

# PARISH OF GODALMING

## AT A MEETING OF THE TOWN COUNCIL

### OF THE PARISH OF GODALMING HELD IN THE GODALMING CHAMBER

ON THURSDAY 24 NOVEMBER 2011 AT 6.30 PM

*	The Town Mayor (Councillor Cosser)		
*	The Deputy Town Mayor (Councillor Wheatley)		
*	Councillor P Martin	*	Councillor RA Gordon-Smith
*	Councillor Poulter	*	Councillor Thomson
*	Councillor C Gordon-Smith	*	Councillor Lister
*	Councillor T Martin	0	Councillor S Reynolds
*	Councillor Wilson	*	Councillor Woodham
0	Councillor A Bott	0	Councillor S Bott
*	Councillor Hunter	*	Councillor Noyce
*	Councillor Robinson	*	Councillor Thornton
L	Councillor Welland	*	Councillor Williams

\* Present                      # Absent without apology                      0 Apology for Absence                      L Late

The meeting was preceded by Prayer, Reverend Canon Mervyn Roberts of St Peter & St Paul Church officiating.

#### 265. MINUTES

The Minutes of the meeting of the Council held on 22 September 2011 were signed by the Mayor as a correct record.

#### 266. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 80.

#### 267. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

Councillor RA Gordon-Smith declared a personal interest in Agenda Item 6 (the recommendation concerning the nomination of Councillor Poulter as a trustee of the Henry Smith Charity) on the grounds that he is a trustee of the Henry Smith Charity. Councillor Gordon-Smith remained in the Chamber when that recommendation was debated.

Councillor Wilson declared a personal interest in Agenda Item 6 (the recommendation concerning the nomination of Councillor Poulter as a trustee of the Henry Smith Charity) on the grounds that he is a trustee of the Henry Smith Charity. Councillor Wilson remained in the Chamber when that recommendation was debated.

#### 268. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

## 269. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED

### Planning & Environment Committee

There were no recommendations to Full Council

### Policy & Management Committee

The Policy & Management Committee made the a number of recommendations to Full Council all of which the Council RESOLVED to accept, specifically:

#### THE ACCOUNTS & AUDIT (ENGLAND) REGULATIONS 2011

In order to fulfil its duties under The Accounts and Audit (England) Regulations 2011 Council AGREED that it should consider the Audit Sub Committee's findings from its review of the effectiveness of the systems of internal control at meetings of both the Policy & Management Committee and Full Council by 31 March each year. Extraordinary meetings of the Policy & Management Committee and of Full Council were scheduled for March 2012; to be held on the evening of 15 March 2012 with the Policy & Management Committee meeting commencing at 7.15pm (or at the conclusion of the preceding Planning & Environment Committee meeting which ever time is later) and a Full Council meeting commencing at 8pm (or at the conclusion of the preceding Policy & Management Committee meeting which ever time is later).

#### GODALMING FAIRTRADE TOWN

Council affirmed that it is proud to support the Godalming's Fairtrade Town campaign and will demonstrate its support for that campaign by:

- using Fairtrade, tea, coffee and sugar in all meetings and offices;
- using other Fairtrade products where appropriate;
- promoting awareness of Fairtrade both internally and externally, wherever practically possible, through our website, communications, publications, public notices and signs;
- using our influence to urge local retailers to provide Fairtrade options for residents;
- using our influence to urge local business to offer Fairtrade options to their staff and promote the Fairtrade mark internally; and
- nominating a named council representative (currently Councillor Wheatley) to sit on the Fairtrade Town steering group and support ongoing work to promote Fairtrade.

#### TITLES OF DIGNITY

Council AGREED and ADOPTED the Honorary Freeman Scheme (attached to the record minutes)

#### HENRY SMITH CHARITY - NOMINATION OF A TRUSTEE

Council AGREED that Councillor Poulter be re-appointed as one of the Town Council's nominative trustees on the Henry Smith Charity.

270. TO RECEIVE MINUTES OF COMMITTEE MEETINGS

The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

	Meetings Dated
Planning & Environment Committee	6 October 2011
	27 October 2011
	17 November 2011
Policy & Management Committee	6 October 2011
	17 November 2011

271. GODALMING JOINT BURIAL COMMITTEE

The reports of the meetings of the Joint Burial Committee held on the 29 September 2011 and 27 October 2011 were noted.

272. SEALING OF DOCUMENTS, ETC.

The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

273. PRESENTATIONS FROM CRUSE BEREAVEMENT CARE AND THE HARBOUR DAY CENTRE

Members received presentations from Cruse Bereavement Care and the Harbour Day Centre

274. DATE OF NEXT MEETING

The next meeting of the Full Council is scheduled to be held on Thursday, 19 January 2012 at 6.30 pm in the Council Chamber

275. ANNOUNCEMENTS

The Mayor announced that all present were invited to join him for refreshments in the Mayors Parlour at the conclusion of the meeting.