

GODALMING TOWN COUNCIL

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Municipal Buildings
Bridge Street
Godalming
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22 January 2016

I HEREBY SUMMON YOU to attend the **PLANNING & ENVIRONMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 28 JANUARY 2016 at 7.00 pm.

Louise P Goodfellow
Town Clerk

Committee Members: Councillor Poulter – Chairman
Councillor Bolton – Vice Chairman

Councillor P Martin
Councillor Cosser
Councillor T Martin
Councillor S Bott
Councillor Noyce
Councillor Welland
Councillor Pinches
Councillor Walden

Councillor Gordon-Smith
Councillor Wheatley
Councillor Reynolds
Councillor Hunter
Councillor Thornton
Councillor Williams
Councillor Gray
Councillor Young

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting of the Committee held on the 7 January 2016, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

The Comments and observations from the following Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

Cllr P Martin
Cllr T Martin
Cllr Welland
Cllr Thornton
Cllr Bolton

Cllr RA Gordon-Smith
Cllr Reynolds
Cllr Wheatley
Cllr Williams
Cllr Hunter

5. PLANNING APPLICATIONS - CONSULTATION

To consider a schedule of planning application attached at Appendix A.

6. PLANNING APPEALS

New Appeals Lodged

WA/2015/0468 Erection of 9 dwellings and ancillary works following the demolition of 2 dwellings at Foxdene and Southwall, Charterhouse Road, Godalming.
Appeal date – Tuesday, 26 January 2016

7. UPDATE ON THE NEIGHBOURHOOD PLAN

Members to receive the minutes of the Neighbourhood Plan Ad Hoc Advisory Committee meeting held on 8 January 2016 (attached for the information of Members) and an oral update from the Town Clerk.

8. ITEMS FOR THE INFORMATION OF MEMBERS

Members are asked to note the items which are tabled for their information.

9. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to take place on Thursday, 18 February 2016 at 7.00 pm in the Council Chamber.

10. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

SCHEDULE OF PLANS SUBMITTED FOR
COMMENTS OF GODALMING TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
1. WA/2015/2355	Erection of a dwelling following demolition of existing outbuildings. Land at rear of 33 High Street, Godalming Mr & Mrs Trusty	
2. WA/2015/2356	Certificate of Lawfulness under Section 192 for erection of roof extension, dormer window and roof lights. 26 Upper Queen Street, Godalming Mr Piper	
3. WA/2015/2363	Erection of rear dormer window and roof extension to provide loft conversion into habitable accommodation and alterations. 16 Minster Road, Godalming M Jarman	
4. WA/2015/2368	Erection of first floor rear extension and front porch; alterations to part of garage to form habitable accommodation together with alterations. Hathaway, Grosvenor Road, Godalming D Shields	
5. WA/2015/2378	Erection of two storey extensions and alterations; construction of alternative vehicular access and association works. 20 North Street, Farncombe J Gallagher	
6. WA/2015/2396	Erection of a building to provide 5 dwellings following the demolition of the existing building (revision of WA/2014/1228). Old Fire Station, 12 Queen Street, Godalming Lioncross Gorse Lane LLP	
7. WA/2015/2408	Erection of two storey rear extension. 15 Grove Road, Godalming Mr & Mrs Parker	

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
8. WA/2015/2412	Alterations to elevation. Flat 3 Burgess House, Angel Court, High Street, Godalming J Nursaw	
9. WA/2015/2421	Erection of extension and alterations. 2 Overbrook, Godalming Mr S Hill	
10.WA/2015/2435	Change of use of building comprising B8 (warehousing) and A1 (retailing) use to provide A1 (retailing) and A3 (restaurant and cafes) use. 21 Farncombe Street, Farncombe R Murray – O H Hewett Ltd	
11.WA/2015/2439	Erection of a dwelling following demolition of existing dwelling. Bramble Croft, The Fairway, Godalming Hadley Haywood Homes Ltd	
12.WA/2015/2440	Erection of extensions and alterations including construction of rear dormer window. Corner House, 52 Nightingale Road, Godalming Mrs Collinge	
13.WA/2015/2441	Erection of extensions and alterations following demolition of existing extension. 109 George Road, Farncombe Mr & Mrs Daun	
14.WA/2015/0028	Erection of a two storey extension following demolition of existing conservatory; alterations to existing garage roof. Orchard End, Knoll Road, Godalming Mr & Mrs Goodwin	
15. WA/2015/0035	Erection of extensions and alterations. 7 Long Gore, Farncombe R Day	
16. WA/2015/0039	Replacement of windows and doors to flats in Elizabeth Court. Elizabeth Court, Godalming First Wessex	

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
17. TM/2015/0187	Application to remove tree subject of Tree Preservation Order 16/01. 12 Tuesley Corner, Godalming E Atakan	
18. TM/2015/0188	Application to remove tree subject of Tree Preservation Order 16/01. 13 Tuesley Corner, Godalming A Daniels	
19. TM/2015/0190	Application for works to trees subject of Tree Preservation Order 42/99. 8 The Paddock, Godalming J Rolfe	
20. TM/2016/0003	Application for works to a tree subject of Tree Preservation Order 3/04. 2A Richmond Road, Godalming J Witchlow	
21. TM/2016/0005	Application for works to and removal of trees subject of Tree Preservation Order 42/99. 4 The Paddock, Godalming Mr N Garnett	
CA/2016/0001	Crownpits Godalming Conservation Area. Removal of tree. 103 Brighton Road, Godalming P Tallant	
CA/2016/0007	River Wey and Godalming Navigations Conservation Area. Reduction of one Alder tree to achieve crown height of approx. 35-40ft (10.5-12.2m) and spread of approx. 15ft (4.5m). Penstock Mews, Catteshall Road, Godalming A Murphy	
DW/2015/0061	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 3.5m, for which the height would be 3.75m, and for which the height of the eaves would be 2.25m. 21 Loseley Road, Farncombe C Wallace	

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<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT & NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
DW/2016/0002	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4m, for which the height would be 2.4m, and for which the height of the eaves would be 3.6m. 121 Aarons Hill, Godalming A Dadswell	
NMA/2016/0002	Amendment to WA/2015/0417 for alterations to materials and removal of roof lights on rear extension. 50 Merrywood, Nightingale Road, Godalming K Briars	

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 8 JANUARY 2016**

* Councillor Walden – Chairman
* Mr A Palmer – Vice Chairman

* Councillor Bolton
* Ms K Horne
* Mr J Murray
* Mr P Stevenson
* Mrs P Talbot

* Councillor A Bott
* Councillor Hunter
* Councillor Poulter
* Mr J Talbot
* Councillor Williams

* Present # Absent & No Apology Received 0 Apology for Absence L Late

352. ELECTION OF A CHAIRMAN

Upon the proposal of Councillor Poulter, seconded by Councillor Bolton, Councillor Walden was elected as Chairman of the Group.

353. ELECTION OF A VICE CHAIRMAN

Upon the proposal of Councillor Bolton, seconded by Councillor Bott, Mr A Palmer was elected as Vice-Chairman of the Group.

354. APOLOGIES FOR ABSENCE

There were no apologies for absence.

356. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

357. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

358. PROJECT PLAN

The Group noted the most recent project plan (copy attached to record minutes).

359. BUDGET

The Group noted the current budget position for the Neighbourhood Plan. It was explained that the budget is a "project" budget within the Godalming Town Council's budget with a net budget of £28,000 phased over three years. The current financial year is the last of the three years but the amount underspent in previous years has been accumulated into a reserve which will provide a budget of £11,450 in the financial year 2016/17.

360. QUESTIONNAIRE AND CONDUCT OF FOCUS GROUPS

The Group resolved to conduct twelve focus groups, two each for each of the six themes (Community & Infrastructure, Economy, Environment, Heritage & Design, Housing and Transport) offering a variety of daytime, evening and weekend slots. The Town Clerk to recruit the members of the public to the slots (maximum of twelve to a group on a first come first serve basis) and then recruit members of the Group and other volunteers to run each session. Councillor Walden to draft the brief for individuals running the focus groups.

361. STAKEHOLDER INTERVIEWS

The Group agreed that stakeholder interviews were a priority. It was agreed that a list identifying the stakeholders which each group wished to interview would be recirculated. It was further agreed that working groups working in conjunction with the Town Clerk would set up some key interviews and other groups would be circulated so that they could submit questions and/or participate in the interview. Other stakeholders will be asked for their views via email.

362. EXHIBITION AT GODALMING MUSEUM

An exhibition at Godalming Museum is planned for the period 22 March to 16 April 2016. It was agreed that the Town Clerk would draft display material for that exhibition for consideration at the next meeting. Working groups to be asked for volunteers to help staff the exhibition.

363. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for the information of Members.

364. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Monday, 22 February 2016 at 6.30 pm in the Pepperpot.

365. ANNOUNCEMENTS

There were no announcements.

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Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.