

PARISH OF GODALMING

AT A MEETING OF THE TOWN COUNCIL

OF THE PARISH OF GODALMING HELD IN THE GODALMING CHAMBER

ON THURSDAY, 27 NOVEMBER 2014 AT 6.30 PM

* The Town Mayor (Councillor Wilson)
* The Deputy Town Mayor (Councillor A Bott)

* Councillor P Martin	* Councillor RA Gordon-Smith
L Councillor Poulter	0 Councillor Thomson
0 Councillor Cosser	* Councillor Wheatley
* Councillor T Martin	* Councillor C Gordon-Smith
0 Councillor Lister	* Councillor S Reynolds
* Councillor Woodham	* Councillor S Bott
0 Councillor Hunter	* Councillor Noyce
* Councillor Robinson	* Councillor Thornton
# Councillor Welland	* Councillor Williams

* Present # Absent without apology 0 Apology for Absence L Late

251. MINUTES

The Minutes of the meeting of the Council held on 18 September 2014 were signed by the Mayor as a correct record.

252. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

253. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

254. OFFICIAL ANNOUNCEMENTS, LETTERS, ETC

There were none.

255. COMMITTEE REPORTS

The reports of the following Committees setting out decisions taken pursuant to delegated powers were RECEIVED

Audit Committee

Full Council received the following three recommendations from the Audit Committee and RESOLVED to refer them back to the Policy & Management Committee because of their resource implications, that:

- An additional user licence to access the RBS finance management system with the associated training be purchased to allow staff to access up-to-date income and expenditure information;
- A full-time financial administrator be engaged as a matter of priority;
- Council should receive a report about the Town Council's website (report attached for the information of Members); and

A fourth recommendation from the Audit Committee was received and debated namely that

- Council should note that: the external audit for Godalming Town Council for the year ending 31 March 2014 was received on 12 September 2014. There were no matters which came to the auditor's attention which required the issuing of a separate additional arising report. The Notice of Conclusion of Audit has been displayed on the Town Council's notice board for at least 14 days as required by the Accounts & Audit Regulations 2011.

Members read the External Auditor's report NOTED it and RECORDED their thanks to the previous RFO Mrs Crossman.

Planning & Environment Committee

There were no recommendations to Full Council.

Policy & Management Committee

There were no recommendations to Full Council

256. **TO RECEIVE MINUTES OF COMMITTEE MEETINGS**

The reports of the following committees setting out decisions taken pursuant to delegated powers were RECEIVED:

	Meetings Dated
Audit Committee	13 November 2014
Planning & Environment Committee	2 October 2014 23 October 2014 13 November 2014
Policy & Management Committee	23 October 2014

257. **GODALMING JOINT BURIAL COMMITTEE – REPORT**

The report of the meeting of the Joint Burial Committee held on 20 November 2014 was noted.

258. The following resolution was passed nem con.

THAT THE TOWN CLERK BE AUTHORISED TO SIGN OR WHERE APPROPRIATE, TO HAVE SEALED ON BEHALF OF THE TOWN COUNCIL ANY ORDERS, DEEDS OR DOCUMENTS NECESSARY TO GIVE EFFECT TO ANY OF THE MATTERS CONTAINED IN THE REPORTS RECEIVED AT THIS MEETING OR IN ANY RESOLUTION PASSED BY THE TOWN COUNCIL.

259. LOSELEY FIELDS CHILDREN'S CENTRE

Members received a presentation from Pam Arrowsmith, Manager of Loseley Fields Children's Centre about her work and the role of the Children's Centre.

260. GODALMING COMMUNITY NAVIGATOR

Members received a presentation from Fiona Fyfe the Godalming Community Navigator (a Town Council employee in post since 24 July 2014) about her role and how Members can support her in her work.

261. DATE OF NEXT MEETING

The date of the next Full Council meeting is scheduled to be held on Thursday, 15 January 2015 at 6.30 pm in the Council Chamber.

262. ANNOUNCEMENTS

The Facilities Manager announced that the Wilfrid Noyce Working Group would meet on Monday, 1 December 2014 to consider the recent surveyor's report.