

Godalming Joint Burial Committee
Revised Estimates 2018/19 and Budget 2019/20

2017/18 Actual		2018/19 Budget £	2018/19 Revised Estimate £	2019/20 Budget £
	Employees			
954	Indirect employee expenses	0		
	Premises Related Expenditure			
5,195	Repairs, alteration & maintenance of buildings	4,280	15,400	4,400
409	Energy costs	550	550	565
0	Rents	0	0	0
4,346	Rates	4,430	4,813	5,000
682	Water services	500	500	500
0	Fixtures and fittings			
1,296	Cleaning & domestic supplies	1,530	2,000	2,000
50,132	Grounds maintenance costs ¹	61,250	61,250	54,730
4,551	Premises insurance	4,650	4,729	4,870
11,000	Contribution to premises-related provisions ²	5,000	5,000	3,000
	Transport Related Expenditure			
203	Car allowances	500	500	500
	Supplies & Services			
885	Equipment, furniture and materials	200	4,200	500
0	Printing, stationery & general office expenses	0	0	0
0	Services			
	Professional Fees	2,000	2,150	12,000
800	Audit fees	800	800	800
27,000	Admin fees	27,500	27,500	29,682
193	Bank charges	250	250	250
0	Communications & computing			
	computers	0	0	0
364	website	400	400	400
805	publicity	1,000	1,000	1,000

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2017/18 Actual		2018/19 Budget £	2018/19 Revised Estimate £	2019/20 Budget £
	0 Grants & Subscriptions	150	150	150
	0 Contributions to provisions	0	0	0
	414 Miscellaneous expenses	400	9,185	400
	Expenses			
	Income			
	0 Other grants etc	0	0	0
(66,233)	Customer & client receipts ³	(50,150)	(69,535)	(51,540)
(311)	Interest	(340)	(340)	(340)
(64,572)	Recharges ⁴	(64,572)	(72,272)	(68,115)
(21,886)	Net Expenditure (to/from revenue reserve)	328	(1,770)	752

Memoranda

1. Grounds Maintenance

Eashing Maintenance Contract	42,000	42,000	35,000
Nightingale Maintenance Contract	15,750	15,750	16,230
Tree Maintenance	1,500	1,500	1,500
Memorial Inspection	2,000	2,000	2,000
	61,250	61,250	54,730

2. Contribution to premises-related provisions

EMR Chapels	3,000	3,000	0
EMR Cemeteries	2,000	2,000	0
EMR Lodges	0		3,000
	5,000	5,000	3,000

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2017/18 Actual		2018/19 Budget £	2018/19 Revised Estimate £	2019/20 Budget £
3. Customer & client receipts				
(11,190)	Eashing Cemetery	(6,000)	(8,600)	(6,600)
(8,970)		(8,000)	(8,000)	(8,800)
(3,050)		(2,000)	(2,000)	(2,200)
(5,140)		(350)	(70)	(140)
(26,800)		(16,200)	(16,200)	(16,200)
	Nightingale Cemetery			
	Purchases	0	(5,100)	0
	Interments	0	(1,550)	0
	Memorials	0	(600)	0
	Chapel Rent	(5,000)	(5,000)	(5,000)
	Lodge Rent	(12,600)	(12,600)	(12,600)
(1,223)	Miscellaneous Income	0	(9,815)	0
<u>(56,373)</u>		<u>(50,150)</u>	<u>(69,535)</u>	<u>(51,540)</u>
4. Recharges - Allocation between Constituent Authorities				
(61,521)	Godalming Town Council	(61,064)	(61,064)	(54,836)
(3,051)	Busbridge Parish Council	(3,508)	(3,508)	(3,279)
Recharges - Transfers from Earmarked Reserves				
	EMR Cemeteries			(10,000)
	EMR Chapels	0	(7,700)	0
<u>(64,572)</u>		<u>(64,572)</u>	<u>(72,272)</u>	<u>(68,115)</u>
	Band D equivalent number 2017/18			
	Godalming	9,108.2	9,108.2	9,240.0
	Busbridge	523.2	523.2	552.6
		<u>9631.4</u>	<u>9631.4</u>	<u>9792.6</u>

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Variation between 2018/19 Base Budget & 2018/19 Revised Estimate

	£
2018/19 Budget (Net)	328
Less additional income (Nightingale Cemetery)	-7,250
Less additional income (Eashing Cemetery)	-2,320
Less transfer from reserves	-7,700
Add Cost of CCTV	3,125
Add property maintenance projects	11,120
Add oven at Nightingale	442
Add increase in waste disposal costs	470
Less roundings & minor adjustments	15
2018/19 Revised Estimate (Net)	<u>-1,770</u>

Variation between 2018/19 Base Budget & 2019/20 Base Budget

	£
2018/19 Budget (Net)	328
Less roundings & minor adjustments inc inflation	305
Less reduction in Grounds Maintenance	-6,520
Less reduction in transfer to reserves as levels sufficient	-2,000
Add increase in Admin Recharge from GTC	2,182
Add increase in Professional Fees - Nightingale Cemetery Resea	10,000
Less transfer from Cemteries reserve	-10,000
Add reduction in Recharges to BPC & GTC	6,457
2019/20 Budget (Net)	<u>752</u>

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ACTUAL 2017/18
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Actual Reserves at March 31 2018

	Balance c/f 31 March 2017 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2018 £
1 Revenue Surplus	88,765	-21,886	-71,994		38,657
2 EMR Boundaries	22,500		-2,500		20,000
3 EMR Driveways	16,883		2,000		18,883
4 EMR Memorial Inspections	15,027				15,027
5 EMR Nightingale Lodge	15,071		1,000		16,071
6 EMR Nightingale Cemetery	6,000		1,000		7,000
7 EMR Eashing Cemetery	7,000		1,000		8,000
8 EMR Letting Fees	5,000		1,000		6,000
9 EMR Chapels	-52,000		72,000		20,000
10 EMR Eashing Lodge	9,000		1,000		10,000
11 EMR Tree Maintenance	5,000				5,000
12 Consolidated Stock	4,506		-4,506		0
	131,752	-21,886	0	0	164,638

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BUDGET 2018/19
Godalming Joint Burial Committee
Projection of Reserves to March 31 2019

	Balance b/f 1 April 2018 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2019 £
1 Revenue Surplus	38,657	4,870			33,787
2 EMR Boundaries	20,000				20,000
3 EMR Driveways	18,883				18,883
4 EMR Memorial Inspections	15,027				15,027
5 EMR Nightingale Lodge	16,071				16,071
6 EMR Nightingale Cemetery	7,000				7,000
7 EMR Eashing Cemetery	8,000				8,000
8 EMR Letting Fees	6,000				6,000
9 EMR Chapels	20,000		3,000		23,000
10 EMR Eashing Lodge	10,000				10,000
11 EMR Tree Maintenance	5,000		2,000		7,000
	164,638	4,870	5,000	0	164,768

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REVISED ESTIMATE 2018/19
Godalming Joint Burial Committee
Projection of Reserves to March 31 2019

	Balance b/f 1 April 2018 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2019 £
1 Revenue Surplus	38,657	-1,770			40,427
2 EMR Cemeteries	58,883		2,000		60,883
3 EMR Memorial Inspections	15,027				15,027
4 EMR Lodges	32,071				32,071
5 EMR Chapels	20,000		3,000	7,700	15,300
	164,638	-1,770	5,000	7,700	163,708

BUDGET 2019/20
Godalming Joint Burial Committee
Projection of Reserves to March 31 2020

	Balance b/f 1 April 2019 £	Deficit/Surplus from Revenue A/c £	Transfer from Revenue A/c £	Transfer to Revenue A/c £	Balance c/f 31 March 2020 £
1 Revenue Surplus	40,427	752			39,675
2 EMR Cemeteries	60,883			10,000	50,883
3 EMR Memorial Inspections	15,027				15,027
4 EMR Lodges	32,071		3,000		35,071
5 EMR Chapels	15,300				15,300
	163,708	752	3,000	10,000	155,956