

**MINUTES AND REPORT OF THE AUDIT COMMITTEE
HELD ON 12 SEPTEMBER 2024**

* Councillor Crooks – Chair
* Councillor C Downey
Councillor Martin
* Councillor Steel
0 Councillor Thomson – Vice Chair

* Present # Absent & No Apology Received 0 Apology for Absence L Late

222. MINUTES

The Minutes of the Meeting held on 18 July 2024 were signed by the Chair as a correct record.

223. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

224. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

225. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

226. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

227. WORK PROGRAMME

Members considered the Committee's Work Programme and noted progress on the items therein (copy attached to record minutes).

228. BANK RECONCILIATION

The Responsible Finance Officer tabled the current Bank Reconciliation for the information of Members.

Members agreed that the Chair should sign the bank reconciliation tabled.

229. EXTERNAL AUDITOR'S REPORT

Members noted the Report from the External Auditor stating that there were no issues that came to their attention during the audit - further to note that Full Council has already received the report (copy of report attached to record minutes).

230. FINANCIAL REGULATIONS

Members considered the report of the Town Clerk and the Locum RFO on their review of the Town Council's Financial Regulations against the new NALC model Financial Regulations and resolved to recommend the proposed amended Financial Regulations (attached to the record minutes) are forwarded for adoption by Full Council.

231. BUDGETARY CONTROLS

Members received the report on the review of budgetary controls (attached to the record minutes) and were content with the review.

232. DATE OF NEXT MEETING

The next meeting of the Audit Committee is scheduled to be held in the meeting room at 107-109 High Street, Godalming on Thursday, 6 February 2025 at 6.30pm.

233. ANNOUNCEMENTS

There were no announcements.