

**MINUTES AND REPORT OF THE PLANNING & ENVIRONMENT COMMITTEE  
HELD ON THE 7 JULY 2011**

\* Councillor Reynolds – Chairman  
\* Councillor Thornton – Vice Chairman

* Councillor P Martin	0	Councillor R Gordon-Smith
0 Councillor Poulter	*	Councillor Thomson
0 Councillor C Gordon-Smith	*	Councillor Lister
0 Councillor T Martin	*	Councillor Wheatley
0 Councillor Wilson	*	Councillor Woodham
* Councillor A Bott	*	Councillor S Bott
* Councillor Hunter	0	Councillor Noyce
* Councillor Robinson	#	Councillor Welland
* Councillor Williams		

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

92. MINUTES

The Minutes of the Meeting held on 16 June 2011 were signed by the Chairman as a correct record.

93. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 80.

94. DISCLOSURE OF PERSONAL AND PREJUDICIAL INTERESTS

Councillor P Martin declared a personal & prejudicial interest in Agenda Item 5 Schedule No. 2 (WA/2011/0896) on the grounds that he is a director of Godalming & District Constitutional Company, which owns a property opposite the application site. Councillor Martin left the Chamber when that agenda item was debated.

Councillor P Martin declared a further personal interest in Agenda Item 5 Schedule No. 12 (WA/2011/0978) on the grounds that he is County Councillor for the division in which the site is located and involved in the early planning for the development. Councillor Martin remained in the Chamber and participated in the debate about that agenda item.

Councillor Wheatley declared a personal & prejudicial interest in Agenda Item 5 Schedule No. 2 (WA/2011/0896) on the grounds that she assists with the administration of the company making the application. Councillor Wheatley left the Chamber when that agenda item was debated.

Councillor A Bott declared a personal interest in Agenda Item 5 Schedule No. 23 (WA/2011/1043) on the grounds that she has known the applicant over a number of years. Councillor Bott remained in the Chamber when that agenda item was debated.

Councillor A Bott declared a further personal interest in Agenda Item 8 on the grounds that she is employed by the Surrey County Association of Parish & Town Councils. Councillor Bott remained in the Chamber and participated in the debate about that agenda item.

Councillor Williams declared a personal interest in Agenda Item 5 Schedule No. 11 (WA/2011/0969) on the grounds that the application is for a property in the street where he lives. Councillor Williams remained in the Chamber when that agenda item was debated.

Councillor Williams declared a further personal interest in Agenda Item 5 Schedule No. 13 (WA/2011/0990) on the grounds that he has acted for a member of the applicant's family. Councillor Williams remained in the Chamber when that agenda item was debated.

Councillor Williams declared a further personal interest in Agenda Item 5 Schedule No. 16 (WA/2011/1006) on the grounds that the application is for a property in the street where he lives.. Councillor Williams remained in the Chamber when that agenda item was debated.

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Cllr P Martin  
Cllr Thomson  
Cllr Thornton

Cllr Reynolds  
Cllr Wheatley  
Cllr Williams

95. PLANNING APPLICATIONS - CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the third column.

96. PLANNING APPEALS

Members noted the following:

Appeals Lodged

WA/2010/1890          Erection of a detached dwelling at 30 Chalk Road, Godalming.

97. WAVERLEY BOROUGH COUNCIL - PLANNING DECISIONS

Members noted the contents of a list of Godalming applications considered by Waverley Borough Council (either by delegated authority or by Development Management Committees) where decisions were significantly different to the observations submitted by the Town Council (copy attached to record minutes).

98. NEIGHBOURHOOD PLANS

Members considered the concept of Neighbourhood planning and noted that it is powerful reform, to be introduced through the Localism Bill, designed by the Government "to create the conditions for communities to welcome growth by giving local people a real voice in deciding the look and feel of development in their area; from determining the locations of shops, offices and schools to setting standards of design for new housing". The process gives Parish Councils a very key role.

Members agreed that, in principle, Godalming Town Council should seek to lead the Neighbourhood planning process in Godalming and therefore requested a more detailed report on the process and staffing implications for the meeting of this Committee to be held on 25 August 2011.

99. BUILDINGS OF LOCAL MERIT

Members considered the letter from the Waverley Borough Council Planning Portfolio Holder and Members noted how they could take part in the process of identifying Godalming buildings worthy of "Buildings of Local Merit".

100. PROPOSAL PURSUANT TO THE SUSTAINABLE COMMUNITIES ACTS 2007 & 2010

Members considered e-mail correspondence (attached to the record minutes) from the National Co-ordinator of Local Works – a campaigning organisation promoting the Sustainable Communities Act. Members agreed to support Leiston-cum-Sizewell Town Council in Suffolk and to echo its request to the current Minister at the Department of Communities and Local Government (Greg Clark MP) to make the following planning policy/guidance to apply to large planning applications in the area of a Town or Parish Council:

*"a) That any applicant or representatives of any applicant who submits such an application that will have a significant effect on an area must, if requested by the Town or Parish Council attend a meeting of*

*(i) that Council to answer questions from elected councillors; and  
(ii) a Town Meeting, should one be duly called, to answer questions from all electors.*

*b) That any applicant who submits such an application that will have a significant effect on an area must, if requested by the Town or Parish Council, or a Town Meeting, pay for the Council or Meeting to get an independent assessment carried out as to how the proposed development will affect the sustainability of the local communities."*

The Town Clerk was instructed to write to the Minister.

101. ITEMS FOR THE INFORMATION OF MEMBERS

There were no items tabled for Members' information.

102. DATE OF NEXT MEETING

The next meeting of the Planning & Environment Committee is scheduled to be held on Thursday, 28 July 2011 at 6.30 pm in the Council Chamber.

103. ANNOUNCEMENTS

There were no announcements.

SCHEDULE OF PLANS SUBMITTED FOR  
 COMMENTS OF GODALMING TOWN COUNCIL'S PLANNING & ENVIRONMENT COMMITTEE

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
1. WA/2011/0893	Installation of a new draft lobby and front shop to entrance. Waitrose, 11 Bridge Street, Godalming Waitrose Ltd	No objection
2. WA/2011/0896	Application for variation of condition 1 of WA/1991/0657 (hours of opening). Lounge Bar & Grill, 1 High Street, Godalming Lounge Bar & Grill Ltd	No objection
3. WA/2011/0907	Erection of a conservatory. 3 Stockman Barns, Ashstead Lane, Godalming H Emden	No objection
4. WA/2011/0915	Application for a new planning permission to replace extant planning permission WA/2008/0578 for the erection of extensions. 11 Blackburn Way, Godalming R Turpin	No objection
5. WA/2011/0916	Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension. 51 Portsmouth Road, Godalming C Ball	Application noted
6. WA/2011/0918	Installation of 21 Solar PV panels on south facing roof. Binscombe Medical Centre, Binscombe, Godalming Dr A Cook, Binscombe Medical Centre	No objection
7. WA/2011/0929	Erection of single storey rear extension. 53 Eashing Lane, Godalming S Aicken	No objection
8. WA/2011/0938	Erection of single storey side extension and alterations. 16 Hallam Road, Godalming D Wallace	No objection

## GODALMING TOWN COUNCIL

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
9. WA/2011/0940	Erection of single storey rear extension following demolition of existing extension. 123 George Road, Godalming Mr Hammond & Miss Rogers	No objection
10.WA/2011/0960	Outline application for the erection of a detached dwelling. Colbourne, 41 Barnes Road, Godalming Colbourne	No objection
11.WA/2011/0969	Erection of an extension and alterations. 25 Town End Street, Godalming K Hobdell	No objection
12.WA/2011/0978	Consultation on a county matter for a non-material amendment to WA/2008/2128 to reduce the width of the 'public access' at Rake Lane from 4.5m to 3.5m wide. Civic Amenity Site, Petworth Road, Witley SITA Surrey Ltd	No objection
	NOTE: THIS APPLICATION IS IN WITLEY PARISH BUT SURREY COUNTY COUNCIL HAVE CONSULTED GODALMING TOWN COUNCIL	
13.WA/2011/0990	Erection of single storey rear extension following demolition of existing conservatory. 8 The Oval, Godalming C Sirett	No objection
14.WA/2011/0995	Erection of a single storey extension. 67 Minster Road, Godalming P Edgington	No objection
15. WA/2011/0998	Extension of existing vehicular crossover. Foxdene, Charterhouse Road, Godalming A Betterton	No objection

GODALMING TOWN COUNCIL

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
16. WA/2011/1006	Change of use of existing ground floor office and conversion to provide 2 independent ground floor flats. Dylan House, Town End Street, Godalming A Still	No objection, subject to the planning authority being satisfied that evidence exists that the property has been adequately marketed for office use.
17. CA/2011/0051	Godalming Conservation Area – 1 x Sycamore – fell. Corona House, 1 Bridge Street, Godalming S Aldridge	Object on the grounds that the tree concerned is a significant part of the townscape and, unlike many sycamores, is appropriately planted.
18. NMA/2011/0086	Amendment to WA/2011/0437 for the alteration to elevations. 2 Duncombe Road, Godalming J Robbins	No objection
19. WA/2011/1019	Application for a new planning permission to replace extant permission WA/2008/1811 (erection of extensions and alterations). 2 Parkfield, Godalming T Roughley	No objection
20. WA/2011/1020	Erection of a single storey rear extension following demolition of existing rear extension. 15 The Oval, Godalming J Lidstrom	No objection
21. WA/2011/1032	Installation and alterations to boundary fencing. 49 High Street, Godalming Lloyds Banking Group	No objection but Godalming Town Councillors were alarmed by the loss of amenity to employees and the consequent pressure on town centre car parking.
22. WA/2011/1033	Listed Building Consent for installation and alterations to boundary fencing. 49 High Street, Godalming Lloyds Banking Group	No objection subject to the views of the Historic Buildings Officer
23. WA/2011/1043	Erection of extensions and alterations following demolition of existing conservatory. 7 Minster Road, Godalming M Birch	No objection
24. WA/2011/1052	Erection of a detached garage. Erynmount, Charterhouse Road, Godalming Mr & Mrs Fuller	No objection

GODALMING TOWN COUNCIL

<u>APPLICATION</u>	<u>PROPOSED DEVELOPMENT &amp; NAME OF APPLICANT</u>	<u>OBSERVATIONS</u>
25. TM/2011/0048	Application for works to a tree subject of a Tree Preservation Order 2/03. Chelmers, Busbridge Lane, Godalming E Wicks	No objection
26. TM/2011/0060	Application for works to a tree subject of Tree Preservation Order 05/11. Brook House, Mint Street, Godalming J Goddings	No objection