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20 MAR 2019

GODALMING TOWN COUNCIL

Application for Grant Aid

1. Name of Voluntary Organisation
Farncombe Day Centre Ltd¹, (independent charity 1175294, company number 10847748)
2. Contact Name, Address and Telephone Number
Alison Johnson, Trustee, Executive Committee, or Annette Clarke, Centre Manager, Farncombe Day Centre, St Johns Street, Farncombe, GU7 3EH

Tel 01483 426 685

email: info@farncombedaycentre.org.uk

3. Details of Organisation; is it
 - a) A Charity? *Yes, charitable company, limited by guarantee, charity number 1175294, company number 10847748*
 - b) A Trust?
 - c) A Private Limited Company?
 - d) Affiliated to any National Body?
 - e) Any other official registration?

4. What are the aims and objectives of the Organisation?

The Farncombe Day Centre aims to improve the quality of life of older people in the Farncombe and Godalming area in the following ways: (1) to encourage social inclusion by providing a welcoming and stimulating environment in which to meet and socialise; (2) to facilitate and promote better health (both physical and mental) of older people; and (3) to enable older people to be independent and enjoy life in their homes for as long as possible.

5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If **YES**, please provide full details.

The Centre raises approximately 45% of its revenues through affordable user-charges for its services, including hot lunches, teas, coffees and snacks, minibus pick-up/return, hire charges for use of the premise, and assisted bathing.

6. Please state size of membership and annual subscription levels of Organisation.

The number of people (service users, volunteers, staff and supporters) associated with the Day Centre is approximately 160. There is no annual fee or subscription charge.

¹ As of 1 April, 2018, all the assets and liabilities of Age Concern Farncombe, the charity which operated the Centre since the mid-1980s, were transferred to a new charitable company Farncombe Day Centre Limited and Age Concern Farncombe ceased to exist. This change did not make any difference as to how the Day Centre is managed and operated.

7. Please enclose the following information as applicable to your Organisation:-

- a) Constitution or aims ✓ *Articles of Association for Farncombe Day Centre Ltd*
- b) Copy of accounts (these will not be required for a new organisation) ✓
- c) Copy of budget for current financial year ✓
- d) Copy of last annual report to members (this will not be required for a new organisation)

Please note: *the latest available Report and Accounts is to the year ending 31 March 2018, when the charity formally running the Day Centre was still Age Concern Farncombe. For the year to 31 March 2019, the charity operating the Day Centre is Farncombe Day Centre Ltd and we will supply a copy of Report and Accounts when they become available in summer 2019.*

8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.

The main activities of the Centre in 2018 were the continuing provision of services and social activities for older people in the Farncombe and Godalming area. The number of people coming to the Centre for a hot two-course lunch averaged 110 people/week in 2018, which was lower than in 2017. The main reason for the decline in lunch numbers was the loss of a number of regular users coming 3 or more times a week. Although this was offset by 24 new users starting at the Centre, new users usually only come 1 or 2 days/ week, so there was a net decline in lunch numbers. In contrast, demand for the Centre's minibus remained strong, with nearly 55% of the people coming for lunch daily using the Centre's minibus. In addition, more of the people using the minibus require the taillift to get on and off the bus, reflecting the increasing frailty of many of the Centre's regular users.

The Godalming Town Council generously provided a grant of £4,953 to support the Centre's minibus in 2018.

In 2018, the Centre did not undertake any special projects.

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details.

The Centre is again seeking funds to help meet the 2019-20 annual costs of providing its minibus service to pick-up and return people to their homes, thereby enabling less mobile, frail, potentially housebound and isolated older people to access the Centre's services and to socialise, which in turn helps reduce loneliness. As the older population, especially the frail elderly, of Surrey is expected to continue growing, there is, and will be, continuing demand for the Centre's minibus. In 2014, a third of people coming to lunch at the Centre used its minibus, whereas in 2018, this had risen to 55% of users, reflecting the increasing frailty and mobility difficulties of older people coming to the Centre.

The Centre partially funds its minibus through users fees (£4.40/day as of 1 April 2018), reviewed annually. However as Farncombe is one of the poorest areas in the borough, our user charge needs to be affordable to those on limited pension incomes. The Centre also raises grant funding to help offset the minibus costs and for the calendar years 2019 and 2020, it has received a two-year grant of £17,500 from The Henry Smith Charity.

The table below sets out the estimated costs and income of the Centre's minibus for 2019-20.

Farncombe Day Centre Minibus Costs- Income for 2019-20	
Costs:	£
Wages (including overtime, holiday cover)	14,588
Vehicle leasing @ £714.92/month	8,579
Operating costs (insurance, diesel, repairs)	3,216
Total costs	26,384
Income:	
Minibus fares	12,401
The Henry Smith Charity grant	8,750
Total income	21,151
Grant request for estimated deficit	5,233

Hence the Centre is asking for a total grant of £5,233 for 2019-20.

b) Specify - Total Estimated: of which **Please see tables above**
 Amount already available
 Amount expected to be available at commencement £

Dates scheduled to commence and finish *April 2019 – March 2020*

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:-

Body	Amount Applied For	Amount Received
<i>The Henry Smith Charity</i>	<i>£10,000</i>	<i>£8,750</i>

Any shortfall in funding is to be met from the Centre's reserves.

11. What level of financial assistance are you seeking from Godalming Town Council?

State:

a) Amount £ 5,233.00

b) Whether you have received a previous grant from the Town Council

- Amount £ 4,953
- Date March 2018
- Project Support for Centre's minibus

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

Having a minibus to pick-up and return people to and from their homes is an increasingly important part of what the Centre does as it enables those with less mobility, and potentially housebound and socially isolated, to get out, to socialise, to access services, including a hot lunch, hairdressing, chiropody, assisted bathing, and to go to the local shops. Being able to socialise with others, share a meal or cup of tea with friends and participate in an activity can boost a person's sense of wellbeing and enhance their independence. In addition, the Centre provides a safe environment where people with limited mobility or sight/hearing feel safe moving about, thereby helping them to stay as physically active as possible.

Enabling frail and less mobile older people to come to the Centre for a day provides respite for carers, often a spouse, and families.

More broadly, the Centre staff, and its volunteers, provide a 'safeguarding or watching role' with respect to older people, especially those living alone, in the community. Centre staff are able to notice changes in a person's health and wellbeing, that may not be apparent to a spousal carer or family, as the older person concerned does not want to 'worry' the carer or family.

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.

Signed Alison Johnson Date 28.02.2019

Capacity in which signed Trustee, Executive Committee

Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings,
Bridge Street, Godalming, Surrey, GU7 1HT.

Please note that financial information provided may be discussed in a public forum.

Please state who the cheque should be made payable to should your application be successful

Farncombe Day Centre Ltd

Charity Registration No. 801089

**AGE CONCERN FARNCOMBE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

AGE CONCERN FARNCOMBE

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Ms A Johnson (Chairman) Mr N Chambers (Treasurer) Ms S Ayre (Acting Secretary) Mr I Greig Ms E Baker Ms G Loveluck Dr W Hislop
Secretary (Acting)	Ms S Ayre
Charity number	801089
Principal address	Farncombe Day Centre St John's Street Farncombe Godalming Surrey GU7 3EJ
Independent examiner	Frances Wilde FCCA DChA Warner Wilde Chartered Certified Accountants 4 Marigold Drive Bisley Surrey GU24 9SF
Bankers	Co-operative Bank PLC - Manchester 1 Balloon Street Manchester M60 4EP Lloyds Bank PLC - Godalming 49 High Street Godalming Surrey GU7 1AT Santander - Bootle Bootle Merseyside L30 4GB

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AGE CONCERN FARNCOMBE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2018

The trustees present their report and financial statements for the year ended 31 March 2018.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The Trustees operate a day and social centre for those living in the Farncombe and Godalming area. The Centre is open every weekday throughout the year. The service provided is aimed at those over the age of 50 with the objective of providing a nutritious mid-day meal at a reasonable price, adjusted annually in line with inflation, offering social activities and entertainment, and providing additional services, such as assisted bathing, chiropody, hairdressing etc. Many users would be unable to attend the Centre without transport, so the Charity operates a minibus, which, for a subsidised price, provides individual door to door transport. The minibus is equipped with a tail lift to accommodate wheelchairs and those who cannot use stairs.

The Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.

Achievements and performance

Demand for the Day Centre's services remained strong in 2017-18. The number of people coming to the Day Centre for lunch was slightly lower than in the previous year, while demand for both the Day Centre's minibus and assisted bathing services remained strong.

Generous donations from individuals and community organisations, such as Farncombe and Binscombe Good Neighbours, Godalming United Church, Godalming Chamber of Commerce, Godalming Lions and Godalming Round Table and successful local fundraising, such as the summer fete, have helped to ensure that many extras for the benefit of users have continued to be provided. This included the variety of social activities and outings, which are greatly enjoyed by users.

The Day Centre staff are very dedicated, and they are assisted by supportive and kind volunteers. It is truly a team effort, for which the Trustees and users are very grateful. The Trustees are very appreciative of the services provided by our volunteers, who number about 57 and between them provide some 87 hours of work each week. The cost of providing paid staff to carry out these essential duties would be considerable. Along with many other charitable organisations, we continue to have some difficulty in recruiting volunteers.

In addition to providing financial support for the Day Centre through a partnership agreement, Waverley Borough Council has been most generous in providing and maintaining the Day Centre premises, at a small service fee. Discussions with the Council to change this situation with the introduction of a formal lease and new financial arrangements for the use of the premises continued in 2017-18 (delayed from 2016-17). The Trustees are very cognisant that this could have a significant impact on the Charity's financial viability and are actively working with the Council representatives to ensure an outcome which enables the Charity to continue to provide its essential services to older people of Farncombe and Godalming.

AGE CONCERN FARNCOMBE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

Financial review

The Charity operates independently and generated 41% of its 2017-18 total income from user charges for lunches, snacks and minibus pick-up/return, premises hire and other services.

The Charity is supported by Waverley Borough Council both by direct funding and the provision of premises. In accordance with a 3-year Service Level Agreement (SLA) signed in January 2015, direct grant funding from the Council was £54,000 in 2017-18, accounting for a third of the Charity's running costs in 2017-18. The Trustees appreciate that working together with Waverley Borough Council in the context of this SLA enables the Day Centre to continue to provide its services to the local community for the duration of the agreement.

In 2017-18, the Day Centre received increased grant funding of £9,405 from the Voluntary Grants Panel, administering funds provided by Waverley Borough Council and Surrey County Council Adult Social Care Directorate. This grant funding enables the Day Centre to employ two care assistants, who provide vital support to the increasing number of Day Centre users with higher needs. In addition, the Charity appreciates the generous grant funding of the Community Foundation for Surrey of £10,000 from the Thomas Trust Fund. The money was to support the running of the Day Centre's daily minibus service for the less mobile and more isolated in the community. In the year to 31 March 2018, £2,500 has been credited to income, with the remainder being deferred to 2018-19. A grant of £10,000 was received from The Henry Smith Charity in 2017, of which £7,500 was credited in 2017-18. The Charity has also been successful in raising local sponsorship funding for its minibus from BL Vision and other local organisations.

The Charity holds a general reserve built up over a number of years; which as of 31 March 2018 represented 7 months of running costs. This cushion for contingencies means that the Charity can only continue if it is able to generate a greater level of donations or income from its activities. However, the need to generate income has to be balanced with the need to provide services at an affordable price for users of the Day Centre, many of whom come from the poorest parts of the Waverley Borough. The Charity has set aside sufficient funds to meet its contractual obligations of the minibus leasing agreement. The Trustees have given very full consideration to alternative methods of transporting Day Centre users both to the Day Centre and for organised outings and have concluded that leasing is the most cost effective option available to ensure the Day Centre continues to operate effectively and meet the needs of its user community.

The Charity's financial accounts for 2017-18 show a loss of £10,200 for the year, reflecting lower income from grants, catering and hire of premises and significantly higher depreciation costs, following the completion of the refurbishment programme in 2017.

Risk Management

The Trustees prepare a formal Budget each year which enables them to identify significant factors and risks that Farncombe Day Centre is likely to face in the coming period. In addition, the Trustees review regularly the main operational risks to ensure the smooth functioning of its activities. The Trustees have identified and reviewed the risks to which the Charity is exposed and have appropriate controls in place to provide reasonable assurance against fraud and error.

Plans for the future

The Trustees continue to work to ensure the Day Centre is a valued community asset within the financial constraints under which they operate. This will of necessity involve a continuing review of the services that are offered and the charges that are made, together with continuing efforts to expand the number of users of the Centre. In addition, the Trustees will continue to seek to diversify the Charity's funding sources.

AGE CONCERN FARNCOMBE

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

Structure, governance and management

The Charity is controlled by its governing document, a constitution adopted 25 February 1988 as amended 15 February 1989, 9 November 1992, 13 June 1995, 17 July 2008 and 24 July 2014 and constitutes an unincorporated charity. Age Concern Farncombe has a Board of Trustees. Trustees are appointed by the Charity at its Annual Meeting. The Trustees undertake the management function with meetings being held monthly which are attended by the Manager to whom day to day management is delegated within defined terms of reference.

The trustees who served during the year were:

Ms A Johnson (Chairman)

Mr N Chambers (Treasurer)

Ms S Ayre (Acting Secretary)

Mr I Greig

Ms E Baker

Ms G Loveluck

Dr W Hislop

Mr S Thornton

(Appointed 24 July 2017 and resigned 26 November 2017)

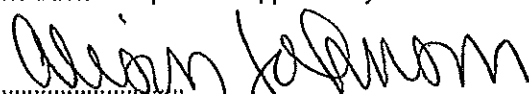
Trustee applications are invited from interested parties and references are taken. An applicant is provided with an induction pack, including the constitution and previous minutes of Trustee meetings. To gain an understanding of the Day Centre's activities and operations, the applicant meets with the Chair and is invited to visit the Day Centre prior to attending Board meetings as an observer. If the Trustees and the applicant mutually agree, the applicant is elected at the subsequent AGM.

Change in charity structure

The Charity was advised legally that it would be appropriate to change its structure to one of a charitable company with limited guarantee. As such the trustees set up a new charitable company, limited by guarantee, Farncombe Day Centre Limited (charity 1175294 and company number 10847748). The change was formally approved by the membership of Age Concern Farncombe at an Extraordinary General Meeting on 24 July 2017. The transfer of assets and liabilities of Age Concern Farncombe to Farncombe Day Centre Limited was done by Deed of Declaration on 31 March 2018. Age Concern Farncombe has subsequently been closed as of 31 March 2018.

As of 1 April 2018 the Charity operating and managing the Farncombe Day Centre is Farncombe Day Centre Limited, which is controlled by its governing document, Articles of Association of November 2017. The directors of Farncombe Day Centre Limited are the same as the trustees of Age Concern Farncombe.

The trustees' report was approved by the Board of Trustees.



Ms A Johnson (Chairman)

Trustee

Dated: 12.07.2018

AGE CONCERN FARNCOMBE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF AGE CONCERN FARNCOMBE

I report to the trustees on my examination of the financial statements of Age Concern Farncombe (the charity) for the year ended 31 March 2018.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Frances Wilde FCCA DChA

Warner Wilde
Chartered Certified Accountants
4 Marigold Drive
Bisley
Surrey
GU24 9SF

Dated: 16 July 2018

AGE CONCERN FARNCOMBE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2018

	Notes	Unrestricted funds £	Restricted funds £	Total 2018 £	Total 2017 £
<u>Income and endowments from:</u>					
Donations and legacies	3	60,524	25,997	86,521	143,602
Charitable activities	4	68,777	-	68,777	76,332
Investments	5	90	-	90	180
Other income	6	265	-	265	298
Total income		129,656	25,997	155,653	220,412
<u>Expenditure on:</u>					
Charitable activities	7	135,762	30,058	165,820	214,445
Net (expenditure)/income for the year/ Net movement in funds		(6,106)	(4,061)	(10,167)	5,967
Fund balances at 1 April 2017		97,051	21,316	118,367	112,400
Fund balances at 31 March 2018		90,945	17,255	108,200	118,367

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

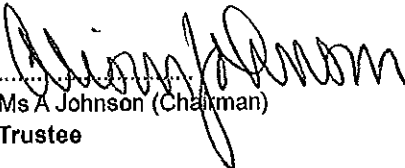
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BALANCE SHEET

AS AT 31 MARCH 2018

	Notes	2018		2017	
		£	£	£	£
Fixed assets					
Tangible assets	11		-		34,977
Current assets					
Debtors	12	41,649		2,710	
Cash at bank and in hand		77,215		97,320	
		<u>118,864</u>		<u>100,030</u>	
Creditors: amounts falling due within one year	13	<u>(10,664)</u>		<u>(16,640)</u>	
Net current assets			108,200		83,390
Total assets less current liabilities			<u>108,200</u>		<u>118,367</u>
Income funds					
Restricted funds	16		17,255		21,316
Unrestricted funds			90,945		97,051
			<u>108,200</u>		<u>118,367</u>

The financial statements were approved by the Trustees on 12.03.2018


 Ms A Johnson (Chairman)
 Trustee


 Mr N Chambers (Treasurer)
 Trustee

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2018

1 Accounting policies

Charity information

Age Concern Farncombe is an unincorporated charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have agreed to transfer all activities, assets and liabilities to a new charitable company, Farncombe Day Centre Limited, effective from 1 April 2018. Thus the trustees have prepared the accounts on a break up basis. This has not affected any values in the accounts but fixed assets have been reclassified as current assets.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

1 Accounting policies (Continued)

1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	20% straight line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at the recoverable amount.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price. Debt instruments are subsequently carried at amount payable.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amount payable.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

1 Accounting policies (Continued)

1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.11 Leases

Rentals payable under operating leases, including any lease incentives received, are charged to income on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2018	Total 2017
	£	£	£	£
Donations and gifts	6,524	3,592	10,116	5,221
Grants receivable	54,000	22,405	76,405	138,381
	<u>60,524</u>	<u>25,997</u>	<u>86,521</u>	<u>143,602</u>
For the year ended 31 March 2017	<u>57,221</u>	<u>86,381</u>		<u>143,602</u>
Grants receivable for core activities				
Waverley Borough Council	54,000	9,405	63,405	90,812
Community Foundation for Surrey	-	2,500	2,500	12,569
Surrey County Council	-	-	-	27,500
Godalming Town Council	-	3,000	3,000	5,000
Henry Smith Charity	-	7,500	7,500	2,500
	<u>54,000</u>	<u>22,405</u>	<u>76,405</u>	<u>138,381</u>

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

4 Charitable activities

	Day Centre General £	Day Centre Catering £	Transportation Minibus £	Total 2018 £	Total 2017 £
Sales within charitable activities	16,773	36,546	12,094	65,413	70,996
Charitable rental income	3,364	-	-	3,364	5,336
	<u>20,137</u>	<u>36,546</u>	<u>12,094</u>	<u>68,777</u>	<u>76,332</u>

5 Investments

	2018 £	2017 £
Interest receivable	<u>90</u>	<u>180</u>

6 Other income

	2018 £	2017 £
Other income	<u>265</u>	<u>298</u>

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

7 Charitable activities

	Day Centre General £	Day Centre Catering £	Transport Minibus £	Total 2018 £	Total 2017 £
Staff costs	59,289	26,191	14,212	99,692	100,034
Depreciation and impairment	450	7,215	-	7,665	1,833
Catering purchases	-	16,073	-	16,073	17,730
Hairdressing and baths	627	-	-	627	729
Printing, stationery and telephone	1,917	-	-	1,917	2,346
Cleaning materials	1,891	-	-	1,891	1,309
Social activities	4,206	-	-	4,206	6,403
Repairs and renewals	3,672	-	-	3,672	57,383
Premises service fee	1,300	-	-	1,300	1,300
Minibus costs -other	-	-	4,910	4,910	2,745
Minibus lease	-	-	7,530	7,530	6,718
	<u>73,352</u>	<u>49,479</u>	<u>26,652</u>	<u>149,483</u>	<u>198,530</u>
Share of support costs (see note 8)	7,421	-	-	7,421	8,028
Share of governance costs (see note 8)	8,916	-	-	8,916	7,887
	<u>89,689</u>	<u>49,479</u>	<u>26,652</u>	<u>165,820</u>	<u>214,445</u>
Analysis by fund					
Unrestricted funds	79,984	42,626	13,152	135,762	
Restricted funds	9,705	6,853	13,500	30,058	
	<u>89,689</u>	<u>49,479</u>	<u>26,652</u>	<u>165,820</u>	
For the year ended 31 March 2017					
Unrestricted funds	87,855	43,666	12,020		143,541
Restricted funds	58,986	711	11,207		70,904
	<u>146,841</u>	<u>44,377</u>	<u>23,227</u>		<u>214,445</u>

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

8 Support costs	Support costs	Governance costs	2018	2017
	£	£	£	£
Staff costs	-	7,032	7,032	6,991
Recruitment	869	-	869	965
Insurance	1,689	-	1,689	1,728
Miscellaneous	2,115	-	2,115	2,721
IT costs	602	-	602	813
Training	1,056	-	1,056	1,104
Payroll Bureau costs	980	-	980	487
Advertising	110	-	110	210
Legal and professional	-	780	780	-
Independent Examiners fees	-	1,104	1,104	896
	<u>7,421</u>	<u>8,916</u>	<u>16,337</u>	<u>15,915</u>
Analysed between				
Charitable activities	<u>7,421</u>	<u>8,916</u>	<u>16,337</u>	<u>15,915</u>

Governance costs includes payments to the Independent Examiners of £1,080 (2017: £890).

9 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, or were reimbursed expenses.

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2018

10 Employees

Number of employees

The average monthly number employees during the year was:

2018 Number	2017 Number
10	10

Employment costs

	2018 £	2017 £
Wages and salaries	105,252	105,500
Social security costs	1,104	1,465
Other pension costs	368	60
	<u>106,724</u>	<u>107,025</u>

The ten (2017: ten) staff are comprised of two (2017: two) full time and eight (2017: eight) part time posts.

11 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 April 2017	43,058
Transfer to held for sale	(43,058)
At 31 March 2018	-
Depreciation and impairment	
At 1 April 2017	8,080
Depreciation charged in the year	7,665
Transfer to held for sale	(15,745)
At 31 March 2018	-
Carrying amount	
At 31 March 2018	-
At 31 March 2017	<u>34,977</u>

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

12 Debtors

	2018	2017
	£	£
Amounts falling due within one year:		
Other debtors	37,363	-
Prepayments and accrued income	4,286	2,710
	<u>41,649</u>	<u>2,710</u>

13 Creditors: amounts falling due within one year

	Notes	2018	2017
		£	£
Other taxation and social security		507	1,230
Deferred income	14	7,950	7,500
Trade creditors		957	6,844
Accruals		1,250	1,066
		<u>10,664</u>	<u>16,640</u>

14 Deferred income

	2018	2017
	£	£
Other deferred income	<u>7,950</u>	<u>7,500</u>

The minibus grant is deferred to the extent that it contributes to funding costs incurred in a future period.

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £368 (2017 - £60).

AGE CONCERN FARNCOMBE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2018

16 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2017	Movement in funds		Balance at 31 March 2018
	£	Incoming resources £	Resources expended £	£
Minibus costs	-	13,500	(13,500)	-
Freezers and Fridges	1,409	-	(776)	633
Elsley Trust	2,507	-	-	2,507
VGP (care assistant)	-	9,405	(9,405)	-
Kitchen refurbishment	17,400	2,792	(6,077)	14,115
Christmas dinner	-	300	(300)	-
	<u>21,316</u>	<u>25,997</u>	<u>(30,058)</u>	<u>17,255</u>

17 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2018 are represented by:			
Current assets/(liabilities)	90,945	17,255	108,200
	<u>90,945</u>	<u>17,255</u>	<u>108,200</u>

18 Related party transactions

Transactions with related parties

During the year the charity entered into the following transactions with related parties:

	Purchase of goods	
	2018 £	2017 £
Other related parties	822	-
	<u>822</u>	<u>-</u>

During the year, the charity purchased goods totalling £822 from a business owned by a trustee, S Thornton. The goods were purchased on normal commercial terms.

GODALMING TOWN COUNCILApplication for Grant Aid

1. Name of Voluntary Organisation GODALMING IN BLOOM
2. Contact Name, Address and Telephone Number SIMON CROWTHER
HIGH-DOWN, SOUTH MUNSTEAD LANE
GODALMING GU8 4AG - 01483 208329
3. Details of Organisation; is it
- a) A Charity? }
b) A Trust? } NO
c) A Private Limited Company? }
d) Affiliated to any National Body? }
e) Any other official registration? }
4. What are the aims and objectives of the Organisation? TO ENCOURAGE CIVIC PRIDE BY THE PARTICIPATION OF INDIVIDUALS & ~~BUSINESSES~~ IN THE IMPROVEMENT OF THE LOCAL ENVIRONMENT THROUGH PLANTING & DISPLAYS
5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If YES, please provide full details.
NO TRADING ACTIVITIES UNDERTAKEN
6. Please state size of membership and annual subscription levels of Organisation. NONE & NO ANNUAL SUBSCRIPTIONS
7. Please enclose the following information as applicable to your Organisation:-
- ✓a) Constitution or aims (GO GODALMING)
✓b) Copy of accounts (these will not be required for a new organisation) (9/13 2018)
✓c) Copy of budget for current financial year
✓d) Copy of last annual report to members (this will not be required for a new organisation)
8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.
AS DETAILED IN OUR ANNUAL REPORT
TO THE GO GODALMING ARM

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details.

See Attachment

- b) Specify
- | | | |
|---|---|--------------------|
| - Total Estimated Cost (for 2019) | £ | 1600 |
| - Amount already available | £ | 500 |
| - Amount expected to be available at commencement | £ | 1100 |
| - Dates scheduled to commence and finish | | 15 JUNE TO 10 JULY |

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:-

Body	Amount Applied For	Amount Received
------	--------------------	-----------------

We have received £500 to date from previous sponsors & are hopeful to double this

11. What level of financial assistance are you seeking from Godalming Town Council? State:

a) Amount £ 500

b) Whether you have received a previous grant from the Town Council

- Amount £ 500
- Date 2015
- Project Similar to this application

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

See Attachment

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.

Signed

[Signature]

Date

28 February 2019

Capacity in which signed

CHAIRMAN

Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings, Bridge Street, Godalming, Surrey, GU7 1HT.

Please note that financial information provided may be discussed in a public forum.

GODALMING IN BLOOM

Question 9 a)

We are looking to secure funds to assist with our 2019 programme, which includes:

- Purchases and distribution of seeds and tools for schools (Waitrose unfortunately are not continuing with their 'Grow Packs for Schools')
- Insurance contribution
- Certificates and engraving of trophies
- Photographic displays
- Promotional leaflets and publicity
- Website contribution
- Judging costs

RECEIVED

27 FEB 2019

GODALMING IN BLOOM

Question 12

The main objective and the main reason that Godalming in Bloom exists is for the benefit of everyone who lives in and around our Town and especially:

Encouraging children to garden – this promotes healthy exercise, a sense of well-being, ideal for science education, awareness of our ever-changing climate and a wonderful way to encourage children and their families to take care of our local town and have pride in their school. It gives the children something to look forward to, as there's always something growing outside in the garden. Growing vegetables and fruit promotes healthy eating in children and encourages them to eat more fruit and vegetables, to eat and look out for locally grown seasonal vegetables and fruit, as well as a healthier diet.

Encouraging residents to create a compost heap or to use one greatly reduces the amount of waste that is collected and processed by the council; this in turn saves money and energy. Vegetable and fruit peelings vacuum cleaner waste, grass cuttings, pruning from the garden, hedge trimmings, shredded paper, straw, dead leaves, annual weeds, wood ash from the fire, can all be easily composted. Home-made compost is a free resource that enriches the soil and produces a greater harvest and a better-looking garden. Even a small garden has room for a compost heap. Godalming in Bloom is always encouraging residents, schools and local companies to start up a compost heap and advises on any problems, encouraging residents to keep composting and to make the most of their compost heap – we even have a special compost competition!

Encouraging residents to garden brings about a sense of **community spirit and encourages neighbours to be neighbourly**, we have met many Godalming residents who feel so much happier since they started gardening, they talk with their neighbours more and have a real sense of community spirit. We have a special category in Godalming in Bloom, called 'Streets Together' designed to encourage gardening, improvement of the area and community spirit.

Enriching the appearance of our town through floral displays, bulb plantings, tree plantings etc. encourages a sense of pride of our town, improves the appearance of the area, helps to deter people from dropping litter or acts of vandalism, if the correct plants are selected they will provide nectar and pollen for bees, shelter and a home for wildlife as well as having a beauty for people to enjoy.

We'd like to enhance the beauty of Godalming and make it even more appealing to the people who live here and the people who visit, we'd like to make it a welcoming and joyous place to be. We are delighted after many years discussing this, that our High Street has hanging baskets and large troughs filled with flowers or large pot plants thanks to independent funding.

We hope this brief presentation will give you a flavour of what Godalming in Bloom is all about and what we strive to achieve – we may not have the answers to the perils of climate change but what we try to do is encourage everyone, both young and old, to enjoy gardening in one form or another and be aware of their environment and their community.

THE GO GODALMING ASSOCIATION

RECEIVED

27 FEB 2019

To promote and co-ordinate cultural, social, commercial and other activities in Godalming for the benefit of the inhabitants and visitors to the town.

GOLO – Go Godalming Youth Canoe Club – Sport Godalming – Godalming Bandstand
Godalming-in-Bloom

www.gogodalming.org.uk

28th February 2019

Andy Jeffery Esq.
Town Clerk
GODALMING TOWN COUNCIL
Municipal Buildings
Bridge Street
Godalming
Surrey GU7 1HR

High-Down
South Munstead Lane
Godalming
Surrey GU8 4AG

TELEPHONE: 01483 208 329
MOBILE: 07778 34 54 58
simoncrowther7@gmail.com

Dear Mr Jeffery

GODALMING IN BLOOM

On behalf of Godalming in Bloom, we are pleased to enclose their grant application together with accompanying documents for consideration by the Town Council's Policy & Management Committee.

Godalming in Bloom has been part of our organisation since its inception some twenty-five years ago and each year has run an open competition for local gardens, allotments, schools and commercial properties – we visit anywhere and everywhere that we can encourage people to garden and take care of the beautiful area in which we are so lucky to live in.

These competitions take place during June and culminate with a prize-giving ceremony in July at the Wilfrid Noyce Community Centre, the use of which your committee generously have allowed us to use free of charge.

Godalming in Bloom is run by a small, dedicated team of volunteers and relies on any donations or sponsorship that can be realised. They have been very fortunate to enjoy financial support from various retailers and organisations in and around the Town.

Chairman: Simon Crowther
Secretary: Anne Eve
Treasurer: Tony Bennewith

THE GO GODALMING ASSOCIATION

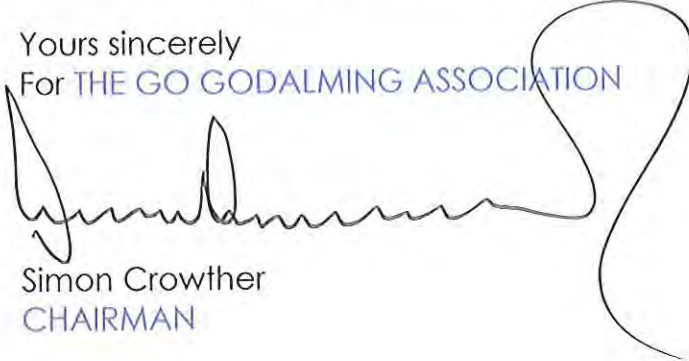
To run their summer programme efficiently, and as professionally as they can, does cost a fair amount, together with engraving the myriad of trophies and of course insurance – their funds are somewhat depleted having also contributed last year to the Memorial Garden in Nightingale Road Cemetery – which is why they have asked us to make this application to you.

We hope that you will find this documentation satisfactory & look forward to hearing from you in due course.

Should you wish us to speak to this application at a subsequent committee meeting, we would be pleased to do so.

Yours sincerely

For THE GO GODALMING ASSOCIATION

A handwritten signature in black ink, appearing to read 'Simon Crowther', with a large, stylized flourish extending to the right.

Simon Crowther
CHAIRMAN

ENCLOSURES

- Grant Aid Application with additional pages for questions 9 a) and 12
- Go Godalming Association Constitution
- Accounts for 2018
- Budget for 2019
- Report to the Go Godalming Association AGM/Open Meeting (March 2019)
- Godalming in Bloom promotional trifold leaflet 2018

GODALMING IN BLOOM ACCOUNTS 2018

RECEIVED			PAYING-IN DETAIL
		BROUGHT FORWARD FROM 2017*	£861.64
MEMORIAL GARDEN	DAVID HUNTER**	£250.00	014
SPONSORSHIP	GORRINGES	£300.00	015
	CORNMETER	£250.00	016
	SEYMOURS	£250.00	017
	WAITROSE (Green Tokens)	£250.00	018
	SHORTS	£250.00	Transfer
		TOTAL	£2,411.64
EXPENSES			CHEQUE DETAIL
GIFT	CLARE SANDY	£50.00	183
TREE	WAVERLEY (DENNIS AMY)	£70.00	184
INSURANCE	GO GODALMING INSURANCE (for 2018)	£200.00	185
PRINTING	PROMOTIONAL LEAFLETS	£100.00	186
JUDGING ETC.	SCHOOLS (27 June)	£26.65	187
	GARDENS*** (20 June)	£116.12	188
	ALLOTMENTS (28 June)	£55.00	189
	COMMERCIAL (29 June)		
	ENGRAVING		
	PRIZE-GIVING RECEPTION (10 July)		
	TEAM & GUESTS DINNER (24) (10 July)		
	OTHER COSTS (see details overleaf)	£996.93	190
		TOTAL	£1,614.70
SUMMARY	RECEIPTS 2016/17	£2,411.64	
	EXPENSES 2016/17	£1,614.70	
	CARRIED FORWARD	£796.94	

NOTES

*STARTING POINT – AUGUST 2017

GORRINGES £300 RING-FENCED FOR 2018 MEMORIAL GARDEN (FROM 2017)

** DAVID HUNTER £250 RING-FENCED FOR 2018 MEMORIAL GARDEN

SO, OUR SURPLUS FUNDS ARE **£246.94**

*** GARDENS ACCOUNT ALSO INCLUDED CLIPBOARDS AND PHOTO-COPYING (£24.38)

THE COLUMNS ON THE RHS RELATE TO PAYING-IN AND CHEQUE NUMBER DETAILS

THE 'OTHER COSTS' DETAILS (LAST ENTRY IN JUDGING SECTION) RELATE TO GIFTS TO TONY & CATHY GORDON-SMITH - THE TEAM & GUESTS DINNER (BILL) WAS DISCOUNTED FURTHER FROM CONTRIBUTIONS ON THE NIGHT

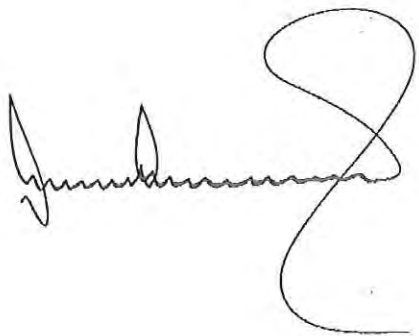
SQUIRES SPONSORSHIP WAS £250 IN GARDEN VOUCHERS

GODALMING TOWN COUNCIL'S SPONSORSHIP WAS THE USE OF THE WILFRID NOYCE CENTRE FOR OUR PRIZE-GIVING

WAITROSE ALSO ALLOWED US THEIR OFFICES FOR OUR COMMITTEE MEETINGS

RECEIPTS ARE AVAILABLE FOR ALL EXPENSES

I WILL ASK MICHAEL O'SULLIVAN TO INDEPENDENTLY 'EXAMINE' THESE AGAIN IN DUE COURSE



Simon Crowther
Chairman
20th July 2018

ADDENDUM TO THESE ACCOUNTS

These accounts were 'examined' by Michael O'Sullivan on 29th October 2018 and found to be correct.

We received a further £250 from The Go Godalming Association (20th September 2018) and together with our surplus for the year (£246.94) we paid £500 to the Town Council as our 'share' towards the Memorial Garden costs – we 'subbed' the difference so effectively started 2019 with £10 in the account

Simon Crowther
Chairman
January 2019

GODALMING IN BLOOM BUDGET 2019

We start 2019 with £10 in the account

Based on our receipts and expenses during 2018 (not including monies ring-fenced for the Memorial Garden from ourselves and other sponsors) we anticipate a similar level of accounting for 2019 and have based this assumption accordingly:

INCOMING

SPONSORSHIP	GORRINGES	£300.00
	CORNMEETER	£250.00
	SEYMOURS	£250.00
	WAITROSE (Green Tokens)	£250.00
	SHORTS	£250.00
	TOTAL	£1,300.00

OUTGOING

INSURANCE	GO GODALMING INSURANCE (for 2019)	£225.00
PRINTING	PROMOTIONAL LEAFLETS	£100.00
JUDGING ETC.	SCHOOLS (1-day)	£50.00
	GARDENS (3-days)	£150.00
	ALLOTMENTS (1-day)	£50.00
	COMMERCIAL (1-day))	£50.00
	ENGRAVING	£400.00
	PRIZE-GIVING RECEPTION	£100.00
	TEAM & GUESTS DINNER	£350.00
	SUNDRY EXPENSES	£50.00
	TOTAL	£1,525.00

SUMMARY

At the time of preparing this budget, we have received some £500 worth of sponsorship and paid our insurance contribution – SHORTS have changed management so we are not sure if we can count on their funding this year – we have also approached SIGHTSAVERS but have heard nothing.

Obviously, we are potentially facing a shortfall of funding and some of our projected outgoings may need to be cut.

RECEIVED

21 MAR 2019

GODALMING TOWN COUNCIL

Application for Grant Aid

1. Name of Voluntary Organisation GODALMING TOWN FC
2. Contact Name, Address and Telephone Number PETER HIRONS,
27, LONG GORE, GODALMING, GU7 3TE
01483 427257
3. Details of Organisation; is it
 - a) A Charity?
 - b) A Trust?
 - c) A Private Limited Company?
 - d) Affiliated to any National Body? FOOTBALL ASSOCIATION, SURREY FA.
 - e) Any other official registration?
4. What are the aims and objectives of the Organisation? TO PROVIDE FOOTBALL
FOR SENIOR TEAMS LADIES, MENS AND YOUTH. PLUS
STAGING LOCAL ACTIVITIES e.g. STAYCATION TO
BUILD AWARENESS IN COMMUNITY
5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If YES, please provide full details.
SALE OF FOOD AND DRINK PLUS CLUBHOUSE HIRE,
PITCH HIRE.
6. Please state size of membership and annual subscription levels of Organisation. _____
30 CLUB MEMBERS AT £10 EACH 20 PLAYERS AT £5 = £900
MEMBERSHIP IS DOWN ON PREVIOUS YEARS.
7. Please enclose the following information as applicable to your Organisation:-
 - a) Constitution or aims
 - b) Copy of accounts (these will not be required for a new organisation)
 - c) Copy of budget for current financial year
 - d) Copy of last annual report to members (this will not be required for a new organisation)
8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.
PLAN TO IMPROVE PITCH AND CARRY OUT
MUCH NEEDED REPAIRS, CLUBHOUSE AND CHANGING
ROOMS NEED WORK ON INTERNAL AND
EXTERNAL, INCLUDING TOILETS, GRASS, DOORS
DECORATING.

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details. TO BE ABLE TO CARRY OUT PITCH REPAIR
NEED REPLACEMENT TRACTOR, SEED, TOP SOIL. REPAIRS

AND RENEW CLUBHOUSE INTERIORS NEED MATERIALS
THERE WILL ALSO BE LABOUR COST TO CARRY OUT.

- b) Specify
- Total Estimated Cost £ 10,000
 - Amount already available £ —
 - Amount expected to be available at commencement £ —
 - Dates scheduled to commence and finish MAY 2019 - AUGUST 2019

10. Are you applying for or have you already received other financial assistance for this project?
Please provide details:-

NO

Body	Amount Applied For	Amount Received
------	--------------------	-----------------

11. What level of financial assistance are you seeking from Godalming Town Council? State:

- a) Amount £ 10,000
- TRACTOR WITH MOWER £4,500
 - SEED & TOP SOIL £3,500
 - REPAIRS TO BUILDINGS £2,000
- b) Whether you have received a previous grant from the Town Council

- Amount £
- Date
- Project

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

IMPROVED PITCH AND FACILITIES FOR ALL
COMMUNITY TO USE, ADULT AND JUNIORS IN AREA.
ENHANCING LOOK AND FEEL TO MAKE IT A PLACE TO COME TO AND USE.

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.

Signed [Signature] Date 6TH MARCH 2019

Capacity in which signed COMMITTEE MEMBER

Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings, Bridge Street, Godalming, Surrey, GU7 1HT.

Please note that financial information provided may be discussed in a public forum.

GODALMING TOWN FOOTBALL CLUB

for the year ended

31st May 2018

GODALMING TOWN FOOTBALL CLUB - 31st May 2018

<u>Balance Sheet</u>		2018 General Fund £	2017 General Fund £
	Note		
FIXED ASSETS	1	<u>34,069</u>	<u>39,173</u>
Stock in hand		882	1,008
Sundry debtors & prepayments		1,080	877
Santander Business Account		2,570	9,195
Santander Reserve Account		139	152
Cash in hand		244	612
		<u>4,915</u>	<u>11,845</u>
CURRENT LIABILITIES			
Sundry creditors & accruals		2,927	3,453
Loans : members		<u>50,808</u>	<u>53,615</u>
		<u>53,735</u>	<u>57,068</u>
NET CURRENT ASSETS		<u>(48,820)</u>	<u>(45,223)</u>
NET ASSETS		<u>(14,751)</u>	<u>(6,050)</u>
FUNDS			
Income		75,603	77,308
Expenditure		<u>(83,469)</u>	<u>(72,325)</u>
Surplus/(deficit) of income over expenditure		(7,866)	4,983
Exceptional items:			
Surplus/(deficit) on insurance claim		-	-
VAT recovered/(irrecoverable)		(836)	(5,172)
Balance brought forward		<u>(6,050)</u>	<u>(5,861)</u>
Balance carried forward		<u>(14,751)</u>	<u>(6,050)</u>

GODALMING TOWN FOOTBALL CLUB - 31st May 2018

INCOME

	Note	2017	2016
Profit from bar	2	5,141	8,656
Profit from kitchen	3	1,479	6,155
Club merchandise		91	543
Dinner dance (net)		-	170
Donations		6,280	896
Football cards, Golden Goals etc.		932	990
Gate/programmes		10,564	18,815
Hire premises		16,299	16,949
Interest received		-	13
Pool table		-	-
Prize money & FA support		10,299	2,516
Fund raising & raffles		-	-
Sponsorship & adverts		12,791 ###	9,120
Subscriptions		2,849	3,607
Telephone mast		<u>8,878</u>	<u>8,878</u>
		<u>75,603</u>	<u>84,067</u>
		0	

GODALMING TOWN FOOTBALL CLUB - 31st May 2018

EXPENDITURE

	2017	2,016
	£	£
Accountancy	250	250
Advertising & printing	240	-
Club merchandise	-	-
Club house & bar sundry	3,758	3,075
Depreciation	5,104	5,104
Entry fees, fines & player insurance	4,430	5,493
Floodlight repairs	5,976	-
Football equipment	8,873	1,190
Hire training facilities	1,639	1,263
Insurances	2,318	2,862
Legal expenses	-	1,203
Light & heat	5,149	2,927
Physiotherapy & 1st aid	452	910
Pitch maintenance	2,314	2,142
Players costs	28,644	27,484
Programmes	2,347	2,196
Referees	3,405	6,453
Rent	4,050	4,050
Sundries	87	20
Telephone	284	526
Tractor maintenance	711	-
Travel	750	1,370
Trophies	91	235
TV , Telephone and Internet costs	2,072	1,569
Water rates	409	342
Website expenses	115	12
	<u>83,469</u>	<u>104,134</u>

NOTES TO THE FINANCIAL STATEMENTS

1. Fixed Assets	Grounds equipment £	Floodlights £	Furniture £	Equipment £	Total £	
Cost						
At 1st June 2015	12,170	-	15,000	29,325	13,563	70,058
Disposals						-
At 31st May 2017	<u>12,170</u>	<u>15,000</u>	<u>29,325</u>	<u>13,563</u>		<u>70,058</u>
Depreciation						
At 1st June 2015	11,298	-	-	8,799 #	10,788	30,885
Charge for year	315	-	-	2,933	1,856	5,104
Disposals						-
At 31st May 2017	<u>11,613</u>	<u>-</u>	<u>11,732</u>	<u>12,644</u>		<u>35,989</u>
Net Book Value						
At 31st May 2017	<u>557</u>	<u>15,000</u>	<u>17,593 #</u>	<u>919</u>		<u>34,069</u>
At 31st May 2016	<u>872</u>	<u>15,000</u>	<u>20,526</u>	<u>2,775</u>		<u>39,173</u>
2. Bar Account						
		<u>2018</u>		<u>2016</u>		
Sales			11,934		18,927	
Cost of sales:						
Opening stock	415				515	
Purchases	<u>7,074</u>				<u>8,696</u>	
	7,488				9,308	
Closing stock	<u>696</u>				<u>415</u>	
			<u>6,793</u>		<u>8,893</u>	
Profit for year			<u>5,141</u>		<u>10,033</u>	
			43.1%		53.0%	
					6326	9,154
3. Kitchen Account						
		<u>2017</u>		<u>2016</u>		
	£		£		£	
Sales			5,080		10,463	
Cost of sales:						
Opening stock	594				257	
Purchases	<u>3,194</u>				<u>4,645</u>	
	3,788				4,902	
Closing stock	<u>187</u>				<u>594</u>	
			<u>3,601</u>		<u>4,308</u>	
Profit for year			<u>1,479</u>		<u>6,155</u>	
			29.1%		58.8%	

2018-19 Forecast

Income & Expenditure

	2014	2015	2016	2017	2018	2019	March	April	May	June
Cash & Bank B/F										
Receipts	10,348	10,796	10,858	8,656	5,011	3,003	613	1,672	(1,874)	(2,490)
Payments	5,042	3,621	3,983	6,155	1,505	906	5,480	1,682	1,000	2,220
Cash & Bank C/F	479	654	779	543	51	280	(4,421)	(5,228)	(1,616)	(1,262)
	(638)	0	(164)	170	0	0	1,672	(1,874)	(2,490)	(1,532)
INCOME										
Profit from bar	10,348	10,796	10,858	8,656	5,011	3,003	(150)	200	100	0
Profit from kitchen	5,042	3,621	3,983	6,155	1,505	906	100	100	50	0
Club merchandise	479	654	779	543	51	280	0	0	0	0
Dinner dance (net)	(638)	0	(164)	170	0	0	0	0	0	0
Donations	4,641	971	3,416	896	3,138	3,158	0	0	0	0
Football cards, Golden Goals etc.	979	1,105	1,486	990	826	383	50	50	50	0
Gate/programmes	16,420	15,302	17,514	18,815	9,688	6,168	300	300	0	0
Hire premises	6,389	7,085	17,601	16,949	15,452	13,062	2,960	600	800	0
Interest received	85	96	139	13	0	0	0	0	0	0
Prize money & FA support	7,653	2,136	3,404	2,516	10,299	2,577	0	0	0	0
Fund raising & raffles	2,296	413	439	0	0	0	0	0	0	0
Sponsorship & adverts	10,769	12,318	14,197	9,120	12,741	5,682	0	432	0	0
Subscriptions	823	1,958	3,429	3,607	1,679	1,585	0	0	0	0
Sweep stake						10				
Telephone mast	8,199	8,199	9,237	8,878	8,878	11,098	2,220	0	0	2,220
	73,485	64,654	86,317	77,308	69,268	47,911	5,480	1,682	1,000	2,220
EXPENDITURE										
Accountancy	200	250	250	250	500	250	0	0	250	0
Advertising & printing	639	99	1,932	0	240	0	0	0	0	0
Club merchandise	341	137	1,232	0	0	0	0	0	0	0
Club house & bar sundry	10,032	1,582	2,746	3,075	3,624	3,311	600	0	0	0
Depreciation	2,060	5,530	5,104	5,104	5,104	0	0	0	0	0
Entry fees, fines & player insurance	738	3,498	3,814	5,493	4,735	3,692	250	250	250	250
Floodlight repairs	5,388	0	4,306	0	5,976	0	0	0	0	0