

# PARISH OF GODALMING

## MINUTES OF A MEETING OF THE TOWN COUNCIL

### OF THE PARISH OF GODALMING HELD IN THE GODALMING CHAMBER

ON THURSDAY 20 JULY 2017 AT 7.00 PM

*	The Town Mayor (Councillor Thornton)		
*	The Deputy Town Mayor (Councillor Williams)		
0	Councillor P Martin	*	Councillor RA Gordon-Smith
*	Councillor Poulter	*	Councillor Cosser
*	Councillor Wheatley	*	Councillor T Martin
*	Councillor A Bott	*	Councillor Hunter
*	Councillor Reynolds	*	Councillor S Bott
*	Councillor Noyce	0	Councillor Welland
*	Councillor Pinches	*	Councillor Bolton
0	Councillor Gray	*	Councillor Walden
0	Councillor Purkiss	*	Councillor Wainwright

\* Present                      # Absent without apology                      0 Apology for Absence                      L Late

#### 115. MINUTES

The Minutes of the meeting of the Council held on 11 May 2017 were signed by the Mayor as a correct record.

#### 116. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

#### 117. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

#### 118. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

#### 119. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

#### 120. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED:

## **Audit Committee**

There were no recommendations.

## **Policy & Management Committee**

### Safeguarding Policy

Upon the recommendation of the Policy & Management Committee Members ADOPTED a Safeguarding Policy (Safeguarding Policy attached to the record minutes).

### Planning Notifications

Upon the recommendation of the Policy & Management Committee Members RESOLVED to amend Standing Orders to contain an additional order SO 32.xvi

32. The Council's Proper Officer shall do the following:

- xvi. After consultation with the Chairman of the Policy & Management Committee, and where appropriate the Chairman of the Joint Burial Committee, along with the appropriate Ward Members, respond on behalf of Godalming Town Council/Godalming Joint Burial Committee to interested party's planning notification letters received by Godalming Town Council or the Joint Burial Committee relating to applications on premises adjacent to council land/property.

### Acting Responsible Finance Officer

Upon the recommendation of the Policy & Management Committee, Members RESOLVED to extend the appointment of Mrs R Tong as the Acting Responsible Finance Officer until the conclusion of the Resources Working Group review and the adoption by the Council of a future permanent staffing structure.

## **Staffing Committee**

### Staff Appraisal Scheme

Upon the recommendation of the Policy & Management Committee, Members ADOPTED a revised staff appraisal policy (copy attached to record minutes).

121. The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

	Meetings Dated
Policy & Management Committee	25 May 2017 13 July 2017
Staffing Committee	15 June 2017

122. GODALMING JOINT BURIAL COMMITTEE

The report of the meeting of the Joint Burial Committee held on 15 June 2017 was noted.

123. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

124. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 14 September 2017 at 7.30 pm in the Council Chamber.

125. ANNOUNCEMENTS

The Mayor reminded Members of the dates of Staycation and looked forward to seeing Members participate in the many planned events.