

## **GODALMING TOWN COUNCIL**

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107-109 High Street  
Godalming  
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GU7 1AQ

24 January 2025

I HEREBY SUMMON YOU to attend the **ENVIRONMENT & PLANNING COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 30 JANUARY 2025 at 6.30pm.

*Andy Jeffery*

Andy Jeffery  
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 523575 or email [office@godalming-tc.gov.uk](mailto:office@godalming-tc.gov.uk)

**Where possible proceedings will be live streamed via the Town Council's You Tube page.** If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's [YouTube](#) page.

Committee Members:	Councillor Kiehl – Chair Councillor Crooks – Vice Chair
Councillor Adam	Councillor Holliday
Councillor Clayton	Councillor Martin
Councillor Crowe	Councillor PMA Rivers
Councillor C Downey	Councillor Steel
Councillor S Downey	Councillor Thomson
Councillor Duce	Councillor Weightman
Councillor Follows	Councillor Williams
Councillor Heagin	

### **AGENDA**

1. **MINUTES**

To approve as a correct record the minutes of the meeting of the Committee held on the 9 January 2025, a copy of which has been circulated previously.

2. **APOLOGIES FOR ABSENCE**

3. **DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS**

To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Councillor PMA Rivers

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the Chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The Chair of the meeting may direct that a written or oral response be given. If a matter raised is one for principal councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. PLANNING APPLICATIONS – CONSULTATION

Members to consider the following applications:

**WA/2025/00045** – Lesslands Cottage, 26a Busbridge Lane, Godalming GU7 1PU. Erection of an outbuilding to provide habitable accommodation and associated landscaping following demolition of detached garage/store.

The full schedule of planning applications received from the Local Planning Authority since the last meeting is attached for the information of Members.

7. PLANNING APPLICATIONS – SUBJECTED TO AMENDMENT

Members to consider planning applications previously considered by this committee for which subsequent amendments have been submitted.

8. CLIMATE & NATURE ACTION PLANS FOR PARISHES – ITEM TO NOTE

On 19 December 2024, E&P tasked the Biodiversity Duty Task & Finish Group with creating a practical Climate & Nature Action Plan for Godalming Town Council. In doing so, the Biodiversity Duty Group were requested to utilise the 'Toolkit' provided by Surrey County Council's Greener Future Group, which aims to support Surrey's parishes in creating Climate Action & Nature Plans appropriate for their area.

The Biodiversity Duty Group met online with Niamh Ryan, Climate Change Officer Greener Futures Group from Surrey County Council to establish a timetable and way forward for the creation of GTC' Climate & Nature Action Plan.

Cllr Weightman agreed to lead this group and will report on the groups progress at the E&P meeting to be held on 20 February 2025.

8. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

9. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 20 February 2025 at 6.30pm.

10. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

## GODALMING TOWN COUNCIL

### ENVIRONMENT & PLANNING – SCHEDULE OF PLANNING APPLICATIONS – 31 DECEMBER 2024 – 20 JANUARY 2025

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
<b>WBC Weekly List 25/01</b>				
WA/2025/00014	Godalming Holloway	Erection of a single storey extension.	24 High Ridge Godalming GU7 1YE	
CA/2024/02471		CROWNPITS CONSERVATION AREA REMOVAL OF TREE	120 Brighton Road Godalming GU7 1PL	
CA/2025/00015		GODALMING CONSERVATION AREA WORKS TO TREES	The Tannery Station Approach Godalming GU7 1FW	
<b>WBC Weekly List 25/02</b>				
WA/2025/00033	Godalming Binscombe & Charterhouse	Erection of extensions and associated work following demolition of existing extension and detached garage.	Stepping Stones 104 Binscombe Godalming GU7 3QJ	
WA/2025/00055	Godalming Binscombe & Charterhouse	Cross boundary application with Guildford Borough Council to provide vehicle access from Mark Way to proposed new dwelling at Land West of Bavins.	Land opposite Beech Knoll, Mark Way Godalming GU7 2BW	
WA/2025/00029	Godalming Central & Ockford	Alterations to elevation and fenestrations .	Collingridge House Angel Court High Street Godalming GU7 1DT	
WA/2025/00045	Godalming Holloway	Erection of an outbuilding to provide habitable accommodation and associated landscaping following demolition of detached garage/store.	Lesslands Cottage 26a Busbridge Lane Godalming GU7 1PU	
WA/2025/00061	Godalming Holloway	Alterations to elevations.	7 Quartermile Road Godalming GU7 1TG	
<b>WBC Weekly List 25/03</b>				
WA/2025/00097	Godalming Binscombe & Charterhouse	Erection of extensions and alterations together with basement extension.	Chimneys 24 Farncombe Hill Godalming GU7 2AU	

<b><u>Ref</u></b>	<b><u>Ward</u></b>	<b><u>Proposal</u></b>	<b><u>Site Address</u></b>	<b><u>GTC Observations</u></b>
WA/2025/00062	Godalming Binscombe & Charterhouse	Application under Section 73 to vary Conditions 2 (approved plans), 9 (materials) and 16 (obscure glazing) of WA/2022/00608 allowed under appeal APP/R3650/W/23/3334023 to alter position of garage; change to ground floor extension roof from pitched to flat; changes to elevations, cladding, fenestrations, soffits and heat pump location; alterations to chimney and installation of additional rooflight; replace obscure glazing with clear glazing.	21 Woodmancourt Godalming GU7 2BT	
PRA/2025/00082	Godalming Central & Ockford	Erection of single storey rear extension which would extend beyond the rear wall of the original house by 4m, for which the height would be 4m, and for which the height of the eaves would be 3m.	Little Primrose Portsmouth Road Godalming GU7 2JT	
WA/2025/00086	Godalming Holloway	Erection of a single storey extension.	4 Stockman Barns Ashstead Lane Godalming GU7 1SU	

## GODALMING TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]<sup>2</sup> [a registerable interest (non-pecuniary interest)]<sup>3</sup> in the following matter:-

**COMMITTEE:**

**DATE:**

**NAME OF COUNCILLOR:** \_\_\_\_\_

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

**Signed** \_\_\_\_\_

**Dated** \_\_\_\_\_

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee

<sup>2</sup> A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

<sup>3</sup> A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.