

## GODALMING TOWN COUNCIL

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107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

19 May 2023

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 25 MAY 2023 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

*Andy Jeffery*

Andy Jeffery  
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

**Where possible proceedings will be live streamed via the Town Council's Facebook page.** If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [Facebook](#) page.

Committee Members:           – Chair  
  – Vice Chair

Councillor Adam  
Councillor Clayton  
Councillor Crooks  
Councillor Crowe  
Councillor Downey  
Councillor Follows  
Councillor Heagin  
Councillor Holliday

Councillor Kiehl  
Councillor Martin  
Councillor PS Rivers  
Councillor PMA Rivers  
Councillor Steel  
Councillor Taylor  
Councillor Thomson  
Councillor Weightman  
Councillor Williams

### AGENDA

1. ELECTION OF COMMITTEE CHAIR

To receive nominations for the Chair of the Committee and to elect said Chair.

2. ELECTION OF COMMITTEE VICE-CHAIR

To receive nominations for the Vice-Chair of the Committee and to elect said Vice-Chair.

3. MINUTES

To approve as a correct record the minutes of the meeting held on the 20 April 2023, a copy of which has been circulated previously.

4. APOLOGIES FOR ABSENCE

5. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

6. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. If a matter raised is one for Principal Councils or other authorities, the person making representations will be informed of the appropriate contact details.

7. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

8. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

RFO to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The invoices relating to these payments are available in the Council's office for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chair should sign the schedule of accounts paid.

9. BUDGET MONITORING

Members to consider a budget monitoring report to 30 April 2023 against the revised budget agreed at Full Council on 27 April 2023 (detailed report attached for the information of Members).

<b>Cost Centre</b>	<b>Year to date Variance</b>	<b>Projected Variance @ Year End</b>
	£	£
Head Office Costs	30,641 o/s	2,500 u/s
Civic Expenses	615 u/s	0 u/s
Town Promotion	2,520 u/s	0 o/s
Staycation	0 u/s	0 u/s
Festivals & Markets	2,343 u/s	2,300 u/s
Christmas Lights	0 u/s	0 o/s
Coronation Concert	3,024 o/s	3,000 o/s
BWP Youth Centre	75,094 u/s	0 u/s
Pepperpot	1,196 u/s	0 o/s
The Square	562 o/s	0 u/s
Allotments	23 u/s	0 o/s
Wilfrid Noyce Community Centre	4,619 u/s	0 u/s

Bandstand	57 o/s	0 o/s
Godalming Museum	2,341 o/s	0 u/s
Land & Property Other	3,993 o/s	3,700 o/s
Cemeteries	9,332 u/s	4,600 u/s
Mayors' Charity	94 u/s	0 o/s
Community Store	576 u/s	0 o/s
<b>TOTAL</b>	<b>55,794 u/s</b>	<b>2,700 u/s</b>

The monitoring report shows a current variance of £55,794 underspend against the revised Budget. Items to note in the forecast:

#### Head Office

- £6.8k Rates underspend – this is the first ‘normal’ rates invoice since COVID and the change of use from retail to office space. This is a permanent saving.
- £4.3k Insurance overspend – insurance now incorporates Cemeteries and is offset by an underspend of £5k in insurance in the Cemeteries cost centre. Overall, savings were made in our insurance by combining the policies.
- £37.6k Grants overspend – this is a timing issue only with our four SLA Grants paid in April.

#### Town Promotion

- £3.1k Income – timing issue only. Sponsorship and donation for Floral Godalming received/invoiced in April but budgeted in June.

#### Festivals & Markets

- £0.9k Payroll underspend – staff who worked the Spring festival elected to take TOIL rather than be paid.
- £1.7k Advertising – costs were incurred in March, prior to the Spring festival.

#### Coronation Concert

- Budget approved P&M 24 November 2022 (Min No 393-22 refers).
- Actual costs to date against budget attached for Members’ information as straddles two financial years
- Current loss for event is £3k which is to come out of the Emerging Projects reserve.

#### BWP Youth Centre

- £101.2k received from UK Shared Prosperity Fund for 2023/24 to expand the youth service into Ockford Ridge and surrounding villages.
- £2.2k Repair/Alteration of Buildings overspend – deposit for solar panels as part of Capital Works Programme (Min Nos 314-22 and 602-22 refer).
- £21.9k Equipment overspend – this is the purchase of the Welfare Van to enable the provision of a mobile service.

#### Wilfrid Noyce Centre

- £3.8k Rates underspend – unexpected Retail Hospitality & Leisure Scheme discount applied.
- £1.0k Cleaning underspend – timing issues only (invoice from Waverley outstanding).

#### Godalming Museum

- £1.7k Rental Income – quarterly rent not yet invoiced, timing issue only

- £1.3k Rent overspend – car park space for Curator instead of monthly allowance. Timing issue only as salary underspend will offset rent overspend.

#### Land & Property Other

- £3.7k Equipment overspend – defibrillators for phone boxes in Spring Grove and Charterhouse.

#### Cemeteries

- £4.6k Rates underspend – challenge to rateable value successful resulting in lower rates for Eashing Cemetery.
- £4.7k Grounds Maintenance underspend – timing issue only.
- £5k Insurance underspend – insurance now combined in GTC main policy – see Head Office comments.

### 10. APPLICATIONS FOR GRANT AID

Information:	£
<b>23/2024 Grants Budget</b>	60,000.00
Allocations this year to date	43,474.00
Balance available for allocation	16,526.00
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<b>23/2024 General Grant Fund Allocation</b>	7,500.00
Allocations this year to date	0.00
General Grant Fund applications this meeting	0.00
Balance unallocated if applications agreed	7,500.00
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<b>23/2024 SLA Fund Allocation</b>	41,500.00
Allocations this year to date	41,500.00
SLA Fund applications this meeting	0.00
Balance unallocated if applications agreed	0.00
<hr/>	
<b>23/2024 Council Community Fund Allocation</b>	11,000.00
Allocations this year to date	1,974.00
Council Community Fund applications this meeting (including Grant Aid in Kind)	750.00
Balance unallocated if applications agreed	8,276.00
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Total balance unallocated if applications agreed	<u>15,776.00</u>

Members to consider the following application for grant aid – the summary of the application is given below.

#### **Applications for Council Community Funding**

##### Farncombe Youth Football Club

*Sponsors: Cllr Alex Adam, Cllr Penny Rivers*

£750 is applied for to support The Waverley Cup football tournament.

The Waverley Cup is a football tournament set up during covid to help children play a local tournament within covid travelling guidelines and has now expanded and gone from strength to strength. With 12 invites this year of the following FA affiliated clubs (Farncombe Youth, Milford, Haslemere, Cranleigh, Farnham Town, Badshot Lea, Chiddingfold, Ewhurst, Albury, Elstead, Churt and Beacon Hill). We have over 175 teams entered so far (150 last year) and the aim of the tournament is to give children and parents in the borough a free-to-attend end of season tournament to celebrate football in the borough. The tournament is across 27/28<sup>th</sup> May and will be held at: Farncombe Youth, Milford, Farnham Town, Tillingbourne School and Cranleigh. There will be approximately 1,500 children taking part from across the borough and a large proportion of these from Godalming and immediate surrounding area.

The tournament costs are approximately £3.5k to cover the cost of the tournament, referees, trophies and medals, administrative costs. This is alongside parent volunteers.

Previous grants: 2012/13 £958, 2014/15 £4,000, 2017/18 £5,000, 2022/23 £500.

11. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

12. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 1 June 2023 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

13. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

7. POLICY & MANAGEMENT COMMITTEE – WORK PROGRAMME

TASK	WHO?	MINUTE REF	PROGRESS	REQUIREMENT	DUE DATE
CONDITION OF TREES IN THE TOWN COUNCIL'S OWNERSHIP	Town Clerk	414-16	Works to progress as agreed by Members (Min No 263-18). Full Survey conducted in Oct/November 2022. Maintenance programme now complete. <b>Tree replanting strategy on this agenda</b>	Biennially	Nov 2024
APPROVAL OF VARIABLE DIRECT DEBITS	RFO	40-19	Financial Regulations (6.6) require the approval of a use of variable direct debit shall be renewed by this Committee at least every two years.	Biennially	May 2024
ANNUAL SAFETY REPORT	Town Clerk	444-18	Health & Safety Policy requires an annual safety report to the Council	Annually	April 2023
GTC PROGRAMME 2019 – 2023	Town Clerk		Review of GTC Work Programme 2019 – 2023 Reviewed in September 2022 – <b>Reviewed at Full Council on 16 February – New programme to be determined post May 2023</b>		March 2023
Transfer of Land Assets	Town Clerk	280-20	Members resolved to authorise the negotiation of the potential asset transfers. Request for Head of Terms with WBC.		October 2021

**REPRESENTATION ON EXTERNAL BODIES REPORTS:**

<b>External Organisation</b>	<b>TC Rep</b>	<b>Report Status</b>	<b>Required Date</b>	<b>Revised Date</b>
Fairtrade Steering Group	Cllr	Report on this agenda	01/06/23	
Farncombe Day Centre	Cllr	Report on this agenda	01/06/23	
St Marks CC Management Committee	Cllr	Report due	13/07/23	
Godalming/Joigny Friendship Association	Town Mayor Cllr	Report due	13/07/23	
Godalming/Mayen Association	Town Mayor Cllr PS Rivers	Report due	07/09/23	
Sport Godalming	Cllr Adam	Report due	07/09/23	
Godalming & District Chamber of Commerce	Cllr	Report due	12/10/23	
Go-Godalming Association	Town Mayor Cllr Kiehl	Report due	12/10/23	
Godalming Museum Trust	Cllr Steel	Report due	23/11/23	
Holloway Hill Sports Association	Cllr Martin	Report due	23/11/23	
Waverley Citizens' Advice	Cllr Steel	Report due	11/01/24	
SALC	Cllr Cosser	Report due	11/01/24	
Godalming Cycle Forum	Cllr Crooks	Report due	21/03/24	
District Scout Council	Cllr Crooks	Report due	21/03/24	

## Key Dates for Members' Information (Town Events etc.)

Event	Date
Spring Festival – Spring into Godalming	Saturday, 1 April 2023
King's Coronation Concert	Saturday, 6 May 2023
Coronation Music in the Park Bandstand Concerts	Sunday, 7 May 2023
Annual Council/Mayor Making	Thursday, 18 May 2023
Godalming Run	Sunday, 21 May 2023
Town Show	Saturday, 3 June 2023
Summer Food Festival	Sunday, 2 July 2023 - TBC
Staycation	Saturday, 5-Sunday, 13 August 2023
Godalming Green Gala	Saturday, 12 August 2023
Heritage Weekend	Saturday, 16-Sunday, 17 September 2023
Remembrance Sunday	Sunday, 12 November 2023
Christmas Festival & Lights Switch-On	Saturday, 25 November 2023
Farncombe Christmas Lights	Friday, 1 December 2023
Churches Together Christmas Event	Saturday, 9 December 2023
Spring Festival	Saturday, 6 April 2024
Annual Council/Mayor Making	Thursday, 16 May 2024
Godalming Run	TBC Sunday in May
Town Show	Saturday, 1 June 2024
Summer Food Festival	Sunday, 7 July 2024 – date tbc
Staycation	Saturday, 3-Sunday, 11 August 2024 - tbc
Godalming Green Gala	Saturday, 10 August 2025 - tbc
Heritage Weekend	Saturday, 14-Sunday, 15 September 2024 - tbc
Remembrance Sunday	Sunday, 10 November 2024
Christmas Festival & Lights Switch-On	Saturday, 30 November 2024
Farncombe Christmas Lights	Friday, 6 December 2024 - tbc

Events in red are organised by Godalming Town Council



## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>101 Head Office Costs</u>										
1001 Precept	520,822	520,822	0	520,822	520,822	0	1,041,644			50.0%
1102 Community Infrastructure Levy	138,714	0	(138,714)	138,714	0	(138,714)	0			0.0%
1303 Other customer/client receipts	5,473	1,300	(4,173)	5,473	1,300	(4,173)	16,000			34.2%
1401 Interest Received	1,015	150	(865)	1,015	150	(865)	1,800			56.4%
Head Office Costs :- Income	<b>666,023</b>	<b>522,272</b>	<b>(143,751)</b>	<b>666,023</b>	<b>522,272</b>	<b>(143,751)</b>	<b>1,059,444</b>			<b>62.9%</b>
4001 Salaries	25,545	26,430	885	25,545	26,430	885	317,160	291,615		8.1%
4002 Employer's NIC	2,575	3,250	675	2,575	3,250	675	39,000	36,425		6.6%
4003 Employer's Superannuation	4,492	4,850	358	4,492	4,850	358	58,200	53,708		7.7%
4011 Staff Training	0	350	350	0	350	350	4,200	4,200		0.0%
4012 Recruitment Advertising	0	0	0	0	0	0	1,500	1,500		0.0%
4013 Other Staff Expenses	0	50	50	0	50	50	600	600		0.0%
4102 Property Maintenance	121	200	79	121	200	79	2,400	2,279		5.0%
4103 Maintenance Contracts	248	175	(73)	248	175	(73)	2,100	1,852		11.8%
4111 Energy Costs	627	280	(347)	627	280	(347)	3,360	2,733		18.7%
4121 Rents	2,554	2,400	(154)	2,554	2,400	(154)	2,400	(154)		106.4%
4131 Rates	5,760	12,600	6,840	5,760	12,600	6,840	12,600	6,840		45.7%
4141 Water Services	0	25	25	0	25	25	300	300		0.0%
4161 Cleaning	270	380	110	270	380	110	4,560	4,290		5.9%
4162 Waste Removal	34	50	16	34	50	16	600	566		5.7%
4163 Domestic Supplies	0	20	20	0	20	20	240	240		0.0%
4164 Workshop Consumables	248	380	132	248	380	132	4,560	4,312		5.4%
4202 Car Allowances	0	80	80	0	80	80	1,000	1,000		0.0%

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4204 Fuel Costs	147	200	53	147	200	53	2,400		2,253	6.1%
4205 Vehicle Maintenance	378	200	(178)	378	200	(178)	2,400		2,022	15.8%
4301 Equipment	320	500	180	320	500	180	2,000		1,680	16.0%
4304 Catering & Hospitality	2	45	43	2	45	43	540		538	0.4%
4305 Clothes, Uniform & Laundry	121	250	129	121	250	129	3,000		2,879	4.0%
4306 Printing	183	180	(3)	183	180	(3)	2,160		1,977	8.5%
4307 Stationery	143	350	207	143	350	207	4,200		4,057	3.4%
4308 General Office Expense	0	0	0	0	0	0	250		250	0.0%
4311 Professional Fees - Legal	273	0	(273)	273	0	(273)	0		(273)	0.0%
4313 Professional Fees - Other	3,095	1,000	(2,095)	3,095	1,000	(2,095)	12,000		8,905	25.8%
4314 Audit Fees	135	300	165	135	300	165	3,300		3,165	4.1%
4315 Insurance	13,928	9,660	(4,268)	13,928	9,660	(4,268)	9,660		(4,268)	144.2%
4321 Bank Charges	26	30	4	26	30	4	360		334	7.3%
4322 Postage	0	100	100	0	100	100	1,950		1,950	0.0%
4323 Telephones	202	230	28	202	230	28	2,765		2,563	7.3%
4325 Computing	3,070	950	(2,120)	3,070	950	(2,120)	11,400		8,330	26.9%
4326 Website	172	50	(122)	172	50	(122)	1,000		828	17.2%
4341 Grants	42,624	5,000	(37,624)	42,624	5,000	(37,624)	60,000		17,376	71.0%
4342 Subscriptions	3,515	4,400	885	3,515	4,400	885	5,400		1,885	65.1%
4900 Miscellaneous Expenses	0	165	165	0	165	165	1,875		1,875	0.0%
6000 Debt Charges - Principal	0	0	0	0	0	0	33,430		33,430	0.0%
6001 Debt Charges - Interest	0	0	0	0	0	0	44,274		44,274	0.0%
Head Office Costs :- Indirect Expenditure	<b>110,809</b>	<b>75,130</b>	<b>(35,679)</b>	<b>110,809</b>	<b>75,130</b>	<b>(35,679)</b>	<b>659,144</b>	<b>0</b>	<b>548,335</b>	<b>16.8%</b>

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
5101 Contrib. to Premises Provision	2,500	2,500	0	2,500	2,500	0	2,500		0	100.0%
5102 Contrib. to Other Provisions	220,714	82,000	(138,714)	220,714	82,000	(138,714)	82,000		(138,714)	269.2%
Head Office Costs :- Other Costs	<b>223,214</b>	<b>84,500</b>	<b>(138,714)</b>	<b>223,214</b>	<b>84,500</b>	<b>(138,714)</b>	<b>84,500</b>	<b>0</b>	<b>(138,714)</b>	<b>264.2%</b>
<b>Net Income over Expenditure</b>	<b>332,001</b>	<b>362,642</b>	<b>30,641</b>	<b>332,001</b>	<b>362,642</b>	<b>30,641</b>	<b>315,800</b>			
<u>102 Civic Expenses</u>										
4121 Rents	64	220	156	64	220	156	2,420		2,356	2.6%
4304 Catering & Hospitality	0	50	50	0	50	50	600		600	0.0%
4305 Clothes, Uniform & Laundry	0	0	0	0	0	0	500		500	0.0%
4306 Printing	0	0	0	0	0	0	800		800	0.0%
4325 Computing	161	240	79	161	240	79	2,880		2,719	5.6%
4327 Publicity Advertising	0	0	0	0	0	0	1,200		1,200	0.0%
4332 Mayor's Expenses	(50)	100	150	(50)	100	150	1,200		1,250	(4.2%)
4334 Members' Training	0	100	100	0	100	100	1,200		1,200	0.0%
4900 Miscellaneous Expenses	0	80	80	0	80	80	960		960	0.0%
Civic Expenses :- Indirect Expenditure	<b>175</b>	<b>790</b>	<b>615</b>	<b>175</b>	<b>790</b>	<b>615</b>	<b>11,760</b>	<b>0</b>	<b>11,585</b>	<b>1.5%</b>
5102 Contrib. to Other Provisions	6,000	6,000	0	6,000	6,000	0	6,000		0	100.0%
Civic Expenses :- Other Costs	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>
<b>Net Expenditure</b>	<b>(6,175)</b>	<b>(6,790)</b>	<b>(615)</b>	<b>(6,175)</b>	<b>(6,790)</b>	<b>(615)</b>	<b>(17,760)</b>			

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>104</u> <u>Town Promotion</u>										
1303 Other customer/client receipts	2,130	0	(2,130)	2,130	0	(2,130)	2,120			100.5%
1304 Donations	960	0	(960)	960	0	(960)	0			0.0%
Town Promotion :- Income	<b>3,090</b>	<b>0</b>	<b>(3,090)</b>	<b>3,090</b>	<b>0</b>	<b>(3,090)</b>	<b>2,120</b>			<b>145.8%</b>
4121 Rents	0	0	0	0	0	0	250	250		0.0%
4162 Waste Removal	0	0	0	0	0	0	405	405		0.0%
4171 Grounds Maintenance Costs	0	0	0	0	0	0	5,000	5,000		0.0%
4301 Equipment	670	0	(670)	670	0	(670)	500	(170)		133.9%
4327 Publicity Advertising	0	0	0	0	0	0	2,100	2,100		0.0%
4900 Miscellaneous Expenses	0	100	100	0	100	100	600	600		0.0%
Town Promotion :- Indirect Expenditure	<b>670</b>	<b>100</b>	<b>(570)</b>	<b>670</b>	<b>100</b>	<b>(570)</b>	<b>8,855</b>	<b>0</b>	<b>8,185</b>	<b>7.6%</b>
<b>Net Income over Expenditure</b>	<b>2,420</b>	<b>(100)</b>	<b>(2,520)</b>	<b>2,420</b>	<b>(100)</b>	<b>(2,520)</b>	<b>(6,735)</b>			
<u>105</u> <u>Staycation</u>										
1303 Other customer/client receipts	0	0	0	0	0	0	450			0.0%
Staycation :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>450</b>			<b>0.0%</b>
4001 Salaries	0	0	0	0	0	0	100	100		0.0%
4002 Employer's NIC	0	0	0	0	0	0	15	15		0.0%
4003 Employer's Superannuation	0	0	0	0	0	0	18	18		0.0%
4111 Energy Costs	0	0	0	0	0	0	250	250		0.0%
4162 Waste Removal	0	0	0	0	0	0	1,300	1,300		0.0%

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4301 Equipment	0	0	0	0	0	0	520		520	0.0%
4313 Professional Fees - Other	0	0	0	0	0	0	1,950		1,950	0.0%
4327 Publicity Advertising	0	0	0	0	0	0	750		750	0.0%
4343 Licensing/PRS	0	0	0	0	0	0	170		170	0.0%
4900 Miscellaneous Expenses	0	0	0	0	0	0	90		90	0.0%
Staycation :- Indirect Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,163</b>	<b>0</b>	<b>5,163</b>	<b>0.0%</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(4,713)</b>			
<u>106 Festivals &amp; Markets</u>										
1303 Other customer/client receipts	4,600	4,975	375	4,600	4,975	375	13,600			33.8%
Festivals & Markets :- Income	<b>4,600</b>	<b>4,975</b>	<b>375</b>	<b>4,600</b>	<b>4,975</b>	<b>375</b>	<b>13,600</b>			<b>33.8%</b>
4001 Salaries	0	652	652	0	652	652	1,542		1,542	0.0%
4002 Employer's NIC	0	98	98	0	98	98	232		232	0.0%
4003 Employer's Superannuation	0	120	120	0	120	120	284		284	0.0%
4162 Waste Removal	60	250	190	60	250	190	600		540	10.0%
4301 Equipment	0	0	0	0	0	0	600		600	0.0%
4304 Catering & Hospitality	67	60	(7)	67	60	(7)	180		113	37.2%
4306 Printing	0	0	0	0	0	0	530		530	0.0%
4313 Professional Fees - Other	1,185	900	(285)	1,185	900	(285)	1,650		465	71.8%
4327 Publicity Advertising	0	1,750	1,750	0	1,750	1,750	3,250		3,250	0.0%
4343 Licensing/PRS	0	0	0	0	0	0	600		600	0.0%
4900 Miscellaneous Expenses	0	200	200	0	200	200	700		700	0.0%
Festivals & Markets :- Indirect Expenditure	<b>1,312</b>	<b>4,030</b>	<b>2,718</b>	<b>1,312</b>	<b>4,030</b>	<b>2,718</b>	<b>10,168</b>	<b>0</b>	<b>8,856</b>	<b>12.9%</b>
<b>Net Income over Expenditure</b>	<b>3,288</b>	<b>945</b>	<b>(2,343)</b>	<b>3,288</b>	<b>945</b>	<b>(2,343)</b>	<b>3,432</b>			

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>108</u> <u>Christmas Lights</u>										
4313 Professional Fees - Other	0	0	0	0	0	0	43,700		43,700	0.0%
Christmas Lights :- Indirect Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>43,700</u>	<u>0</u>	<u>43,700</u>	<u>0.0%</u>
<b>Net Expenditure</b>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>(43,700)</u>			
<u>109</u> <u>Coronation Concert</u>										
1303 Other customer/client receipts	2,387	0	(2,387)	2,387	0	(2,387)	0			0.0%
Coronation Concert :- Income	<u>2,387</u>	<u>0</u>	<u>(2,387)</u>	<u>2,387</u>	<u>0</u>	<u>(2,387)</u>	<u>0</u>			
4301 Equipment	3,959	0	(3,959)	3,959	0	(3,959)	0		(3,959)	0.0%
4307 Stationery	176	0	(176)	176	0	(176)	0		(176)	0.0%
4313 Professional Fees - Other	1,176	0	(1,176)	1,176	0	(1,176)	0		(1,176)	0.0%
4327 Publicity Advertising	100	0	(100)	100	0	(100)	0		(100)	0.0%
Coronation Concert :- Indirect Expenditure	<u>5,411</u>	<u>0</u>	<u>(5,411)</u>	<u>5,411</u>	<u>0</u>	<u>(5,411)</u>	<u>0</u>	<u>0</u>	<u>(5,411)</u>	
<b>Net Income over Expenditure</b>	<u>(3,024)</u>	<u>0</u>	<u>3,024</u>	<u>(3,024)</u>	<u>0</u>	<u>3,024</u>	<u>0</u>			
<u>201</u> <u>BWP Community Centre</u>										
1202 Grants - WBC	101,185	0	(101,185)	101,185	0	(101,185)	0			0.0%
1204 Grants - Other	0	0	0	0	0	0	3,000			0.0%
1301 Premises Hire Charges	412	400	(12)	412	400	(12)	4,800			8.6%
BWP Community Centre :- Income	<u>101,597</u>	<u>400</u>	<u>(101,197)</u>	<u>101,597</u>	<u>400</u>	<u>(101,197)</u>	<u>7,800</u>			<u>1302.5%</u>

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4001 Salaries	8,072	7,665	(407)	8,072	7,665	(407)	91,980		83,908	8.8%
4002 Employer's NIC	593	675	82	593	675	82	8,100		7,507	7.3%
4003 Employer's Superannuation	1,291	1,410	119	1,291	1,410	119	16,920		15,629	7.6%
4011 Staff Training	80	200	120	80	200	120	2,500		2,420	3.2%
4012 Recruitment Advertising	0	0	0	0	0	0	1,200		1,200	0.0%
4101 Repair/Alteration of Buildings	2,175	0	(2,175)	2,175	0	(2,175)	0		(2,175)	0.0%
4102 Property Maintenance	16	150	134	16	150	134	1,800		1,784	0.9%
4103 Maintenance Contracts	40	100	60	40	100	60	1,200		1,160	3.3%
4111 Energy Costs	411	350	(61)	411	350	(61)	4,200		3,790	9.8%
4131 Rates	1,415	1,400	(15)	1,415	1,400	(15)	1,400		(15)	101.0%
4141 Water Services	64	40	(24)	64	40	(24)	500		436	12.8%
4161 Cleaning	363	750	387	363	750	387	9,000		8,637	4.0%
4162 Waste Removal	68	135	67	68	135	67	1,620		1,552	4.2%
4163 Domestic Supplies	0	30	30	0	30	30	360		360	0.0%
4171 Grounds Maintenance Costs	0	30	30	0	30	30	400		400	0.0%
4201 Public Transport	0	0	0	0	0	0	100		100	0.0%
4202 Car Allowances	282	0	(282)	282	0	(282)	100		(182)	282.1%
4203 Other Transport Costs	28	0	(28)	28	0	(28)	0		(28)	0.0%
4301 Equipment	22,137	250	(21,887)	22,137	250	(21,887)	3,000		(19,137)	737.9%
4304 Catering & Hospitality	736	90	(646)	736	90	(646)	1,080		344	68.1%
4305 Clothes, Uniform & Laundry	0	0	0	0	0	0	500		500	0.0%
4307 Stationery	148	30	(118)	148	30	(118)	350		202	42.3%
4313 Professional Fees - Other	937	30	(907)	937	30	(907)	350		(587)	267.6%
4323 Telephones	94	40	(54)	94	40	(54)	480		387	19.5%

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4324 Broadband	0	40	40	0	40	40	480		480	0.0%
4325 Computing	154	75	(79)	154	75	(79)	900		746	17.1%
4327 Publicity Advertising	0	0	0	0	0	0	250		250	0.0%
4900 Miscellaneous Expenses	530	40	(490)	530	40	(490)	500		(30)	106.1%
BWP Community Centre :- Indirect Expenditure	<b>39,634</b>	<b>13,530</b>	<b>(26,104)</b>	<b>39,634</b>	<b>13,530</b>	<b>(26,104)</b>	<b>149,270</b>	<b>0</b>	<b>109,636</b>	<b>26.6%</b>
5101 Contrib. to Premises Provision	2,500	2,500	0	2,500	2,500	0	2,500		0	100.0%
BWP Community Centre :- Other Costs	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>
<b>Net Income over Expenditure</b>	<b>59,463</b>	<b>(15,630)</b>	<b>(75,093)</b>	<b>59,463</b>	<b>(15,630)</b>	<b>(75,093)</b>	<b>(143,970)</b>			
<u>202</u> <u>Pepperpot</u>										
1301 Premises Hire Charges	801	750	(51)	801	750	(51)	9,000			8.9%
Pepperpot :- Income	<b>801</b>	<b>750</b>	<b>(51)</b>	<b>801</b>	<b>750</b>	<b>(51)</b>	<b>9,000</b>			<b>8.9%</b>
4102 Property Maintenance	0	100	100	0	100	100	1,200		1,200	0.0%
4103 Maintenance Contracts	0	125	125	0	125	125	1,500		1,500	0.0%
4111 Energy Costs	130	215	85	130	215	85	2,600		2,470	5.0%
4131 Rates	175	760	585	175	760	585	760		585	23.0%
4161 Cleaning	50	310	260	50	310	260	3,720		3,670	1.3%
4301 Equipment	0	0	0	0	0	0	600		600	0.0%
4323 Telephones	52	42	(10)	52	42	(10)	504		452	10.3%
4343 Licensing/PRS	0	0	0	0	0	0	70		70	0.0%
Pepperpot :- Indirect Expenditure	<b>407</b>	<b>1,552</b>	<b>1,145</b>	<b>407</b>	<b>1,552</b>	<b>1,145</b>	<b>10,954</b>	<b>0</b>	<b>10,547</b>	<b>3.7%</b>



## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
5101 Contrib. to Premises Provision	2,500	2,500	0	2,500	2,500	0	2,500		0	100.0%
Pepperpot :- Other Costs	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>
<b>Net Income over Expenditure</b>	<b>(2,106)</b>	<b>(3,302)</b>	<b>(1,196)</b>	<b>(2,106)</b>	<b>(3,302)</b>	<b>(1,196)</b>	<b>(4,454)</b>			
<u>203 The Square</u>										
1302 Rents	0	562	562	0	562	562	6,750			0.0%
1303 Other customer/client receipts	1,622	1,550	(72)	1,622	1,550	(72)	1,550			104.6%
The Square :- Income	<b>1,622</b>	<b>2,112</b>	<b>490</b>	<b>1,622</b>	<b>2,112</b>	<b>490</b>	<b>8,300</b>			<b>19.5%</b>
4315 Insurance	1,622	1,550	(72)	1,622	1,550	(72)	1,550		(72)	104.6%
The Square :- Indirect Expenditure	<b>1,622</b>	<b>1,550</b>	<b>(72)</b>	<b>1,622</b>	<b>1,550</b>	<b>(72)</b>	<b>1,550</b>	<b>0</b>	<b>(72)</b>	<b>104.6%</b>
<b>Net Income over Expenditure</b>	<b>0</b>	<b>562</b>	<b>562</b>	<b>0</b>	<b>562</b>	<b>562</b>	<b>6,750</b>			
<u>204 Allotments</u>										
1303 Other customer/client receipts	0	0	0	0	0	0	2,700			0.0%
Allotments :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,700</b>			<b>0.0%</b>
4102 Property Maintenance	0	0	0	0	0	0	300		300	0.0%
4141 Water Services	(3)	20	23	(3)	20	23	260		263	(1.2%)
4162 Waste Removal	0	0	0	0	0	0	430		430	0.0%
4171 Grounds Maintenance Costs	0	0	0	0	0	0	1,000		1,000	0.0%
Allotments :- Indirect Expenditure	<b>(3)</b>	<b>20</b>	<b>23</b>	<b>(3)</b>	<b>20</b>	<b>23</b>	<b>1,990</b>	<b>0</b>	<b>1,993</b>	<b>(0.2%)</b>
<b>Net Income over Expenditure</b>	<b>3</b>	<b>(20)</b>	<b>(23)</b>	<b>3</b>	<b>(20)</b>	<b>(23)</b>	<b>710</b>			

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>205 Wilfrid Noyce Community Centre</u>										
1301 Premises Hire Charges	3,977	4,000	23	3,977	4,000	23	44,000			9.0%
Wilfrid Noyce Community Centre :- Income	<b>3,977</b>	<b>4,000</b>	<b>23</b>	<b>3,977</b>	<b>4,000</b>	<b>23</b>	<b>44,000</b>			<b>9.0%</b>
4001 Salaries	228	250	22	228	250	22	3,000		2,772	7.6%
4002 Employer's NIC	0	38	38	0	38	38	452		452	0.0%
4003 Employer's Superannuation	0	46	46	0	46	46	552		552	0.0%
4102 Property Maintenance	154	300	146	154	300	146	3,600		3,446	4.3%
4103 Maintenance Contracts	1,883	645	(1,238)	1,883	645	(1,238)	7,740		5,857	24.3%
4111 Energy Costs	661	1,060	399	661	1,060	399	12,720		12,059	5.2%
4121 Rents	0	0	0	0	0	0	250		250	0.0%
4131 Rates	1,160	5,000	3,840	1,160	5,000	3,840	5,000		3,840	23.2%
4141 Water Services	199	170	(29)	199	170	(29)	2,040		1,841	9.8%
4161 Cleaning	299	1,365	1,067	299	1,365	1,067	16,380		16,082	1.8%
4162 Waste Removal	90	160	70	90	160	70	1,920		1,830	4.7%
4163 Domestic Supplies	150	50	(100)	150	50	(100)	600		450	25.0%
4301 Equipment	0	300	300	0	300	300	4,000		4,000	0.0%
4313 Professional Fees - Other	0	0	0	0	0	0	1,650		1,650	0.0%
4323 Telephones	83	65	(18)	83	65	(18)	780		697	10.6%
4343 Licensing/PRS	0	0	0	0	0	0	650		650	0.0%
4900 Miscellaneous Expenses	0	100	100	0	100	100	1,200		1,200	0.0%
Wilfrid Noyce Community Centre :- Indirect Expenditure	<b>4,907</b>	<b>9,549</b>	<b>4,642</b>	<b>4,907</b>	<b>9,549</b>	<b>4,642</b>	<b>62,534</b>	<b>0</b>	<b>57,627</b>	<b>7.8%</b>
5101 Contrib. to Premises Provision	2,500	2,500	0	2,500	2,500	0	2,500		0	100.0%
Wilfrid Noyce Community Centre :- Other Costs	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>
<b>Net Income over Expenditure</b>	<b>(3,430)</b>	<b>(8,049)</b>	<b>(4,619)</b>	<b>(3,430)</b>	<b>(8,049)</b>	<b>(4,619)</b>	<b>(21,034)</b>			

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>206 Bandstand</u>										
4102 Property Maintenance	107	50	(57)	107	50	(57)	600		493	17.8%
4343 Licensing/PRS	0	0	0	0	0	0	250		250	0.0%
Bandstand :- Indirect Expenditure	<b>107</b>	<b>50</b>	<b>(57)</b>	<b>107</b>	<b>50</b>	<b>(57)</b>	<b>850</b>	<b>0</b>	<b>743</b>	<b>12.6%</b>
<b>Net Expenditure</b>	<b>(107)</b>	<b>(50)</b>	<b>57</b>	<b>(107)</b>	<b>(50)</b>	<b>57</b>	<b>(850)</b>			
<u>207 Godalming Museum</u>										
1302 Rents	0	1,706	1,706	0	1,706	1,706	6,824			0.0%
1303 Other customer/client receipts	0	240	240	0	240	240	960			0.0%
Godalming Museum :- Income	<b>0</b>	<b>1,946</b>	<b>1,946</b>	<b>0</b>	<b>1,946</b>	<b>1,946</b>	<b>7,784</b>			<b>0.0%</b>
4001 Salaries	3,837	4,060	223	3,837	4,060	223	48,720		44,883	7.9%
4002 Employer's NIC	284	505	221	284	505	221	6,060		5,776	4.7%
4003 Employer's Superannuation	459	750	291	459	750	291	9,000		8,541	5.1%
4011 Staff Training	0	0	0	0	0	0	1,000		1,000	0.0%
4102 Property Maintenance	0	110	110	0	110	110	1,320		1,320	0.0%
4103 Maintenance Contracts	79	115	36	79	115	36	1,380		1,301	5.7%
4121 Rents	1,277	0	(1,277)	1,277	0	(1,277)	0		(1,277)	0.0%
4202 Car Allowances	0	0	0	0	0	0	320		320	0.0%
4307 Stationery	0	30	30	0	30	30	360		360	0.0%
4315 Insurance	3,500	3,500	0	3,500	3,500	0	3,500		0	100.0%
4322 Postage	0	80	80	0	80	80	960		960	0.0%
4323 Telephones	0	15	15	0	15	15	180		180	0.0%

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4325 Computing	358	235	(123)	358	235	(123)	2,820		2,462	12.7%
4342 Subscriptions	0	0	0	0	0	0	3,000		3,000	0.0%
Godalming Museum :- Indirect Expenditure	<b>9,795</b>	<b>9,400</b>	<b>(395)</b>	<b>9,795</b>	<b>9,400</b>	<b>(395)</b>	<b>78,620</b>	<b>0</b>	<b>68,825</b>	<b>12.5%</b>
<b>Net Income over Expenditure</b>	<b>(9,795)</b>	<b>(7,454)</b>	<b>2,341</b>	<b>(9,795)</b>	<b>(7,454)</b>	<b>2,341</b>	<b>(70,836)</b>			
<u>208 Land &amp; Property - Other</u>										
4102 Property Maintenance	811	325	(486)	811	325	(486)	3,900		3,089	20.8%
4103 Maintenance Contracts	0	100	100	0	100	100	1,200		1,200	0.0%
4111 Energy Costs	193	110	(83)	193	110	(83)	1,320		1,127	14.6%
4141 Water Services	613	270	(343)	613	270	(343)	3,240		2,627	18.9%
4151 Fixtures & Fittings	0	250	250	0	250	250	1,000		1,000	0.0%
4161 Cleaning	1,493	1,470	(23)	1,493	1,470	(23)	17,640		16,147	8.5%
4171 Grounds Maintenance Costs	0	400	400	0	400	400	5,000		5,000	0.0%
4301 Equipment	3,734	0	(3,734)	3,734	0	(3,734)	0		(3,734)	0.0%
4315 Insurance	224	0	(224)	224	0	(224)	0		(224)	0.0%
4900 Miscellaneous Expenses	0	150	150	0	150	150	1,800		1,800	0.0%
Land & Property - Other :- Indirect Expenditure	<b>7,068</b>	<b>3,075</b>	<b>(3,993)</b>	<b>7,068</b>	<b>3,075</b>	<b>(3,993)</b>	<b>35,100</b>	<b>0</b>	<b>28,032</b>	<b>20.1%</b>
5101 Contrib. to Premises Provision	2,500	2,500	0	2,500	2,500	0	2,500		0	100.0%
Land & Property - Other :- Other Costs	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>2,500</b>	<b>0</b>	<b>2,500</b>	<b>0</b>	<b>0</b>	<b>100.0%</b>
<b>Net Expenditure</b>	<b>(9,568)</b>	<b>(5,575)</b>	<b>3,993</b>	<b>(9,568)</b>	<b>(5,575)</b>	<b>3,993</b>	<b>(37,600)</b>			

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
<u>301 Cemeteries</u>										
1302 Rents	1,925	1,850	(75)	1,925	1,850	(75)	27,200			7.1%
1303 Other customer/client receipts	225	1,130	905	225	1,130	905	13,600			1.7%
1401 Interest Received	0	100	100	0	100	100	1,200			0.0%
1700 Interment	1,645	2,375	730	1,645	2,375	730	28,495			5.8%
1701 Monument	0	200	200	0	200	200	2,431			0.0%
1702 Purchase of Grave Space	425	4,800	4,375	425	4,800	4,375	58,010			0.7%
<b>Cemeteries :- Income</b>	<b>4,220</b>	<b>10,455</b>	<b>6,235</b>	<b>4,220</b>	<b>10,455</b>	<b>6,235</b>	<b>130,936</b>			<b>3.2%</b>
4015 Grave Digging	0	1,130	1,130	0	1,130	1,130	13,600	13,600		0.0%
4102 Property Maintenance	699	200	(499)	699	200	(499)	4,100	3,401		17.0%
4103 Maintenance Contracts	0	205	205	0	205	205	3,260	3,260		0.0%
4111 Energy Costs	0	130	130	0	130	130	1,560	1,560		0.0%
4131 Rates	1,710	6,350	4,640	1,710	6,350	4,640	6,350	4,640		26.9%
4141 Water Services	28	36	8	28	36	8	432	404		6.4%
4161 Cleaning	0	0	0	0	0	0	40	40		0.0%
4162 Waste Removal	446	500	54	446	500	54	6,000	5,554		7.4%
4164 Workshop Consumables	40	15	(25)	40	15	(25)	180	140		22.0%
4171 Grounds Maintenance Costs	(630)	4,100	4,730	(630)	4,100	4,730	49,200	49,830		(1.3%)
4172 Memorial Inspection	10	0	(10)	10	0	(10)	2,000	1,990		0.5%
4202 Car Allowances	0	40	40	0	40	40	500	500		0.0%
4204 Fuel Costs	0	100	100	0	100	100	1,200	1,200		0.0%
4205 Vehicle Maintenance	0	250	250	0	250	250	3,000	3,000		0.0%
4301 Equipment	621	1,000	379	621	1,000	379	12,000	11,379		5.2%

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4313 Professional Fees - Other	0	0	0	0	0	0	2,000		2,000	0.0%
4314 Audit Fees	(60)	0	60	(60)	0	60	0		60	0.0%
4315 Insurance	0	5,000	5,000	0	5,000	5,000	5,000		5,000	0.0%
4321 Bank Charges	10	25	15	10	25	15	300		290	3.3%
4324 Broadband	0	20	20	0	20	20	240		240	0.0%
4325 Computing	90	0	(90)	90	0	(90)	0		(90)	0.0%
4326 Website	0	0	0	0	0	0	400		400	0.0%
4327 Publicity Advertising	600	0	(600)	600	0	(600)	1,150		550	52.2%
4900 Miscellaneous Expenses	0	30	30	0	30	30	400		400	0.0%
<b>Cemeteries :- Indirect Expenditure</b>	<b>3,564</b>	<b>19,131</b>	<b>15,567</b>	<b>3,564</b>	<b>19,131</b>	<b>15,567</b>	<b>112,912</b>	<b>0</b>	<b>109,348</b>	<b>3.2%</b>
5001 Transfers from Reserves	0	0	0	0	0	0	(6,935)		(6,935)	0.0%
<b>Cemeteries :- Other Costs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(6,935)</b>	<b>0</b>	<b>(6,935)</b>	<b>0.0%</b>
<b>Net Income over Expenditure</b>	<b>656</b>	<b>(8,676)</b>	<b>(9,332)</b>	<b>656</b>	<b>(8,676)</b>	<b>(9,332)</b>	<b>24,959</b>			
<u>415 Mayors Charity 2022 - Faraday</u>										
1304 Donations	94	0	(94)	94	0	(94)	0			0.0%
<b>Mayors Charity 2022 - Faraday :- Income</b>	<b>94</b>	<b>0</b>	<b>(94)</b>	<b>94</b>	<b>0</b>	<b>(94)</b>	<b>0</b>			
<b>Net Income</b>	<b>94</b>	<b>0</b>	<b>(94)</b>	<b>94</b>	<b>0</b>	<b>(94)</b>	<b>0</b>			
<u>416 Community Store</u>										
1304 Donations	605	0	(605)	605	0	(605)	0			0.0%
<b>Community Store :- Income</b>	<b>605</b>	<b>0</b>	<b>(605)</b>	<b>605</b>	<b>0</b>	<b>(605)</b>	<b>0</b>			

## Detailed Income &amp; Expenditure by Phased Budget Heading 30/04/2023

Month No: 1

## Cost Centre Report

	Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4162 Waste Removal	29	0	(29)	29	0	(29)	0		(29)	0.0%
Community Store :- Indirect Expenditure	<u>29</u>	<u>0</u>	<u>(29)</u>	<u>29</u>	<u>0</u>	<u>(29)</u>	<u>0</u>	<u>0</u>	<u>(29)</u>	
<b>Net Income over Expenditure</b>	<u><b>576</b></u>	<u><b>0</b></u>	<u><b>(576)</b></u>	<u><b>576</b></u>	<u><b>0</b></u>	<u><b>(576)</b></u>	<u><b>0</b></u>			
Grand Totals:- Income	<b>789,015</b>	<b>546,910</b>	<b>(242,105)</b>	<b>789,015</b>	<b>546,910</b>	<b>(242,105)</b>	<b>1,286,134</b>			<b>61.3%</b>
Expenditure	<b>424,718</b>	<b>238,407</b>	<b>(186,311)</b>	<b>424,718</b>	<b>238,407</b>	<b>(186,311)</b>	<b>1,286,135</b>	<b>0</b>	<b>861,417</b>	<b>33.0%</b>
<b>Net Income over Expenditure</b>	<u><b>364,297</b></u>	<u><b>308,503</b></u>	<u><b>(55,794)</b></u>	<u><b>364,297</b></u>	<u><b>308,503</b></u>	<u><b>(55,794)</b></u>	<u><b>(1)</b></u>			
<b>Movement to/(from) Gen Reserve</b>	<u><b>364,297</b></u>			<u><b>364,297</b></u>						

**BUDGET CORONATION CONCERT MAY 2023**

<b>INCOME</b>	<b>Budget</b>	<b>Actual</b>	<b>Variance</b>	<b>Comments</b>
Ticket Sales (4,000 x £6)	£ 24,000.00	£ 12,097.37	-£11,902.63	
Sponsorship	£ 2,000.00	£ 1,000.00	-£1,000.00	
Concessions	£ 1,700.00	£ 1,561.84	-£138.16	Two invoices outstanding for percentage of sales
	<b>£ 27,700.00</b>	<b>£ 14,659.21</b>	<b>-£ 13,040.79</b>	
<b>EXPENDITURE</b>				
Bands	£ 3,500.00	£ 2,350.00	£1,150.00	
Staging	£ 6,000.00	£ 8,000.00	-£2,000.00	
Infrastructure	£ 2,500.00	£ 2,674.51	-£174.51	Does not includes barriers or waste disposal
Security	£ 1,200.00	£ 1,548.00	-£348.00	
First Aid	£ 1,000.00		£1,000.00	Not received yet
Event Management & Promotion	£ 1,500.00	£ 3,026.00	-£1,526.00	£600 Promotion costs, remainder event management
Contigency	£ 1,500.00	£ 248.00	£1,252.00	Additional on the day labour costs
	<b>£ 17,200.00</b>	<b>£ 17,846.51</b>	<b>-£646.51</b>	
Net Profit	<b>£ 10,500.00</b>	<b>-£ 3,187.30</b>	<b>-£ 12,394.28</b>	



## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a registerable interest (non-pecuniary interest)]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.