

# GODALMING TOWN COUNCIL

Tel: 01483 523575  
Fax: 01483 523077  
E-Mail: office@godalming-tc.gov.uk  
Website: www.godalming-tc.gov.uk

Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HR

23 December 2010

I HEREBY SUMMON YOU to attend the **PLANNING & ENVIRONMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 6 JANUARY 2011 at 6.30 pm.

Louise P Goodfellow  
Town Clerk

Committee Members:	Councillor Reynolds – Chairman Councillor R Gordon-Smith – Vice Chairman
Councillor PMA Rivers	Councillor P Martin
Councillor PS Rivers	Councillor Poulter
Councillor Hubble	Councillor Foxall
Councillor Barnes	Councillor Connolly
Councillor Cosser	Councillor C Gordon-Smith
Councillor Lister	Councillor T Martin
Councillor Peacock	Councillor Pinches
Councillor Wheatley	Councillor Wilson
Councillor Woodham	

## AGENDA

### 1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 16 December 2010, a copy of which has been circulated previously.

### 2. APOLOGIES FOR ABSENCE

### 3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 80.

### 4. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

To receive from Members, in relation to any items included on the agenda for this meeting, disclosure of any interests which are required to be disclosed by the Local Authorities (Model Code of Conduct) Order 2007 No.1159.

Members are requested to disclose, in accordance with the Code of Conduct, both the existence and nature of any "Personal" or "Prejudicial" interests that they may have in relation to matters for consideration on this agenda.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

### Personal Interests

- (1) Subject to sub-paragraphs (2) to (5) below, where a Member has a personal interest in any business of the Town Council and attends a meeting of the Council at which the business is considered, the Member must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent.
- (2) Where the Member has a personal interest in any business of the Town Council which relates to or is likely to affect a person described in paragraph 8(1)(a)(i) or 8(1)(a)(ii)(aa) of the Code of Conduct, the Member needs only disclose to the meeting the existence and nature of that interest when s/he addresses the meeting on that business.
- (3) Where the Member has a personal interest in any business of the Town Council of the type mentioned in paragraph 8(1)(a)(viii) of the Code of Conduct, the Member need not disclose the nature or existence of that interest to the meeting if the interest was registered more than three years before the date of the meeting.
- (4) Sub-paragraph (1) only applies where the Member is aware or ought reasonably to be aware of the existence of the personal interest.
- (5) Where a Member has a personal interest but, by virtue of paragraph 14 of the Code of Conduct, sensitive information relating to it is not registered in the Town Council's register of members' interests, the Member must indicate to the meeting that s/he has a personal interest, but need not disclose the sensitive information to the meeting

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Cllr P Martin	Cllr Connolly
Cllr RA Gordon-Smith	Cllr Hubble
Cllr T Martin	Cllr Reynolds
Cllr Wheatley	Cllr Wilson

### Prejudicial Interests

Where a Member has a personal interest in any business of the Town Council that Member also has a prejudicial interest in that business where the interest is one which a member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice that Member's judgement of the public interest. Where a Member has a prejudicial interest that Member must withdraw from the room or chamber where a meeting considering the business is being held.

#### 5. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

#### 6. VILLAGE AND TOWN DESIGN STATEMENT PROTOCOL

Members to consider a letter received from the Planning Projects Team Leader at Waverley Borough Council and the Village and Town Design Statement Protocol published in November 2010 (the letter and the protocol both attached for the information of Members).

Members are asked to consider whether Godalming might benefit from a Town Design Statement and if so what role this Committee should play in its preparation.

A decision to lead the preparation of a Town Design Statement should not be taken lightly. Members' attention is drawn in particular to the paragraph towards the bottom of the third page of the protocol, which says:

*"A VDS/TDS will involve a lot of work, organisation and commitment. Experience with earlier VDS's suggests that it will take at least 10 months to complete a design statement, but on average it takes between 12 to 24 months from the initial meeting to adoption at Waverley's Full Council".*

Should this Committee be minded to initiate and/or lead the process of preparing a Town Design Statement then that decision must be taken in conjunction with the Staffing Sub-Committee and the Policy & Management Committee so that the resource implications of undertaking the design statement may be considered.

Members are asked to indicate how they wish to proceed.

7. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to take place on Thursday, 27 January 2011 at 6.30 pm in the Council Chamber.

8. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.