

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 6 JANUARY 2017**

0 Councillor Walden – Chairman
* Mr A Palmer – Vice Chairman

* Councillor Bolton	0 Councillor A Bott
* Councillor Hunter	0 Mr K Lightfoot
* Mr J Murray	* Councillor Poulter
* Mr P Stevenson	* Mrs P Talbot
0 Councillor Williams	

* Present # Absent & No Apology Received 0 Apology for Absence L Late

435. MINUTES

The Minutes of the Meeting held on 21 November 2016 were signed by the Chairman as a correct record.

436. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

437. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

438. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

439. UPDATE FROM WORKING GROUPS

Members considered updates from the working groups and noted the following:

That Navigus Planning have been instructed to draw all the groups' reports together into a draft Neighbourhood Plan and that the deadline for the draft is 31 March 2017.

That Navigus Planning have indicated that some of the work might be subcontracted to their associates. Some concern was expressed at this because of fears about consistency in advice, but it was also observed that the contract remains with Navigus and that they have responsibility for quality assurance and indeed that at some points it might be helpful to have fresh eyes look at our findings.

The Transport Group's report was with Navigus Planning

The Heritage & Design Group have involved Navigus in their deliberations so consistently that although their report is not quite complete Navigus have expressed that they are happy with that situation. Mrs Talbot reported that she has a large number of photographs to caption as evidence. The Town Clerk asked if any administrative help could be offered.

The Environment Group's report is with Navigus Planning.

The Economy Group's report is with Navigus Planning

The Community & Infrastructure's report will be with Navigus Planning shortly

The Housing Group will ensure that Navigus has a Dropbox link to their report and supporting evidence.

440. PROJECT PLAN

Members noted a redrafted (Minute 364-16 refers) project timetable. Project timetable attached to the record minutes.

441. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for the information of Members.

442. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Monday, 20 February 2017 at 6.00pm in the Pepperpot.

443. ANNOUNCEMENTS

There were no announcements.