

**MINUTES AND REPORT OF THE NEIGHBOURHOOD PLAN AD HOC ADVISORY GROUP
HELD ON THE 23 MAY 2016**

* Councillor Walden – Chairman
* Mr A Palmer – Vice Chairman

0	Councillor Bolton	*	Councillor A Bott
0	Ms K Horne	*	Councillor Hunter
*	Mr J Murray	*	Councillor Poulter
L	Mr P Stevenson	*	Mr J Talbot
*	Mrs P Talbot		
#	Councillor Williams		

* Present # Absent & No Apology Received 0 Apology for Absence L Late

58. MINUTES

The Minutes of the Meeting held on 9 April 2016 were amended to correct attendance and then signed by the Chairman as a correct record.

59. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

60. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

61. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

62. REVIEW OF THE PROJECT TIMETABLE

Members considered and adjusted the project timetable in light of the potential delays to Waverley's Local Plan, the 'call for development sites' and the need to conduct appropriate scrutiny by the Neighbourhood Plan Steering Group and Godalming Town Council prior to issue for pre-submission consultation. Updated project timetable attached to these minutes.

63. PRESENTATION FROM NAVIGUS PLANNING

Members received a presentation from Chris Bowden of Navigus Planning, this item was taken in advance of agenda item 5 (Review of Project Timetable). The presentation outlined the current position of the Godalming Neighbourhood Plan and the way ahead for the Plan in light of the anticipated delay in Waverley's Local Plan. The presentation resulted in the following:

- It was recommended that, where appropriate, working groups articulate a Dunsfold Park option(s) scenario that considers the potential impact on the Godalming infrastructure.
- Members recommended that, in light of experience gained from Neighbourhood Plans in other localities, a 'call for development sites' over and above that already undertaken by Waverley Borough Council for its Local Plan should be made. It was further agreed that

Navigus Planning be requested to provide the Town Clerk with the necessary material to achieve this process for a planned start date of 25 July 2016.

- Members recommended that, as a Strategic Environment Assessment (S.E.A.) will be required if the NP makes recommendations for the allocation of housing (which at this stage it is almost certain to do), Navigus Planning be instructed to conduct the S.E.A. This recommendation is made in order to reduce further delays in the Neighbourhood Plan process by alleviating the need to await the outcome of an S.E.A. screening opinion from Waverley Borough Council. The cost of the S.E.A. being £2,750-£3,500 which can be contained within the existing NP budget.

64. UPDATES FROM WORKING GROUPS

Members received an oral update from the following groups:

Transport
Economy
Housing
Heritage & Design
Environment

From the group updates the following was agreed:

- The Economy Group Questionnaire to be circulated to all groups – **Action-Town Clerk**
- All Groups to highlight within their reports where a recommendation may have an environmental impact or be constrained by environmental conditions and should be/might have to be considered alongside the outcomes of the Environmental Group and the Strategic Environment Assessment – **Action – Group Chairmen**

65. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for members' information.

66. DATE OF NEXT MEETING

The next meeting of the Neighbourhood Plan Ad Hoc Advisory Group is scheduled to take place on Friday, 8 July 2016 at 6.00 pm in the Pepperpot.

67. ANNOUNCEMENTS

There were no announcements.