

**MINUTES AND REPORT OF THE ENVIRONMENT & PLANNING COMMITTEE  
HELD ON 10 MARCH 2022**

- \* Councillor Crooks – Chair
- \* Councillor Heagin – Vice Chair

#	Councillor Adam	0	Councillor Ashworth
*	Councillor Boyle	*	Councillor Cosser
0	Councillor Duce	*	Councillor Faraday
*	Councillor Follows	*	Councillor Hullah
*	Councillor Martin	*	Councillor Neill
*	Councillor PMA Rivers	*	Councillor PS Rivers
0	Councillor Rosoman	*	Councillor Stubbs
*	Councillor Weightman	*	Councillor Williams

\* Present      # Absent & No Apology Received      0 Apology for Absence      L Late

472. MINUTES

The Minutes of the Meeting held on 25 November 2021 were signed by the Chair as a correct record.

473. APOLOGIES FOR ABSENCE

Apologies for absence were received and recorded as above.

474. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

Councillor Hullah declared a non-pecuniary interest in Agenda Item 7 on the grounds that she is a volunteer with the project and stayed in the Chamber when that item was debated.

Councillor Faraday declared a disclosable pecuniary interest in Agenda Item 7 on the grounds that her husband is the Chair of the Board of Trustees and left the chamber whilst the item was debated.

Councillor Martin declared a non-pecuniary interest in Agenda Item 7 on the grounds that he is a director of the managing organisation (Conservative Club) of the property occupied by the applicant and stayed in the Chamber when that item was debated

The comments and observations from the following Waverley Borough Councillors were preliminary ones prior to consideration at Borough Council level and were based on the evidence and representations to the Town Council.

Councillor Cosser  
Councillor Follows  
Councillor Heagin  
Councillor Martin  
Councillor PMA Rivers  
Councillor PS Rivers  
Councillor Rosoman  
Councillor Williams

475. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

No petitions/statements/questions had been received from members of the public in accordance with Standing Order No 4.

476. QUESTIONS BY MEMBERS

No questions from Councillors were submitted in accordance with Standing Order 6.

IN PURSUANCE OF THE PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 S.1(2), THE COMMITTEE RESOLVED TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF AGENDA ITEM(S) 6 BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED I.E COMMERCIAL-IN CONFIDENCE

477. THE BURYS OPTIONS – UPDATE PRESENTATION

Members received a presentation from Waverley Borough Council.

Waverley Borough Council updated Members of Godalming Town Council regarding the options for the improvement and development of The Burys area of Godalming town centre.

ON COMPLETION OF THIS ITEM, THE MEETING RESUMED OPEN SESSION.

478. APPLICATIONS FOR CARBON REDUCTION & BIODIVERSITY FUNDING

Members considered the following application for grant aid and received a presentation from the applicant.

What Next

£4,100 was granted to facilitate The Planetarian Food Project, an educational initiative to help local people wishing to understand the carbon footprint of the food they eat and help them move towards a diet that has a low carbon footprint.

479. MOTION ON NOTICE

**Proposed by Cllr Follows** and Seconded by Cllr Williams.

**Members considered the Motion and on a recorded vote resolved to approve the implementation of the motion as set out below. The recorded vote is shown below:**

**The Motion:** Godalming Town Council wishes Surrey County Council to consult on the implementation of Road Traffic Orders that would have the effect of:

1. Creating a 20mph zone within the Godalming Primary Shopping area as defined in Waverley Local Plan Part 2 and the Godalming & Farncombe Neighbourhood Plan that would:
  - a) Create a safe environment for both pedestrians and vehicle drivers within the Godalming Primary Shopping Area.
  - b) Create a safer environment on the approach to the prohibited traffic area on Godalming High Street located west of its junction with Pound Lane to its junction with Church Street by managing traffic speeds thereby enabling greater opportunity of understanding of the approaching restricted area and the diversion route for non-permitted traffic.

- c) Be identified by the installation of 20mph speed zone area signs at Wharf Street at its junction with Flambard Way, Church Street at its junction with Station Road, The Burys at its junction with Bridge Street.
2. Creating a Prohibition of Entry, High Street, Godalming from its junction with Pound Land to its junction with Church Street 10.00am to 4.00pm, except for buses, taxis and loading and unloading by goods vehicles or access only to Harts Yard or Moss Lane.
  3. Creating designated loading and unloading bay(s) and Blue badge holder disabled bays within Godalming town centre.
  4. Allowing for contra-flow cycling along the length of Godalming High Street and the provision of appropriate information signage.
  5. Allowing for contra-flow cycling along the length of Bridge Street and the provision of appropriate signage.
  6. Allowing for contra-flow cycling along the length of Church Street and the provision of appropriate signage.
  7. The painting of double yellow lines with provision for loading by way of kerb marking yellow lines on the south side of Godalming High Street between its junction with Wharf Street and Queen Street.
  8. The painting of double yellow lines with provision for loading by way of kerb markings in the layby on the north side of High Street outside No 6.

**Action:** If the Motion is carried the Town Clerk to write to the Cllr Furniss, Surrey County Council Cabinet Member for Transport & Infrastructure and to the SCC Partnership Committee Officer for the SCC Waverly Local Committee for SCC to consider GTC's request.

**On a recorded vote the motion was carried.**

The recorded vote was as follows:

For	Cllr Boyle	Against	Cllr Martin
Against	Cllr Cosser	For	Cllr Neill
For	Cllr Crooks	For	Cllr PMA Rivers
For	Cllr Faraday	For	Cllr PS Rivers
For	Cllr Follows	For	Cllr Stubbs
For	Cllr Heagin	For	Cllr Weightman
For	Cllr Hullah	For	Cllr Williams

#### 480. MOTION ON NOTICE

**Proposed by Cllr Boyle** and seconded by Cllr Follows

**The Motion:** Godalming Town Council Environment & Planning Committee welcomes the new Waverley Borough Council Affordable Housing Strategy document "Build More, Build Better, Build for Life 2022-2025", in particular the following commitments:

- new homes built will cater for all income levels, including households on the lowest incomes;
- to create high quality homes in attractive environments;
- to forge stronger links with town and parish councils, to better understand what is working and what needs to change, to create homes that work for all of our community, including early consultation with councils about affordable housing issues in their area;
- to develop affordable homes which are both built sustainably and enable residents to live in a more environmentally sustainable way.

In recognition of Affordable Housing Strategy, Godalming Town Council's Environment & Planning Committee will support the provision of local high quality affordable and social housing by:

- working closely with Waverley Borough Council;
- identifying opportunities for land use, change of building use or other means to develop social housing, including on land and properties directly controlled by the Town Council;
- supporting a housing needs survey in alliance with Waverley Borough Council to identify local affordable and social housing needs in detail;
- highlighting significant planning applications in the town for opportunities to work with developers to provide affordable and social housing;
- working with all parties to ensure that existing local residents and key workers have priority for affordable and social housing; and
- supporting local self-build schemes.

Members resolved to accept the motion and requested that the Town Clerk to write to Waverley's Strategic Director for Environment, Housing, Leisure & Business Transformation to relay Godalming Town Council's support as indicated above for the Waverley Borough Council Affordable Housing Strategy document "Build More, Build Better, Build for Life 2022-2025".

481. PLANNING APPLICATIONS – CONSULTATION

The Committee considered the applications listed on the attached schedule and commented on them as shown in the fifth column.

482. COMMUNICATIONS ARISING FROM THIS MEETING

Members identified the provision of a Carbon Reduction and Biodiversity Grant, the request to SCC for consultation on Town Centre Traffic and its support of the Waverly Affordable Housing strategy for additional publication.

483. DATE OF NEXT MEETING

The next meeting of the Environment & Planning Committee is scheduled to take place in the Council Chamber on Thursday, 31 March 2022 at 6.30pm.

484. ANNOUNCEMENTS

The Chair asked Members whether they wished to receive a presentation on Heat Pumps. The Chair will try to arrange a presentation from an independent source.

**GODALMING TOWN COUNCIL****ENVIRONMENT & PLANNING - SCHEDULE OF PLANNING APPLICATIONS – 31 JANUARY 2022-28 FEBRUARY 2022**

<b>Ref</b>	<b>Ward</b>	<b>Proposal</b>	<b>Site Address</b>	<b>GTC Observations</b>
<b>WBC Weekly List 22/05</b>				
WA/2022/00435	Godalming Binscombe	Erection of extensions and alterations.	22 Farncombe Hill Godalming GU7 2AU	No observation
WA/2022/00382	Godalming Central and Ockford	Listed building consent to install a real time train information display on platform 1 of Godalming station.	Godalming Railway Station, Station Approach, Godalming GU7 1EU	No observation
WA/2022/00384	Godalming Central and Ockford	Installation of replacement windows to an unlisted building within a conservation area.	5a High Street Godalming GU7 1AZ	No observation
WA/2022/00421	Godalming Central and Ockford	Erection of outbuilding following demolition of existing log store.	21 Pound Lane Godalming GU7 1BT	No observation
WA/2022/00422	Godalming Central and Ockford	Erection of extensions and alterations.	Ashbrook 102a Ockford Road Godalming GU7 1RG	No observation
WA/2022/00392	Godalming Charterhouse	Erection of extensions and alterations with associated works (revision of WA/2022/00041).	Hillbrow 50a Nightingale Road, Godalming GU7 2HP	No observation
WA/2022/00420	Godalming Charterhouse	Alterations to elevations and roof.	Pineglade 24 Shadyhanger Godalming GU7 2HR	No observation
PRA/2022/00369	Godalming Charterhouse	General Permitted Development Order 2015, Schedule 2, Part 1, Class AA - Prior Notification Application for enlargement of a dwelling house by construction of additional storey.	Timberscombe Priorsfield Road Godalming GU7 2RG	No observation
TM/2022/00362	Godalming Charterhouse	APPLICATION FOR REMOVAL OF TREE SUBJECT OF TREE PRESERVATION ORDER WA125	6 McAlmont Ridge Godalming GU7 2AR	No observation
WA/2022/00394	Godalming Charterhouse	Erection of extensions and alterations and erection of detached garage following demolition of existing detached garage.	Timberscombe Priorsfield Road Godalming GU7 2RG	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2022/00434	Godalming Farncombe and Catteshall	Erection of extension and alterations to outbuilding	5 Wolseley Road Farncombe Godalming GU7 3DX	No observation
WA/2022/00393	Godalming Holloway	Erection of extension and alterations to roof.	95 Shackstead Lane Godalming GU7 1RL	No observation
<b>WBC Weekly List 22/06</b>				
WA/2022/00472	Godalming Central and Ockford	Erection of single storey extension, alterations to elevations and installation of roof lights following demolition of existing conservatory.	137 Ockford Ridge Godalming GU7 2NL	No observation
WA/2022/00463	Godalming Farncombe and Catteshall	Erection of extensions.	37 Hare Lane Farncombe Godalming GU7 3EE	No observation
WA/2022/00466	Godalming Holloway	Certificate of Lawfulness under Section 192 for erection of a dormer roof extension.	19 Minster Road Godalming GU7 1SP	No observation
WA/2022/00473	Godalming Holloway	Certificate of Lawfulness under S192 for alterations to roof, including dormer extension to provide additional habitable accommodation.	197 Brighton Road Godalming GU7 1PL	No observation
<b>WBC Weekly List 22/07</b>				
WA/2022/00502	Godalming Binscombe	Erection of extensions and alterations to include dropped kerb and associated works	Lochsloy 1 Binscombe Lane Farncombe Godalming GU7 3PN	Objection – overdevelopment size and bulk; not in keeping with the street scene
WA/2022/00496	Godalming Binscombe	Erection of two storey extension.	27 Cornfields Farncombe Godalming GU7 3PH	Objection – overlooking, loss of neighbour amenity, possible loss of privacy
PRA/2022/00515	Godalming Central and Ockford	The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 8m, for which the height would be 2.34m, and for which the height of the eaves would be 2.27m.	Westridge 56 Croft Road Godalming GU7 1DD	No observation
WA/2022/00528	Godalming Charterhouse	Erection of a pitched roof to replace flat roof to part of the dwelling; erection of pitched roof with dormer windows to existing garage to provide loft storage.	Fyfield Mark Way Godalming GU7 2BJ	No observation

<u>Ref</u>	<u>Ward</u>	<u>Proposal</u>	<u>Site Address</u>	<u>GTC Observations</u>
WA/2022/00501	Godalming Charterhouse	Installation of replacement entrance screens and canopy, additional windows following removal of existing rooflight and kitchen flue.	Girdlestoneites Charterhouse Hurtmore Road Godalming	No observation
WA/2022/00550	Godalming Charterhouse	Erection of single storey extension and alterations.	Grey Lea House 1 Nightingale Road Godalming GU7 3AG	No observation
WA/2022/00539	Godalming Farncombe and Catteshall	Application under Section 73 to vary Condition 1 (approved plan numbers) and remove condition 3 (restriction on windows) of WA/2021/02544 to allow side facing ground floor high level window to be clear glazed and openable.	59 Hare Lane Farncombe Godalming GU7 3EF	No observation
TM/2022/00505	Godalming Farncombe and Catteshall	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 14/01	Kingsdowne House 69 Meadrow Godalming GU7 3DN	Noted
NMA/2022/00557	Godalming Farncombe and Catteshall	Amendment to WA/2021/02397 for removal of existing window and the addition of some double doors.	135 George Road Farncombe Godalming GU7 3LX	Noted
TM/2022/00516	Godalming Holloway	APPLICATION FOR WORKS TO AND REMOVAL OF TREES SUBJECT OF TREE PRESERVATION ORDER 02/03	Hollyhock House Summerhouse Road Godalming GU7 1PY	Noted
<b>WBC Weekly List 22/08</b>				
<b>WA/2022/00583</b>	Godalming Central and Ockford	Certificate of Lawfulness under Section 192 for erection of a double garage.	56 Croft Road, Godalming GU7 1DD	Noted
<b>WA/2022/00588</b>	Godalming Central and Ockford	Erection of extensions and alterations.	39 South Hill Godalming GU7 1JT	No observation
<b>WA/2022/00595</b>	Godalming Charterhouse	Erection of single storey extension and alterations to elevations.	6 Davies Close Godalming GU7 2HW	No observation

<b>Ref</b>	<b>Ward</b>	<b>Proposal</b>	<b>Site Address</b>	<b>GTC Observations</b>
<b>WA/2022/00608</b>	Godalming Charterhouse	Erection of a detached dwelling; extensions and alterations to existing dwelling following demolition of existing garage, outbuilding and chimney stack.	21 Woodmancourt Godalming GU7 2BT	Over development of the site, loss of neighbour amenity due to overlooking, out of keeping with the street scene, contrary to Godalming & Farncombe Neighbourhood Plan GOD 5 A & B (b.)
<b>WA/2022/00593</b>	Godalming Farncombe and Catteshall	Erection of single storey extension.	5 Wood Road Farncombe Godalming GU7 3NN	No observation
<b>WBC Weekly List 22/09</b>				
<b>WA/2022/00639</b>	Godalming Central and Ockford	Erection of extension and alterations following demolition of car port and shed.	5a Croft Road Godalming GU7 1BS	No observation
<b>WA/2022/00652</b>	Godalming Central and Ockford	Erection of extensions and alterations to elevations.	17 Ock Way Godalming GU7 2FL	No observation
<b>WA/2022/00692</b>	Godalming Central and Ockford	Listed Building Consent for internal and external alterations including shop front and replacement signage.	33 High Street Godalming GU7 1AU	No observation
<b>WA/2022/00691</b>	Godalming Central and Ockford	Display of non-illuminated fascia panel signage and projecting sign.	33 High Street Godalming GU7 1AU	No observation
<b>WA/2022/00671</b>	Godalming Charterhouse	Certificate of Lawfulness under Section 192 for erection of an outbuilding.	8 Mark Way Godalming GU7 2BE	No observation
<b>TM/2022/00679</b>	Godalming Charterhouse	APPLICATION FOR WORKS TO TREE SUBJECT OF TREE PRESERVATION ORDER 41/99	The Coach House 45 Twycross Road Godalming GU7 2HJ	Noted
<b>S52/2022/00685</b>	Godalming Charterhouse Ward	Request to modify a Section 106 legal agreement (WA/20218/0379) to change the provision from an onsite shared ownership affordable dwelling to a commuted sum agreed with the council.	The Manor House, Huxley Close, Godalming GU7 2AS	Support if more favourable conditions agreed
<b>WA/2022/00703</b>	Godalming Farncombe and Catteshall	Erection of a two storey extension following demolition of existing bathroom.	18 Elizabeth Road Farncombe Godalming GU7 3QA	No observation

<b>Ref</b>	<b>Ward</b>	<b>Proposal</b>	<b>Site Address</b>	<b>GTC Observations</b>
<b>WA/2022/00659</b>	Godalming Holloway	Erection of first floor extension including 3 dormer windows and 3 rooflights.	Mclaren Capital Ltd, The Old Forge Shackstead Lane Godalming GU7 1RJ	No observation
<b>WA/2022/00649</b>	Godalming Holloway	Certificate of Lawfulness under Section 192 for erection of outbuilding for use as additional habitable accommodation.	Pine Trees 8 Summerhouse Road, Godalming GU7 1PY	Noted
<b>WA/2022/00648</b>	Godalming Holloway	Certificate of Lawfulness under Section 192 for erection of single storey extension.	Corner House 10 High Ridge Godalming GU7 1YE	Noted
<b>NMA/2022/00635</b>	Godalming Charterhouse	Amendment to WA/2021/02689 proposed conservatory.	The Ridge, 2 Hurtmore Chase, Godalming GU7 2RT	No observation
<b>NMA/2022/00636</b>	Godalming Binscombe Ward	Amendment to WA/2019/0906 - addition of one window to the front elevation first floor of 86 Furze Lane, Relocate existing window. Alterations to bedroom layout, and will make 86 Furze Lane visually the same as both properties either side, numbers 84 & 88 have two first floor windows 86 has currently one.	86 Furze Lane, Farncombe GU7 3NP	No observation