

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE  
HELD ON 12 JANUARY 2017**

\* Councillor Reynolds – Chairman  
0 Councillor A Bott – Vice Chairman

* Councillor P Martin	* Councillor R Gordon-Smith
* Councillor Poulter	0 Councillor Cosser
* Councillor Wheatley	0 Councillor T Martin
0 Councillor S Bott	0 Councillor Noyce
* Councillor Thornton	# Councillor Welland
# Councillor Williams	* Councillor Pinches
* Councillor Bolton	0 Councillor Gray
* Councillor Walden	0 Councillor Young
* Councillor Purkiss	

\* Present                      # Absent & no apology received                      0 Apology                      L Late

455. MINUTES

The Minutes of the extraordinary meeting held on 22 December 2016, having been previously circulated, were signed by the Chairman as a true record.

456. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

457. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

Two members of the Godalming Air Training Corps had asked to be able to make a statement in support of the ATC's grant application in accordance with Standing Order No 4. The Chairman elected to hear the statements at the relevant agenda item and moved that item to be considered before the work programme.

458. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

459. COMMITTEE WORK PROGRAMME

Members considered the work programme and noted the progress on the items therein.

460. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid since the 16 December 2016	76,880.23
Receipts received since the 16 December 2016	16,979.83
Balance held in Current Account	
Balance at 12 January 2017	37,466.34
Balance held in the Business Deposit Account	
Balance at 12 January 2017	460,514.79

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

461. COMMUNITY CENTRES – PERFORMANCE MONITORING

Members noted the latest performance monitoring report.

462. HENRY SMITH CHARITY

The Town Council's nominated trustees on the Henry Smith Charity each serve for a four-year term. The term for two nominated trustees ends in March 2017 and the Committee was asked to consider who should be nominated for the next four-year term.

The Committee recommended to Full Council that Councillor Gordon-Smith and Mr Andrew Wilson (former councillor) be nominated as trustees of the Henry Smith Charity for four years commencing March 2017.

463. RESOURCES WORKING PARTY

Further to Minute 417-16 Members agreed the creation of a Resources Working Party. The Working Party to be established under Standing Orders 130 & 131.

The following was agreed as terms of reference:

To review the resources (staffing and finance) required to meet the Town Council's existing and future commitments and make recommendations to the Policy & Management Committee.

Membership of the Working Party was agreed as:

Chairman of the Policy & Management Committee (*ex officio*)  
Chairman of the Staffing Sub-Committee (*ex officio*)  
Councillor Cosser  
Councillor S Bott  
Councillor Purkiss

464. FIREWORKS WORKING PARTY

Further to Minute 418-16 Members agreed the creation of a Fireworks Working Party. The Working Party to be established under Standing Orders 130 & 131.

The following was agreed as terms of reference:

To make recommendations to the Policy & Management Committee that ensure the delivery of a Fireworks event on the evening of Friday 3 November 2017 that is:

- Safe;
- Maximises income by the sale of tickets and sponsorship opportunities; and
- Engages a wide cross section of the community.

Membership of the Working Party was agreed as:

Councillor Reynolds  
Councillor A Bott  
Councillor Thornton  
Andy Jeffery

465. PUBLIC REALM

Members considered a discussion paper from the Town Clerk and agreed that the matters contained therein should be considered by the Resources Working Party.

466. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON ST MARK'S COMMUNITY INITIATIVE GROUP

Members noted with thanks a report from Councillor Bolton on the St Mark's Community Initiative Group an organisation on which Councillor Bolton represents the Town Council.

467. APPLICATIONS FOR GRANT AID

Statements from two cadets from the ATC were heard at this point both in support of the first grant application. Members thanked the young people for their contribution to the meeting.

Members considered the following applications for grant aid and dealt with them as indicated.

**1254 (Godalming) Squadron Air Training Corps**

£923.08 was granted to facilitate the alternative to shooting (which has had to be reduced).

**Kids Out/Rotary Club of Farnborough**

£500 was granted to enable more children in the Godalming area to participate in Rotary's Kids Out 2017 day out.

468. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 23 February 2017 at 7.30 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee, whichever is the later.

469. ANNOUNCEMENTS

There were no announcements.