

8. BUDGET MONITORING REPORT

Members to consider a budget monitoring report to 31 August 2017 (detailed report attached for the information of Members).

<b>Cost Centre</b>	<b>Year to date Variance</b>	<b>Projected Variance @ year end</b>
	<b>£</b>	<b>£</b>
Head Office Costs	29,208 u/s	0
Civic Expenses	153 u/s	0
Town Promotion	688 u/s	0
Staycation	1,030 o/s	£1,030 o/s
Festivals & Markets	2,328 u/s	0
Christmas Lights	792 o/s	0
Fireworks Night	305 o/s	0
Neighbourhood Plan	3,980 o/s	0
BWP Community Centre	2,487 u/s	0
Pepperpot	1,070 o/s	0
The Square	3,134 o/s	0
Allotments	3,535 u/s	0
Wilfrid Noyce Community Centre	878 u/s	0
Bandstand	123 u/s	0
Godalming Museum	3,082 o/s	0
Land & Property Other	558 u/s	0
<b>TOTAL</b>	<b>26,565 u/s</b>	<b>£1,030 o/s</b>

Members to note that the monitoring report shows a current variance of £26,565 underspent against budget.

The significant individual variances are explained as follows:

- The current underspend against the Head Office Costs cost centre is a timing difference for the JBC Administration charge – it was invoiced in August but not budgeted until September.
- The overspend for Staycation is due to the new printing charges for publishing the week's programme. The new charges will need to be reflected in the 2017/18 budget.
- The overspend against Neighbourhood Plan will be funded from the Reserve for that purpose (current available balance is £12,433). This transfer is done at year end once final costs are known.
- The overspend against The Square represents a timing difference between paying for the insurance on the building and receiving those monies back from the Head Leaseholders. It should be noted that the insurance premium has been significantly reduced now that the building is once again occupied.
- The underspend on Allotments and Land & Property Other is due to having transferred £3k for works to clear up The Bury's allotments, but that work not yet having been invoiced.
- The overspend against Godalming Museum is due for two reasons – legal fees have been incurred to facilitate the transfer of title for the building, and IT costs have been incurred to bring the Museum onto the Council's hosted server to maintain continuity of service. This will be resolved when the budget is allocated when the Museum transfer process is complete.

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>101</b>	<b>Head Office Costs</b>									
5101	Contrib. to Premises Provision	0	0	0	1,600	1,600	0	1,600		0
5102	Contrib. to Other Provisions	0	0	0	23,186	23,186	0	23,186		0
	Head Office Costs :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>24,786</b>	<b>24,786</b>	<b>0</b>	<b>24,786</b>	<b>0</b>	<b>0</b>
4001	Salaries	10,634	13,782	3,147	54,294	68,908	14,614	165,378		111,084
4002	Employer's NIC	1,126	1,792	666	5,781	8,960	3,179	21,500		15,719
4003	Employer's Superannuation	1,900	2,618	718	9,678	13,090	3,412	31,420		21,742
4011	Staff Training	200	250	50	1,672	1,250	-422	3,000		1,328
4012	Recruitment Advertising	0	0	0	0	0	0	1,500		1,500
4013	Other Staff Expenses	0	0	0	30,000	0	-30,000	200		-29,800
4101	Repair/Alteration of Buildings	0	0	0	0	250	250	750		750
4102	Property Maintenance	55	0	-55	55	188	133	0		-55
4121	Rents	0	0	0	0	0	0	13,000		13,000
4161	Cleaning	0	5	5	53	6	-47	0		-53
4163	Domestic Supplies	0	0	0	30	10	-20	30		0
4201	Public Transport	0	0	0	16	0	-16	0		-16
4202	Car Allowances	0	0	0	51	250	199	1,000		949
4301	Equipment	0	0	0	186	0	-186	500		314
4304	Catering	12	17	5	39	85	46	200		161
4305	Clothes, Uniform & Laundry	0	0	0	0	0	0	200		200
4306	Printing	683	100	-583	1,073	500	-573	1,300		227
4307	Stationery	0	325	325	795	1,625	830	3,900		3,105
4313	Professional Fees - Other	210	830	620	1,210	4,150	2,940	10,000		8,790

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4314 Audit Fees	1,300	0	-1,300	1,533	2,000	467	3,300		1,767
4315 Insurance	0	0	0	8,544	8,500	-44	8,500		-44
4321 Bank Charges	49	75	26	376	375	-1	900		524
4322 Postage	0	0	0	0	500	500	2,000		2,000
4323 Telephones	73	125	52	607	625	18	1,500		893
4325 Computing	424	650	226	4,199	3,250	-949	8,000		3,801
4326 Website	0	0	0	0	500	500	2,000		2,000
4327 Publicity Advertising	0	0	0	300	0	-300	0		-300
4331 Newsletter	1,100	1,000	-100	2,200	2,000	-200	4,000		1,800
4341 Grants	0	0	0	20,308	27,500	7,192	55,000		34,692
4342 Subscriptions	0	200	200	3,705	4,600	895	6,000		2,295
4401 Payments to Godalming JBC	0	0	0	30,848	30,848	0	61,696		30,848
4900 Miscellaneous Expenses	0	0	0	1	500	499	2,000		1,999
6000 Debt Charges - Principal	4,441	4,440	-1	8,828	8,830	2	21,250		12,422
6001 Debt Charges - Interest	6,848	6,850	2	13,707	13,710	3	31,220		17,513
Head Office Costs :- Expenditure	<b>29,054</b>	<b>33,059</b>	<b>4,005</b>	<b>200,088</b>	<b>203,010</b>	<b>2,921</b>	<b>461,244</b>	<b>0</b>	<b>261,156</b>
1001 Precept	0	0	0	285,448	285,448	0	570,896		
1202 Grants - WBC	0	0	0	9,780	9,783	-3	9,783		
1303 Other customer/client receipts	0	0	0	60	420	-360	0		
1401 Interest Received	0	175	-175	0	350	-350	700		
1501 Recharges to Godalming JBC	27,000	0	27,000	27,000	0	27,000	27,000		
Head Office Costs :- Income	<b>27,000</b>	<b>175</b>	<b>26,825</b>	<b>322,288</b>	<b>296,001</b>	<b>26,287</b>	<b>608,379</b>		
<b>Net Expenditure over Income</b>	<b>2,054</b>	<b>32,884</b>	<b>30,830</b>	<b>-97,414</b>	<b>-68,206</b>	<b>29,208</b>	<b>-122,349</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>102 Civic Expenses</b>									
5102 Contrib. to Other Provisions	0	0	0	4,000	4,000	0	4,000		0
Civic Expenses :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>	<b>4,000</b>	<b>0</b>	<b>0</b>
4304 Catering	0	0	0	17	-70	-87	0		-17
4305 Clothes, Uniform & Laundry	0	0	0	67	0	-67	1,000		933
4306 Printing	0	0	0	0	0	0	800		800
4313 Professional Fees - Other	0	0	0	40	0	-40	0		-40
4332 Mayor's Expenses	0	0	0	2,043	2,000	-43	8,080		6,037
4333 Members' Expenses	0	100	100	0	500	500	1,200		1,200
4900 Miscellaneous Expenses	315	50	-265	485	250	-235	600		115
Civic Expenses :- Expenditure	<b>315</b>	<b>150</b>	<b>-165</b>	<b>2,652</b>	<b>2,680</b>	<b>28</b>	<b>11,680</b>	<b>0</b>	<b>9,028</b>
1304 Donations	0	0	0	125	0	125	0		
Civic Expenses :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>125</b>	<b>0</b>	<b>125</b>	<b>0</b>		
<b>Net Expenditure over Income</b>	<b>315</b>	<b>150</b>	<b>-165</b>	<b>6,527</b>	<b>6,680</b>	<b>153</b>	<b>15,680</b>		
<b>104 Town Promotion</b>									
5001 Transfers from Reserves	0	0	0	-4,298	0	4,298	0		4,298
Town Promotion :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-4,298</b>	<b>0</b>	<b>4,298</b>	<b>0</b>	<b>0</b>	<b>4,298</b>
4162 Waste Removal	0	0	0	212	0	-212	0		-212
4203 Other Transport Costs	0	0	0	167	0	-167	0		-167

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## Cost Centre Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4301	Equipment	90	0	-90	4,425	0	-4,425	0		-4,425
4313	Professional Fees - Other	0	0	0	40	0	-40	0		-40
4900	Miscellaneous Expenses	0	0	0	14	0	-14	0		-14
	Town Promotion :- Expenditure	<b>90</b>	<b>0</b>	<b>-90</b>	<b>4,858</b>	<b>0</b>	<b>-4,858</b>	<b>0</b>	<b>0</b>	<b>-4,858</b>
1303	Other customer/client receipts	0	0	0	1,248	0	1,248	0		
	Town Promotion :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,248</b>	<b>0</b>	<b>1,248</b>	<b>0</b>		
	<b>Net Expenditure over Income</b>	<b>90</b>	<b>0</b>	<b>-90</b>	<b>-688</b>	<b>0</b>	<b>688</b>	<b>0</b>		
	<b>105 Staycation</b>									
5001	Transfers from Reserves	0	0	0	-1,500	0	1,500	0		1,500
	Staycation :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-1,500</b>	<b>0</b>	<b>1,500</b>	<b>0</b>	<b>0</b>	<b>1,500</b>
4005	Agency Staff	150	0	-150	150	0	-150	0		-150
4203	Other Transport Costs	196	0	-196	196	0	-196	0		-196
4313	Professional Fees - Other	190	0	-190	785	0	-785	0		-785
4327	Publicity Advertising	44	0	-44	3,739	2,000	-1,739	2,000		-1,739
4900	Miscellaneous Expenses	32	600	568	260	600	340	1,200		940
	Staycation :- Expenditure	<b>612</b>	<b>600</b>	<b>-12</b>	<b>5,130</b>	<b>2,600</b>	<b>-2,530</b>	<b>3,200</b>	<b>0</b>	<b>-1,930</b>
	<b>Net Expenditure over Income</b>	<b>612</b>	<b>600</b>	<b>-12</b>	<b>3,630</b>	<b>2,600</b>	<b>-1,030</b>	<b>3,200</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>106 Festivals &amp; Markets</b>									
4001 Salaries	200	155	-45	1,000	775	-225	1,860		860
4002 Employer's NIC	20	20	0	78	100	22	240		162
4162 Waste Removal	0	0	0	212	0	-212	0		-212
4301 Equipment	0	0	0	98	0	-98	0		-98
4304 Catering	0	0	0	72	0	-72	0		-72
4313 Professional Fees - Other	0	0	0	890	0	-890	0		-890
4327 Publicity Advertising	0	0	0	483	0	-483	0		-483
4900 Miscellaneous Expenses	0	0	0	313	0	-313	0		-313
<b>Festivals &amp; Markets :- Expenditure</b>	<b>220</b>	<b>175</b>	<b>-45</b>	<b>3,147</b>	<b>875</b>	<b>-2,272</b>	<b>2,100</b>	<b>0</b>	<b>-1,047</b>
1303 Other customer/client receipts	250	0	250	7,099	2,500	4,599	2,500		
<b>Festivals &amp; Markets :- Income</b>	<b>250</b>	<b>0</b>	<b>250</b>	<b>7,099</b>	<b>2,500</b>	<b>4,599</b>	<b>2,500</b>		
<b>Net Expenditure over Income</b>	<b>-30</b>	<b>175</b>	<b>205</b>	<b>-3,953</b>	<b>-1,625</b>	<b>2,328</b>	<b>-400</b>		
<b>108 Christmas Lights</b>									
5001 Transfers from Reserves	0	0	0	0	0	0	-3,680		-3,680
<b>Christmas Lights :- Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-3,680</b>	<b>0</b>	<b>-3,680</b>
4313 Professional Fees - Other	0	0	0	12,792	12,000	-792	45,880		33,088
<b>Christmas Lights :- Expenditure</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,792</b>	<b>12,000</b>	<b>-792</b>	<b>45,880</b>	<b>0</b>	<b>33,088</b>
1304 Donations	0	0	0	0	0	0	3,200		
<b>Christmas Lights :- Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,200</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,792</b>	<b>12,000</b>	<b>-792</b>	<b>39,000</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b>109 Fireworks Night</b>									
4001 Salaries	0	0	0	0	0	0	250		250
4301 Equipment	0	0	0	0	0	0	2,000		2,000
4313 Professional Fees - Other	38	0	-38	2,805	2,500	-305	8,000		5,195
4315 Insurance	0	0	0	1,000	1,000	0	1,000		0
4327 Publicity Advertising	0	0	0	0	0	0	600		600
4343 Licensing/PRS	0	0	0	0	0	0	145		145
Fireworks Night :- Expenditure	<b>38</b>	<b>0</b>	<b>-38</b>	<b>3,805</b>	<b>3,500</b>	<b>-305</b>	<b>11,995</b>	<b>0</b>	<b>8,190</b>
1303 Other customer/client receipts	0	0	0	0	0	0	11,995		
Fireworks Night :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11,995</b>		
<b>Net Expenditure over Income</b>	<b>38</b>	<b>0</b>	<b>-38</b>	<b>3,805</b>	<b>3,500</b>	<b>-305</b>	<b>0</b>		
<b>111 Neighbourhood Plan</b>									
5001 Transfers from Reserves	0	0	0	0	0	0	-3,668		-3,668
Neighbourhood Plan :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>-3,668</b>	<b>0</b>	<b>-3,668</b>
4313 Professional Fees - Other	0	0	0	3,980	0	-3,980	3,668		-312
Neighbourhood Plan :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,980</b>	<b>0</b>	<b>-3,980</b>	<b>3,668</b>	<b>0</b>	<b>-312</b>
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,980</b>	<b>0</b>	<b>-3,980</b>	<b>0</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<u>201</u>	<u>BWP Community Centre</u>									
5101	Contrib. to Premises Provision	0	0	0	3,000	3,000	0	3,000		0
	BWP Community Centre :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,000</b>	<b>3,000</b>	<b>0</b>	<b>3,000</b>	<b>0</b>	<b>0</b>
4001	Salaries	839	847	8	4,196	4,235	39	10,170		5,974
4002	Employer's NIC	82	110	28	411	550	139	1,322		911
4003	Employer's Superannuation	153	161	8	763	805	42	1,932		1,169
4101	Repair/Alteration of Buildings	0	250	250	0	1,250	1,250	3,000		3,000
4102	Property Maintenance	0	0	0	60	0	-60	0		-60
4103	Maintenance Contracts	0	0	0	523	0	-523	0		-523
4111	Energy Costs	144	275	131	891	1,375	484	3,300		2,409
4131	Rates	0	0	0	629	1,330	701	1,330		701
4141	Water Services	0	0	0	109	125	16	500		391
4161	Cleaning	515	638	123	2,525	3,190	665	8,000		5,475
4162	Waste Removal	53	0	-53	233	0	-233	0		-233
4163	Domestic Supplies	16	0	-16	79	0	-79	0		-79
4171	Grounds Maintenance Costs	261	100	-161	2,570	500	-2,070	1,200		-1,370
4181	Premises Insurance	0	0	0	950	950	0	950		0
4301	Equipment	0	58	58	0	290	290	700		700
4306	Printing	0	8	8	0	40	40	100		100
4323	Telephones	42	25	-17	170	125	-45	300		130
4324	Broadband	35	0	-35	163	0	-163	0		-163
4325	Computing	0	75	75	0	375	375	900		900
4343	Licensing/PRS	0	0	0	0	0	0	280		280
	BWP Community Centre :- Expenditure	<b>2,139</b>	<b>2,547</b>	<b>408</b>	<b>14,273</b>	<b>15,140</b>	<b>867</b>	<b>33,984</b>	<b>0</b>	<b>19,711</b>

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

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## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1301 Premises Hire Charges	1,571	2,417	-846	13,705	12,085	1,620	29,000		
BWP Community Centre :- Income	<b>1,571</b>	<b>2,417</b>	<b>-846</b>	<b>13,705</b>	<b>12,085</b>	<b>1,620</b>	<b>29,000</b>		
<b>Net Expenditure over Income</b>	<b>568</b>	<b>130</b>	<b>-438</b>	<b>3,568</b>	<b>6,055</b>	<b>2,487</b>	<b>7,984</b>		
<u>202 Pepperpot</u>									
5101 Contrib. to Premises Provision	0	0	0	2,000	2,000	0	2,000		0
Pepperpot :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>2,000</b>	<b>0</b>	<b>2,000</b>	<b>0</b>	<b>0</b>
4102 Property Maintenance	2	0	-2	1,551	0	-1,551	0		-1,551
4103 Maintenance Contracts	72	125	53	768	625	-143	1,500		732
4111 Energy Costs	26	92	66	205	460	255	1,100		895
4121 Rents	0	0	0	1,850	0	-1,850	0		-1,850
4131 Rates	0	0	0	321	680	359	680		359
4161 Cleaning	240	300	60	1,178	1,500	322	3,600		2,422
4171 Grounds Maintenance Costs	0	0	0	627	0	-627	0		-627
4181 Premises Insurance	0	0	0	220	220	0	220		0
4301 Equipment	0	0	0	0	0	0	800		800
4323 Telephones	50	47	-3	250	235	-15	560		310
4324 Broadband	35	21	-14	195	105	-90	250		55
4343 Licensing/PRS	0	0	0	70	0	-70	0		-70
4900 Miscellaneous Expenses	0	0	0	15	0	-15	0		-15
Pepperpot :- Expenditure	<b>425</b>	<b>585</b>	<b>160</b>	<b>7,250</b>	<b>3,825</b>	<b>-3,425</b>	<b>8,710</b>	<b>0</b>	<b>1,460</b>
1301 Premises Hire Charges	651	792	-141	5,331	3,956	1,375	9,500		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1303 Other customer/client receipts	140	0	140	980	0	980	0		
Pepperpot :- Income	<b>791</b>	<b>792</b>	<b>-1</b>	<b>6,311</b>	<b>3,956</b>	<b>2,355</b>	<b>9,500</b>		
<b>Net Expenditure over Income</b>	<b>-366</b>	<b>-207</b>	<b>159</b>	<b>2,939</b>	<b>1,869</b>	<b>-1,070</b>	<b>1,210</b>		
<b><u>203 The Square</u></b>									
4181 Premises Insurance	0	0	0	3,134	7,200	4,066	7,200		4,066
The Square :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,134</b>	<b>7,200</b>	<b>4,066</b>	<b>7,200</b>	<b>0</b>	<b>4,066</b>
1302 Rents	0	0	0	0	0	0	3,000		
1303 Other customer/client receipts	0	0	0	0	7,200	-7,200	7,200		
The Square :- Income	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7,200</b>	<b>-7,200</b>	<b>10,200</b>		
<b>Net Expenditure over Income</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3,134</b>	<b>0</b>	<b>-3,134</b>	<b>-3,000</b>		
<b><u>204 Allotments</u></b>									
5001 Transfers from Reserves	0	0	0	-4,500	0	4,500	0		4,500
5101 Contrib. to Premises Provision	0	0	0	1,000	1,000	0	1,000		0
Allotments :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-3,500</b>	<b>1,000</b>	<b>4,500</b>	<b>1,000</b>	<b>0</b>	<b>4,500</b>
4141 Water Services	0	0	0	14	25	11	100		86
4162 Waste Removal	0	0	0	297	0	-297	0		-297
4171 Grounds Maintenance Costs	896	165	-731	3,575	825	-2,750	2,000		-1,575
4303 Materials	0	0	0	125	0	-125	0		-125
Allotments :- Expenditure	<b>896</b>	<b>165</b>	<b>-731</b>	<b>4,011</b>	<b>850</b>	<b>-3,161</b>	<b>2,100</b>	<b>0</b>	<b>-1,911</b>

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1302 Rents	2,197	0	2,197	2,197	0	2,197	2,100		
Allotments :- Income	<b>2,197</b>	<b>0</b>	<b>2,197</b>	<b>2,197</b>	<b>0</b>	<b>2,197</b>	<b>2,100</b>		
<b>Net Expenditure over Income</b>	<b>-1,301</b>	<b>165</b>	<b>1,466</b>	<b>-1,685</b>	<b>1,850</b>	<b>3,535</b>	<b>1,000</b>		
<b><u>205 Wilfrid Noyce Community Centre</u></b>									
5101 Contrib. to Premises Provision	0	0	0	2,000	4,090	2,090	4,090		2,090
Wilfrid Noyce Community Centre :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,000</b>	<b>4,090</b>	<b>2,090</b>	<b>4,090</b>	<b>0</b>	<b>2,090</b>
4001 Salaries	189	223	34	1,100	1,115	15	2,680		1,580
4005 Agency Staff	0	0	0	100	0	-100	0		-100
4101 Repair/Alteration of Buildings	0	500	500	0	2,500	2,500	6,000		6,000
4102 Property Maintenance	0	0	0	1,385	0	-1,385	0		-1,385
4103 Maintenance Contracts	0	0	0	1,830	0	-1,830	0		-1,830
4111 Energy Costs	205	500	295	1,214	2,500	1,286	6,000		4,786
4121 Rents	0	0	0	151	0	-151	0		-151
4131 Rates	0	0	0	4,334	5,300	966	5,300		966
4141 Water Services	0	75	75	324	375	51	900		576
4161 Cleaning	1,016	1,250	234	5,034	6,250	1,216	15,000		9,966
4162 Waste Removal	267	0	-267	745	0	-745	0		-745
4163 Domestic Supplies	76	0	-76	359	0	-359	0		-359
4171 Grounds Maintenance Costs	0	175	175	718	350	-368	700		-18
4181 Premises Insurance	0	0	0	1,200	1,200	0	1,200		0
4203 Other Transport Costs	0	0	0	181	0	-181	0		-181

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4301 Equipment	0	0	0	1,165	1,000	-165	2,000		835
4302 Furniture	0	0	0	700	0	-700	0		-700
4303 Materials	0	0	0	217	0	-217	0		-217
4313 Professional Fees - Other	0	230	230	400	1,150	750	2,770		2,370
4323 Telephones	24	25	1	164	125	-39	300		136
4324 Broadband	24	25	1	385	285	-100	620		235
4343 Licensing/PRS	0	0	0	0	0	0	350		350
4900 Miscellaneous Expenses	0	0	0	15	0	-15	0		-15
Wilfrid Noyce Community Centre :- Expenditure	<b>1,800</b>	<b>3,003</b>	<b>1,203</b>	<b>21,721</b>	<b>22,150</b>	<b>429</b>	<b>43,820</b>	<b>0</b>	<b>22,099</b>
1301 Premises Hire Charges	2,556	3,942	-1,386	18,067	19,710	-1,643	47,310		
1304 Donations	0	0	0	3	0	3	0		
Wilfrid Noyce Community Centre :- Income	<b>2,556</b>	<b>3,942</b>	<b>-1,386</b>	<b>18,070</b>	<b>19,710</b>	<b>-1,640</b>	<b>47,310</b>		
<b>Net Expenditure over Income</b>	<b>-756</b>	<b>-939</b>	<b>-183</b>	<b>5,652</b>	<b>6,530</b>	<b>878</b>	<b>600</b>		
<b>206 Bandstand</b>									
4101 Repair/Alteration of Buildings	0	83	83	0	415	415	1,000		1,000
4102 Property Maintenance	0	0	0	45	0	-45	0		-45
4301 Equipment	0	0	0	194	0	-194	0		-194
4343 Licensing/PRS	0	0	0	70	100	30	100		30
Bandstand :- Expenditure	<b>0</b>	<b>83</b>	<b>83</b>	<b>309</b>	<b>515</b>	<b>206</b>	<b>1,100</b>	<b>0</b>	<b>791</b>
1301 Premises Hire Charges	627	0	627	627	900	-273	900		
1303 Other customer/client receipts	190	0	190	190	0	190	0		
Bandstand :- Income	<b>817</b>	<b>0</b>	<b>817</b>	<b>817</b>	<b>900</b>	<b>-83</b>	<b>900</b>		
<b>Net Expenditure over Income</b>	<b>-817</b>	<b>83</b>	<b>900</b>	<b>-508</b>	<b>-385</b>	<b>123</b>	<b>200</b>		

## Detailed Income &amp; Expenditure by Year to Date Budget Heading 31/08/2017

Month No : 5

## Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
<b><u>207 Godalming Museum</u></b>									
4311 Professional Fees - Legal	1,035	0	-1,035	1,535	0	-1,535	0		-1,535
4325 Computing	1,547	0	-1,547	1,547	0	-1,547	0		-1,547
4900 Miscellaneous Expenses	0	0	0	0	0	0	52,225		52,225
Godalming Museum :- Expenditure	<b>2,582</b>	<b>0</b>	<b>-2,582</b>	<b>3,082</b>	<b>0</b>	<b>-3,082</b>	<b>52,225</b>	<b>0</b>	<b>49,143</b>
<b>Net Expenditure over Income</b>	<b>2,582</b>	<b>0</b>	<b>-2,582</b>	<b>3,082</b>	<b>0</b>	<b>-3,082</b>	<b>52,225</b>		
<b><u>208 Land &amp; Property - Other</u></b>									
5001 Transfers from Reserves	0	0	0	-1,350	0	1,350	0		1,350
5101 Contrib. to Premises Provision	0	0	0	1,000	1,000	0	1,000		0
Land & Property - Other :- Expenditure	<b>0</b>	<b>0</b>	<b>0</b>	<b>-350</b>	<b>1,000</b>	<b>1,350</b>	<b>1,000</b>	<b>0</b>	<b>1,350</b>
4101 Repair/Alteration of Buildings	0	137	137	0	685	685	1,650		1,650
4102 Property Maintenance	207	0	-207	207	0	-207	0		-207
4151 Fixtures & Fittings	0	0	0	443	500	57	1,000		557
4171 Grounds Maintenance Costs	38	83	45	1,617	415	-1,202	1,000		-617
4303 Materials	-25	0	25	-25	0	25	0		25
4900 Miscellaneous Expenses	150	0	-150	150	0	-150	0		-150
Land & Property - Other :- Expenditure	<b>370</b>	<b>220</b>	<b>-150</b>	<b>2,392</b>	<b>1,600</b>	<b>-792</b>	<b>3,650</b>	<b>0</b>	<b>1,258</b>
<b>Net Expenditure over Income</b>	<b>370</b>	<b>220</b>	<b>-150</b>	<b>2,042</b>	<b>2,600</b>	<b>558</b>	<b>4,650</b>		
Policy & Management Expenditure	<b>38,540</b>	<b>40,587</b>	<b>2,046</b>	<b>318,764</b>	<b>315,821</b>	<b>-2,943</b>	<b>725,084</b>	<b>0</b>	<b>406,320</b>
Income	<b>35,181</b>	<b>7,326</b>	<b>27,855</b>	<b>371,860</b>	<b>342,352</b>	<b>29,508</b>	<b>725,084</b>		
<b>Net Expenditure over Income</b>	<b>3,359</b>	<b>33,261</b>	<b>29,902</b>	<b>-53,096</b>	<b>-26,532</b>	<b>26,565</b>	<b>0</b>		

Godalming Town Council  
Revised Estimates 2016/17 and Budget 2017/18

	Balance b/f 1 April 2017 £	Deficit/Surplus from Revenue a/c £	Transfer from Revenue a/c £	Transfer to Revenue a/c £	Transfers between Reserves £	Transfer to Current Liabilities	Balance c/f 31 March 2018 £
<b>Movement in Reserves to March 31 2018 (Projected)</b>							
<b>Reserves</b>							
<b>Unallocated Reserves</b>							
1 Revenue Reserve	222,031						222,031
<b>Sub-total unallocated reserves</b>	<b>222,031</b>						<b>222,031</b>
<b>Earmarked Reserves</b>							
2 Election Expenses Fund	9,702		4,000				13,702
3 New Initiatives Fund	0		23,186	-5,800			17,386
4 WW1 Memorial	13,020						13,020
5 Land & Property Maintenance	20,000		10,600	-4,850			25,750
6 IT Reserve	3,000						3,000
7 Christmas Lights	11,557						11,557
8 Festival Surplus	2,897						2,897
9 Staycation	335						335
10 Neighbourhood Plan	12,433						12,433
11 Flood Alleviation	24,200			-1,000			23,200
12 Farncombe Initiative	2,735						2,735
13 Wilfrid Noyce Key Deposits	80						80
14 Wilfrid Noyce Refurbishment Scheme	20,663			-20,663			0
15 Wilfrid Noyce Chamber of Commerce Cont	-12,500						-12,500
16 Mayor's Charity	1,324			-1,324			0
17 Balance of Mayor's Allowance	0						0
<b>Sub- total Earmarked Reserves</b>	<b>109,446</b>						<b>113,595</b>
<b>Balances</b>	<b>331,477</b>	<b>0</b>	<b>37,786</b>	<b>-33,637</b>	<b>0</b>		<b>335,626</b>

***New Initiatives Fund***

Staycation	1,500	Min 546-16 P&M 27 Feb 2017
Branded Mini Marquees	4,300	Min 94-17 P&M 13 Jul 2017
	<u>5,800</u>	

***Land and Property Maintenance***

Tree Works	1,850	Min 89-17 P&M 13 Jul 2017
Allotment tidy up	3,000	Min 95-17 P&M 13 Jul 2017
	<u>4,850</u>	