GODALMING TOWN COUNCIL

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107-109 High Street
Godalming
Surrey
GU7 1AQ

24 January 2025

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Waverley Borough Council, The Burys, Godalming on THURSDAY, 30 JANUARY 2025 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee meeting, whichever is later.

Andy Jeffery

Andy Jeffery
Town Clerk

If you wish to speak at this meeting please contact Godalming Town Council on 01483 525575 or email office@godalming-tc.gov.uk

Where possible proceedings will be live streamed via the Town Council's YouTube page. If you wish to watch the council meeting's proceedings, please go to Godalming Town Council's YouTube page.

Committee Members:	Councillor Follows – Chair Councillor Weightman – Vice Chair
Councillor Adam	Councillor Holliday
Councillor Clayton	Councillor Kiehl
Councillor Crooks	Councillor Martin
Councillor Crowe	Councillor PMA Rivers
Councillor C Downey	Councillor Steel
Councillor S Downey	Councillor Thomson
Councillor Duce	Councillor Williams
Councillor Heagin	

A G E N D A

1. MINUTES

   To approve as a correct record the minutes of the meeting held on the 9 January 2025, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

   To receive from Members any declarations of interests in relation to any items included on the agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

4. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

   The Chair to invite members of the public to make representations, ask or answer questions and give evidence in respect of the business on the agenda or other matters not on the agenda. This forum to be conducted in accordance with Standing Order 5:

- the period of time designated for public participation at a meeting for a maximum of three minutes per person or 15 minutes overall, unless otherwise directed by the chair of the meeting;
- a question shall not require a response at the meeting nor start a debate on the question. The chair of the meeting may direct that a written or oral response be given. If a matter raised is one for Principal Councils or other authorities, the person making representations will be informed of the appropriate contact details.

5. QUESTIONS BY MEMBERS

To consider any questions from Councillors in accordance with Standing Order 6.

6. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

RFO to report on the accounts paid since the 28 November 2024.

A schedule of the accounts paid will be tabled for the information of Members. The invoices relating to these payments are available in the Council's office for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chair should sign the schedule of accounts paid.

7. BUDGET MONITORING

Members are asked to note a report from the Responsible Finance Officer on the Council's financial performance to 31 December 2024 (report attached for the information of Members).

8. JNC YOUTH & COMMUNITY WORKERS PAY AWARD – **ITEM TO NOTE**

In order to avoid unnecessary delays in the payment of the pay award for youth staff, at its meeting of 21 November 2024, Full Council agreed that if the settlement for the youth staff paid on JNC scales is of an equal or lesser amount than that agreed for staff paid on the NJC scales (which was approved in November 2024), the Town Clerk be authorised to implement the JNC pay award with immediate affect (Minute 330 refers).

Notification of the JNC Youth & Community Workers pay agreement 2024/25 has been received. The agreed settlement is a pay increase of £1,290 on all pay points on the pay scale, plus an increase of 2.5% of the London Allowance (London Fringe Allowance) payable from 1 September 2024.

The JNC pay award is no greater than that agreed for the NJC staff, as such, in accordance with the resolution of Full Council, payment of the award will be made to eligible staff in full, including back pay, in February's pay.

9. LETTER RELATING TO LOCAL GOVERNMENT REORGANISATION – **ITEM FOR DECISION**

Recommendation: Members to consider the draft letter from the Leader of the Council relating to the English Devolution White Paper and Surrey County Council's proposals and to resolve to agree the letter should be sent to The Deputy Prime Minister & Secretary of State for Housing, Communities and Local Government and The Minister of State for Housing, Communities and Local and Government, copied to the Leader of Surrey County Council.

Members to consider the draft letter (attached for the information of Members) and are to determine whether it is to be sent by the Leader of the Council on behalf of Godalming Town

Council to The Deputy Prime Minister & Secretary of State for Housing, Communities and Local Government and The Minister of State for Housing, Communities and Local and Government, copied to the Leader of Surrey County Council.

If Members resolve to agree to send the letter, the appropriate figure indicated in red will be inserted prior to delivery.

10. UPCOMING EVENTS

Members to note the following upcoming event:

Date	Event
Saturday, 1 March	Godalming Street Market
Saturday, 5 April	Spring Festival

11. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES

Members to provide an update on the external body to which they are a Town Council representative if an update is available.

12. COMMUNICATIONS ARISING FROM THIS MEETING

Members to identify which matters (if any), discussed at this meeting, are to be publicised.

13. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 20 February 2025 at 7.00pm or at the conclusion of the preceding Environment & Planning Committee meeting, whichever is later.

14. ANNOUNCEMENTS

Brought forward by permission of the Chair. Requests to be submitted prior to commencement of the meeting.

7. BUDGET MONITORING REPORT

Members to consider a budget monitoring report to 31 December 2024 against the revised estimates agreed at Full Council on 16 May 2024 (detailed report attached for the information of Members).

Cost Centre	**Year to date Variance**	**Projected Variance @ Year End**
	£	£
Head Office Costs	362,575 u/s	455 u/s
Civic Expenses	8,937 u/s	2,000 u/s
Town Promotion	1,199 u/s	0 o/s
Staycation	1,844 u/s	0 u/s
Festivals & Markets	5,620 u/s	4,000 u/s
Christmas Lights	4,567 o/s	614 o/s
BWP Youth Centre	30,640 u/s	0 o/s
Pepperpot	2,389 o/s	468 o/s
The Square	2,621 u/s	3,489 u/s
Allotments	1,969 o/s	0 o/s
Wilfrid Noyce Community Centre	36,353 u/s	8,893 u/s
Bandstand	264 o/s	464 o/s
Godalming Museum	481 o/s	1,981 o/s
Land & Property Other	10,394 u/s	29,932 u/s
Crown Court Conveniences	9,806 o/s	0 o/s
Broadwater Park Extension	0 o/s	0 o/s
Cemeteries	100,632 u/s	88,124 u/s
Mayors' Charity	1,752 u/s	0 o/s
Community Store	880 u/s	0 o/s
Pepperpot Ext	550 o/s	0 o/s
TOTAL	**513,422 u/s**	**133,366 u/s**

The monitoring report shows a current variance of £513,422 underspend against the revised Budget and a predicted year end underspend of £133,366 (there is a £1 rounding difference between this and the detailed report).

NOTE: +£ = additional income or less expenditure than budgeted.
-£ = a lower income or higher expenditure than budgeted.

Cost Centre 101 – Head Office Costs

Income

- +£26,808 – Interest received already exceeds the annual budget, expected end of year variance is +£27,000.
- +£337,864 – Community Infrastructure Levy (CIL) WBC has now transferred the outstanding +£106,450 of CIL outstanding since April 2024, the CIL balance will be transferred to the CIL Reserve.
- +£2,490 – Achieved via the sale of council's old work van.
- -£7,425 – This is the variance against SCC Localism to date, however Members to note this will increase to -£10,000 at year end. SCC Localism has been removed from the 2025/26 budget.

Expenditure

- +£46,768 underspend to date against staffing costs – Majority of underspend due to previous vacancies. However, £30,022 of this underspend offsets the cost of Locum Support, which is recorded against 4313 – Professional Fees – Other.
- -£868 overspend on Rates – £528 relates to an increased NNDR bill for 107-109 High Street and £340 is the BID Levy.

- -£31,932 – Overspend on Professional Fees – Other. As reported above, -£30,022 relates to Locum Fees, -£7,000 from this budget line spent on the Youth Services audit. Excluding the Locum Fees, this budget is at 89% utilisation. It is anticipated that the End of Year Staffing Costs underspend will be greater than the Professional Fees – Other overspend by +£6,000.
- -£2,965 – overspend on Insurance – this is because the costs of insurance were greater than anticipated in the budget.
- -£58,564 – Overspend on Miscellaneous Expenses Budget. -£25,000 of this sum was paid to Tuesley & Munstead Parish Council as part of the Godalming Joint Burial Committee dissolution agreement (Min No 420-21 refers), and -£35,000 is due to a CIL Payment to Farncombe CC. This is offset by a +£49,000 transfer from reserves, with an outstanding +£11,000 from reserves still to be transferred.

Cost Centre 102 – Civic Expenses

Expenditure

- +£4,631 – Professional Fees underspend – Waverley Borough Council gave estimated costs of two by-elections held in the 2023/24 financial year which were accrued. Only one of those invoices has been received to date. This is a timing issue only.
- +£1,760 – Current underspend on costs associated with holding council meetings.
- +£1,066 – Computing costs are on track to finish the year under-budget, currently at 49.6% utilisation. With costs currently at £99 per month, budget utilisation by end of year expected to be 57%.
- +£417 – Catering and Hospitality – Currently this expenditure is underspent.
- +£546 – Printing costs lower than expected, this expenditure is expected to be underspent at year end.
- -£753 – Overspend on Publicity & Advertising – two items have been charged against this budget – the costs of Council Tax inserts and publicity about Remembrance Sunday.
- -£733 – Staff Costs (Employer's NIC -£703, Staff Training -£30) has been incurred

Cost Centre 108 – Christmas Lights

- -£614 – Additional Electrical Works for Christmas Lights incurred in 2024.

Cost Centre 201 – BWP & Youth Service

Income

- +£14,565 – Unbudgeted Income has been received in donations towards the Well-being Garden.
- +£1,979 – Additional income from Premises Hire.

Expenditure

- -£687 – Staff Training – 99.5% of the Staff Training budget has been utilised
- -£3,116 – A year-to-date variance of £3,116 overspent on Property Maintenance arises from work on the garden which has been funded from donation.
- -£3,254 – A year-to-date variance of £3,254 overspent on Street Furniture relates to Garden Furniture, again funded from donations.
- -£1,034 – Energy Costs are running higher than anticipated, with 96.5% of the budget utilised. This is in part is due to a heating control system failure, which has now been rectified.
- +£6,607 – Current underspend in Cleaning Costs, this is a timing issue only, awaiting invoice from WBC.
- +£1,560 – Significant underspend on Fuel Cost.
- -£1,441 – Vehicle Maintenance Costs overspend to date.
- -£6,190 – There is no budget for equipment at Broadwater Park (except for equipment funded from grant streams) and therefore all expenditure here is an overspend; -£3,495 of this relates to the purchase of a vehicle (funded from UKSPF Grant) with the remainder relating to equipment for the garden (funded by donations).

Cost Centre 202 – Pepperpot

Income

- +£368 – Premises Hire income is higher than anticipated in year-to-date budget.

Expenditure

- -£3,353 – Property Maintenance – Overspend due to Boiler replacement as approved by Council on 11 July 2024 (Min No 130-24 refers).
- +£2,802 - Underspend in Cleaning Costs, this is a timing issue only, awaiting invoice from WBC.
- +£615 – Rates expenditure incurred lower than budgeted.
- -£3,750 – Professional Fees – Surveyor costs for external works to be recoded to Cost Centre – 211 – Pepperpot External Redecoration, which is to be funded from Capital Works Reserve.

Cost Centre 203 – The Square

- +£2,621 – Rent received greater than budgeted.

Cost Centre 204 – Allotments

- -£1,968 – This overspend is a timing issue between expenditure and rental income.

Cost Centre 205 – Wilfrid Noyce Centre

- +£12,181 – Cleaning Costs - Due to timing issue, awaiting invoicing from WBC.

Cost Centre 207 – Museum Service

- Museum expenditure is in line with budget; however, it is likely that an unbudgeted in-year cost of approx. £1,500 will be incurred to support Maternity cover.

Cost Centre 208 – Land & Property

- +£21,222 underspend to date against staffing costs relating to current vacancy.
- -£27,660 spent on new bus shelters - "Street Furniture" (Min No 579-23 refers). Project is being funded by CIL (+£23,199) and S106 (+£4,461). CIL to be transferred from reserves.

Cost Centre 209 – Crown Court Public Toilets - Refurbishment

- -£9,806 – The Community Ownership Fund government grant was received and the agreed transfer from the Town Council's CIL EMR made. Council agreed on 21 November to fund this overspend from CIL (Min No. 325-24 refers). CIL to be transferred from reserves.

Cost Centre 301 – Cemeteries

Income

- +£93,727 – Cemeteries income has exceeded that budgeted for the year. It is anticipated that an additional net income of -£30,960 will be generated by year end.

Expenditure

- -£4,975 – Grave digging costs and Sexton fees are higher than budgeted, this is linked directly to increased revenue referred to above.
- -£2,073 – Expenditure incurred for Staff Training
- +£3,925 – Grounds Maintenance underspend to date shows, whilst it is possible that the grounds maintenance budget will be underspent by the year end, this will be weather dependent.
- +£1,733 – Lower than expected vehicle maintenance costs.
- -£1,754 – The year-to-date variance of -£31,754 shown in the detailed income & expenditure by phased heading report is an erroneous figure, the cause of which is being investigated. A total annual budget of £52,000 spread evenly over the year equates to a monthly budget of £4,333.33. At the end of month 9 this equates to £39,000. As such the

year-to-date variation should be year-to-date actual expenditure (£40,754) less the year-to-date budget (£39,000) = +£1,754 year-to-date variance (overspend). Expenditure against this includes major items such as a second-hand electric van; the annual lease of a new electric van and provision of Welfare, Workshop and Ancillary Facilities at Eashing Cemetery Maintenance Depot (Min No 644-23 refers).

GENERAL AND EAR MARKED RESERVES

Movement in Reserves to March 31 2025 (Actual)	Balance B/F 1 April 2024	Deficit/Surplus from Revenue a/c	Transfer from Revenue a/c	Transfer to Revenue a/c	Transfers between Reserves	Balance c/f 31 March 2025
	£	£	£	£	£	£
Unallocated Reserve						
1 Revenue Reserve	665,404	30,049	48,000			743,453
Sub-total unallocated reserves	**665,404**					**743,453**
Earmarked Reserves						
2 Election Expenses Fund	4,000		6,000			10,000
3 Emerging Projects	42,591		5,000			47,591
4 Youth	5,250					5,250
5 Afghan Refugees	529					529
6 Busbridge Parish Council	25,000			-25,000		0
7 Land & Property Maintenance	215,000		12,500			227,500
8 Capital Works Programme	1,900		58,000			59,900
9 Flood Wall Maintenance	6,000					6,000
10 Mayor's Charity	1,060			-1,060		0
11 Community Store	0					0
12 Professional Fees	17,000					17,000
Sub-total GTC Earmarked Reserves	**318,330**					**373,770**
13 Community Infrastructure Levy	299,076			-137,346		161,730
Sub-total Earmarked Reserves	**617,406**					**535,500**
Balances	**1,282,810**	**30,049**	**129,500**	**-163,406**	**0**	**1,278,953**

Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
101	Head Office Costs										
1001	Precept	0	0	0	1,147,744	1,147,744	0	1,147,744			100.0%
1102	Community Infrastructure Levy	106,450	0	(106,450)	337,864	0	(337,864)	0			0.0%
1303	Other customer/client receipts	0	825	825	0	7,425	7,425	10,000			0.0%
1305	Sale of Assets	0	0	0	2,490	0	(2,490)	0			0.0%
1401	Interest Received	3,752	2,100	(1,652)	45,708	18,900	(26,808)	25,000			182.8%
	Head Office Costs :- Income	**110,201**	**2,925**	**(107,276)**	**1,533,807**	**1,174,069**	**(359,738)**	**1,182,744**			**129.7%**
4001	Salaries	18,544	22,090	3,546	165,894	198,810	32,916	265,080		99,186	62.6%
4002	Employer's NIC	1,828	2,635	807	17,142	23,715	6,573	31,620		14,478	54.2%
4003	Employer's Superannuation	3,016	3,930	914	28,426	35,370	6,944	47,160		18,734	60.3%
4011	Staff Training	0	350	350	2,192	3,150	958	4,200		2,008	52.2%
4012	Recruitment Advertising	0	0	0	1,031	0	(1,031)	1,500		469	68.8%
4013	Other Staff Expenses	25	50	25	42	450	408	600		558	7.1%
4102	Property Maintenance	0	200	200	824	1,800	976	2,400		1,576	34.3%
4103	Maintenance Contracts	705	188	(517)	1,992	1,692	(300)	2,250		258	88.5%
4111	Energy Costs	952	500	(452)	3,890	4,500	610	6,000		2,110	64.8%
4121	Rents	0	0	0	1,232	2,650	1,418	2,650		1,418	46.5%
4131	Rates	0	0	0	6,968	6,100	(868)	6,100		(868)	114.2%
4141	Water Services	0	25	25	0	225	225	300		300	0.0%
4161	Cleaning	283	380	97	3,904	3,420	(484)	4,560		656	85.6%
4162	Waste Removal	35	50	15	339	450	111	600		261	56.5%
4163	Domestic Supplies	0	25	25	249	225	(24)	300		51	82.9%
4202	Car Allowances	136	80	(56)	1,049	720	(329)	1,000		(49)	104.9%

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4301	Equipment	0	0	0	984	1,500	516	2,000		1,016	49.2%
4303	Materials	0	0	0	33	0	(33)	0		(33)	0.0%
4304	Catering & Hospitality	0	45	45	464	405	(59)	540		76	86.0%
4305	Clothes, Uniform & Laundry	0	0	0	2	0	(2)	0		(2)	0.0%
4306	Printing	186	180	(6)	1,760	1,620	(140)	2,160		400	81.5%
4307	Stationery	153	400	247	2,636	3,600	964	4,800		2,164	54.9%
4308	General Office Expense	0	0	0	15	0	(15)	250		235	6.2%
4312	Professional Fees - Surveyors	0	0	0	7,500	0	(7,500)	0		(7,500)	0.0%
4313	Professional Fees - Other	4,392	1,100	(3,292)	41,832	9,900	(31,932)	13,200		(28,632)	316.9%
4314	Audit Fees	0	0	0	3,025	3,100	75	3,300		275	91.7%
4315	Insurance	82	0	(82)	17,465	14,500	(2,965)	14,500		(2,965)	120.4%
4321	Bank Charges	33	35	2	334	315	(19)	420		86	79.6%
4322	Postage	0	850	850	619	1,650	1,031	1,950		1,331	31.7%
4323	Telephones	197	230	33	1,944	2,070	126	2,765		821	70.3%
4325	Computing	407	950	543	9,978	8,550	(1,428)	11,400		1,422	87.5%
4326	Website	60	200	140	1,481	1,800	319	2,400		919	61.7%
4341	Grants	1,000	1,745	745	54,074	59,460	5,386	64,700		10,626	83.6%
4342	Subscriptions	0	0	0	5,045	4,900	(145)	5,880		835	85.8%
4343	Licensing/PRS	0	0	0	0	120	120	120		120	0.0%
4900	Miscellaneous Expenses	11,000	165	(10,835)	60,049	1,485	(58,564)	1,981		(58,068)	3031.3%
6000	Debt Charges - Principal	0	0	0	23,179	23,178	(1)	34,501		11,322	67.2%
6001	Debt Charges - Interest	0	0	0	31,989	31,989	(0)	43,202		11,213	74.0%
	Head Office Costs :- Indirect Expenditure	**43,034**	**36,403**	**(6,631)**	**499,582**	**453,419**	**(46,163)**	**586,389**	**0**	**86,807**	**85.2%**

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
5001	Transfers from Reserves	0	0	0	(169,000)	(120,000)	49,000	(120,000)		49,000	140.8%
5101	Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
5102	Contrib. to Other Provisions	0	0	0	63,000	63,000	0	63,000		0	100.0%
	Head Office Costs :- Other Costs	**0**	**0**	**0**	**(103,500)**	**(54,500)**	**49,000**	**(54,500)**	**0**	**49,000**	**189.9%**
	Net Income over Expenditure	**67,167**	**(33,478)**	**(100,645)**	**1,137,724**	**775,150**	**(362,574)**	**650,855**			
102	Civic Expenses										
1304	Donations	0	0	0	15	0	(15)	0			0.0%
	Civic Expenses :- Income	**0**	**0**	**0**	**15**	**0**	**(15)**	**0**			
4002	Employer's NIC	0	0	0	703	0	(703)	0		(703)	0.0%
4011	Staff Training	0	0	0	30	0	(30)	0		(30)	0.0%
4121	Rents	0	220	220	0	1,760	1,760	2,420		2,420	0.0%
4304	Catering & Hospitality	0	50	50	33	450	417	600		567	5.6%
4305	Clothes, Uniform & Laundry	0	0	0	450	250	(200)	500		50	90.0%
4306	Printing	0	0	0	254	800	546	800		546	31.8%
4313	Professional Fees - Other	0	0	0	(4,631)	300	4,931	300		4,931	(1543.7%)
4325	Computing	99	350	251	2,084	3,150	1,066	4,200		2,116	49.6%
4327	Publicity Advertising	0	0	0	1,103	350	(753)	750		(353)	147.1%
4332	Mayor's Expenses	0	110	110	0	990	990	1,320		1,320	0.0%
4333	Members' Expenses	0	0	0	265	0	(265)	0		(265)	0.0%
4334	Members' Training	0	100	100	60	900	840	1,200		1,140	5.0%
4900	Miscellaneous Expenses	0	80	80	397	720	323	960		563	41.4%
	Civic Expenses :- Indirect Expenditure	**99**	**910**	**811**	**748**	**9,670**	**8,922**	**13,050**	**0**	**12,302**	**5.7%**

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
5102	Contrib. to Other Provisions	0	0	0	6,000	6,000	0	6,000		0	100.0%
	Civic Expenses :- Other Costs	**0**	**0**	**0**	**6,000**	**6,000**	**0**	**6,000**	**0**	**0**	**100.0%**
	Net Income over Expenditure	**(99)**	**(910)**	**(811)**	**(6,733)**	**(15,670)**	**(8,937)**	**(19,050)**			
104	Town Promotion										
1303	Other customer/client receipts	0	0	0	2,190	2,350	160	2,350			93.2%
1304	Donations	200	0	(200)	222	0	(222)	0			0.0%
	Town Promotion :- Income	**200**	**0**	**(200)**	**2,412**	**2,350**	**(62)**	**2,350**			**102.6%**
4151	Fixtures & Fittings	0	0	0	108	0	(108)	0		(108)	0.0%
4162	Waste Removal	0	0	0	321	400	79	400		79	80.2%
4171	Grounds Maintenance Costs	0	0	0	2,731	5,000	2,269	5,000		2,269	54.6%
4203	Other Transport Costs	0	0	0	605	0	(605)	0		(605)	0.0%
4301	Equipment	0	0	0	521	500	(21)	500		(21)	104.1%
4304	Catering & Hospitality	0	0	0	295	100	(195)	100		(195)	295.4%
4306	Printing	0	0	0	615	400	(215)	400		(215)	153.8%
4313	Professional Fees - Other	0	0	0	846	0	(846)	0		(846)	0.0%
4327	Publicity Advertising	0	0	0	1,629	2,100	471	2,100		471	77.6%
4900	Miscellaneous Expenses	0	50	50	110	450	340	600		490	18.3%
7204	UKSPF - Decorations & Lighting	0	0	0	32	0	(32)	0		(32)	0.0%
	Town Promotion :- Indirect Expenditure	**0**	**50**	**50**	**7,813**	**8,950**	**1,137**	**9,100**	**0**	**1,287**	**85.9%**
	Net Income over Expenditure	**200**	**(50)**	**(250)**	**(5,401)**	**(6,600)**	**(1,199)**	**(6,750)**			

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
105	Staycation										
4001	Salaries	0	0	0	0	100	100	100		100	0.0%
4002	Employer's NIC	0	0	0	0	15	15	15		15	0.0%
4003	Employer's Superannuation	0	0	0	0	18	18	18		18	0.0%
4161	Cleaning	0	0	0	75	0	(75)	0		(75)	0.0%
4162	Waste Removal	0	0	0	642	1,500	858	1,500		858	42.8%
4313	Professional Fees - Other	0	0	0	2,198	3,450	1,252	3,450		1,252	63.7%
4327	Publicity Advertising	0	0	0	262	900	638	900		638	29.1%
4343	Licensing/PRS	0	0	0	130	0	(130)	0		(130)	0.0%
4900	Miscellaneous Expenses	0	0	0	833	0	(833)	0		(833)	0.0%
	Staycation :- Indirect Expenditure	**0**	**0**	**0**	**4,139**	**5,983**	**1,844**	**5,983**	**0**	**1,844**	**69.2%**
	Net Expenditure	**0**	**0**	**0**	**(4,139)**	**(5,983)**	**(1,844)**	**(5,983)**			
106	Festivals & Markets										
1303	Other customer/client receipts	535	330	(205)	19,329	12,850	(6,479)	14,060			137.5%
1304	Donations	100	0	(100)	2,730	0	(2,730)	0			0.0%
	Festivals & Markets :- Income	**635**	**330**	**(305)**	**22,059**	**12,850**	**(9,209)**	**14,060**			**156.9%**
4001	Salaries	0	0	0	90	1,640	1,550	1,640		1,550	5.5%
4002	Employer's NIC	0	0	0	0	230	230	230		230	0.0%
4003	Employer's Superannuation	0	0	0	0	295	295	295		295	0.0%
4162	Waste Removal	0	0	0	588	700	112	700		112	84.0%
4203	Other Transport Costs	0	0	0	116	0	(116)	0		(116)	0.0%

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4301	Equipment	220	0	(220)	2,007	0	(2,007)	0		(2,007)	0.0%
4304	Catering & Hospitality	68	0	(68)	183	180	(3)	180		(3)	101.9%
4306	Printing	0	0	0	0	530	530	530		530	0.0%
4313	Professional Fees - Other	450	0	(450)	3,695	2,400	(1,295)	2,400		(1,295)	154.0%
4321	Bank Charges	0	0	0	7	0	(7)	0		(7)	0.0%
4327	Publicity Advertising	120	0	(120)	2,737	3,270	533	3,270		533	83.7%
4343	Licensing/PRS	446	0	(446)	446	600	154	600		154	74.4%
4900	Miscellaneous Expenses	0	0	0	4,264	700	(3,564)	700		(3,564)	609.2%
	Festivals & Markets :- Indirect Expenditure	**1,304**	**0**	**(1,304)**	**14,134**	**10,545**	**(3,589)**	**10,545**	**0**	**(3,589)**	**134.0%**
	Net Income over Expenditure	**(669)**	**330**	**999**	**7,926**	**2,305**	**(5,621)**	**3,515**			
108	Christmas Lights										
4303	Materials	906	0	(906)	1,158	0	(1,158)	0		(1,158)	0.0%
4313	Professional Fees - Other	1,925	0	(1,925)	21,925	18,516	(3,409)	46,016		24,091	47.6%
	Christmas Lights :- Indirect Expenditure	**2,831**	**0**	**(2,831)**	**23,083**	**18,516**	**(4,567)**	**46,016**	**0**	**22,933**	**50.2%**
	Net Expenditure	**(2,831)**	**0**	**2,831**	**(23,083)**	**(18,516)**	**4,567**	**(46,016)**			
201	BWP Youth & Community Centre										
1201	Grants - SCC	0	2,000	2,000	9,433	8,000	(1,433)	8,000			117.9%
1202	Grants - WBC	0	0	0	168,382	168,000	(382)	168,000			100.2%
1204	Grants - Other	0	0	0	500	0	(500)	0			0.0%
1301	Premises Hire Charges	620	450	(170)	6,029	4,050	(1,979)	5,400			111.6%

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
1304	Donations	0	0	0	14,565	0	(14,565)	0			0.0%
	BWP Youth & Community Centre :- Income	**620**	**2,450**	**1,830**	**198,909**	**180,050**	**(18,859)**	**181,400**			**109.7%**
4001	Salaries	14,868	15,145	277	133,161	136,305	3,144	181,740		48,579	73.3%
4002	Employer's NIC	1,149	1,460	311	10,224	13,140	2,916	17,520		7,296	58.4%
4003	Employer's Superannuation	1,741	2,680	939	15,646	24,120	8,474	32,160		16,514	48.7%
4011	Staff Training	595	200	(395)	2,487	1,800	(687)	2,500		13	99.5%
4012	Recruitment Advertising	825	0	(825)	913	0	(913)	1,200		287	76.1%
4102	Property Maintenance	181	150	(31)	4,466	1,350	(3,116)	1,800		(2,666)	248.1%
4103	Maintenance Contracts	386	135	(251)	1,480	1,215	(265)	1,620		140	91.4%
4111	Energy Costs	1,190	400	(790)	4,634	3,600	(1,034)	4,800		166	96.5%
4131	Rates	0	0	0	1,556	1,500	(56)	1,500		(56)	103.7%
4141	Water Services	45	40	(5)	415	360	(55)	500		85	83.0%
4161	Cleaning	0	780	780	413	7,020	6,607	9,360		8,947	4.4%
4162	Waste Removal	52	100	48	669	900	232	1,200		532	55.7%
4163	Domestic Supplies	0	30	30	52	270	218	360		308	14.4%
4171	Grounds Maintenance Costs	0	30	30	181	270	89	400		219	45.2%
4190	Street Furniture	0	0	0	3,254	0	(3,254)	0		(3,254)	0.0%
4201	Public Transport	0	25	25	62	75	13	100		38	61.7%
4202	Car Allowances	0	25	25	0	75	75	100		100	0.0%
4204	Fuel Costs	0	200	200	241	1,800	1,560	2,400		2,160	10.0%
4205	Vehicle Maintenance	0	200	200	3,241	1,800	(1,441)	2,400		(841)	135.0%
4301	Equipment	0	0	0	6,190	0	(6,190)	0		(6,190)	0.0%
4302	Furniture	0	0	0	46	0	(46)	0		(46)	0.0%

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4304	Catering & Hospitality	0	125	125	5	375	370	500		495	1.1%
4307	Stationery	0	0	0	467	0	(467)	0		(467)	0.0%
4312	Professional Fees - Surveyors	0	0	0	1,500	0	(1,500)	0		(1,500)	0.0%
4313	Professional Fees - Other	0	20	20	762	180	(582)	240		(522)	317.5%
4323	Telephones	119	100	(19)	1,233	900	(333)	1,200		(33)	102.8%
4325	Computing	107	160	53	1,505	1,440	(65)	1,920		415	78.4%
4327	Publicity Advertising	0	0	0	0	0	0	250		250	0.0%
4343	Licensing/PRS	323	0	(323)	323	0	(323)	0		(323)	0.0%
4900	Miscellaneous Expenses	0	40	40	268	360	92	500		232	53.5%
7100	BWP - Creativity & Arts	223	100	(123)	432	900	468	1,200		768	36.0%
7101	BWP - Music	0	0	0	0	0	0	250		250	0.0%
7102	BWP - Sports & Activities	150	200	50	464	1,800	1,336	2,400		1,936	19.3%
7103	BWP - Gaming	0	50	50	90	450	360	600		510	15.0%
7104	BWP - Decorations & Lighting	0	0	0	6	0	(6)	200		194	3.2%
7105	BWP - Food & Cooking	0	150	150	334	1,350	1,016	1,800		1,466	18.6%
7200	UKSPF - Creativity & Arts	0	100	100	258	900	642	1,200		942	21.5%
7202	UKSPF - Sports & Activities	0	200	200	1,691	1,800	109	2,400		709	70.4%
7203	UKSPF - Gaming	0	50	50	131	450	319	600		469	21.8%
7205	UKSPF - Food & Cooking	0	100	100	800	900	100	1,200		400	66.6%
7300	HAF - Creativity & Arts	0	150	150	471	450	(21)	450		(21)	104.6%
7301	HAF - Music	0	1,000	1,000	0	4,000	4,000	4,000		4,000	0.0%
7302	HAF - Sports & Activities	0	0	0	1,535	0	(1,535)	0		(1,535)	0.0%
7303	HAF - Gaming	0	350	350	75	1,200	1,125	1,200		1,125	6.3%
7305	HAF - Food & Cooking	0	300	300	698	1,100	402	1,100		402	63.4%
	BWP Youth & Community Centre :- Indirect Expenditure	**21,956**	**24,795**	**2,839**	**202,374**	**214,155**	**11,781**	**284,870**	**0**	**82,496**	**71.0%**

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
5101	Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
5102	Contrib. to Other Provisions	0	0	0	168,000	168,000	0	168,000		0	100.0%
	BWP Youth & Community Centre :- Other Costs	**0**	**0**	**0**	**170,500**	**170,500**	**0**	**170,500**	**0**	**0**	**100.0%**
	Net Income over Expenditure	**(21,336)**	**(22,345)**	**(1,009)**	**(173,965)**	**(204,605)**	**(30,640)**	**(273,970)**			
202	Pepperpot										
1301	Premises Hire Charges	123	700	577	6,668	6,300	(368)	8,400			79.4%
	Pepperpot :- Income	**123**	**700**	**577**	**6,668**	**6,300**	**(368)**	**8,400**			**79.4%**
4102	Property Maintenance	0	100	100	4,253	900	(3,353)	1,200		(3,053)	354.4%
4103	Maintenance Contracts	386	100	(286)	673	900	227	1,200		527	56.1%
4111	Energy Costs	394	215	(179)	1,114	1,935	821	2,600		1,486	42.9%
4131	Rates	0	0	0	175	790	615	790		615	22.1%
4161	Cleaning	0	315	315	33	2,835	2,802	3,780		3,747	0.9%
4301	Equipment	0	0	0	113	0	(113)	600		487	18.9%
4312	Professional Fees - Surveyors	0	0	0	3,750	0	(3,750)	0		(3,750)	0.0%
4323	Telephones	40	52	12	474	468	(6)	624		150	75.9%
4343	Licensing/PRS	0	0	0	70	70	0	70		0	100.0%
	Pepperpot :- Indirect Expenditure	**820**	**782**	**(38)**	**10,655**	**7,898**	**(2,757)**	**10,864**	**0**	**209**	**98.1%**
5101	Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
	Pepperpot :- Other Costs	**0**	**0**	**0**	**2,500**	**2,500**	**0**	**2,500**	**0**	**0**	**100.0%**
	Net Income over Expenditure	**(697)**	**(82)**	**615**	**(6,487)**	**(4,098)**	**2,389**	**(4,964)**			

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Godalming Town Council

Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
203	The Square										
1302	Rents	2,531	560	(1,971)	7,639	5,040	(2,599)	6,750			113.2%
1303	Other customer/client receipts	0	0	0	2,020	1,700	(320)	1,700			118.8%
	The Square :- Income	**2,531**	**560**	**(1,971)**	**9,659**	**6,740**	**(2,919)**	**8,450**			**114.3%**
4315	Insurance	0	0	0	1,998	1,700	(298)	1,700		(298)	117.5%
	The Square :- Indirect Expenditure	**0**	**0**	**0**	**1,998**	**1,700**	**(298)**	**1,700**	**0**	**(298)**	**117.5%**
	Net Income over Expenditure	**2,531**	**560**	**(1,971)**	**7,661**	**5,040**	**(2,621)**	**6,750**			
204	Allotments										
1302	Rents	2,263	0	(2,263)	2,263	0	(2,263)	0			0.0%
1303	Other customer/client receipts	0	0	0	0	2,850	2,850	2,850			0.0%
	Allotments :- Income	**2,263**	**0**	**(2,263)**	**2,263**	**2,850**	**587**	**2,850**			**79.4%**
4102	Property Maintenance	0	0	0	334	0	(334)	300		(34)	111.5%
4141	Water Services	29	20	(9)	217	180	(37)	260		43	83.5%
4162	Waste Removal	0	0	0	0	0	0	215		215	0.0%
4171	Grounds Maintenance Costs	1,510	0	(1,510)	1,510	500	(1,010)	1,000		(510)	151.0%
	Allotments :- Indirect Expenditure	**1,539**	**20**	**(1,519)**	**2,062**	**680**	**(1,382)**	**1,775**	**0**	**(287)**	**116.1%**
	Net Income over Expenditure	**724**	**(20)**	**(744)**	**202**	**2,170**	**1,968**	**1,075**			

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9 | **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
205	Wilfrid Noyce Community Centre										
1301	Premises Hire Charges	3,609	3,000	(609)	38,948	33,500	(5,448)	44,500			87.5%
1303	Other customer/client receipts	10	0	(10)	170	0	(170)	0			0.0%
	Wilfrid Noyce Community Centre :- Income	**3,619**	**3,000**	**(619)**	**39,118**	**33,500**	**(5,618)**	**44,500**			**87.9%**
4001	Salaries	0	280	280	19	2,520	2,501	3,360		3,341	0.6%
4002	Employer's NIC	0	40	40	0	360	360	480		480	0.0%
4003	Employer's Superannuation	0	50	50	0	450	450	600		600	0.0%
4102	Property Maintenance	1	300	299	3,613	2,700	(913)	3,600		(13)	100.4%
4103	Maintenance Contracts	79	660	581	3,819	5,940	2,121	7,920		4,101	48.2%
4111	Energy Costs	1,037	1,100	63	5,877	9,900	4,023	13,200		7,323	44.5%
4121	Rents	0	0	0	90	250	160	250		160	36.0%
4131	Rates	0	0	0	1,160	5,000	3,840	5,000		3,840	23.2%
4141	Water Services	149	170	21	1,177	1,530	353	2,040		863	57.7%
4161	Cleaning	0	1,400	1,400	419	12,600	12,181	16,800		16,381	2.5%
4162	Waste Removal	70	160	90	1,868	1,440	(428)	1,920		52	97.3%
4163	Domestic Supplies	6	50	44	74	450	376	600		526	12.3%
4301	Equipment	0	300	300	2	2,700	2,698	4,000		3,998	0.1%
4313	Professional Fees - Other	0	0	0	0	1,650	1,650	1,650		1,650	0.0%
4323	Telephones	40	83	43	541	747	206	996		455	54.4%
4343	Licensing/PRS	368	0	(368)	368	650	282	650		282	56.7%
4900	Miscellaneous Expenses	0	100	100	23	900	877	1,200		1,177	1.9%
	Wilfrid Noyce Community Centre :- Indirect Expenditure	**1,750**	**4,693**	**2,943**	**19,052**	**49,787**	**30,735**	**64,266**	**0**	**45,214**	**29.6%**

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
5101	Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
	Wilfrid Noyce Community Centre :- Other Costs	**0**	**0**	**0**	**2,500**	**2,500**	**0**	**2,500**	**0**	**0**	**100.0%**
	Net Income over Expenditure	**1,870**	**(1,693)**	**(3,563)**	**17,567**	**(18,787)**	**(36,354)**	**(22,266)**			
206	Bandstand										
1301	Premises Hire Charges	0	0	0	44	0	(44)	0			0.0%
	Bandstand :- Income	**0**	**0**	**0**	**44**	**0**	**(44)**	**0**			
4102	Property Maintenance	0	50	50	300	450	150	600		300	50.0%
4111	Energy Costs	0	0	0	0	250	250	250		250	0.0%
4205	Vehicle Maintenance	0	0	0	44	0	(44)	0		(44)	0.0%
4343	Licensing/PRS	844	0	(844)	914	250	(664)	250		(664)	365.6%
	Bandstand :- Indirect Expenditure	**844**	**50**	**(794)**	**1,258**	**950**	**(308)**	**1,100**	**0**	**(158)**	**114.4%**
	Net Income over Expenditure	**(844)**	**(50)**	**794**	**(1,214)**	**(950)**	**264**	**(1,100)**			
207	Godalming Museum										
1302	Rents	0	0	0	1,706	5,118	3,412	6,824			25.0%
1303	Other customer/client receipts	0	0	0	3,320	720	(2,600)	960			345.8%
	Godalming Museum :- Income	**0**	**0**	**0**	**5,026**	**5,838**	**812**	**7,784**			**64.6%**
4001	Salaries	4,436	4,455	19	42,700	40,095	(2,605)	53,460		10,760	79.9%
4002	Employer's NIC	362	470	108	3,218	4,230	1,012	5,640		2,422	57.1%

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4003	Employer's Superannuation	533	790	257	4,731	7,110	2,379	9,480		4,749	49.9%
4011	Staff Training	0	0	0	0	500	500	1,000		1,000	0.0%
4013	Other Staff Expenses	97	0	(97)	97	0	(97)	0		(97)	0.0%
4102	Property Maintenance	0	110	110	3,128	990	(2,138)	1,320		(1,808)	236.9%
4103	Maintenance Contracts	79	115	36	892	1,035	143	1,380		488	64.6%
4121	Rents	0	0	0	1,064	1,300	236	1,300		236	81.9%
4202	Car Allowances	0	0	0	0	0	0	160		160	0.0%
4307	Stationery	0	30	30	0	270	270	360		360	0.0%
4311	Professional Fees - Legal	0	0	0	1,300	0	(1,300)	0		(1,300)	0.0%
4312	Professional Fees - Surveyors	0	0	0	345	0	(345)	0		(345)	0.0%
4315	Insurance	0	0	0	1,926	3,500	1,574	3,500		1,574	55.0%
4322	Postage	0	80	80	0	720	720	960		960	0.0%
4323	Telephones	0	15	15	0	135	135	180		180	0.0%
4325	Computing	156	235	79	2,267	2,115	(152)	2,820		553	80.4%
4342	Subscriptions	0	0	0	0	0	0	3,000		3,000	0.0%
	Godalming Museum :- Indirect Expenditure	**5,664**	**6,300**	**636**	**61,669**	**62,000**	**331**	**84,560**	**0**	**22,891**	**72.9%**
	Net Income over Expenditure	**(5,664)**	**(6,300)**	**(636)**	**(56,643)**	**(56,162)**	**481**	**(76,776)**			
208	Land & Property - Other										
1202	Grants - WBC	0	0	0	4,461	0	(4,461)	0			0.0%
	Land & Property - Other :- Income	**0**	**0**	**0**	**4,461**	**0**	**(4,461)**	**0**			
4001	Salaries	8,131	10,560	2,429	73,818	95,040	21,222	126,720		52,902	58.3%

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4002	Employer's NIC	808	1,165	357	7,410	10,485	3,075	13,980		6,570	53.0%
4003	Employer's Superannuation	1,439	1,870	431	11,730	16,830	5,100	22,440		10,710	52.3%
4102	Property Maintenance	0	325	325	1,536	2,925	1,389	3,900		2,364	39.4%
4103	Maintenance Contracts	0	100	100	599	900	301	1,200		601	49.9%
4111	Energy Costs	194	115	(79)	1,125	1,035	(90)	1,380		255	81.5%
4141	Water Services	195	270	75	1,281	2,430	1,149	3,240		1,959	39.5%
4151	Fixtures & Fittings	0	0	0	0	750	750	1,000		1,000	0.0%
4161	Cleaning	2,017	1,630	(387)	15,041	14,670	(371)	19,560		4,519	76.9%
4162	Waste Removal	0	0	0	234	0	(234)	0		(234)	0.0%
4163	Domestic Supplies	53	100	47	920	900	(20)	1,200		280	76.6%
4164	Workshop Consumables	37	200	163	2,237	1,800	(437)	2,400		163	93.2%
4171	Grounds Maintenance Costs	0	400	400	1,225	3,600	2,375	5,000		3,775	24.5%
4190	Street Furniture	0	0	0	27,660	0	(27,660)	0		(27,660)	0.0%
4204	Fuel Costs	0	275	275	543	2,475	1,932	3,300		2,757	16.4%
4205	Vehicle Maintenance	0	200	200	461	1,800	1,339	2,400		1,939	19.2%
4301	Equipment	0	0	0	3,238	0	(3,238)	0		(3,238)	0.0%
4304	Catering & Hospitality	0	0	0	29	0	(29)	0		(29)	0.0%
4305	Clothes, Uniform & Laundry	0	325	325	3,375	2,925	(450)	3,900		525	86.5%
4307	Stationery	0	0	0	5	0	(5)	0		(5)	0.0%
4315	Insurance	0	0	0	173	0	(173)	0		(173)	0.0%
4323	Telephones	0	0	0	10	0	(10)	0		(10)	0.0%
4325	Computing	0	0	0	419	0	(419)	0		(419)	0.0%
4900	Miscellaneous Expenses	0	50	50	15	450	435	600		585	2.5%
	Land & Property - Other :- Indirect Expenditure	**12,874**	**17,585**	**4,711**	**153,082**	**159,015**	**5,933**	**212,220**	**0**	**59,138**	**72.1%**

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
5101	Contrib. to Premises Provision	0	0	0	2,500	2,500	0	2,500		0	100.0%
	Land & Property - Other :- Other Costs	**0**	**0**	**0**	**2,500**	**2,500**	**0**	**2,500**	**0**	**0**	**100.0%**
	Net Income over Expenditure	**(12,874)**	**(17,585)**	**(4,711)**	**(151,121)**	**(161,515)**	**(10,394)**	**(214,720)**			
209	Crown Court Conveniences										
1101	Government Grants	0	0	0	194,486	0	(194,486)	0			0.0%
	Crown Court Conveniences :- Income	**0**	**0**	**0**	**194,486**	**0**	**(194,486)**	**0**			
4101	Repair/Alteration of Buildings	0	0	0	212,410	0	(212,410)	0		(212,410)	0.0%
4102	Property Maintenance	0	0	0	50	0	(50)	0		(50)	0.0%
4151	Fixtures & Fittings	0	0	0	115	0	(115)	0		(115)	0.0%
4161	Cleaning	0	0	0	198	0	(198)	0		(198)	0.0%
4162	Waste Removal	0	0	0	87	0	(87)	0		(87)	0.0%
4301	Equipment	0	0	0	2,068	0	(2,068)	0		(2,068)	0.0%
4312	Professional Fees - Surveyors	0	0	0	16,268	0	(16,268)	0		(16,268)	0.0%
4313	Professional Fees - Other	0	0	0	3,798	0	(3,798)	0		(3,798)	0.0%
4315	Insurance	0	0	0	781	0	(781)	0		(781)	0.0%
4327	Publicity Advertising	0	0	0	680	0	(680)	0		(680)	0.0%
	Crown Court Conveniences :- Indirect Expenditure	**0**	**0**	**0**	**236,456**	**0**	**(236,456)**	**0**	**0**	**(236,456)**	
5001	Transfers from Reserves	0	0	0	(32,165)	0	32,165	0		32,165	0.0%
	Crown Court Conveniences :- Other Costs	**0**	**0**	**0**	**(32,165)**	**0**	**32,165**	**0**	**0**	**32,165**	
	Net Income over Expenditure	**0**	**0**	**0**	**(9,806)**	**0**	**9,806**	**0**			

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9 **Cost Centre Report**

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
210	Broadwater Park Extension										
4101	Repair/Alteration of Buildings	0	0	0	75,299	0	(75,299)	0		(75,299)	0.0%
4151	Fixtures & Fittings	0	0	0	1,493	0	(1,493)	0		(1,493)	0.0%
4171	Grounds Maintenance Costs	0	0	0	90	0	(90)	0		(90)	0.0%
4302	Furniture	0	0	0	666	0	(666)	0		(666)	0.0%
4303	Materials	0	0	0	632	0	(632)	0		(632)	0.0%
4312	Professional Fees - Surveyors	0	0	0	2,700	0	(2,700)	0		(2,700)	0.0%
4325	Computing	0	0	0	301	0	(301)	0		(301)	0.0%
	Broadwater Park Extension :- Indirect Expenditure	**0**	**0**	**0**	**81,181**	**0**	**(81,181)**	**0**	**0**	**(81,181)**	
5001	Transfers from Reserves	0	0	0	(81,181)	0	81,181	0		81,181	0.0%
	Broadwater Park Extension :- Other Costs	**0**	**0**	**0**	**(81,181)**	**0**	**81,181**	**0**	**0**	**81,181**	
	Net Expenditure	**0**	**0**	**0**	**0**	**0**	**0**	**0**			
211	Pepperpot Ext Redec										
4312	Professional Fees - Surveyors	0	0	0	550	0	(550)	0		(550)	0.0%
	Pepperpot Ext Redec :- Indirect Expenditure	**0**	**0**	**0**	**550**	**0**	**(550)**	**0**	**0**	**(550)**	
	Net Expenditure	**0**	**0**	**0**	**(550)**	**0**	**550**	**0**			
301	Cemeteries										
1202	Grants - WBC	0	0	0	120	0	(120)	0			0.0%
1302	Rents	2,130	2,025	(105)	19,170	23,225	4,055	29,300			65.4%

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
1303	Other customer/client receipts	1,800	1,200	(600)	23,618	10,800	(12,818)	14,400			164.0%
1700	Interment	6,133	3,200	(2,933)	59,398	28,800	(30,598)	38,400			154.7%
1701	Monument	810	230	(580)	6,031	2,070	(3,961)	2,760			218.5%
1702	Purchase of Grave Space	10,560	5,750	(4,810)	102,835	51,750	(51,085)	69,000			149.0%
1703	Other Cemetery Fees	0	0	0	(800)	0	800	0			0.0%
	Cemeteries :- Income	**21,433**	**12,405**	**(9,028)**	**210,372**	**116,645**	**(93,727)**	**153,860**			**136.7%**
4011	Staff Training	0	0	0	2,073	0	(2,073)	0		(2,073)	0.0%
4014	Sexton Duties	0	0	0	1,200	0	(1,200)	0		(1,200)	0.0%
4015	Grave Digging	5,700	1,200	(4,500)	14,575	10,800	(3,775)	14,400		(175)	101.2%
4102	Property Maintenance	0	800	800	595	7,200	6,605	9,600		9,005	6.2%
4103	Maintenance Contracts	0	205	205	1,516	1,845	329	2,560		1,044	59.2%
4111	Energy Costs	624	400	(224)	3,024	3,600	576	4,800		1,776	63.0%
4131	Rates	0	0	0	2,310	2,000	(310)	2,000		(310)	115.5%
4141	Water Services	46	50	4	355	450	95	600		245	59.2%
4151	Fixtures & Fittings	0	0	0	960	0	(960)	0		(960)	0.0%
4161	Cleaning	0	0	0	376	0	(376)	0		(376)	0.0%
4162	Waste Removal	611	500	(111)	2,856	4,500	1,644	6,000		3,144	47.6%
4163	Domestic Supplies	0	30	30	120	270	150	360		240	33.2%
4164	Workshop Consumables	150	150	0	857	1,350	493	1,800		943	47.6%
4171	Grounds Maintenance Costs	3,711	3,400	(311)	26,675	30,600	3,925	41,000		14,325	65.1%
4172	Memorial Inspection	0	0	0	0	0	0	2,000		2,000	0.0%
4202	Car Allowances	0	40	40	0	360	360	500		500	0.0%
4204	Fuel Costs	58	100	42	75	900	825	1,200		1,125	6.2%

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		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
4205	Vehicle Maintenance	0	250	250	517	2,250	1,733	3,000		2,483	17.2%
4301	Equipment	0	1,000	1,000	40,754	9,000	(31,754)	52,000		11,246	78.4%
4303	Materials	0	0	0	18	0	(18)	0		(18)	0.0%
4305	Clothes, Uniform & Laundry	0	0	0	38	0	(38)	0		(38)	0.0%
4307	Stationery	0	0	0	186	0	(186)	0		(186)	0.0%
4313	Professional Fees - Other	0	500	500	0	1,500	1,500	2,000		2,000	0.0%
4323	Telephones	0	0	0	35	0	(35)	0		(35)	0.0%
4324	Broadband	0	20	20	35	180	145	240		205	14.6%
4327	Publicity Advertising	0	0	0	794	0	(794)	0		(794)	0.0%
4342	Subscriptions	0	0	0	63	0	(63)	0		(63)	0.0%
4900	Miscellaneous Expenses	0	30	30	163	270	107	400		237	40.8%
	Cemeteries :- Indirect Expenditure	**10,900**	**8,675**	**(2,225)**	**100,169**	**77,075**	**(23,094)**	**144,460**	**0**	**44,291**	**69.3%**
	Net Income over Expenditure	**10,533**	**3,730**	**(6,803)**	**110,203**	**39,570**	**(70,633)**	**9,400**			
414	Mayors Charity 2023 - A Duce										
4900	Miscellaneous Expenses	0	0	0	1,060	0	(1,060)	0		(1,060)	0.0%
	Mayors Charity 2023 - A Duce :- Indirect Expenditure	**0**	**0**	**0**	**1,060**	**0**	**(1,060)**	**0**	**0**	**(1,060)**	
5001	Transfers from Reserves	0	0	0	(1,060)	0	1,060	0		1,060	0.0%
	Mayors Charity 2023 - A Duce :- Other Costs	**0**	**0**	**0**	**(1,060)**	**0**	**1,060**	**0**	**0**	**1,060**	
	Net Expenditure	**0**	**0**	**0**	**0**	**0**	**0**	**0**			

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Detailed Income & Expenditure by Phased Budget Heading 31/12/2024

Month No: 9

Cost Centre Report

		Current Month Actual	Current Month Budget	Current Month Variance	Year To Date Actual	Year To Date Budget	Year To Date Variance	Total Annual Budget	Committed Expenditure	Funds Available	% Spent
415	Mayors Charity 2024 - P Rivers										
1304	Donations	0	0	0	1,752	0	(1,752)	0			0.0%
	Mayors Charity 2024 - P Rivers :- Income	**0**	**0**	**0**	**1,752**	**0**	**(1,752)**	**0**			
	Net Income	**0**	**0**	**0**	**1,752**	**0**	**(1,752)**	**0**			
416	Community Store										
1303	Other customer/client receipts	0	0	0	20	0	(20)	0			0.0%
1304	Donations	460	0	(460)	4,250	0	(4,250)	0			0.0%
	Community Store :- Income	**460**	**0**	**(460)**	**4,270**	**0**	**(4,270)**	**0**			
4900	Miscellaneous Expenses	0	0	0	3,390	0	(3,390)	0		(3,390)	0.0%
	Community Store :- Indirect Expenditure	**0**	**0**	**0**	**3,390**	**0**	**(3,390)**	**0**	**0**	**(3,390)**	
	Net Income over Expenditure	**460**	**0**	**(460)**	**880**	**0**	**(880)**	**0**			
	Grand Totals:- Income	**142,085**	**22,370**	**(119,715)**	**2,235,320**	**1,541,192**	**(694,128)**	**1,606,398**			**139.2%**
	Expenditure	**103,614**	**100,263**	**(3,351)**	**1,390,548**	**1,209,843**	**(180,705)**	**1,606,398**	**0**	**215,850**	**86.6%**
	Net Income over Expenditure	**38,471**	**(77,893)**	**(116,364)**	**844,772**	**331,349**	**(513,423)**	**0**			
	Movement to/(from) Gen Reserve	**38,471**	**(77,893)**	**(116,364)**	**844,772**	**331,349**	**(513,423)**	**0**			

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Rt Hon Angela Rayner MP
The Deputy Prime Minister & Secretary of State for Housing, Communities and Local Government

Mr Jim McMahon MP
The Minister of State for Housing, Communities and Local Government

RE: ENGLISH DEVOLUTION WHITE PAPER AND SURREY COUNTY COUNCIL PROPOSALS

The White Paper issued by your department before Christmas offers a once-in-a-generation opportunity to reform Local Government and establish an enduring and sustainable system that works for residents, our distinct local communities and the national government.

We recognise the clear intention and direction of the government, and we acknowledge the problems within local government, both locally and nationally, and understand the need for urgent and meaningful change.

However, we cannot support the postponement of the Surrey County Council elections schedule for May 2025. Surrey County Council has not developed plans that address the specific and complex issues within Local Government in Surrey, including the significant funding and debt matters, or your aspirations for genuinely strategic-level authorities in England. Nor does it have broader support from Surrey Districts and Boroughs or any democratic mandate to pursue such plans unilaterally.

We do not believe that a sustainable and enduring Local Government settlement can or should be made based on present concerns and should reflect the distinct local character or our communities. As of the submission of this letter, over [XX] residents of Surrey have signed a petition opposing the plans of Surrey County Council and asking that elections be held as planned.

We believe that other options, more compatible with the White Paper's aims, and more viable for local and strategic authority possibilities, should also be considered.

We want to work with you, the District and Borough Leaders of Surrey, and the Surrey County Council, to agree on a sustainable future for Surrey. Any changes must be carefully considered, transparent, and inclusive, and we must ensure that residents and businesses within our county are fully engaged in shaping Surrey's future governance.

This cannot happen within the timeframes currently stated, and we ask that you allow Surrey as a county more time to thoroughly consider these matters, by continuing with elections as planned, and thereby giving those elected a mandate to bring forward proposals.

Yours sincerely

Cllr Paul Follows
Leader – Godalming Town Council

CC: Mr Tim Oliver OBE – Leader – Surrey County Council - tim.oliver@surreycc.gov.uk

GODALMING TOWN COUNCIL

Disclosure by a Member[1] of a disclosable pecuniary interest or other registerable interest (non-pecuniary interest) in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest][2] [a registerable interest (non-pecuniary interest)][3] in the following matter:-

COMMITTEE: **DATE:**

NAME OF COUNCILLOR: ______________________________________

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interests	Other Registerable Interests (Non-Pecuniary Interests)	Reason

Signed______________________________________ **Dated** ______________________________________

[1] "Member" includes co-opted member, member of a committee, joint committee or sub-committee
[2] A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities
[3] A registerable interest (non-pecuniary interest) is defined by Section 9 of the Godalming Members' Code of Conduct.