

GODALMING TOWN COUNCIL

Tel: 01483 523575
Fax: 01483 523077
E-Mail: office@godalming-tc.gov.uk
Website: www.godalming-tc.gov.uk

Municipal Buildings
Bridge Street
Godalming
Surrey GU7 1HT

21 April 2017

I HEREBY SUMMON YOU to attend the **PLANNING & ENVIRONMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 27 APRIL 2017 at 7.00 pm.

Andy Jeffery
Acting Town Clerk

Committee Members: Councillor Bolton – Chairman
Councillor Poulter – Vice Chairman

Councillor P Martin
Councillor Cosser
Councillor T Martin
Councillor Reynolds
Councillor Noyce
Councillor Welland
Councillor Pinches
Councillor Walden

Councillor Gordon-Smith
Councillor Wheatley
Councillor A Bott
Councillor S Bott
Councillor Thornton
Councillor Williams
Councillor Gray
Councillor Purkiss

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 6 April 2017, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

Cllr P Martin
Cllr T Martin
Cllr Welland
Cllr Thornton
Cllr Bolton

Cllr RA Gordon-Smith
Cllr Reynolds
Cllr Wheatley
Cllr Williams
Cllr Hunter

5. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

6. EXTENSION TO TEMPORARY PROHIBITION OF TRAFFIC ORDER 2016 – CATTESHALL LANE (D5419)

“SURREY COUNTY COUNCIL CATTESHALL LANE (D5419), GODALMING TEMPORARY PROHIBITION OF TRAFFIC ORDER 2016” which was made under Section 14(1) of the Road Traffic Regulation Act 1984, on the grounds that works were being or were proposed to be executed on, or near, the above mentioned road and came in to operation on 22nd October 2016, was due to expire on 21st April 2017 and which a) closed to vehicular traffic that length of Catteshall Lane (D5419), Godalming that extends the north-western property boundary of “Hambleton House” to the western side of its junction with Victoria Road (D5419); and b) suspended part a) to the “THE SURREY COUNTY COUNCIL VARIOUS ROADS IN WAVERLEY AND GUILDFORD TEMPORARY PROHIBITION OF TRAFFIC ORDER (NO. 1) 2016” has been extended by Surrey County Council until 21st October 2017.

The Temporary Traffic Order is required to enable the dismantling of a tower crane on behalf of London Tower Cranes. These works are anticipated to be carried between the hours of 07.00 and 18.00 within two days of the additional six-month period of operation of the Temporary Order that commenced on 22nd October 2016. Advanced warning signs will be displayed and the temporary closure and suspension will only operate when the relevant traffic signs are displayed. Access for pedestrians will be maintained at all times. No sole access to any property will be affected however access for emergency vehicles, local residences, businesses, cyclists and equestrians will be maintained at all times via the signed diversion route which will be Catteshall Lane, Woolsack Way and Wharf Street.

7. TEMPORARY PROHIBITION OF TRAFFIC ORDER – CHALK ROAD, GODALMING (C23)

The following prohibition order, the effect of which will be to temporarily prohibit vehicles from entering or proceeding in that length of (C23) Chalk Road, Godalming as extends from its junction (D5403) Borough Road to its junction with (A3100) Bridge Road. Westbound vehicular traffic will be diverted via Bridge Road, Wharf Street, Flambard Way, Station Road, Church Street and Borough Road; eastbound vehicular traffic will be diverted via Borough Road, Church Street, High Street (Godalming), Flambard Way, Wharf Street and Bridge Road.

This Order is required to facilitate Surrey County Council to carry out major highway maintenance and/or resurfacing works. These works are anticipated to be carried out between the hours of 07.00 and 17.00, as soon as possible within the eighteen month period of operation of this Order which commences on 28th April 2017. Advanced warning signs will be displayed and the temporary closure will only operate when the relevant traffic signs are displayed.

Access will be maintained for pedestrians, emergency vehicles, residents and businesses at all times. Access for Buses will be affected. Access for HGVS will be maintained via the signed diversion route. Any vehicle found to be obstructing the highway during these works will be removed to a suitable location outside the limits of the works after all reasonable methods have been undertaken to identify and contact the vehicle's owner.

Update: The proposed start date for this work is Tuesday, 2 May 2017 for approximately 4 days and will be carried out between the hours of 0900 and 1630, Monday – Friday only (copy of leaflet attached for the information of Members).

8. SURFACE DRESSING NOTIFICATION – GREEN LANE, FARNCOMBE

Surrey Highways have notified us that surface dressing works to Green Lane, Farncombe are due to commence on 7 May 2017. Residents affected by these works will receive and Advance Warning leaflet giving details of the work to be carried out including proposed timings (copy attached for the information of Members).

9. UPDATE ON THE NEIGHBOURHOOD PLAN

Members to receive an update from the Chairman of the Neighbourhood Plan Ad Hoc Advisory Committee.

10. ITEMS FOR THE INFORMATION OF MEMBERS

Members are asked to note the items which are tabled for their information.

11. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to take place on Thursday, 18 May 2017 at 7.00 pm in the Council Chamber.

12. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

SCHEDULE OF PLANS SUBMITTED FOR
COMMENTS OF GODALMING TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE

| <u>APPLICATION</u> | <u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u> | <u>OBSERVATIONS</u> |
|--------------------|---|---------------------|
| 1. WA/2017/0557 | Erection of single storey extension and alterations. 15A Binscombe, Godalming C Sykes | |
| 2. WA/2017/0562 | Application under Section 73A to remove Condition 3 of WA/2006/1169 (no breach to be made in garden wall on north side) to allow for removal of the side wall of the garden. 4 Parkfield, Godalming M Bench | |
| 3. WA/2017/0566 | Erection of a fence following the removal of an existing fence. Ockford Road Filling Station, 32 Ockford Road, Godalming V Yogan – JP & S Services Ltd | |
| 4. WA/2017/0575 | Erection of extensions and alterations together with formation of new access. 16 Elizabeth Road, Farncombe J Hancock | |
| 5. WA/2017/0576 | Erection of single storey rear extension and alterations. 26 Admiral Way, Godalming D Lancaster | |
| 6. WA/2017/0599 | Erection of an attached dwelling following demolition of existing garage and utility building; construction of a vehicular access (revision of WA/2016/2506). 11 Rush Croft, Farncombe Mr Cooper – CDN Home Renovations Ltd | |
| 7. WA/2017/0600 | Erection of an attached dwelling following demolition of existing garage and utility building; construction of vehicular access. 11 Rush Croft, Farncombe Mr Cooper – CDN Home Renovations Ltd | |

GODALMING TOWN COUNCIL

| <u>APPLICATION</u> | <u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u> | <u>OBSERVATIONS</u> |
|--------------------|---|---------------------|
| 8. WA/2017/0602 | Listed Building Consent for repairs and reporting of the garden wall to include the introduction of guyed support system (ground anchors) to provide lateral support. The Meath, Westbrook Road, Godalming G Hill – The Meath Epilepsy Charity | |
| 9. WA/2017/0603 | Erection of side and rear extensions and alterations following demolition of existing side extension. 160 Peperharow Road, Godalming B Jones | |
| 10.WA/2017/0605 | Erection of a rear conservatory. 8 Alvernia Close, Godalming A Clark | |
| 11.WA/2017/0606 | Display of non-illuminated signs. Major Minors, Bridge Road, Godalming S Francis – Busy Bees Estates Ltd | |
| 12.WA/2017/0607 | Listed Building Consent to display non-illuminated signs. Major Minors, Bridge Road, Godalming S Francis – Busy Bees Estates Ltd | |
| 13.WA/2017/0614 | Erection of extensions and alterations together with provision of new access. 56 Miltons Crescent, Godalming Mr & Mrs James | |
| 14.WA/2017/0620 | Erection of single storey rear extension following demolition of existing conservatory. 24 Bourne Road, Farncombe P Tickner | |
| 15. WA/2017/0630 | Erection of extensions following demolition of existing conservatory. 9 Quartermile Road, Godalming A Pearce | |
| 16. WA/2017/0637 | Erection of extension. 36 Charterhouse Road, Godalming S Minchin | |

GODALMING TOWN COUNCIL

| <u>APPLICATION</u> | <u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u> | <u>OBSERVATIONS</u> |
|--------------------|---|---------------------|
| 17. WA/2017/0638 | Erection of first floor rear extension and front dormer. 43 Minster Road, Godalming Mr & Mrs B Smith | |
| 18. WA/2017/0639 | Erection of extensions and alterations; conversion of integral garage into habitable accommodation. 7 Heathfield Close, Godalming Mr & Mrs Kirk | |
| 19. WA/2017/0654 | Application under Section 73 to vary Condition 1 of WA/2016/1962, (approved drawings condition) to allow increases to heights and fenestration changes. Former Batemans Laboratories Building, Catteshall Lane, Godalming | |
| 20. TM/2017/0055 | Application for works to trees subject of Tree Preservation Order 07/07. 5 and 5 McAlmont Ridge, Godalming Mr Doug Simmons – Surrey Wildlife Trust | |
| CA/2017/0047 | Munstead Godalming Conservation Area – Removal of tree. Busbridge Village Hall, Brighton Road, Godalming Mr Alan Betts | |
| NMA/2017/0053 | Plots 1 and 4 ridge heights raised by 575mm. Eaves heights raised by 625mm. Roof lights enlarged and re-positioned. Plots 2 and 3 ridge heights raised by 180mm. Eaves heights raised by 625mm. Roof lights enlarged and re-positioned. Former Batemans Laboratories Building, Catteshall Lane, Godalming R Chotoveli | |
| NMA/2017/0059 | Amendment to WA/2016/1098 for addition of 6 windows. Land at Former Oakbraes, Frith Hill Road, Godalming D Bhamra | |

Buses

If you use the bus, check with your bus operator to find out if there are any alterations to the service during these roadworks. You'll find all Surrey's operators and their websites listed here:

www.surreycc.gov.uk/busoperators

Bogus callers

We do not do private work. If anyone offers to do private work please contact Surrey Trading Standards on 0845 404 05 06 or visit

www.surrey.gov.uk/stopcoldcallers

Who is doing this work?

The council's contractor Kier will be carrying out these works on our behalf.

This work is part of Surrey County Council's Better Roads Scheme. It is a five year investment programme of £100m to improve the condition of Surrey roads.

Contact us



www.surreycc.gov.uk/highways



0300 200 1003 (Monday to Friday 8am to 6pm)



Contact Centre, County Hall, Penrhyn Road,
Kingston upon Thames, Surrey KT1 2DN

Customer feedback

Your feedback on how these works are carried out will help us to continue to improve. You can do this by filling out the enclosed freepost feedback form using reference number WCT – 00683610.

We apologise for any delays this work causes and thank you for your cooperation and patience.

**REBUILDING
SURREY'S ROADS
TACKLING THE ROOT CAUSE
OF FAULTS AND POTHOLES**

Advanced warning
Carriageway resurfacing works:
Chalk Road, Godalming
Tuesday 2nd May 2017
for approx. 4 days

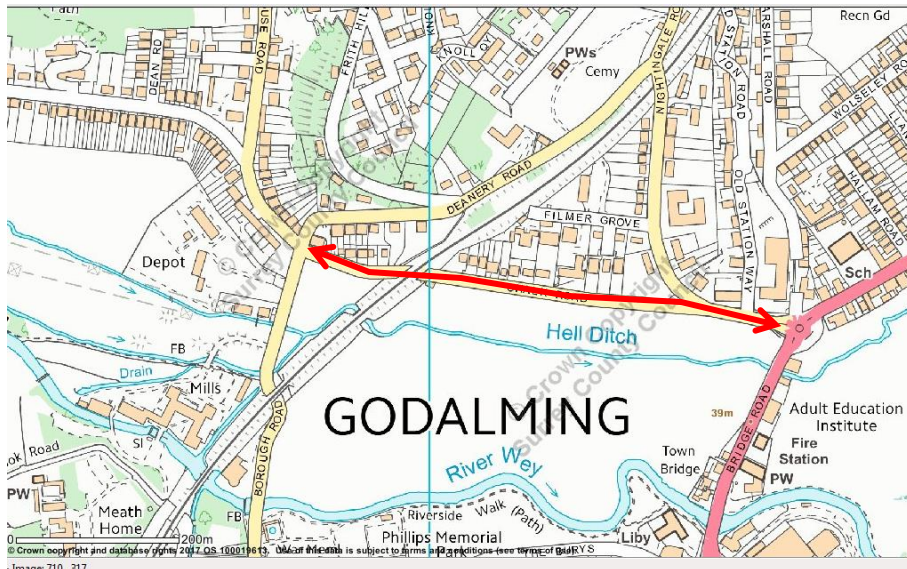
Start date:
Tuesday 2nd May 2017

Duration:
For approx. 4 days
Monday – Friday only
09:00 – 16:30

Please look out for advance warning signs on site for any date changes or check www.roadworks.org

What we are doing

This is part of the scheme to carry out carriageway resurfacing in Chalk Road, Godalming.



Extent of works:



Information for residents and businesses

Chalk Road, Godalming will be closed from 09:00 to 16:30 whilst we carry out resurfacing works from Bridge Road to Charterhouse Road.

We will make sure you can get to and from your house or business when it is safe to do so. Please talk to a member of our staff on site if you need help – talking to our staff can solve most issues.

A diversion will be in place during the road closure - please follow the diversion.

Westbound from A3100 Bridge Road/ Wharf Street/Flambard Way. Station Road, Church Street/Borough Road.

Eastbound: Borough Road/Church Street, High Street, Flambard Way/Wharf Street/Bridge Road.

The red arrow indicates the extent of the works.

Delays in work

Our work is sometimes delayed by bad weather. We will keep you updated on any changes via the advance warning signs.

Parking

It is essential to keep the road free from parked vehicles. Please park somewhere else otherwise your vehicle may be towed away.

Noise

There will be some noise but we will try to keep this to a minimum.

If one of our signs has been left behind, please help us by reporting it - www.RemoveThisSign.com

Buses

If you use the bus, check with your bus operator to find out if there are any alterations to the service during these roadworks. You'll find all Surrey's operators and their websites listed here:

www.surreycc.gov.uk/busoperators

Bogus callers

We do not do private work. If anyone offers to do private work please contact Surrey Trading Standards on 0845 404 05 06 or visit

www.surrey.gov.uk/stopcoldcallers

Noise

There will be some noise but we will try to keep this to a minimum.

Who is doing this work?

The council's contractor Hazell and Jefferies Ltd will be carrying out these works on our behalf.

Contact us



www.surreycc.gov.uk/highways



0300 200 1003 (Monday to Friday 9am to 5pm)



Contact Centre, County Hall, Penrhyn Road,
Kingston upon Thames, Surrey KT1 2DN

Customer feedback

Your feedback on how these works are carried out will help us to continue to improve. You can do this by filling out the enclosed freepost feedback form and quoting reference number **WCT – SD17-2017**

**PROTECTING
SURREY'S ROADS
SURFACE TREATMENT
TO PROLONG A ROAD'S LIFE**

Advanced warning
Surface dressing works:
Green Lane, Farncombe
Sunday 7th May 2017
For 4 days

Details:

Sunday 7th May 2017
Working Times: 08:00 – 16:00
For 4 days

Please look out for advance warning signs on site for any date changes or check www.roadworks.org

What is surface dressing?

- Surface dressing involves using bitumen emulsion on the carriageway and then spreading chippings over the entire road surface from kerb to kerb.
- We return to sweep away any loose chippings three times - usually 24 hours and 48 hours after the initial work and then again seven days later.



Road Closure:



Information for residents and businesses

Green Lane, Farncombe will be closed whilst we carry out works on the extents shown.

There will be a signed diversion route in place along Binscombe, New Pond Road, Furze Lane and Green Lane; and vice versa.

We will make sure you can get to and from your house or business but there may be times when delays are unavoidable. Talk to a member of our staff on site if you need help – talking to our staff can solve most issues.

- This type of work is weather dependent and bad weather means the work will be rescheduled.
- Please keep the road free from parked cars. Please park elsewhere on the day we're working otherwise your vehicle may be towed away.
- If we're unable to work on the date on the front of this leaflet please make sure the road is left clear of vehicles the following working day.
- You can park on the road once the surface dressing is completed and you don't have to park elsewhere when we sweep the loose chippings.
- For a few days after the work and during prolonged spells of hot weather, the surface may still be sticky and could easily be carried into your home on shoes. This can easily be removed using white spirit or Eucalyptus oil.
- Any road markings will not be able to be replaced until after the final sweep has taken place.

If one of our signs has been left behind, please help us by reporting it.

www.RemoveThisSign.com

GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

| Agenda No. | Subject | Disclosable Pecuniary Interest | Non-Pecuniary Interest | Reason |
|------------|---------|--------------------------------|------------------------|--------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.