

**MINUTES AND REPORT OF THE POLICY & MANAGEMENT COMMITTEE
HELD ON 22 APRIL 2021**

- * Councillor Follows – Chair
- * Councillor Williams – Vice Chair

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|------------------------|-----------------------|
| * Councillor Adam | * Councillor Ashworth |
| * Councillor Boyle | * Councillor Cosser |
| * Councillor Crooks | * Councillor Duce |
| * Councillor Faraday | * Councillor Heagin |
| * Councillor Hullah | * Councillor Martin |
| * Councillor Neill | * Councillor Purvis |
| * Councillor PS Rivers | * Councillor Rosoman |
| 0 Councillor Steel | * Councillor Stubbs |
| * Councillor Welland | |

* Present # Absent & No Apology Received 0 Apology for Absence L Late

456. MINUTES

The Minutes of the meeting held on 11 March 2021, having been previously circulated were signed by the Chair as a true record.

457. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

458. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

459. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

460. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

461. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

	£
Godalming Town Council	
Accounts paid between 12 March and 31 March 2021	80,931.62
Receipts received between 12 March and 31 March 2021	3,139.73
Balance held in HSBC Current Account	
Balance at 22 April 2021	40,539.20
Balance held in the HSBC Business Deposit Account	
Balance at 22 April 2021	710,364.92

CCLA Deposit Account
Balance at 22 April 2021

150,000.00

A schedule of the accounts paid was tabled for the information of Members and a copy is attached to record minutes. The vouchers relating to these payments were also tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chair should sign the schedule of accounts paid.

462. FINAL ACCOUNTS YEAR ENDING 31 MARCH 2021

Members resolved to approve the final accounts for the year ending 31 March 2021.

463. COMMITTEE WORK PROGRAMME

Members considered the draft work programme and noted the progress therein.

464. YOUTH WORKING GROUP – UPDATE

Members considered the Youth Provision survey questionnaire proposed by the Council's Youth Provision Working Group.

On the proposal of Councillor Cosser, seconded by Councillor Martin, Members considered a proposal to amend the survey's second question to read.

'Do you support estimated initial expenditure by Godalming Town Council of £100,000 and subsequent estimated expenditure of £80,000-£100,000 each year (equivalent to an increase of £10 a year or 20 pence per week for each Band D household) to fund a dedicated youth worker and drop in facility?'

The proposed amendment was not carried.

On the proposal of Councillor Stubbs, seconded by Councillor Martin, Members considered a proposal to amend the explanatory text and to add text to the survey's second question.

Amended text:

'Although a suitable building/location has not yet been agreed, the anticipated costs of providing a dedicated youth drop-in supported by qualified youth workers would be in the region of £80,000-£100,000 per year with anticipated initial set up costs in the region of £100,000, which equates to £10 per year (approximately 20 pence per week) to the Band, D council tax. Cost for other council tax bands are shown in the table below. These figures are based on an assessment of the costs other local councils have experienced in setting up and running their youth service'

Amended Question 2.

'Would you support an increase of £10 per year (@ 20 pence per week) to the Band D council tax to fund a dedicated youth worker and drop-in facility as explained above?'

Yes **No**

The amendments proposed by Councillor Stubbs were carried.

Members resolved to approve the survey questionnaire (as amended) submitted by the Youth Working Group.

Members resolved to authorise the Town Clerk to instigate a 6 week public consultation from 1 June 2021. The cost of the consultation to be met from the youth provision earmarked reserve.

465. FARNCOMBE & BINSCOMBE COMMUNITY VISION – WORKING GROUP

Members resolved to agree the following aims of the Farncombe & Binscombe Community Vision Working Group:

- provide the context and raise awareness of some of the issues affecting the Farncombe and Binscombe area and how they relate to Community well-being;
- identify current activity being delivered by Godalming Town Council (GTC) to support the general well-being of residents and economic viability of the Farncombe retail area; and
- identify ways in which GTC can provide direct action, influence or support further improvements within the Farncombe and Binscombe area.

Members resolved that the Ward Councillors of the Farncombe & Catteshall ward and Binscombe ward form the Working Group.

466. SAFEGUARDING REPORT FOR THE QUARTER ENDED 31 MARCH 2021

Members noted the Safeguarding Report for the quarter ended 31 March 2021.

467. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON GODALMING CYCLE FORUM

Members noted a report from Councillor Crooks on the Godalming Cycle Forum an organisation upon which Councillor Crooks represents the Town Council.

468. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON DISTRICT SCOUT COUNCIL

Members noted a report from Councillor Crooks on the District Scout Council an organisation upon which Councillor Crooks represents the Town Council.

469. USE OF DELEGATED AUTHORITY – ITEM FOR NOTE

Members noted the use of delegated authority exercised in consultation with the Mayor and the Chair of Policy & Management of an expenditure of £672 for the provision of Wardens to manually operate the High Street barrier in support of social distancing 12-16 April 2021 to provide for the transition back into the safer High Street traffic control measures.

470. ANNUAL SAFETY REPORT

Members noted that during the period 1 April 2020 to 31 March 2021 there were no notifiable health & safety incidents relating to the Town Council's staff, contractors (whilst working for the Town Council) buildings or land holdings.

471. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified the following items from this meeting to be publicised and the type of publicity required:

None due to purdah

472. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held in the Council Chamber on Thursday, 20 May 2021 at 7.15pm or at the conclusion of the preceding Environment & Planning Committee, whichever is later.

473. ANNOUNCEMENTS

The Public Space Protection Order was passed by Waverley Borough Council.