

**MINUTES AND REPORT OF THE AUDIT COMMITTEE
HELD ON 23 MAY 2024**

- * Councillor Crooks – Chair
- 0 Councillor C Downey
- * Councillor Martin
- * Councillor Steel
- * Councillor Thomson – Vice Chair

* Present # Absent & No Apology Received 0 Apology for Absence L Late

54. ELECTION OF CHAIR

On the proposition of Councillor Steel, seconded by Councillor Thomson, Councillor Crooks was nominated to be elected as the committee Chair; there being no other nominations it was resolved unanimously that Councillor Crooks be elected as Chair of the Audit Committee for the local government year 2024/25.

55. ELECTION OF A VICE-CHAIR

On the proposition of Councillor Steel, seconded by Councillor Crooks, Councillor Thomson was nominated to be elected as the committee Vice-Chair; there being no other nominations it was resolved unanimously that Councillor Thomson be elected as Vice-Chair of the Audit Committee for the local government year 2024/25.

56. MINUTES

The Minutes of the Meeting held on 18 April 2024 were signed by the Chair as a correct record.

57. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

58. DISCLOSABLE PECUNIARY INTERESTS AND OTHER REGISTERABLE INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

59. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 5.

60. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

61. WORK PROGRAMME

Members considered the Committee's Work Programme and noted progress on the items therein (copy attached to record minutes).

62. DATE OF NEXT MEETING

Due to the rescheduling of the Environment & Planning and Policy & Management Committee meetings from 4 July to 11 July, Members agreed the next ordinary meeting of the Audit Committee should be rescheduled, to either Wednesday 10 July or Thursday 18 July to be determined following the outcome of a Doodle poll of members' availability. The meeting to be held at 6.30pm in the meeting room at 107-109 High Street.

63. ANNOUNCEMENTS

Members expressed their gratitude to the Responsible Finance Officer for her dedicated work and for her invaluable assistance in helping them develop their effectiveness in their roles.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 11 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E STAFFING MATTERS

64. FINANCIAL ADMINISTRATION & CORPORATE SERVICES

Members received a verbal report from the RFO regarding proposed arrangements relating to provision of financial administration and corporate services support.