

## **PARISH OF GODALMING**

Tel: 01483 523575  
Fax: 01483 523077  
E-Mail: office@godalming-tc.gov.uk  
Website: www.godalming-tc.gov.uk

Municipal Buildings  
Bridge Street  
Godalming  
Surrey GU7 1HT

Sir/Madam

I HEREBY SUMMON YOU to attend the Annual Meeting of the Godalming Town Council to be held (pursuant to Public Notice) in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 9 MAY 2013 at 6.30pm.

DATED this 3<sup>rd</sup> day of May 2013.

Louise P Goodfellow  
Clerk to the Town Council

### **A G E N D A**

1. To ELECT a Town Mayor for the ensuing year:  
  
Proposer: Councillor P Martin  
Seconder: Councillor Robinson
2. The newly elected Town Mayor and Councillor Wheatley will retire from the Council Chamber in order that the new Mayor can be robed.
3. The newly elected Town Mayor (accompanied by Councillor Wheatley) will return to the Council Chamber, make the Declaration of Acceptance of Office and return thanks.
4. The Mayoress to receive her Chain and Badge of Office.
5. TO PASS a vote of thanks to the retiring Town Mayor:  
  
Proposer: Councillor Poulter  
Seconder: Councillor Lister
6. To ELECT a Deputy Town Mayor for the ensuing year  
  
Proposer: Councillor Thomson  
Seconder: Councillor Hunter
7. The Deputy Town Mayor to receive his Chain and Badge of Office and make the Declaration of Acceptance of Office.
8. The Mayoress to the Deputy Town Mayor to receive her Chain and Badge of Office.
9. The TOWN MAYOR to sign as a correct record the Minutes of the Meeting of the Council held on 25 April 2013.
10. TO RECEIVE APOLOGIES FOR ABSENCE

11. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

THE TOWN MAYOR to allow members of the public to ask the Council questions, or make a statement or present a petition. This forum to be conducted in accordance with Standing Order 80.

12. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

13. TO RECEIVE official announcements, letters etc.

14. TO AUTHORISE the Clerk to sign or, where appropriate to have sealed on behalf of the Town Council any orders, deeds, or documents necessary to give effect to any of the matters contained in the Reports received at this meeting or in any Resolution passed by the Council.

15. ELECTION OF CHAIRMAN & VICE-CHAIRMAN TO POLICY & MANAGEMENT COMMITTEE

Members to note that, in accordance with SO 51a), nineteen of their number will serve as Members of the Policy & Management Committee.

Those Committee Members to elect, in accordance with SO 58, one of their number as Chairman and one as Vice-Chairman of the Committee.

16. ELECTION OF CHAIRMAN & VICE-CHAIRMAN TO PLANNING & ENVIRONMENT COMMITTEE

Members to note that, in accordance with SO 51d), nineteen of their number will serve as Members of the Planning & Environment Committee.

Those Committee Members to elect, in accordance with SO 58, one of their number as Chairman and one as Vice-Chairman of the Committee.

17. ELECTION OF MEMBERS TO THE MAYORALTY COMMITTEE

Members to elect, in accordance with SO 51e), six of their number as Members of the Mayoralty Committee of which at least 3 shall have served as Town Mayor, together with the three most recently elected Members.

The nominees for the Committee are as follows:

Councillor RA Gordon-Smith  
Councillor Thomson  
Councillor Cosser  
Councillor Noyce  
Councillor Robinson  
Councillor Thornton

Those Committee Members to elect, in accordance with Standing Order 58 one of their number as Chairman and one as Vice-Chairman of the Committee.

18. ELECTION OF MEMBERS TO THE AUDIT COMMITTEE

Members to elect, in accordance with SO 51c), five of their number as Members of the Audit Sub-Committee.

The nominees for the Sub-Committee are as follows:

Councillor S Bott  
Councillor Hunter  
Councillor Noyce  
Councillor Thornton  
Councillor Williams

Those Committee Members to elect, in accordance with Standing Order 58, one of their number as Chairman and one as Vice-Chairman of the Committee.

19. ELECTION OF MEMBERS TO THE STAFFING SUB-COMMITTEE

Members to elect, in accordance with SO 51b), five of their number as Members of the Staffing Sub-Committee, one of which to be the Chairman of the Policy & Management Committee.

The nominees for the Sub-Committee are as follows:

Councillor C Gordon-Smith  
Councillor Hunter  
Councillor Robinson  
Councillor Williams  
Chairman of Policy & Management Committee (*ex officio*)

Those Committee Members to elect, in accordance with Standing Order 58, one of their number as Chairman and one as Vice-Chairman of the Committee.

20. ELECTION OF REPRESENTATIVES TO OUTSIDE BODIES

Members to elect Town Council representatives to outside bodies shown at Annexe A.

21. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 27 June 2013 at 6.30 pm in the Council Chamber.

22. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

**ROBES WILL BE WORN**

To: The Town Mayor and Councillors of the Parish of Godalming

20. NOMINATIONS TO EXTERNAL BODIES 2013/14

<u>EXTERNAL BODY</u>	<u>REPRESENTATIVE 2012/13</u>	<u>REPRESENTATIVE 2013/14</u>
District Scout Council	-	Cllr Wheatley
Fairtrade Steering Group	Cllr Wheatley	Cllr Wheatley
Farncombe Day Centre	Cllr Woodham	Cllr Woodham
Friends of the Pepperpot	Town Clerk (Ex Officio) Chairman P&M (Ex Officio) Cllr Lister Cllr Noyce Cllr Thornton	Town Clerk (Ex Officio) Chairman P&M (Ex Officio) Cllr Lister Cllr Noyce Cllr Thornton
Godalming & District Chamber of Commerce	Cllr Poulter	Cllr Poulter
Godalming/Joigny Friendship Association	Town Mayor (Ex Officio) Cllr Woodham	Town Mayor (Ex Officio) Cllr Woodham
Godalming/Mayen Association	Town Mayor (Ex Officio) Cllr Wheatley	Town Mayor (Ex Officio) Cllr Wheatley
Godalming Museum Trust	Cllr C Gordon-Smith	Cllr C Gordon-Smith
Godalming Transportation Task Group (SCC)	Cllr Hunter Cllr Thomson	Cllr Hunter Cllr Thomson
Go-Godalming Association	Town Mayor (Ex Officio) Town Clerk (Ex Officio) Cllr RA Gordon-Smith	Town Mayor (Ex Officio) Cllr RA Gordon-Smith
Holloway Hill Sports Association	Cllr T Martin	Cllr T Martin
St Mark's Community Centre Management Committee	Cllr Robinson	Cllr Robinson
St Mark's Community Initiative Group	Cllr Thomson	Cllr Thomson
SALC (formerly SCAP&TC)	Cllr Wilson	Cllr Wilson
SCC – Tree Wardens	Cllr Lister	Cllr Lister
Sport Godalming	Cllr P Martin	Cllr P Martin
Godalming Together CIC	Cllr A Bott	Cllr A Bott
Waverley Citizens Advice Bureau (observer)	Cllr Wilson	Cllr Wilson
Waverley Cycle Forum	Cllr Robinson	Cllr Robinson