

# PARISH OF GODALMING

## MINUTES OF A MEETING OF THE TOWN COUNCIL

### OF THE PARISH OF GODALMING

HELD ON THURSDAY, 13 MAY 2021

- \* Town Mayor (Cllr PMA Rivers)
- \* Deputy Town Mayor (Cllr Steel)

* Councillor P Martin	* Councillor Stubbs
* Councillor Cosser	* Councillor PS Rivers
* Councillor Welland	* Councillor Follows
* Councillor Adam	* Councillor Ashworth
* Councillor Boyle	* Councillor Crooks
* Councillor Duce	* Councillor Faraday
* Councillor Heagin	* Councillor Hullah
0 Councillor Neill	0 Councillor Purvis
0 Councillor Rosoman	* Councillor Williams

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

#### 1. ELECTION OF TOWN MAYOR

On the proposition of Councillor PS Rivers, seconded by Councillor Martin, it was resolved unanimously that Councillor Steel be elected Town Mayor for the local government year 2021/2022.

#### 2. THE NEW TOWN MAYOR

After a short retirement to robe, the new Town Mayor, Councillor Steel returned to the Council Chamber and took the Chair.

#### 3. DECLARATION OF ACCEPTANCE OF OFFICE

The Town Mayor made the Statutory Declaration of Acceptance of Office and returned thanks.

#### 4. THE CONSORT

Mrs Jane Steel was invested by the new Town Mayor with her Chain and Badge of Office as Mayoress.

#### 5. VOTE OF THANKS TO RETIRING TOWN MAYOR

A vote of thanks to the retiring Town Mayor, Councillor PMA Rivers, was moved by Councillor Follows and seconded by Miss Helen Jackson.

#### 6. PRESENTATION OF PAST MAYOR'S BADGE

Councillor PMA Rivers was presented with her Past Mayor's Badge.

7. ELECTION OF DEPUTY MAYOR

On the proposition of Councillor Hullah, seconded by Councillor Williams, it was resolved unanimously that Councillor Faraday be appointed Deputy Town Mayor for the local government year 2021/2022. Councillor Faraday, having accepted the nomination, was presented with her Chain and Badge of Office and made the Statutory Declaration of Acceptance of Office.

8. CONSORT TO THE DEPUTY MAYOR

Dr David Faraday PhD was presented with his Chain and Badge of Office, as Consort to the Deputy Mayor.

9. MINUTES

The Minutes of the Extraordinary meeting of the Council held on 22 April 2021 were signed by the Mayor as a correct record.

10. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

11. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

12. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

13. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

14. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

No Official Announcements, letters etc. were received.

15. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

16. APPOINTMENT OF THE LEADER/SPOKESPERSON OF THE COUNCIL

The Mayor asked for nominations for the appointment of Leader of the Council. The Mayor asked Members to note that, under Standing Order 35, the person appointed as Leader of the Council is normally expected to be elected as the Chair of the Policy & Management Committee when that committee convenes its first business meeting of the civic year.

The nomination of Councillor Follows was proposed by Councillor PMA Rivers and seconded by Councillor Williams.

A recorded vote was requested, the proposal was carried;

Councillor Follows being elected as the Leader/spokesperson of Godalming Town Council.

The recorded vote was as follows:

For	Cllr Adam	For	Cllr Hullah
For	Cllr Ashworth	Abstain	Cllr Martin
For	Cllr Boyle	For	Cllr PMA Rivers
Abstain	Cllr Cosser	For	Cllr PS Rivers
For	Cllr Crooks	For	Cllr Steel
For	Cllr Duce	For	Cllr Stubbs
For	Cllr Faraday	Abstain	Cllr Welland
For	Cllr Follows	For	Cllr Williams
For	Cllr Heagin		

## 17. COMMITTEES OF THE COUNCIL

a. Members resolved to approve the dissolution of the Mayoralty Committee.

Additionally, in support of the above, Members resolved to agree that:

- i. The functions of the Mayoralty Committee as currently set out at Standing Order 103 are transferred to the Policy & Management Committee.
- ii. The Town Clerk is authorised to amend Standing Orders to reflect the decisions of the Council at point a. and a(i). above.

Members resolved to agree to the following Council committee structure:

- Policy & Management Committee
- Environment & Planning Committee
- Staffing Committee
- Audit Committee

## 18. MEMBERSHIP OF THE POLICY & MANAGEMENT COMMITTEE

Members noted that, in accordance with SO 107, with the exception of the Mayor, all councillors will serve as members of the Policy & Management Committee.

## 19. MEMBERSHIP OF THE ENVIRONMENT & PLANNING COMMITTEE

Members noted that, in accordance with SO 108, eighteen of their number will serve as members of the Environment & Planning Committee.

The committee members are as follows:

Councillor Adam	Councillor Ashworth	Councillor Boyle
Councillor Cosser	Councillor Crooks	Councillor Duce
Councillor Faraday	Councillor Follows	Councillor Heagin
Councillor Hullah	Councillor P Martin	Councillor Neill
Councillor Purvis	Councillor PMA Rivers	Councillor PS Rivers
Councillor Rosoman	Councillor Stubbs	Councillor Williams

20. ELECTION OF MEMBERS TO THE AUDIT COMMITTEE

Members resolved to elect, in accordance with SO 112, five of their number as members of the Audit Committee.

Those elected to the committee are as follows:

Councillor Boyle	Councillor Crooks	Councillor Heagin
Councillor Welland		

Plus one Member from JBC Committee to be nominated at its next committee meeting.

21. ELECTION OF MEMBERS TO THE STAFFING COMMITTEE

Members resolved to elect, in accordance with SO 109, six of their number as members of the Staffing Committee, one of which is required to be the Chair of the Policy & Management Committee.

Those elected to the Committee are as follows:

Councillor Ashworth	Councillor Cosser	Councillor Duce
Councillor Hullah	Councillor Williams	Chair of P&M Committee (ex officio)

22. ELECTION OF REPRESENTATIVES TO OUTSIDE BODIES

Members resolved to elect Town Council representatives to outside bodies shown at Annexe A (attached to the record minutes).

23. ADOPTION OF KEY DOCUMENTS

Members resolved to adopt the following key documents

- a. Standing Orders
- b. Adoption of Financial Regulations
- c. Adoption of the Treasury and Investment Strategy
- d. Adoption of Risk Management Strategy

Additionally, Members resolved to agree to adopt, and that the Mayor should sign, the Council's Health & Safety Statement.

24. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held in the Council Chamber on Thursday, 15 July at 7.15pm, or at the conclusion of the preceding Environment & Planning Committee meeting, whichever is later.

25. ANNOUNCEMENTS

There being no announcements the Mayor called the meeting to a close.

22. NOMINATIONS TO EXTERNAL BODIES 2021/22

<b><u>EXTERNAL BODY</u></b>	<b><u>REPRESENTATIVES 2020/21</u></b>	<b><u>REPRESENTATIVES 2021/22</u></b>
COVID Support Fund – Rotary Clubs	Cllr Ashworth	Cllr Ashworth
District Scout Council	Cllr Crooks	Cllr Crooks
Fairtrade Steering Group	Cllr Faraday	Cllr Faraday
Farncombe Day Centre	Cllr Hullah	Cllr Hullah
Godalming & District Chamber of Commerce	Cllr Stubbs	Cllr Stubbs
Godalming Cycle Forum	Cllr Crooks	Cllr Crooks
Godalming/Joigny Friendship Association	Town Mayor (Ex Officio) Cllr Boyle	Town Mayor (Ex Officio) Cllr Boyle
Godalming/Mayen Association	Town Mayor (Ex Officio) Cllr PS Rivers	Town Mayor (Ex Officio) Cllr PS Rivers
Godalming Museum Trust	Cllr Purvis Cllr Rosoman	Cllr Purvis Cllr Rosoman
Godalming Park Run Group	Cllr Duce	Cllr Duce
Go-Godalming Association	Town Mayor (Ex Officio) Cllr Heagin	Town Mayor (Ex Officio) Cllr Heagin
Holloway Hill Sports Association	Cllr Martin	Cllr Martin
St Mark’s Community Centre Management Committee	Cllr Ashworth	Cllr Ashworth
St Mark’s Community Initiative Group	Cllr Ashworth	Cllr Ashworth
SALC	Cllr Cosser	Cllr Cosser
Sport Godalming	Cllr Adam	Cllr Adam
Surrey Hills – South Downs Community Rail Partnership	Cllr Follows Cllr PMA Rivers	Cllr Follows Cllr PMA Rivers
Waverley Citizens Advice Bureau (observer)	Cllr Steel	Cllr Steel