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107-109 High Street
Godalming
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19 May 2023

I HEREBY SUMMON YOU to attend the **STAFFING COMMITTEE** Meeting to be held in the Mayor's Parlour, Waverley Borough Council, The Burys, Godalming on THURSDAY, 25 MAY 2023 at 7.20pm, or at the conclusion of the preceding Policy & Management Committee, whichever is later.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email office@godalming-tc.gov.uk

Committee Members: Councillor Downey
Councillor Heagin
Councillor Kiehl
Councillor Martin
Councillor Weightman
Chair of Policy & Management (*ex officio*)

AGENDA

1. **ELECTION OF COMMITTEE CHAIR**

To receive nominations for the Chair of the Committee and to elect said Chair.

2. **ELECTION OF COMMITTEE VICE-CHAIR**

To receive nominations for the Vice-Chair of the Committee and to elect said Vice-Chair.

3. **MINUTES**

To approve as a correct record the minutes of the meeting held on the 16 February 2023, a copy of which has been circulated previously.

4. **APOLOGIES FOR ABSENCE**

5. **DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

6. **YOUTH SERVICES OFFICER GRADE & YOUTH WORKERS CONTRACT TERMS**

Members to consider a confidential report relating to the Youth Service Officer grading and Youth Workers' contracts (attached for the information of Members) and if in agreement to

approve the recommendations contained in the report and to make recommendations to Policy & Management to approve funding.

7. DATE OF NEXT MEETING

The next meeting of the Staffing Committee is scheduled to be held in The Pepperpot on Thursday, 6 July 2023 at 7.00 pm, or at the conclusion of the preceding Audit Committee meeting, whichever is later.

8. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

JOINT NEGOTIATING COMMITTEE AGREEMENT FOR YOUTH AND COMMUNITY WORKERS' SALARY SCALE POINTS

Job Role		Scale Point
Youth Support Worker in Training SCP 5		5
	Youth Support Worker SCP 6-8	6
		7
		8
Senior Support Youth Worker in Training SCP 8-10		9
	Senior Support Youth Worker SCP 10-12	10
		11
		12
Youth Worker in Training SCP 11-14		13
	Youth Worker SCP 13-16	14
		15
		16
Youth Work Coordinator in Training SCP 15-18		17
	Youth Work Coordinator SCP 17-20	18
		19
		20
		21
Community Youth Worker in Training SCP 20-23		22
	Community Youth Worker SCP 22-25	23
		24
		25
		26
Principal Youth Worker in Training SCP 25-28		27
	Principal Youth Worker SCP 27-30	28
		29
		30

Role	JNC Grade
Youth Support Worker in Training	5
Youth Support Worker	6-8
Senior Support Youth Worker in Training	8-10
Senior Support Youth Worker	10-12
Youth Worker in Training	11-14
Youth Worker	13-16
Youth Work Coordinator in Training	15-18
Youth Work Coordinator	17-20
Community Youth Worker Training	20-23
Community Youth Worker	22-25

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a registerable interest (non-pecuniary interest)]³ in the following matter:-

COMMITTEE: _____

DATE: _____

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.