

**MINUTES AND REPORT OF THE EXTRAORDINARY STAFFING COMMITTEE
HELD ON THE 3 MAY 2017**

* Councillor Walden – Chairman
* Councillor A Bott – Vice Chairman
* Councillor Poulter
0 Councillor Williams
* Councillor Reynolds (*ex officio*)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

684. MINUTES

The Minutes of the Meeting held on 30 March 2017 were signed by the Chairman as a correct record.

685. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

686. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

687. STAFF ABSENCES

Members considered a summary report of staff absences in accordance with Standing Order 146 and noted no cause for concern.

688. STAFF APPRAISAL SCHEME

Members considered a revised draft of the appraisal policy and resolved to recommend the revised appraisal scheme to the Policy & Management Committee (copy attached to record minutes).

689. HR SERVICE PROVIDERS

Members noted that the specification for option to quote for provision of HR Services to GTC has been distributed to five known providers, received quotes to be brought to this committee for consideration.

690. RESOURCES WORKING PARTY

The Chairman of the Resources Working Party reported on the progress of the working party, the considerations of Members to be reported back to the Resources Working Party.

691. DATE OF NEXT MEETING

Members noted that the revised schedule of meetings agreed by Full Council on 27 April 2017 set the first meeting of the Staffing Committee for 27 July 2017, and not the 8 June as stated on the agenda papers. However, due to the emerging work programme of the committee, the Chairman, in accordance with Standing Order 135, has elected to convene an extraordinary meeting of the Staffing Committee on Thursday, 15 June 2017 in the Council

Chamber at 7.00 pm, or at the conclusion of the preceding Joint Burial Committee meeting, whichever is later.

692. ANNOUNCEMENTS

There were no announcements.