

PARISH OF GODALMING

MINUTES OF A MEETING OF THE TOWN COUNCIL

OF THE PARISH OF GODALMING HELD IN THE GODALMING CHAMBER

ON THURSDAY, 13 SEPTEMBER 2018 AT 7.00 PM

*	The Town Mayor (Councillor Williams)		
*	The Deputy Town Mayor (Councillor Pinches)		
*	Councillor P Martin	#	Councillor RA Gordon-Smith
*	Councillor Poulter	*	Councillor Cosser
*	Councillor Wheatley	*	Councillor T Martin
*	Councillor A Bott	*	Councillor Hunter
*	Councillor Reynolds	*	Councillor S Bott
0	Councillor Noyce	0	Councillor Welland
*	Councillor Bolton	*	Councillor Gray
0	Councillor Walden	0	Councillor Purkiss
*	Councillor Wainwright	*	Councillor Follows

* Present # Absent without apology 0 Apology for Absence L Late

159. MINUTES

The Minutes of the meeting of the Council held on 19 July 2018 were signed by the Mayor as a correct record.

160. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

161. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

162. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor P Martin declared a non-pecuniary interest in Agenda Item 10 Flood Alleviation Scheme on the grounds that he is the joint chairman of the Godalming Flood Alleviation Scheme, a Surrey County Councillor and Waverley Borough Councillor. Cllr P Martin remained in the Chamber whilst that agenda item was debated.

163. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

164. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED

Audit Committee

There were no recommendations

Policy & Management Committee

Upon the recommendation of the Policy & Management Committee Members resolved to agree to adopt the Communications Policy.

Staffing

Upon the recommendation of the Staffing Committee, Members resolved to agree that in accordance with Standing Order 30(ii), as an interim measure until a review of delegated functions is completed, to authorise the RFO, in the absence of the Town Clerk, to undertake the functions of the Proper Officer of the Council.

Members further resolved to agree that remuneration for the additional responsibility to be set as a temporary increase of one incremental point on the NJC pay scale payable until the end of the month following the decision of Full Council to approve permanent arrangements.

165. TO RECEIVE MINUTES OF COMMITTEE MEETINGS

The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

	Meetings Dated
Audit Committee	26 July 2018
Policy & Management Committee	6 September 2018

166. GODALMING JOINT BURIAL COMMITTEE

The report of the meeting of the Joint Burial Committee held on 6 September 2018 was noted.

167. NEIGHBOURHOOD PLAN

Godalming & Farncombe Neighbourhood Plan

Members resolved to agree to adopt the Godalming & Farncombe Neighbourhood Plan '*Submitted Godalming & Farncombe Neighbourhood Plan 2017 – 2032*' and authorised the Town Clerk to submit the plan to Waverley Borough Council in accordance with Regulation 15 of Neighbourhood Planning (General) Regulations 2012.

Basic Conditions Statement

Members resolved to agree to approve the Basic Conditions Statement required by the Neighbourhood Planning Regulations (General) 2012 to accompany the Submitted Godalming & Farncombe Neighbourhood Plan 2017 – 2032.

Consultation Statement

Members resolved to agree to approve the Consultation Statement required by the Neighbourhood Planning Regulations (General) 2012 to accompany the Submitted Godalming & Farncombe Neighbourhood Plan 2017 – 2032.

168. FLOOD ALLEVIATION SCHEME

Members resolved to agree the release of the outstanding funds of £23,200 held in the earmarked reserve for the Godalming Flood Alleviation Scheme to the Environment Agency to enable the construction contracts to be signed.

169. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

170. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 15 November 2018 at 7.00 pm in the Council Chamber.

171. ANNOUNCEMENTS

Following the announcement that Surrey County Cricket Club had won the County Championship for the first time in 16 years, Members requested that a message expressing the Town Council's hearty congratulations be conveyed to the President of Surrey County Cricket Club.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

172. AUTHORISATION FOR WRITE-OFF

Members resolved to authorise to write off invoice GTC 4022 in the amount of £313.55 as agreed by P&M and invoice GTC 4160 in the amount of £3,432 (an invoice erroneously raised).