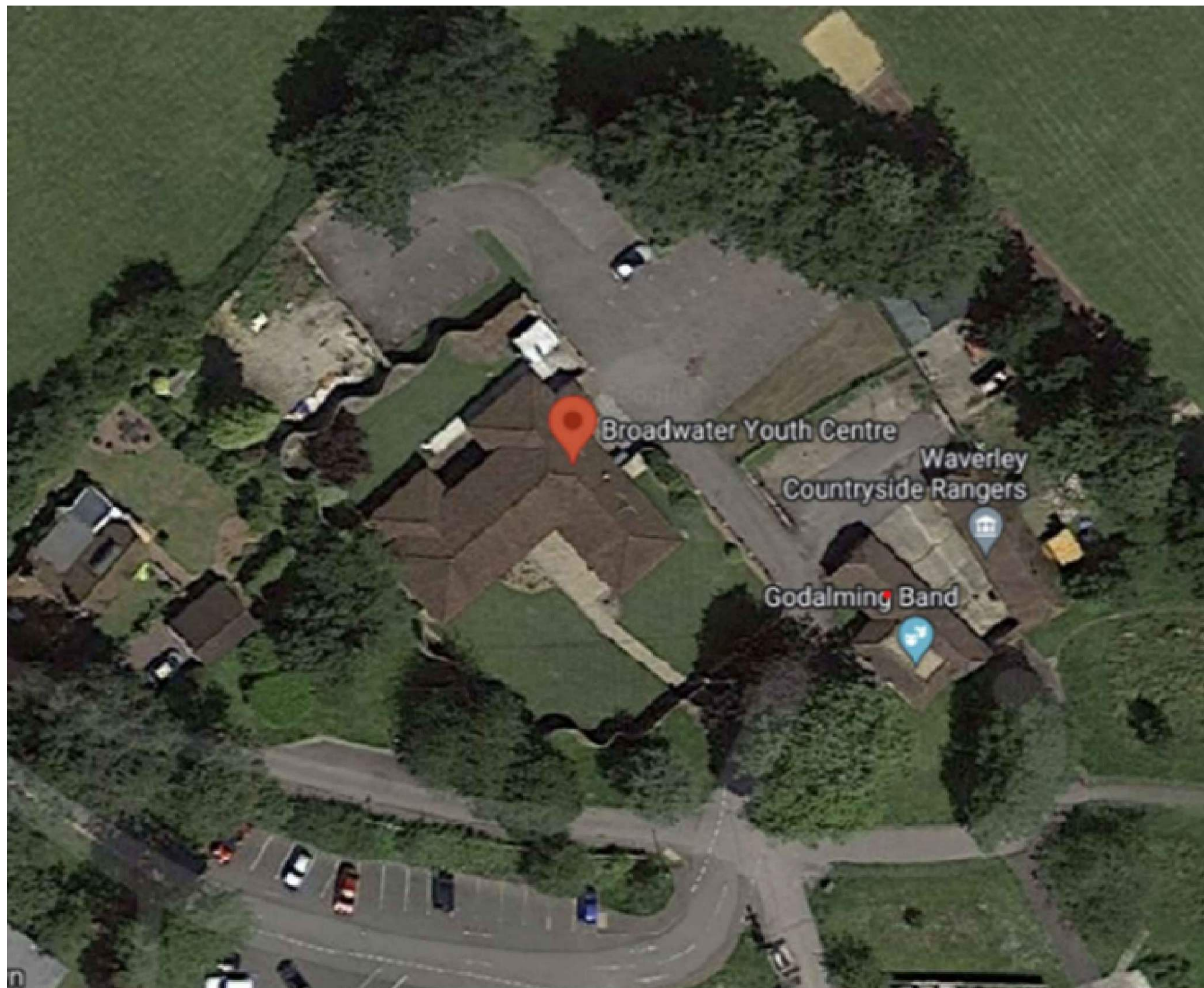


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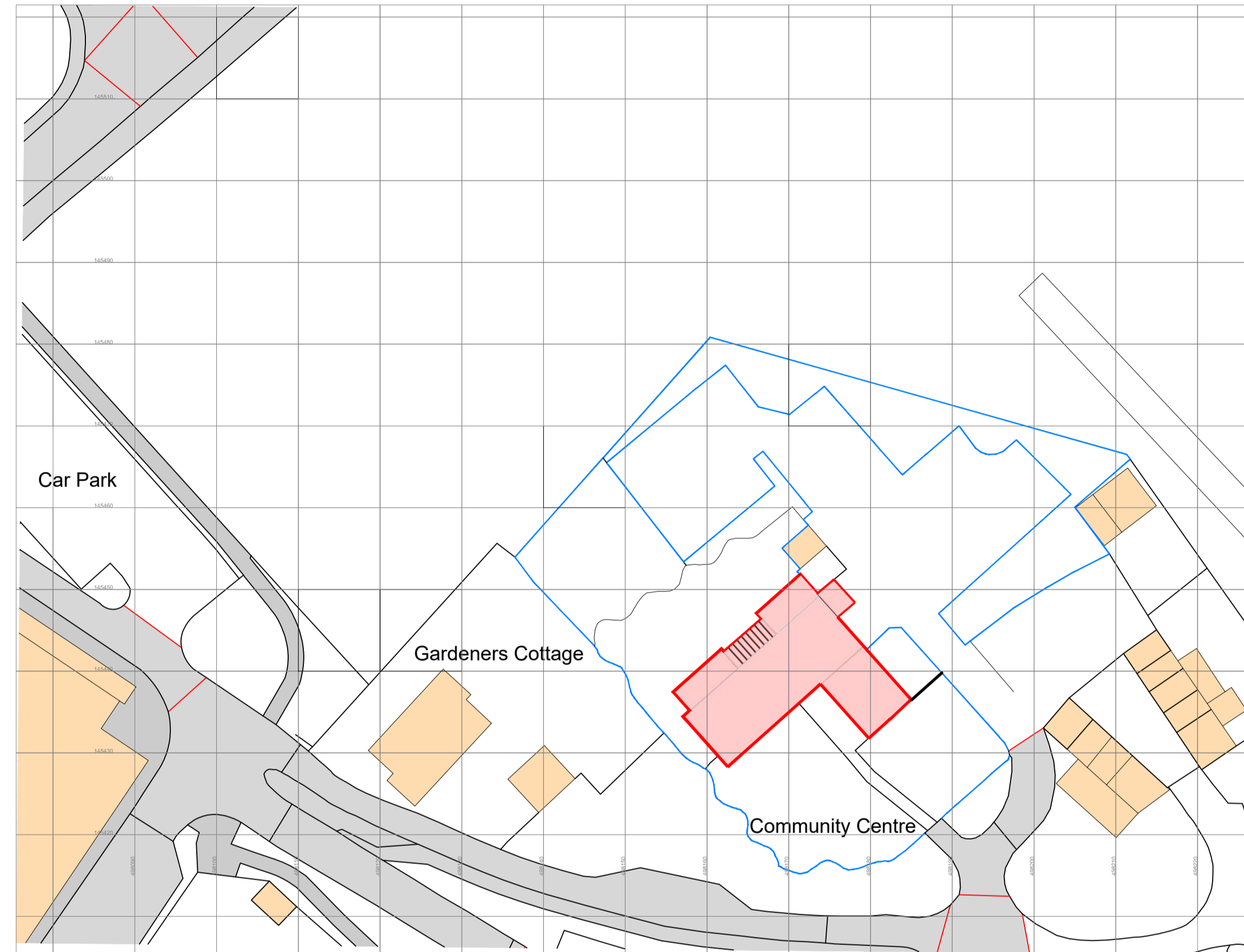
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LOCATION PLAN
scale 1:1250

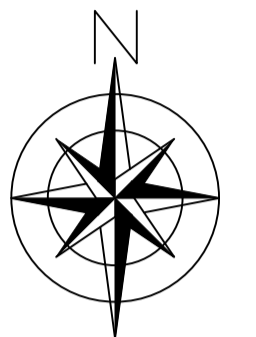
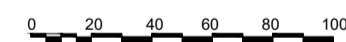


AERIAL VIEW COURTESY GOOGLE MAP



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PROPOSED SITE PLAN
scale 1:500



LEGEND

- Site Boundary
- Work Site Boundary
- Proposed area of works for Infill Office Extension

Site Plan Location Plan red and blue lines updated 21.08.23

Rev.	Date

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Ground Floor River Court
The Old Mill Business Complex
Mill Lane Godalming Surrey
GU7 1EZ 01483 425744
URL: www.dkgroup.co.uk

Regulated by RICS

Client
Godalming Town Council
Supporting Our Community

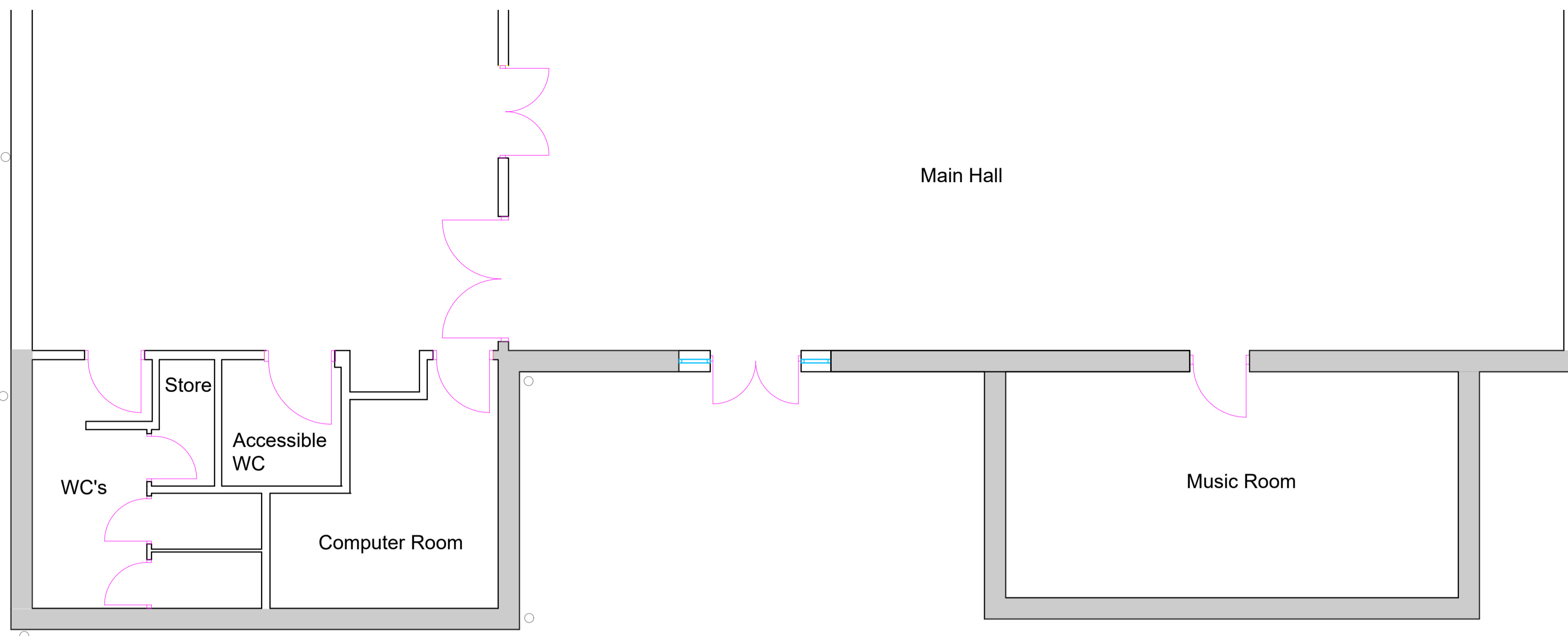
Job Title
Broadwater Community Centre
Summers Road, Godalming, GU7 3BH

Drawing Title
SITE PLAN AND LOCATION PLAN
Proposed Site and Location Plans
Proposed Infill Office Extension

Scale	Date	Drawn
1:1250 500 @A1	August 23	D&K
Job No.	Drawing No.	Status
223-07-05	F001	FEASIBILITY
		Revision

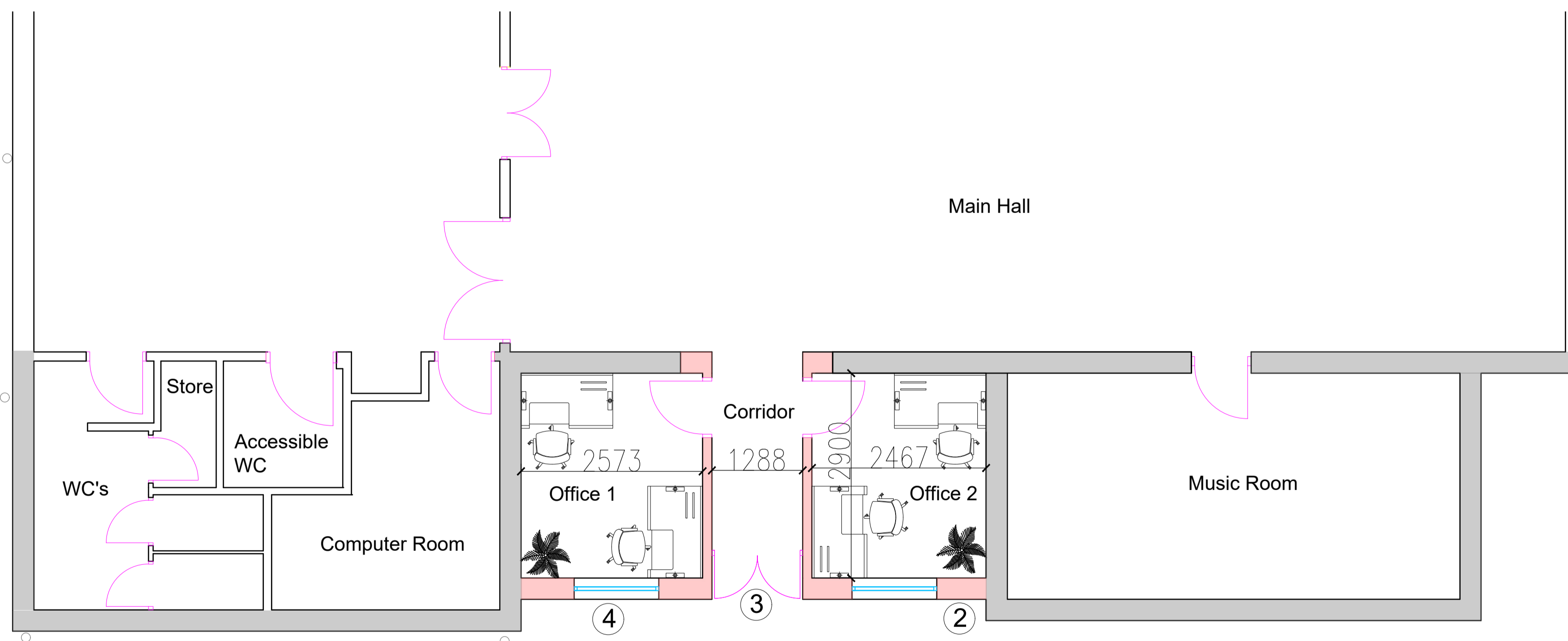
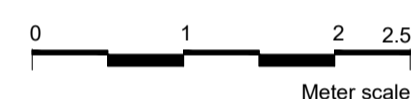
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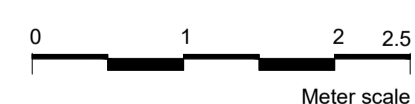
EXISTING FRONT NORTH EAST ELEVATION

scale 1:50




EXISTING FRONT NORTH EAST ELEVATION

scale 1:50



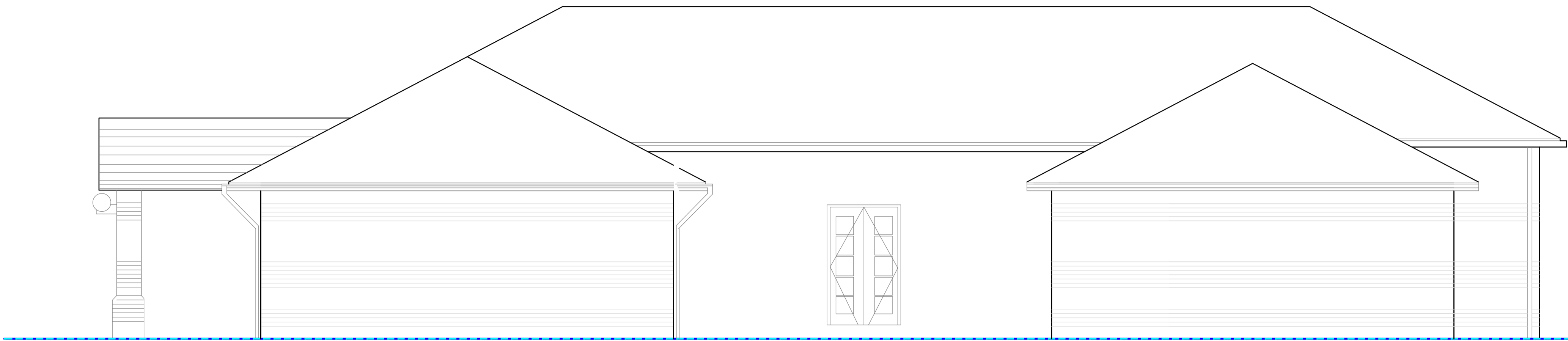
LEGEND

- ① **New Roof :**
Topseal liquid system comprises of a waterproofing liquid to replicate the appearance of lead - Topseal Roofing Grade Reinforcement Mat sturated with Topseal Roofing resin.
- ② **External Composite Cladding:**
Teckwood Perennial composite cladding Stone Grey - Fire resistance has been tested in accordance with En13501-1:2007+ A1:2009. Fire classification products and building element - Part 1
- ③ **External Doors :**
Fire Exit Aluminium Double Door Polyester Powder Coat Finish, including weatherbar. Double glazed sealed safety glass laminated and toughened. Ironmongery panic bar access and external key locking dead lock with suited keys. Colour to match existing.
- ④ **Windows:**
Aluminium windows with Polyester Powder Coat finish to match existing colour. Double glazed sealed units with laminated glazing.

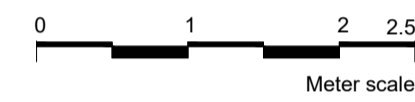
Rev.	Date	
Drake & Kannemeyer LLP CHARTERED SURVEYORS  Ground Floor River Court The Old Mill Business Complex Mill Lane Godalming Surrey GU7 1EZ 01483 425744 URL: www.dkgroup.co.uk Regulated by RICS		
Client		
Godalming Town Council Supporting Our Community		
Job Title		
Broadwater Community Centre Summers Road, Godalming, GU7 3BH		
Drawing Title		
EXISTING AND PROPOSED PLANS Proposed Infill Office Extension		
Scale	Date	Drawn
1:50@A1	August 23	D&K
Job No.	Drawing No.	Status
223-07-05	F002	FEASIBILITY
		Revision

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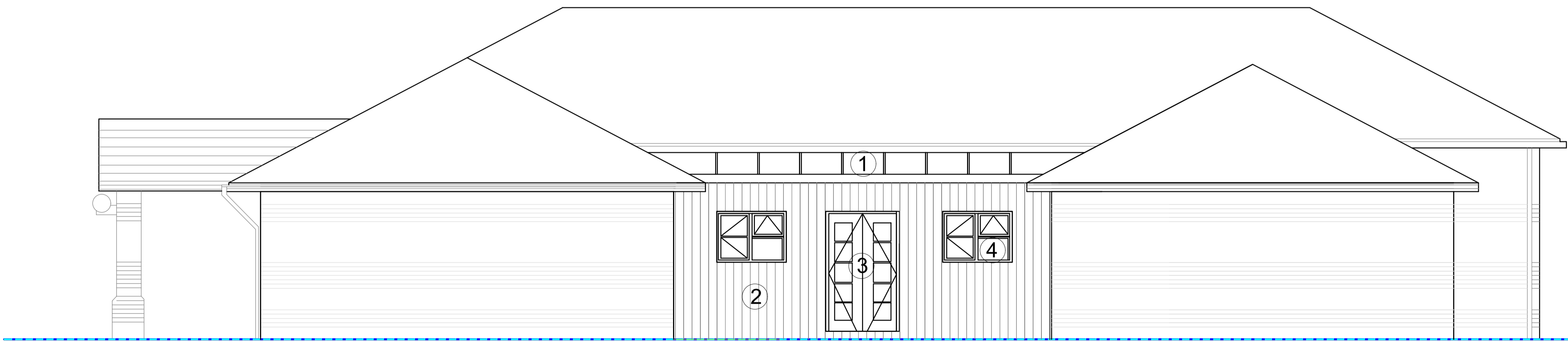


EXISTING SIDE NORTH WEST FACING
scale 1:50

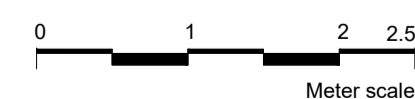


LEGEND

- 1 **New Roof :**
Topseal liquid system comprises of a waterproofing liquid to replicate the appearance of lead - Topseal Roofing Grade Reinforcement Mat sturated with Topseal Roofing resin.
- 2 **External Composite Cladding:**
Teckwood Perennial composite cladding Stone Grey - Fire resistance has been tested in accordance with En13501-1:2007+ A1:2009. Fire classification products and building element - Part 1
- 3 **External Doors :**
Fire Exit Aluminium Double Door Polyester Powder Coat Finish, including weatherbar. Double glazed sealed safety glass laminated and toughened. Ironmongery panic bar access and external key locking dead lock with suited keys. Colour to match existing.
- 4 **Windows:**
Aluminium windows with Polyester Powder Coat finish to match existing colour. Double glazed sealed units with laminaged glazing.



PROPOSED SIDE NORTH WEST FACING
scale 1:50



Rev.	Date
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Ground Floor River Court
The Old Mill Business Complex
Mill Lane Godalming Surrey
GU7 1EZ 01483 425744
URL: www.dkgroup.co.uk

Regulated by RICS

Client
Godalming Town Council
Supporting Our Community

Job Title
Broadwater Community Centre
Summers Road, Godalming, GU7 3BH

Drawing Title
EXISTING ELEVATIONS

Scale	Date	Drawn
1:50@A1	August 23	D&K
Job No.	Drawing No.	Status
223-07-05	F003	FEASIBILITY
		Revision

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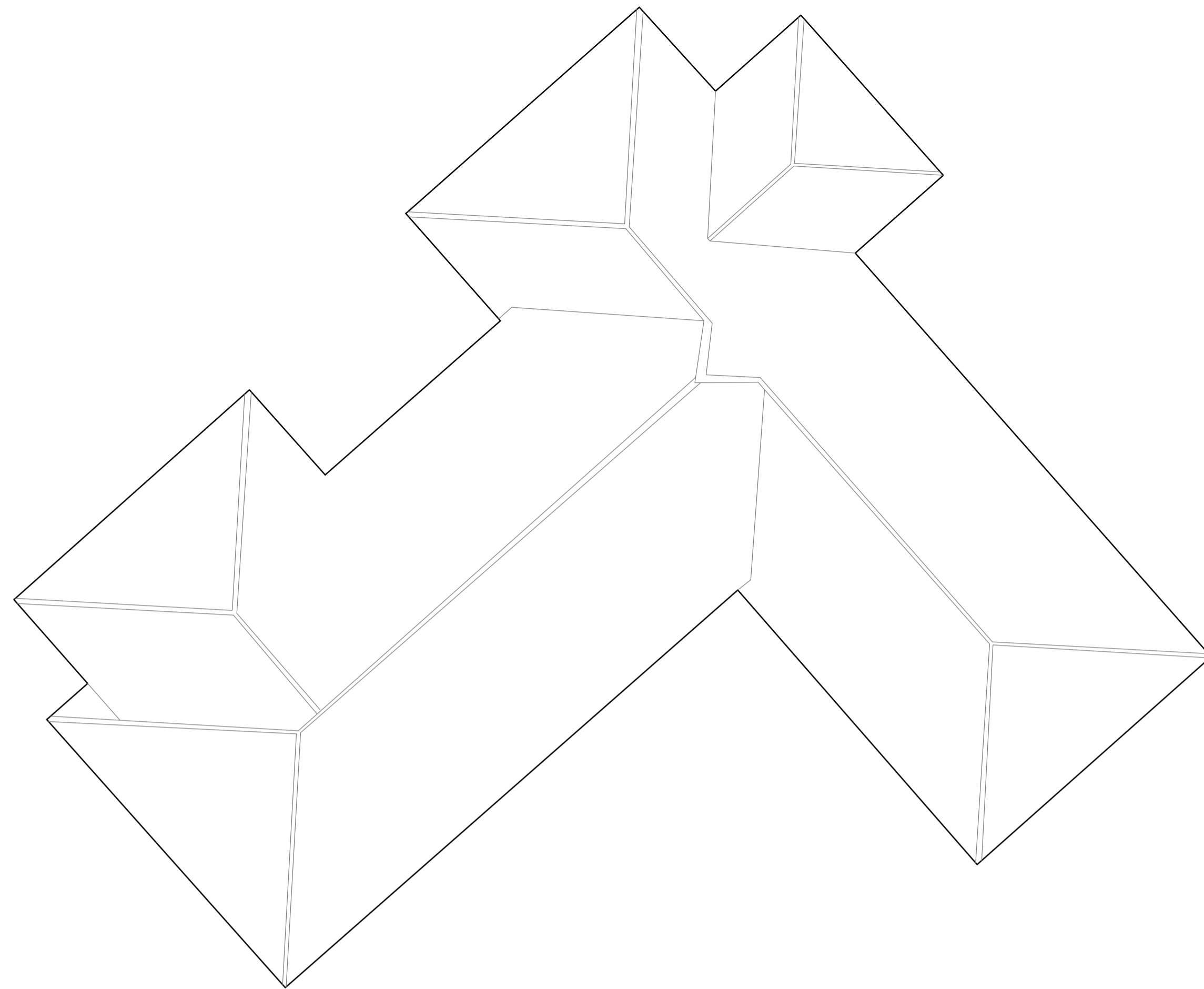
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EXTERNAL APPEARANCE OF TOPSEAL LIQUID ROOFING

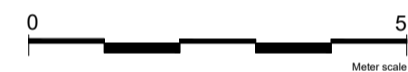


LEGEND

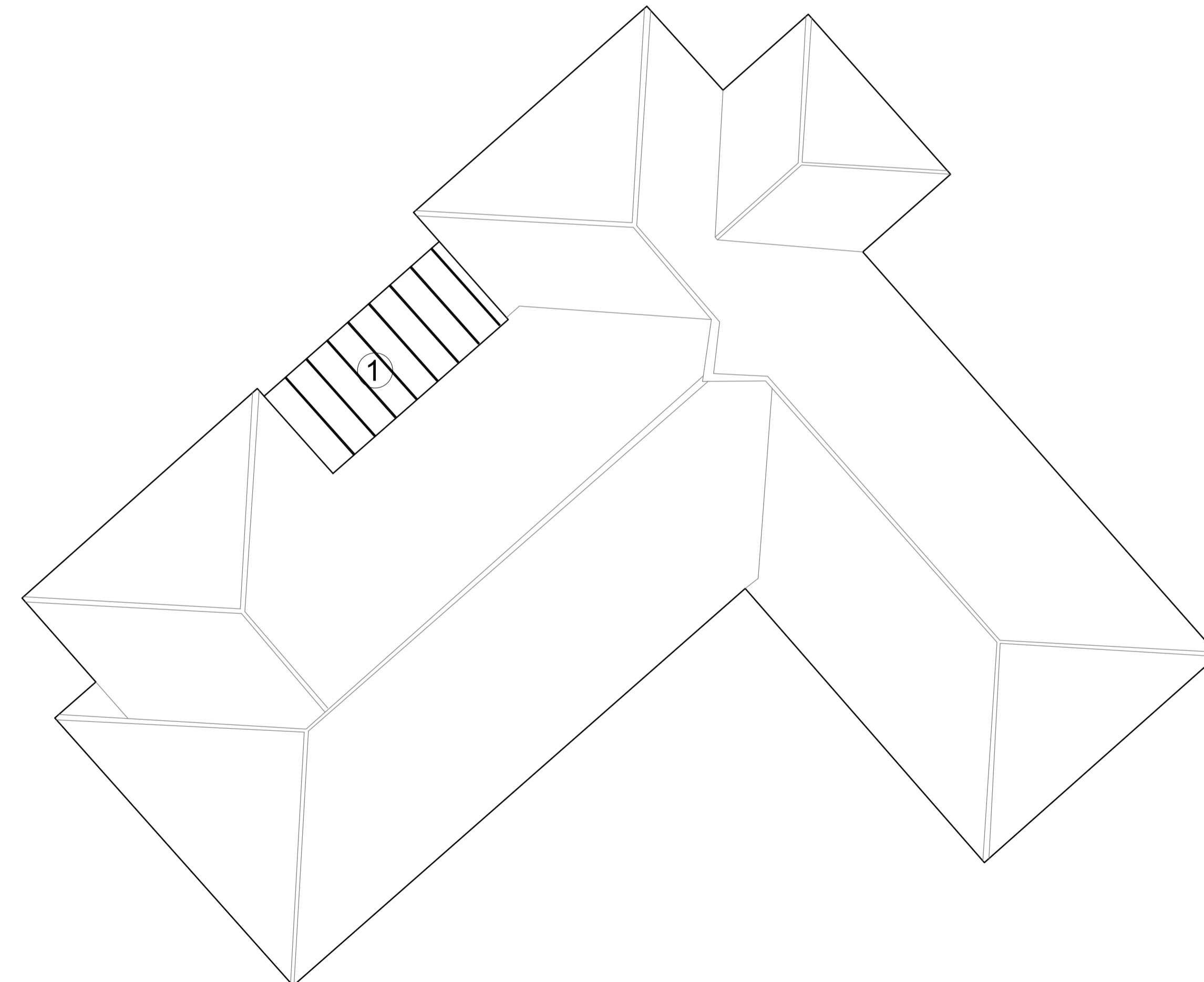
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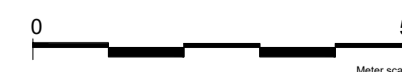
EXISTING ROOF PLAN
scale 1:100



PRECEDENT TOPSEAL LIQUID ROOFING
scale NTS



PROPOSED ROOF PLAN
scale 1:100



Rev.	Date	
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Drawing Title		
EXISTING AND PROPOSED ROOF PLAN		
Scale	Date	Drawn
1:50@A1	August 23	D&K
Job No.	Drawing No.	Status
223-07-05	P003	FEASIBILITY
		Revision

Godalming Town Council Community Infrastructure Levy (CIL) Neighbourhood CIL Bid - Application Form

I confirm that this bid meets the requirements of the CIL Regulations 2010 (as amended); the project is for the provision, improvement, replacement, operation or maintenance of infrastructure to support the development of the area. (Tick to confirm).

Section A: Applicant Contact Information	
Contact:	Tom Manning – Godalming Youth Service Officer
Company:	Godalming Town Council (Youth Service)
Address:	Broadwater Youth & Community Centre
Phone no:	01483 523575
Email Address:	Youthofficer@godalming-tc.gov.uk

Section B: Project Overview	
Project Title:	Broadwater Park Youth & Community Centre Improvement Project
Description of the project proposal:	To extend the Broadwater Park Youth & Community centre within the footprint of the existing building in order to provide a facility for the delivery of the Godalming Youth Service for the benefit of the community.
Full Address of project location (if applicable):	Broadwater Park, Summers Road, Godalming
Land Owner:	Godalming Town Council
Identify any project partners and their role within the bid:	Godalming Town Council (Youth Service)

Section C: Project Specifics
<p>A) How does this project support the development of Waverley & Godalming?</p> <p>The Waverley Local Plan Pt 1 8.2 states that sustainable development aims to support strong, vibrant and healthy communities with accessible local services that reflect the community's needs and support its well-being. To achieve this, the right community facilities and other local services must be planned to enhance the sustainability of communities and meet local needs. Broadwater Park Youth and Community centre is the only venue within Godalming dedicated to the universal, free at the point of delivery, provision of youth services for the community. The Youth & Community centre also acts as the hub for the delivery of youth services via the UK Shared prosperity fund to a wider Waverley area and the delivery of Holiday Activity Fund services on behalf of SCC within the Godalming and Farncombe area. facilities. Due to the expansion of the delivery of youth provision, this project is needed to provide the additional space required for the safe delivery of this service. As Waverley, and specifically Godalming, increases in housing density, the need for</p>

dedicated universally accessible youth facilities, which include the supporting infrastructure such as administration areas, becomes increasingly important for the community's well-being. This is especially true for the town's younger citizens.

B) Are you or your organisation capable of carrying out this project?

If the applicant is not the land owner, evidence should be provided that the landowner is supportive of this project and its delivery. If the project delivery is reliant on the cooperation of other parties evidence of a commitment to support should be provided.

Godalming Town Council as owners of the building are supportive of the aims and objectives of this project. Godalming Town Council have funded the feasibility and high-level design and budget costs to bring this project forward.

C) Will the project contribute towards the delivery of the adopted Local & Neighbourhood Plan?

The need for additional facilities and community space has been identified in the Waverley Local Plan, Waverley Infrastructure Development Plan (IDP), the Godalming & Farncombe Neighbourhood Plan. The Waverley Local Plan states that "The provision of improved recreational facilities supports the drive for healthier lifestyles and benefits the quality of life for many people". The Waverley local plan identifies that the delivery of improved recreational facilities is through infrastructure projects associated with the adoption of the Community Infrastructure Levy and working with partners to identify issues and co-ordinate the delivery of infrastructure. The Godalming & Farncombe Neighbourhood plan identified that the provision for teenagers within the Godalming and Farncombe area was poor, whilst Godalming Town Council have sought to improve upon this position, this proposal continues aims to build upon the need to provide safer places through the provision of community spaces that meet the aim of a Sustainable Community plan connected with crime reduction and community safety (Surrey Community Youth Work Services (2025) Waverley Youth Work Needs Assessment).

D) How does this project link to the Waverley Borough Council Corporate Strategy?

This proposal supports WBC corporate strategy to provide high quality public services, accessible for all, including sports, leisure, arts, culture and open spaces. Likewise it supports WBC's and GTC's strategy to improve facilities for young people and to promote 'reduce & re-use' through the development of an existing building which meets the aim of sustainable development.

E) How does this project support the aims and targets of the Council's Climate emergency?

For example, include details of how the project will actively reducing emissions or utilise renewable energy.

Godalming Town Council is making a significant investment in the sustainability of the Broadwater park Youth and Community Centre through the provision of Solar PV's (with battery storage) and replacement of gas powers heating and hotwater systems with Air Source Heat pumps systems.

F) How does this project provide a public benefit?

Research shows that reducing isolation and providing a sense of belonging to a community is one of the key determinants of health along with the strength of personal social network – high quality youth services delivered by professional youth teams in

high quality facilities contribute to achieving healthy outcomes, helping to reduce youth crime and anti-social behaviour, and providing a sense of belonging for young people. The availability of high-quality facilities allows those who manage and administer community youth work to focus their energies on the delivery of the health, social and welfare benefits of that can be achieved. Provision of facilities that can support young people help support positive pathways for our young citizens. Likewise facilities designed to provide accessibility to all promote equality within the community. The provision of community space allows for community cohesion, and mutual support.

G) Is this project supported by the local community and other stakeholders?

Consider providing detail and evidence of support from the: local community, county council, borough council, parish council, relevant service providers, and any other relevant stakeholders.

This project is supported by Godalming Town Council, with wider support being provided by Witley and Milford Parish Council and Waverley Borough Council who benefit from the wider youth service delivered from Broadwater Youth & community Centre as part of the UK Shared prosperity Fund (Levelling Up Fund) .

Section D: Project Finances

A) What is the total cost of the project?

Click or tap here to enter text.
£90,005.80 excl VAT

B) What is the amount of CIL funding being sought?

Godalming Neighbourhood CIL = 90,005.80

C) Please provide a detailed summary of the CIL funding request and what it will be used for.

Include a breakdown of what the CIL funding will be used for within the project, e.g. state specific values for feasibility works and building costs.

Feasibility and High Level Costs – Funded by GTC. Approx Costs = Building Works - £60,553.90; Contractor Establishment, site management overheads & profit (17.5%) £10,596.93 Contract Contingency (10%) - £7,115.08, Professional Fees (15%) £11,739.89;

D) What funding does this project currently have?

£0.00

E) Has this project received any previous CIL funding?

None – All costs to convert Broadwater Park Community Centre to meet the needs of becoming a Youth & Community Centre have been met by Godalming Town Council and Donations from Community Organisations

F) Has or is this project expected to receive funding through Section 106?

No

G) Does this project have or unlock additional funding from other sources?
<p><i>Please include further detail if applicable, e.g. sources, amount applied for, amount secured, deadlines for expenditure.</i></p> <p>Not directly, although the UKSPF activities and HAF activities are managed and organised from Broadwater Park Youth & Community Centre</p>
H) Is there a related revenue spend for this project?
<p><i>If so, include detail or how this will be funded. Including details of funding amount, source and whether this has been agreed/secured</i></p> <p>Once complete there are no direct revenue costs other than those already associated with operating a Youth & Community Center, which are met by Godalming Town Council, UKSPF and HAF</p>

Section E: Project Delivery
A) Please provide a detail project plan
<p><i>Consider including: key tasks and milestones, phasing, and resources required at each stage.</i></p> <p>Feasibility and High-Level Costings – Complete. CIL bid submission. If successful, detailed design and tender specification – Surveyors (8 – 12 weeks), Planning Permission (8 – 12 weeks concurrent to detailed design and tender spec) GTC Tender Procedure (6 weeks), Build Stage (estimated 12 -1 6 weeks), Completion target date May 2024</p>
B) What is the overall timescale for delivery of this project?
7 -8 months
C) Is the delivery of this project dependent on other projects?
<p><i>If so, provide further detail of this projects links to associated projects, and how this has the potential to impact the delivery of this project</i></p> <p>No</p>
D) Is this project ready to commence once CIL funding is secured?
Yes – Subject to Planning Permission
E) Are there any physical or environmental factors that may impact this project?
<p><i>If so, include details about the measures that will be used overcome these factors.</i></p> <p>None that are known</p>
F) Will this project require planning permission for this project?

If so, provide detail of the stage at which planning is at for this project is at. For example, Pre-Application advice received, planning application is pending, etc. If discussions have been had with Planning please include the relevant planning reference.

This is an infill build within the existing footprint of Broadwater Park Youth & Community Centre, however, as permitted Development Rights do not extend to this premises, planning permission will be sought. Additionally, as the building itself is within the curtilage of a listed structure (the Crinkle Crankle wall) listed building consent will also be required.

G) Are there any licences or other approvals required for this project?

If so, provide detail including any discussions or advice that has been received from the relevant approving body.

None

H) What measures have been explored to minimise this risk of the project not being delivered?

Consider including details on contingency plans and the measures that have been explored to minimise the risk of the project not being delivered

Godalming Town Council have funded a design and feasibility study to establish design and cost elements of the project, thereby eliminating significant project risk

I) What are the arrangements for on-going maintenance after the completion of this project?

Consider including details on responsible parties and funding arrangements.

Godalming Town Council being responsible under an existing agreement for the day-to-day maintenance of the community facilities.

Section F: Equality and Diversity

A) Will any protected group benefit or be affected by this project?

If the Council consider it necessary, please be aware that you may be required to complete an Equality Impact Assessment.

The facilities will meet the requirements of the Equalities Act for access and will be available for use by all within the community.

Section E: Declaration

To the best of my knowledge the information I have provided on this application form is correct. I/We confirm that if Godalming Town agrees to allocate Neighbourhood CIL funds for the project specified within this application, then these funds will be used exclusively for the purposes

described within this application form. I/We recognise the Council's statutory rights to reclaim unspent or misappropriated funds.

All organisations involved with the application will need to sign and date the form.

Applicant signature:

Organisation:

Date:

Clerk: Andy Jeffery MSc MCGI
Tel: 01483 523575
E-Mail: office@godalming-tc.gov.uk

107-109 High Street
Godalming
Surrey
GU7 1AQ

[date]

The Manager
[Name of Business]
[Address 1]
[Address 2]
Godalming
[Postcode]

Dear Retailer

Re: Improving Our High Street

Firstly, on behalf of Godalming Town Council, I should like to thank you, your staff, and your company for your continued support of Godalming during these difficult times. The Town Council is very aware of the current challenges facing the retail sector and the need to support the local business community to continue to ensure that Godalming remains a vibrant and economically viable town to do business. This is why the Town Council not only organises and supports events throughout the year to attract footfall to the town, but also works to ensure that the town centre is an attractive and pleasant place for residents to enjoy the available retail offering.

To that end we provide the floral displays and Christmas illuminations that brighten up the town centre, and work with others to help maintain the character of the town. In particular, we are currently engaged with the Waverley Borough Council Economic Development Team in promoting Godalming as a retail centre and their work to encourage the owners/landlords of vacant units to improve the appearance of the external frontage of their premises.

Whilst the appearance of the empty shops in our retail centre is the greatest eyesore, it cannot be denied that there is a significant minority of others where improvements could be made to the benefit of all. These range from the basics, such as the need for regular window cleaning and clearing of detritus, to flaking paint and rotten timber around window and door surrounds. With this in mind, I am asking every retail outlet in Godalming to take a look at their premises and ask themselves whether it promotes their business in the best possible light or whether there are some simple and basic improvements to the external appearance that could be made. Such improvements would not only benefit your own business, but would also contribute to the well-being, vibrancy, and vitality of the town centre as a whole.

I should like to thank you for your time in considering the contents of this letter and, if the need exists, seeing to work being undertaken to help improve our wonderful town. If you are not the person who makes decisions on premises' maintenance, could I please ask that you pass this letter to those who are?

If you require any assistance or have other suggestions for improvement, please do get in touch.

Yours sincerely

Andy Jeffery
Town Clerk

GODALMING TOWN COUNCIL

ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 22 AUGUST TO 11 SEPTEMBER 2023

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WBC Weekly List 23/35				
WA/2023/01845	Godalming Binscombe & Charterhouse	Erection of single storey extension and installation of rooflight.	Binscombe Medical Centre 106 Binscombe Godalming GU7 3PR	
WA/2023/01844	Godalming Binscombe & Charterhouse	Installation of 4 windows at first floor.	Binscombe Medical Centre 106 Binscombe Godalming GU7 3PR	
WA/2023/01830	Godalming Holloway	Extension to an existing canopy.	St Edmunds Catholic Primary School The Drive Godalming GU7 1PF	
WA/2023/01822	Godalming Holloway	Erection of 4 dwellings and associated works following demolition of existing dwelling and outbuildings.	Brambletye Ashstead Lane Godalming GU7 1SY	
WBC Weekly List 23/36				
WA/2023/01875	Godalming Binscombe & Charterhouse	Erection of extensions and alterations to elevations following demolition of existing extension.	17 Nightingale Road Godalming GU7 3AG	
WA/2023/01883	Godalming Binscombe & Charterhouse	Erection of two storey extension, alterations to elevations, replacement porch and installation of rooflight and solar panels to roof.	6 Gothic Place Marshall Road Godalming GU7 3AR	
TM/2023/01895	Godalming Binscombe & Charterhouse	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 07/07	10 Woodmancourt Godalming GU7 2BT	
TM/2023/01907	Godalming Binscombe & Charterhouse	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER 02/04	Hill House 3 Fernden Rise Godalming GU7 2BF	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2023/01866	Godalming Central & Ockford	Erection of single storey and two storey extensions and alterations following removal of chimney stack and demolition of existing conservatory.	6 Ockford Ridge Godalming GU7 2NP	
PRA/2023/01862	Godalming Central & Ockford	General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use from commercial, business and service (Use Class E) to 6 dwellings (revision of PRA/2023/00489).	First Floor 110 & First Floor & Second Floor 106/108 High Street Godalming GU7 1DP	
WA/2023/01865	Godalming Farncombe & Catteshall	Installation of electric charging stations with associated works in the existing car park.	The Co-Operative Food Car Park 61-65 St Johns Street Farncombe Godalming GU7 3EH	
WA/2023/01877	Godalming Farncombe & Catteshall	Installation of roof mounted photovoltaic panels together with air source heat pumps.	Godalming Town Council Community Centre Broadwater Park Summers Road Godalming GU7 3BH	
WA/2023/01894	Godalming Farncombe & Catteshall	Erection of a hip to gable and dormer extensions including rooflights to provide habitable accommodation in roof space.	3 Wolseley Road Farncombe Godalming GU7 3DX	
NMA/2023/01900	Godalming Holloway	Amendment to WA/2021/01776 to change the external finish and to amend the new gables to half rendered.	Lodge House Ladywell Convent Ashstead Lane Godalming	
WBC Weekly List 23/37				
WA/2023/01930	Godalming Binscombe & Charterhouse	Erection of dormer extensions.	45 Birch Road Farncombe Godalming GU7 3NT	
TM/2023/01939	Godalming Binscombe & Charterhouse	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 07/07	Marley House Mark Way Godalming GU7 2BE	

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
PRA/2023/01916	Godalming Central & Ockford	General Permitted Development Order 2015, Schedule 2 Part 3 Class MA - Prior Notification application for change of use of from commercial, business and service (Use Class E) to 2 dwellings.	The Old Stables Wiggins Yard Bridge Street Godalming GU7 1HW	
NMA/2023/01937	Godalming Central and Ockford	Amendment to WA/2023/00447 to make changes to approved extractor vent dimension. According to the manufacturer, for the best result and to prevent odour to the environment, there should be an outside unit (ductwork) that includes the carbon filter.	145 High Street Godalming GU7 1AF	
TM/2023/01934	Godalming Farncombe & Catteshall	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 27/02	Land At The Landings Blackburn Way Godalming GU7 1JY	
NMA/2023/01947	Godalming Holloway	Amendment to WA/2022/03138 – Corner Cantilevered window removed for standard Bi-fold to match others. Rear wall extended to be flush with previously proposed glazing removed. Window widened. Window removed and blocked up. Green roof canopy removed. Partial removal of entrance structure with door set back to main wall. New Steel canopy above in Anthracite grey. Bay window removed and replaced with flush single pane window casement. Applicant requirements and design preferences	Bryn Mawr Waterside Lane Godalming GU7 1RN	
CA/2023/01935		RIVER WEY AND GODALMING NAVIGATIONS CONSERVATION AREA WORKS TO AND REMOVAL OF TREES	Land At The Landings Blackburn Way Godalming GU7 1JY	

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.