



## **Citizens Advice South West Surrey**

36 Bridge Street  
Godalming  
Surrey  
GU7 1HP  
**[casws.org.uk](https://casws.org.uk)**

1<sup>st</sup> August 2023

Town Clerk  
Godalming Town Council  
107-109 High Street  
Godalming  
Surrey GU7 1AQ

Dear Andy,

### **Request for renewal of Service Level Agreement for April 2024 – March 2028**

Thank you for Godalming Town Council's ongoing support for Citizens Advice in Godalming. As a result of your current grant contributing to our services in the community, we've been able to maintain a 5 day per week service in Godalming. In the first full 3 years of the grant (April 2020 – March 2023) Citizens Advice have supported 1,782 Godalming residents with one-to-one information, advice and support. This covered 9,124 issues and resulted in £6,181,187 of financial outcomes for residents. Attached is a page with further key statistics on the Godalming clients helped during this period.

The current cost of living crisis means at Citizens Advice, we've seen more people coming to us for help with crisis support, energy problems and not having enough money to make ends meet than ever before.

We would therefore like to apply for a renewal of our current SLA for a further 4-years, with an uplift in funding to £34,000 per year.

### **Statement of the purpose of the SLA funding**

The service will provide direct benefit to the civic parish of Godalming, and some of its inhabitants through the provision an information and advice service, with access 5 days per week for Godalming residents (excluding public holidays). We know the impact this

#### **Chief Executive Becky Jeffrey**

Citizens Advice South West Surrey is an operating name of Citizens Advice Guildford. Charity registration number 1061067. Company limited by guarantee. Registered number 3258272 England. Authorised and regulated by the Financial Conduct Authority FRN: 617618. Registered office: 15-21 Haydon Place, Guildford, Surrey, GU1 4LL

will have on the community from our existing expertise in advice delivery. This includes:

1. **Direct impact to those inhabitants accessing our services** – this comes in the form of financial outcomes as well as non-financial outcomes such as Homelessness being averted or residents rehoused, barriers to employment being removed, financial planning for the future, and right to remain being secured (see attached key statistics and presentation recently delivered to the Town Council). We also know our support improves people's health with 62% said our help meant they were less stressed, depressed or anxious and 43% said our help improved their physical health.<sup>1</sup>
2. **Wider civic parish of Godalming community impacts** – the Citizens Advice Treasury approved model for understanding the impact of our service shows that our advice results in wider economic and social benefits too (public value). The conservative estimated financial value for this was £12,985,062 across Waverley last year.<sup>2</sup> As large proportion of this value comes from the impact of being strengthened by volunteers withing our service. In Godalming we currently have over 40 volunteers contributing to their community – contributing to their individual wellbeing, as well as the wider community wellbeing.

Some proposed measurable/definable outcomes we suggest we could report to you on this would be:

- Number of Godalming residents helped by Citizens Advice
- Number and type of issues Godalming residents have been supported with
- Number of Godalming based volunteers
- Financial outcomes for Godalming residents

We propose this continues in line with our current SLA through a report or presentation for the council following each financial year.

### **Level of funding requested**

Whilst the current grant is £28,000 per annum, we would also like to request an increase in this annual amount to £34,000 per year. This is based on the value of £28,000 in 2020 compared to June 2023, using the Bank of England inflation calculator.

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<sup>1</sup> Based on a survey of Citizens Advice South West Surrey clients in 2022-23

<sup>2</sup> Based on based on external Treasury-approved model for Citizens Advice Waverley Advice Services 2022-23

#### **Chief Executive Becky Jeffrey**

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We're currently seeing a particular pressure on our service through inflation resulting in increased costs for example office supplies, energy bills, staffing costs, all of which is impacting our ability to deliver the service. Therefore, this uplift would allow us to continue to deliver the service at the current levels we are doing so. Though as I acknowledged in my recent presentation to the Council, we are currently unable to meet the needs of all those who contact us, particularly with increased client need from the Cost-of-Living Crisis.

Given the ongoing high levels of inflation, we would also request whether it would be possible for a review to take place within the 4-year period on the specific level of funding.

If there is any further information you would like to support this application, please do let me know and I'd be happy to provide it. I also enclose as requested in the guidance the last 2 years of audited accounts.

Yours sincerely

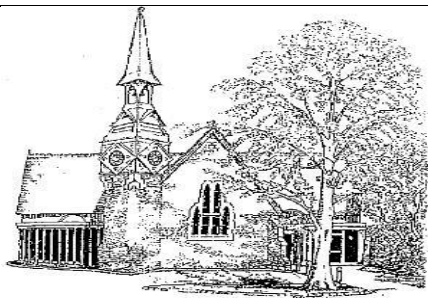
A handwritten signature in purple ink, appearing to read 'Becky Jeffrey', is written over a horizontal line.

Becky Jeffrey

**Chief Officer**

**Chief Executive Becky Jeffrey**

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Farncombe Day Centre Ltd  
Farncombe Day Centre  
St Johns Street, Farncombe  
Godalming, Surrey GU7 3EJ  
Tel: 01483 426685  
Email: [info@farncombedaycentre.org.uk](mailto:info@farncombedaycentre.org.uk)  
Website: <http://farncombedaycentre.org.uk/wp/home/>  
Charity number: 1175294, Company number 10847748

15 July 2023

Andy Jeffrey  
Town Clerk  
Godalming Town Council  
107-109 High Street  
Godalming  
Surrey GU7 1AQ

Dear Mr Jeffrey,

I am writing on behalf of the Executive Committee of Farncombe Day Centre to apply for a new grant under an SLA to help support the provision of our minibus.

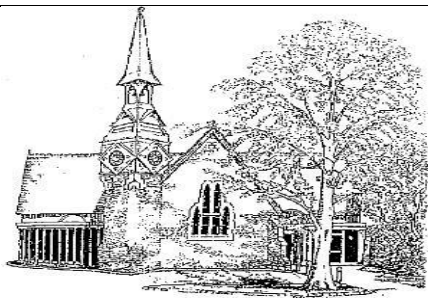
The Trustees are very grateful to Godalming Town Council for the SLA that has been running since April 2020 and has provided us with £5,000 per annum. This SLA comes to an end in March 2024.

Our minibus is in use every weekday to provide transport for our users to and from their homes and the Centre. As our annual reports to the Council have shown, minibus usage has been increasing since the COVID lockdown was lifted. By the last quarter of FY2022-23 (i.e. January to March 2023), nearly 1000 users were transported during the quarter, most of them undertaking a return trip. This typically equates to about 15 – 16 users per day.

We are actually seeing a steady increase in the proportion of our users depending on the minibus, which had risen to over 70% of those attending the Centre in recent months. All except 3 of our regular users live within the boundary of Godalming (the other three living in Milford). Over a typical week around 36 different people use the minibus service, again with most residing in the Godalming area.

Very few of our users would be able to attend the Centre without the availability of the minibus to transport them. The Centre provides a vital resource to these local residents, not only in terms of providing them with a healthy nourishing meal and snacks at heavily subsidised and affordable prices, but also takes care of the wider physical and mental needs through our provision of services such as entertainment, activities, exercise and outings. The latter service also relies on the minibus for transportation.

Whilst we will obviously be grateful for any support from Godalming Town Council going forward, we would be delighted if it were possible to increase the annual amount. We are just in the process of replacing our existing minibus as its lease period has expired. Initially we looked at an electric minibus, but quickly came to the conclusion that, at least in terms of those currently available, it would not be viable from both a cost and practicality point of view. We now expecting the delivery of a new diesel powered minibus, but as with so much



Farncombe Day Centre Ltd

Farncombe Day Centre

St Johns Street, Farncombe

Godalming, Surrey GU7 3EJ

Tel: 01483 426685

Email: [info@farncombedaycentre.org.uk](mailto:info@farncombedaycentre.org.uk)

Website: <http://farncombedaycentre.org.uk/wp/home/>

Charity number: 1175294, Company number 10847748

else in the world these days, the costs of leasing have increased considerably. The existing lease costs us £8,865 per annum but the new lease will be £14,093 per annum, an increase of £5,228. The salaries and associated costs for our drivers now exceed £20,000 per annum and will continue to increase as we need to review salaries annually. You will also be well aware of the considerable increases recently in the cost of fuel. Funding from Godalming Town Council will help us secure the continuing provision of this vital service.

I have attached copies of our last two years published annual accounts and our budget for the current year. You will note the latter shows a forecast deficit, which will increase in subsequent years without additional funding.

Please let me know if there is any further information you would like or any clarifications you require.

I would like to stress again how grateful we are for the support provided to us by GTC under the current SLA.

With kind regards

Yours sincerely

EW Hislop

Chair, Executive Committee



**Waverley Hoppa Community Transport**  
**Unit 8, Towergate Business Centre**  
**Coopers Place**  
**Combe Lane**  
**Wormley**  
**Surrey**  
**GU8 5SZ**  
**Tel: 01428 681701**  
**Email: richard@hoppa.org.uk**



**1<sup>st</sup> August 2023**

Subject: Request for Funding for Waverley Hoppa Community Transport

Dear Godalming Town Council,

On behalf of Waverley Hoppa Community Transport, I am writing to request financial support from the Godalming Town Council to continue and expand our vital services within the community.

We would like to request an increase in funding from £5000.00 per annum to £7,500.00 per annum for a 4 year SLA based on a substantial increase in operating costs as described later in this letter.

Waverley Hoppa is a non-profit organisation and registered charity that has been serving the Godalming community since May 2002. Our primary objective is to provide safe, reliable, and accessible transportation services for the elderly, disabled, and other vulnerable members of the community. We aim to promote social inclusion, enhance mobility, and reduce isolation not just among these individuals, but amongst all residents of Waverley that do not have access to regular transport.

Over the years, Waverley Hoppa has become an essential lifeline for many residents in Godalming. However, our operations have faced challenges due to increasing costs associated with fuel, vehicle maintenance, insurance, and staffing. Without adequate funding, we are finding it difficult to sustain and expand our services to meet the growing demands of the community.

## Our services include:

1. Door-to-door transport: We offer door-to-door transportation for elderly residents and individuals with mobility challenges, ensuring they can access medical appointments, social activities, and essential services. Any resident of Waverley who do not have access to transport can register for hoppa services.
2. Godalming shoppa – door to door accessible transport in and around the Godalming area. Operating Monday to Friday from 0930 to 1400, with 2 buses running on a Wednesday.
3. Hospital hoppa – accessible transport to the Royal Surrey County Hospital and other medical establishments from the Godalming and Haslemere areas. Operating Monday to Friday from 0800 to 1700.
4. Group outings: We organise group outings for elderly residents to local events, parks, and other social gatherings, fostering a sense of community and reducing social isolation.

**Impact on the Community:** The impact of Waverley Hoppa on the Godalming community has been profound. By facilitating access to essential services and social opportunities, we have seen a significant improvement in the overall well-being and happiness of our beneficiaries. Moreover, our services have contributed to reducing the burden on local healthcare services by ensuring regular and timely medical appointments for those who would otherwise struggle to attend them.

In our recent customer satisfaction survey over 50% of our users said they used the service to get to medical appointments. Many of our customers described hoppa as a lifeline to them.

**Funding Request:** We are seeking a continuation and increase of the grant to support the operational expenses of Waverley Hoppa Community Transport for the upcoming year's. This funding will be allocated to help absorb substantial cost increases including:

1. Vehicle maintenance costs: +10% YOY
2. Vehicle fuel costs : +7%
3. Staffing costs: +10% (>£100k YOY)
4. Property expenses: +50% YOY
5. Cost of renewing fleet to reduce emissions and move to an Electric Minibus fleet.

In the last financial year we have seen an overall growth in passenger numbers of 7%.

In 2022/2023 we transported over 1,500 passengers on the Godalming shoppa and over 500 on the hospital hoppa.



Waverley hoppa has transported over 58,000 passengers in the last financial year and have over 4,500 registered users. We have over 270 registered users in the Godalming area.

We have received a grant from VASWS Sparks that will enable us to offer "free" fares on the Godalming hoppa from 1<sup>st</sup> October 2023 to 31<sup>st</sup> March 2024. This will be a pilot to understand the increase in demand when offering free travel and if successful give us the data to push to secure further funding to introduce the acceptance of concessionary bus passes.

Waverley hoppa is actively marketing all of its service's and have now started a journey on social media to enable our reach to widen to more residents of both Waverley and specifically Godalming. We have created advertising videos and plan to attend various local events (including the Green Gala in Godalming on 12<sup>th</sup> August) to further promote our services to the local community.

In conclusion, I kindly request the Godalming Town Council to consider our funding request and support Waverley Hoppa Community Transport in its mission to create a more inclusive and compassionate community.

If you require any additional information or would like to discuss our proposal further, please do not hesitate to contact me, I would be happy to attend any Council forum to explain in detail who hoppa operates and hoppa's plans for the future to deepen our impact in the community.

Thank you for your time and consideration. We look forward to a positive response and the possibility of continuing our valuable work in the Godalming community.

Yours Sincerely,

A handwritten signature in black ink, appearing to read 'Richard Davies', written over a light blue grid background.

**Richard Davies**  
**General Manager**  
**Waverley Hoppa Community Transport**

RECEIVED

- 1 AUG 2023

31<sup>st</sup> July 2023

Andy Jeffery, Town Clerk,  
Godalming Town Council  
107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

Application for Service Level Agreement Grant for Wharf Nursery School Stay and Play

Dear Sirs,

I would like to apply for a 4-year Service Level Agreement Grant of £3,000 a year towards the cost of "Stay and Play" groups provided free of charge for families with young children aged from 1 to 3 years of age.

The groups re-started after the Covid-19 pandemic in April 2022, partly funded by one-year grants from Godalming Town Council for 2022-23 and 2023-4. A Service Level agreement would help to ensure continuity of this service to the local community.

Two "Stay and Play" groups a week take place during term time at The Wharf Nursery School, in the centre of Godalming. The groups each last for an hour and run independently from the nursery school which is local authority maintained. The school provides a room and excellent facilities free of charge, and skilled and experienced members of staff are employed to facilitate "messy play" which many children cannot experience at home.

In addition, a weekly "Stay and Play" group is held at two local care homes for the elderly. Originally these were started at Broadwater Lodge, and now also take place alternately with Eastlake. The interaction between the elderly and very young children is greatly enjoyed by residents and beneficial to their wellbeing, and special relationships have been formed between the "Oldies and Tots". The benefit to the elderly residents of the care homes is recognised by their carers and families. These groups can be easily accessed by families living in Farncombe and Binscombe.

Because of the success of "Stay and Play", parents requested that groups also take place in the school holidays. Funding allowed these to start at The Wharf Nursery School at Easter in 2023, with 2 sessions in one week run by school staff. In the Summer holidays 2023 further groups are taking place, and are included in Godalming Staycation. The additional groups have proved to be popular, and it is planned that they will continue in further years in Easter and Summer holidays, to particularly support families who cannot afford paid holiday activities for their children.

All the groups are well-attended, inclusive and of benefit to families with young children in the Godalming community. These free outreach sessions particularly help families who are affected by the present rise in the cost of living, those who are new to the area, or may be in need of advice or support.



Families are encouraged to attend by agencies such as Homestart, Family Centre support workers, health visitors and church-linked baby and toddler groups. Within the Godalming district there are known areas of deprivation which include families with young children. If appropriate, parents can talk to the school Special Educational Needs Co-ordinator or other staff about a concern and if necessary, be directed to further support services.

Parents and carers are enabled to strengthen bonds with their children through focused play and interaction. They learn new skills such as songs and rhymes, how to play creatively, how to encourage language development and get activity ideas to use at home. "Stay and Play" groups also provide an opportunity for parents to discuss behavioural and developmental issues with The Wharf staff, and to seek advice or reassurance. Opportunities to chat on an informal basis with services such as Health visitors and Childrens Centres are now more limited due to cut-backs.

"Stay and Play" groups used to be funded by Children's Centres, but since the closure of these Centres two years ago, essential facilities for young families have disappeared. During the COVID-19 pandemic the isolation and lack of support worsened. Children in our community born in 2020 to 2022, and their siblings, have not had opportunity to mix with peers, develop social skills and enjoy stimulating activities. Parents and carers have not been able to connect with other families and practitioners, and share concerns. This is likely to impact their children's social development and well-being, and affect their future school life.

The Wharf Nursery School is committed to continuing to provide free high-quality early years activities for very young children and their families to support the local community. The school has a long-standing reputation for excellent educational standards and was graded outstanding in a recent Ofsted Inspection.

Details of the groups are on the school website, leaflets in public places and social media.

Please find attached the audited accounts for the financial year 2022/23, and the budget proposal for April 2024 to March 2025. Accounts of grants are kept in the School Fund by the school bursar, and are available for auditing and details shared as appropriate. Matched funding has also been received from National Lottery Awards for All.

Signatories for SLA if granted would be:

Zoe Bray (headteacher)

Sally West (bursar)

If you require any further information or would like to visit the nursery school to discuss the scheme and see the facilities, please do not hesitate to get in touch,

Kind Regards

Jacky Beale (governor of the Wharf Nursery School)



The Wharf Nursery School



**GODALMING TOWN COUNCIL**

**Application for Grant Aid**

1.	Name of Voluntary Organisation
	Farncombe CofE Infant School
2.	Contact Name, Address and Telephone Number
	Helen Gregory (Chair of Governors), 2 Field Place, George Road, Farncombe, GU73LR 07977 449713
3.	Details of Organisation; is it:
	a) A Charity? b) A Trust? c) A Private Limited Company? d) Affiliated to any National Body? A state infant school e) Any other official registration?
4.	What are the aims and objectives of the Organisation?
	<a href="https://farncombecofeinfantschool.co/school-vision/values/">https://farncombecofeinfantschool.co/school-vision/values/</a>  Please see the link to the school website for a summary of our school vision and values. In brief 'Let all you do be done in love' is our guiding vision for our speech, deeds and thoughts. This enables us to create a nurturing and inspiring environment in which everyone can have life in all it's fullness. We are dedicated to the promotion of inspiration, imagination and individuality.
5.	Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If <b>YES</b> , please provide full details.
	We receive whole school funding that all other schools receive. We also let out of facilities to our local community. We are currently hosting SCL holiday club provision. We let our facilities out to local sports and fitness groups. The local community can hire our facilities on a one off basis.
6.	Please state size of membership and annual subscription levels of Organisation:
	We currently have 118 pupils on roll and we employ 21 staff
7.	Please enclose the following information as applicable to your Organisation:
	a) Constitution or Aims b) Copy of accounts (these will not be required for a new organisation) c) Copy of budget for current financial year d) Copy of last annual report to members (this will not be required for a new organisation)

8.	If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.														
	<p>In reference to point 7, we have attached our School Development Plan for 2023, our recent OFSTED report and our most recent budget.</p> <p>Key activities for this year have been to focus on the development of SEND provision at the school, the development of a clear progression pathway within our curriculum and a focus on securing phase one of a significant staffing restructure to enable the school to address it's budgetary issues. We have reduced our PAN in response to birth rate predictions by the LA.</p>														
9.	For what specific project are you now seeking financial assistance from the Town Council?														
	<p>a) Please provide details</p> <p>In response to the place planning information, Farncombe Infant have reduced their PAN to 30. The impact of our decision is that children will no longer be taught in cross age year groups. We want to create a learning environment that is appropriate to specific learning. The change of space will require significant improvements to our outdoor learning area. We are also considering opening a nursery so we need flexibility to use the space effectively as our school grows again.</p> <p>b) Specify</p> <table border="0"> <tr> <td>- Total Estimated Cost</td> <td>£</td> <td>79054.80</td> </tr> <tr> <td>- Amount already available</td> <td>£</td> <td>30,000</td> </tr> <tr> <td>- Amount expected to be available at commencement</td> <td>£</td> <td>30,000</td> </tr> <tr> <td>- Dates scheduled to commence and finish</td> <td></td> <td>November to December 2023</td> </tr> </table>			- Total Estimated Cost	£	79054.80	- Amount already available	£	30,000	- Amount expected to be available at commencement	£	30,000	- Dates scheduled to commence and finish		November to December 2023
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10.	Are you applying for or have you already received other financial assistance for this project? Please provide details:														
	<table border="1"> <thead> <tr> <th>Body</th> <th>Amount Applied For</th> <th>Amount Received</th> </tr> </thead> <tbody> <tr> <td>Farncombe Infant School Church Trust</td> <td></td> <td>17,000</td> </tr> </tbody> </table>	Body	Amount Applied For	Amount Received	Farncombe Infant School Church Trust		17,000								
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11.	What level of financial assistance are you seeking from Godalming Town Council? State:														
	<p>a) Amount £ 7500</p> <p>b) Whether you have received a previous grant from the Town Council None received</p> <p>- Amount £</p> <p>- Date</p> <p>- Project</p>														
12.	What benefits do you anticipate will be derived by the Godalming community from your project?														
	<p>There is a shortage of nursery places in Godalming and Farncombe. A nursery would serve the needs of our community.</p> <p>In addition, we are attempting to respond to the changing needs of our cohorts in the post covid environment. We are seeing an increase in those with SEND needs and those who are Pupil Premium. Many children are experiencing social and emotional challenges. An improved and flexible outdoor learning environment will support the needs of our learners more effectively. All of our facilities are currently available for the community to hire at the weekends, and in school holidays. Our improved outdoor learning facility could benefit the wider community outside school hours.</p>														

## Declaration

I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.

Signed Helen Gregory Date 26.07.23

Capacity in which signed Chair of Governors

Complete and return to:

Town Clerk  
Godalming Town Council  
107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

Please note that financial information provided may be discussed in a public forum

I would be extremely happy to talk through these proposals in more detail. We have plans drawn up for the development of our EYFS and KS1 learning areas. Our intention is to achieve a flexible use of space.





Supporting Our Community

**GODALMING TOWN COUNCIL**

**Application for Grant Aid**

1.	<b>Name of Voluntary Organisation</b>
	The Meath Epilepsy Charity
2.	<b>Contact Name, Address and Telephone Number</b>
	Lucy Miguda, Head of Fundraising The Meath Epilepsy Charity Westbrook Road Godalming GU7 2QH
3.	<b>Details of Organisation; is it:</b>
	<p>a) <b>A Charity? Charity number 200359</b></p> <p>b) A Trust?</p> <p>c) A Private Limited Company?</p> <p>d) Affiliated to any National Body?</p> <p>e) Any other official registration?</p>
4.	<b>What are the aims and objectives of the Organisation?</b>
	<p>The Meath Epilepsy Charity is a specialist resident care home and we provide 24 x 7 residential care to 79 adults aged 19+ who are not able to live independently due to the complex and challenging healthcare needs.</p> <p>The aim of The Meath Epilepsy Charity is to enhance the lives of the people who have complex epilepsy and related disabilities by ensuring they receive the support, expert care and encouragement required to build confidence, acquire new skills and maximise independence in their daily lives.</p>
5.	<b>Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If YES, please provide full details.</b>
	No however we are a state funded care home and received statutory funding in the form of Care Package Funding/NHS Trust funding for the people we support.
6.	<b>Please state size of membership and annual subscription levels of Organisation:</b>
	We provide a permanent home to 79 adults and a further 9 adults who live in our supported living accommodation in across three sites in Godalming.
7.	<b>Please enclose the following information as applicable to your Organisation:</b>

- a) Constitution or Aims
- b) Copy of accounts (these will not be required for a new organisation)
- c) Copy of budget for current financial year
- d) Copy of last annual report to members (this will not be required for a new organisation)



8.	<p>If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.</p> <p>This year we are launching our Capital Appeal; Caring for our Future.</p>																																																					
9.	<p>For what specific project are you now seeking financial assistance from the Town Council?</p> <p>a) Please provide details</p> <p>Our main house, Westbrook House is a large and old building that requires significant maintenance each year and future-proofing investment to ensure our 79 on-site residents can continue to call it home.</p> <p>Our project will see the replacement of flat roof and main roof, replacement or repair of 90 windows, replacement or repair of 14 French doors, replacement or repair of rendering to the whole building and redecoration in our main building. This is a Grade II listed building and is home to 43 of our residents of whom 16 have a visual impairment. Planning permission and consent will not be required for these works. Whilst we are undertaking these works, we shall also be renewing or installing to future proof our building and reduce the risk to life for the people we support:</p> <table border="0"> <tr> <td>Fire detection system</td> <td>Staff On-Call System</td> <td>CCTV system</td> </tr> <tr> <td>Air conditioning</td> <td>Refurbishment of gym</td> <td>Creation of woodland walkway for wheelchair users</td> </tr> </table> <p>b) Specify</p> <table border="0"> <tr> <td>- Total Estimated Cost</td> <td>£1,100,000</td> </tr> <tr> <td>- Amount already available</td> <td>£420,000</td> </tr> <tr> <td>- Amount expected to be available at commencement</td> <td>£420,000</td> </tr> <tr> <td>- Dates scheduled to commence and finish</td> <td>September 2025</td> </tr> </table>			Fire detection system	Staff On-Call System	CCTV system	Air conditioning	Refurbishment of gym	Creation of woodland walkway for wheelchair users	- Total Estimated Cost	£1,100,000	- Amount already available	£420,000	- Amount expected to be available at commencement	£420,000	- Dates scheduled to commence and finish	September 2025																																					
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Surrey Historic Building Trust	£5,000
Basil Samuel Charitable Trust	£5,000
Hollyhock Foundation	£5,000
American Express Philanthropy	£5,000

We will continue to apply for Trust and Foundations funding and speaking with our existing donors and we will be able to provide an update to you if required

11. What level of financial assistance are you seeking from Godalming Town Council? State:

- a) Amount £7,500
- b) Whether you have received a previous grant from the Town Council
  - Amount £3,000 (Scottish & Southern Electricity Networks)
  - Date 2022
  - Project Resilient communities fund for COVID; thank you!

12. What benefits do you anticipate will be derived by the Godalming community from your project?

Protecting the fabric of our building and reducing risk to life for the vulnerable people we support.

The Meath community is very special; it comprises our residents, supported living clients, Day Skills Centre clients, families, staff, volunteers and the general public. We have over 200 staff, over 100 volunteers in addition to the 80 people we support each and every day. In addition, we welcome up to 30 day clients to our fully accessible Day Skills Centre.

~~The Meath's beautiful site has a long and interesting history. It was home, in the 17th century to General James Oglethorpe, an army man with a great humanitarian vision, who sailed to America in 1732 and founded the state of Georgia as a place where the 'worthy poor' could 'remake their lives'.~~

The site was purchased in 1892 by a Victorian philanthropist, Mary, Countess of Meath, to be converted into a caring home for women and girls affected by epilepsy. Nowadays, The Meath no longer admits children, but offers modern housing and support services to both women and men aged 19 +.

### Declaration

I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.

Signed



Date

14th August 2023

Capacity in which signed Head of Fundraising

Complete and return to:

Town Clerk  
Godalming Town Council  
107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

Please note that financial information provided may be discussed in a public forum

**GODALMING TOWN COUNCIL**

**Application for Grant Aid**

1.	Name of Voluntary Organisation
	St Peter and St Paul's Church, Godalming
2.	Contact Name, Address and Telephone Number
	St Peter and St Paul's Church Church Street Godalming
3.	Details of Organisation; is it:
	<p>a) A Charity? The church has Charitable status. Charity number 1132327</p> <p>b) <del>A Trust?</del></p> <p>c) <del>A Private Limited Company?</del></p> <p>d) Affiliated to any National Body? The Church of England</p> <p>e) <del>Any other official registration?</del></p>
4.	What are the aims and objectives of the Organisation?
	To be a witness to the good news of Christ in the town of Godalming through active involvement with the community in service, cultural activities and charitable work
5.	Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If <b>YES</b> , please provide full details.
	Yes Income from hall hire for 2022 - £7,568
6.	Please state size of membership and annual subscription levels of Organisation:
	124 names on the St Peter and St Paul's Electoral Roll There are no annual subscriptions

7.	<p>Please enclose the following information as applicable to your Organisation:</p> <p>a) Constitution or Aims</p> <p><u>Governing Documents of Parochial Church Councils</u>  The Church of England have agreed with the Charity Commission that for the purposes of agreeing 'governing documents', Parochial Church Councils (PCCs) are governed by two pieces of legislation:</p> <p>the Parochial Church Councils (Powers) Measure 1956 as amended.  This defines the principal function, or purpose, of the PCC as "promoting in the parish the whole mission of the Church". The full text of the PCC Powers Measure in its currently amended form is on the legislation.gov.uk database at:  <a href="http://www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents">www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents</a></p> <p>the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended)  The full text of the Church Representation Rules in its currently amended form is on the legislation.gov.uk database at:  <a href="http://www.legislation.gov.uk/ukcm/1969/2/schedule/3">www.legislation.gov.uk/ukcm/1969/2/schedule/3</a></p> <p>b) Copy of accounts (these will not be required for a new organisation)  Please see attached</p> <p>c) Copy of budget for current financial year  Please see attached</p> <p>d) Copy of last annual report to members (this will not be required for a new organisation)  Please see attached</p>
8.	<p>If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.</p> <p>Please see the attached annual report</p>
9.	<p>For what specific project are you now seeking financial assistance from the Town Council?</p> <p>Please provide details</p> <p>As part of the Minster project, we are undertaking some reordering of the church, and installation of a new sound and vision system. The vision of the church is to make the building more accessible to community groups.</p> <p>a) Specify - Total Estimated Cost £84,000</p> <p>b) - Amount already available £30,000</p> <p>- Amount expected to be available at commencement £66,000  (ie £36k from church members + £30k Diocesan grant)</p> <p>- Dates scheduled to commence and finish</p> <p>Commencement October; anticipated completion December 2023</p>

10.	Are you applying for or have you already received other financial assistance for this project? Please provide details:		
	<b>Body</b>	<b>Amount Applied For</b>	<b>Amount Received</b>
	Guildford Diocese	£30,000	£30,000
11.	What level of financial assistance are you seeking from Godalming Town Council? State:		
	<p>a) Amount £18,000</p> <p>b) Whether you have received a previous grant from the Town Council -</p> <ul style="list-style-type: none"> <li>- Amount £ 2, 250</li> <li>- Date 2014</li> <li>- Project Lighting for the War Memorial</li> <li>- Amount £2,925</li> <li>- Date 2018</li> <li>- Project upgrading of the current sound system</li> </ul>		
12.	What benefits do you anticipate will be derived by the Godalming community from your project?		
	<p>St Peter and St Paul's Church is an iconic building situated at the heart of the local town communities, and with significant parking facilities all around, the building has the potential to be a wonderful resource in the centre of the town.</p> <p>Interior re-ordering will include making more space for wheelchair users and those with more limited mobility; there will be a larger and more visible central area to allow for community performances. There will be three large screens for enhanced visibility, one of which will be a central screen which will retract behind the arch when not in use and two will be portable side screens which will be stored when not in use.</p> <p>There will be a new audio system, utilising all the latest technology, for making sound, vision and greater flexibility of space for all community groups.</p>		

## Declaration

I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.

Signed: *John Harkin*

Date: 11th August 2023

Capacity in which signed: Interim Priest in Charge  
St Peter and St Paul's Church, Godalming

Complete and return to:

Town Clerk  
Godalming Town Council  
107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

Please note that financial information provided may be discussed in a public forum



Supporting Our Community

RECEIVED

16 JUN 2023

**GODALMING TOWN COUNCIL**

**Application for Grant Aid**

1.	Name of Voluntary Organisation  Surrey Drug And Alcohol Care
2.	Contact Name, Address and Telephone Number  Diane Claridge 39 Castle Street, Guildford, Surrey. GU1 3UQ Telephone 07913905791 Email - fundraising@surreydrugandalcoholcare.org.uk
3.	Details of Organisation; is it:  a) A Charity? b) A Trust? c) A Private Limited Company? d) Affiliated to any National Body? e) Any other official registration?
4.	What are the aims and objectives of the Organisation?  SDAC is a Surrey based charity which since 1986 has been providing vital support to those who are struggling with their drug, alcohol addiction and/or mental health; or those affected by someone else's substance use. Help and support is via various counselling services we offer
5.	Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If YES, please provide full details.  no
6.	Please state size of membership and annual subscription levels of Organisation:  450 clients on average per year. 15 of those live in Godalming
7.	Please enclose the following information as applicable to your Organisation:  a) Constitution or Aims b) Copy of accounts (these will not be required for a new organisation) c) Copy of budget for current financial year d) Copy of last annual report to members (this will not be required for a new organisation)



8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.

annual report is enclosed

9. For what specific project are you now seeking financial assistance from the Town Council?

a) Please provide details

Telephone Counselling Service for clients living in Godalming - Our telephone counselling service (TCS) offers a programme of free counselling sessions to those referred by SDAC helpline or via our website, GP, alcohol liaison nurses in hospitals, or other agencies. Sessions offered to clients may be weekly, or as often as twice a day if a client is in crisis. We also offer wellbeing check calls at weekends and follow up calls for up to a year after therapy has finished.

- b) Specify
- |   |                  |
|---|------------------|
| - Total Estimated Cost                            | £ £210,520       |
| - Amount already available                        | £ £67,100        |
| - Amount expected to be available at commencement | £ £119,832       |
| - Dates scheduled to commence and finish          | Nov 23 to Nov 24 |

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:

Body	Amount Applied For	Amount Received
Truemark Trust	£4,000	£7,000
Martin Geddes	£15k over 3 years	£15,000
Surrey PCC Community Safety fund	£5,000	£5,000
Sackler Trust	£5,000	£6,000
Various others		£12,000
We also have a legacy being paid to us later in the year of £47,732		

11. What level of financial assistance are you seeking from Godalming Town Council? State:

a) Amount £ 3,500

b) Whether you have received a previous grant from the Town Council N/A

- Amount £
- Date
- Project

12. What benefits do you anticipate will be derived by the Godalming community from your project?

£3,500 funding would enable us to provide at least 12 residents of Godalming with counselling sessions, which should take them from despair to recovery and recovered. Benefits include - Individuals addressing their problem with drugs / alcohol, regaining control of their substance use and reducing or eliminating it. Clients improving their physical, mental and emotional wellbeing through reducing/eliminating substances. Identifying appropriate support for other life issues and providing advice and support until it can be accessed. Long-term support through possibility of self-referral back into treatment at times of crisis or relapse. Reducing the strain on the public purse in terms of NHS, Police, Probation, Social Services

### Declaration

I submit this application on behalf of the stated organisation and believe all statements made or enclosed to be true.

Signed Diane Claridge Date 14/6/23

Capacity in which signed Fundraising Manager

Complete and return to:

Town Clerk  
Godalming Town Council  
107-109 High Street  
Godalming  
Surrey  
GU7 1AQ

Please note that financial information provided may be discussed in a public forum