

**MINUTES AND REPORT OF THE MEETING OF
GODALMING JOINT BURIAL COMMITTEE
HELD ON 14 APRIL 2011**

* Councillor Wilson (Chairman)
* Councillor Wheatley (Vice Chairman)
0 Councillor Long (Busbridge Parish Council)
0 Councillor PMA Rivers
* Councillor RA Gordon-Smith
* Councillor Thomson
* Councillor Westwood (Busbridge Parish Council)
* Councillor Connolly

* Present # Absent & No Apology Received 0 Apology for Absence L Late

71. MINUTES

The Minutes of the meeting held on the 10 February 2011, having been previously circulated, were signed by the Chairman as a true record.

72. APOLOGIES FOR ABSENCE

Apologies for absence were received and approved.

73. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

Members declared no Personal or Prejudicial Interest in relation to any item on the agenda for this meeting, which are required to be disclosed by the Local Authorities (Model Code of Conduct) Order 2007 No.1159.

74. ACCOUNTS PAID SINCE LAST MEETING

The Finance Officer reported payments totalling £16,891.77 since the last meeting.

Cash balances held at 31 March 2011

Current Account	£11,353.21
Business Premium Account	£87,854.69

A schedule of the accounts paid was tabled for the information of Members. The vouchers relating to these payments were also be tabled at the meeting for inspection. All payments made were in line with the agreed budget or other resolution of this Committee or Full Council.

Members agreed that the Chairman should sign the schedule of accounts paid.

75. BURIAL STATISTICS

The Committee noted the burial statistics for the previous quarter and for the previous twelve months ended the 31 March 2011, which had previously been circulated (copy attached to record minutes). Members requested that future reports identify natural burial statistics as a separate line within the Eashing cemetery statistics.

76. WASTE DISPOSAL AT NIGHTINGALE CEMETERY

Members considered a request from Skillway relating to the disposal of floral tributes etc from Nightingale Cemetery (copy letter attached to record minutes). Members agreed to make a £250 contribution, to be reviewed annually, to Skillway to cover additional costs incurred by floral tributes being disposed of in their waste bins.

77. PEST CONTROL

Members noted that the Pest Control contract for Eashing Cemetery had been rolled forward into 2011/12 at an annual cost of £800. Members agreed, following an inspection at Nightingale Cemetery, that Pest Control management be undertaken in respect to vertebrate species at an annual cost of £700.

78. GROUND MAINTENANCE CONTRACTS

Members agreed the timetable for conducting a tender exercise for awarding ground maintenance contracts at Eashing and Nightingale Cemeteries for the period of financial years 2012–2015.

79. NIGHTINGALE CEMETERY STEPS

Members considered a report from the Cemeteries Manager (copy attached to record minutes). Members noted that although the Nightingale Cemetery steps were not a public right of way the closure of the steps could be considered as a loss of amenity. Therefore, Members agreed that the views of Godalming Town Council's Policy & Management Committee should be sought prior to this Committee making its decision. Members also agreed that as warning signs had now been erected at either end of the steps, unless a period of severe icy or wet weather conditions were experienced before the next meeting of the committee, the Cemeteries Manager was to keep the steps open for public use.

80. INSTALLATION STANDARDS OF MEMORIALS

Members considered a report from the Cemeteries Manager (copy attached to record minutes). Members endorsed the report and agreed changes to the Joint Burial Committee regulations for the installation of memorials.

81. MARKETING OF EASHING AND NIGHTINGALE CEMETERIES

Members considered a proposal to increase the marketing activity of the Godalming Joint Burial Committee by providing an online presence independent, but complementary, to the Godalming Town Council's website (copy attached to record minutes). Members agreed that, within the costs indicated within the report, the Cemeteries Manager was to provide an online public awareness and marketing website.

82. DATE OF NEXT MEETING

The next meeting of the Godalming Joint Burial Committee was scheduled to take place on Thursday, 23 June 2011 at 5.30 pm in the Council Chamber.

83. ANNOUNCEMENTS

There were no announcements.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY SENSITIVE MATTERS.

84. EMBANKMENT AT REAR OF NIGHTINGALE CEMETERY

Members considered a confidential oral report from the Cemeteries Manager.

TO: ALL MEMBERS OF THE GODALMING JOINT BURIAL COMMITTEE