

**MINUTES AND REPORT OF THE STAFFING COMMITTEE
HELD ON THE 9 NOVEMBER 2017**

0	Councillor Walden – Chairman
*	Councillor A Bott – Vice Chairman
*	Councillor Poulter
*	Councillor Williams
*	Councillor Gray
0	Councillor Reynolds (<i>ex officio</i>)

* Present # Absent & No Apology Received 0 Apology for Absence L Late

279. MINUTES

The Minutes of the meeting held on 21 September 2017 were signed by the Chairman as a correct record.

280. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above. Cllr Purkiss was accepted as a substitute for Cllr Walden.

281. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Members made no declarations of interest in relation to any item on the agenda for this meeting, which is required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

282. WORK PROGRAMME

Members considered the Committee's work programme and agreed its priorities

No new items were added to the work programme.

283. SOCIAL MEDIA & IT CODE OF CONDUCT POLICIES

Members were informed that the Social Media & IT Policies were currently under consultation and that the outcome of that consultation will be brought to the next meeting.

284. STAFF ABSENCES

Members noted the summary report of staff absences for 31 October 2017 and that the Godalming Museum staff have been added to the report as of 1 October 2017. Members agreed that the issue of outstanding leave is to be managed in consultation with the Chairman of this Committee and the Chairman of the Policy & Management Committee

285. COMMUNICATIONS ARISING FROM THIS MEETING

There were no matters arising from this meeting for further communications.

286. DATE OF NEXT MEETING

The next meeting of the Staffing Committee is scheduled to be held on Thursday, 25 January 2018 in the Council Chamber, at 7.30pm or at the conclusion of the preceding Audit Committee, whichever is later.

287. ANNOUNCEMENTS

There were no announcements.

THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. STAFFING MATTERS.

288. RESTRUCTURING

Members received a report from Chairman on the restructuring process and agreed recommendations to Full Council.