

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE
HELD ON 1 SEPTEMBER 2016**

* Councillor Reynolds – Chairman
0 Councillor A Bott – Vice Chairman

0	Councillor P Martin	*	Councillor R Gordon-Smith
*	Councillor Poulter	0	Councillor Cosser
0	Councillor Wheatley	*	Councillor T Martin
0	Councillor S Bott	0	Councillor Noyce
*	Councillor Thornton	*	Councillor Welland
*	Councillor Williams	*	Councillor Pinches
0	Councillor Bolton	*	Councillor Gray
*	Councillor Walden	*	Councillor Young
0	Councillor Purkiss		

* Present # Absent & no apology received 0 Apology L Late

215. MINUTES

The Minutes of the meeting held on 21 July 2016, having been previously circulated, were signed by the Chairman as a true record.

216. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

217. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

218. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

219. COMMITTEE WORK PROGRAMME

Members considered the Committee's work programme and received oral updates on Flood Alleviation, Electronic Agendas, High St Roadworks and Fireworks. It was agreed that the Electronic Agendas item should be removed from the work programme and the subject "Public Realm" should be added with an initial report date of 13 October 2016.

220. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid since the 22 July 2016	175,267.56
Receipts received since the 22 July 2016	71,542.24
Balance held in Current Account	
Balance at 1 September 2016	40,881.75
Balance held in the Business Deposit Account	
Balance at 1 September 2016	310,514.79

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

221. BUDGET MONITORING

Members considered a budget monitoring report for the first four months of the current financial year 2016/17 (the year to 31 July 2016) noting a current variance of £10,711 overspent. Members noted explanations of the significant individual variances and that there was no overspend projected for the year end.

Following the end of the Community Navigator post on 24 July 2016, a transfer from the Community Navigator Reserve has been made to bring this project to a nil net cost and therefore nil variance. Members agreed a transfer of £2,826 being the remaining balance on the Community Navigator Reserve to the General Reserve.

222. COMMUNITY CENTRES PERFORMANCE MONITORING

Members received a report on the performance of the Wilfrid Noyce Centre, Broadwater Park Community Centre and the Pepperpot and noted the occupation levels, income and unfulfilled booking requests for the first four months of the current financial year.

223. 'OLD DRIFT WAY' ACCESS BARRIER

In order to discourage/prevent fly tipping and unauthorised parking on the strip of land adjacent to the Town Bridge known as 'Old Drift Way', Members agreed the replacement of lockable bollards with a swing gate (similar to the High Street barrier) at a cost of £1,050 to be funded from reserves (331. Land & Property Maintenance Reserve).

224. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE GODALMING MAYEN ASSOCIATION

Members noted with thanks a report from Councillor Hunter on the Godalming Mayen Association an organisation on which Councillor Hunter represents the Town Council.

225. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE GODALMING & DISTRICT CHAMBER OF COMMERCE

Members noted with thanks a report from Councillor Poulter on the Godalming & District Chamber of Commerce an organisation on which Councillor Poulter represents the Town Council.

226. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON THE GO GODALMING ASSOCIATION

Members noted with thanks a report from Councillor Gordon-Smith on the Go Godalming Association (report tabled at the meeting and attached to the record minutes) an organisation on which Councillor Gordon-Smith represents the Town Council.

227. NALC LARGER COUNCILS COMMITTEE – GOOD PRACTICE VISIT TO DUNSTABLE

Members noted for information a report from the Town Clerk.

228. SLCC REGIONAL ROADSHOW

Members noted for information a report from the Town Clerk.

229. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 13 October 2016 at 7.30 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee, whichever is the later.

. ANNOUNCEMENTS

There were no announcements.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY SENSITIVE MATTERS AND STAFFING MATTERS.

230. THE SQUARE

Members considered a confidential report from the Town Clerk and agreed to write off a sum of £3,468.60 as being unrecoverable rent.

231. REPORT OF THE STAFFING SUB-COMMITTEE

Members considered a confidential report from the Chairman of the Staffing Sub-Committee and their deliberations and decision are recorded in a confidential minute.