

GODALMING TOWN COUNCIL

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Municipal Buildings
Bridge Street
Godalming
Surrey GU7 1HT

9 October 2015

I HEREBY SUMMON YOU to attend the **POLICY & MANAGEMENT COMMITTEE** Meeting to be held in the Council Chamber, Municipal Buildings, Bridge Street, Godalming on THURSDAY, 15 OCTOBER 2015 at 7.30 pm, or at the conclusion of the Planning & Environment Committee meeting, whichever is later.

Louise P Goodfellow
Town Clerk

Committee Members: Councillor Reynolds – Chairman
Councillor Thornton – Vice Chairman

Councillor P Martin
Councillor Poulter
Councillor Wheatley
Councillor Woodham
Councillor Hunter
Councillor Welland
Councillor Pinches
Councillor Gray
Councillor Young

Councillor Gordon-Smith
Councillor Cosser
Councillor T Martin
Councillor S Bott
Councillor Noyce
Councillor Williams
Councillor Bolton
Councillor Walden

AGENDA

1. MINUTES

To approve as a correct record the minutes of the meeting held on the 3 September 2015, a copy of which has been circulated previously.

2. APOLOGIES FOR ABSENCE

3. PETITIONS/STATEMENTS/QUESTIONS FROM MEMBERS OF THE PUBLIC

The Chairman to allow members of the public to ask the Council questions, make a statement or present a petition. This forum to be conducted in accordance with Standing Order 4.

4. DISCLOSABLE PECUNIARY INTERESTS AND NON-PECUNIARY INTERESTS

To receive from Members any declarations of interests in relation to any items included on the Agenda for this meeting required to be disclosed by the Localism Act 2011 and the Godalming Members' Code of Conduct.

5. COMMITTEE WORK PROGRAMME

The Committee's work programme is attached for the information of Members.

Members of the Public have the right to attend all meetings of the Town Council and its Committees and are welcome.

6. ACCOUNTS PAID SINCE LAST MEETING & SCHEDULE OF PAYMENTS

Finance Administrator to report on the accounts paid since the last meeting.

A schedule of the accounts paid will be tabled for the information of Members. The vouchers relating to these payments will also be tabled at the meeting for inspection. All payments made are in line with the agreed budget or other resolution of this Committee or Full Council.

Members to agree that the Chairman should sign the schedule of accounts paid.

7. BUDGET MONITORING

Members to consider a budget monitoring report for month six of the current financial year 2015/16 (the year to 30 September 2015). A budget monitoring statement for the capital project at the Wilfrid Noyce Centre will also be tabled at the meeting.

Members to note that the month six report shows a total variance to date against budget of £6,187 underspent.

The table below shows the current projection to the year end for each cost centre. This table represents the most prudent position and indicates a projected net underspend for the current year of £1,800 – the Town Clerk anticipates that the net underspend will eventually be greater but that there are still too many unknowns to project that greater figure. This represents a deterioration of the position as reported at the end of month five and reflecting a projected overspend against allotments caused by expenditure of £2,000 creating new allotments at Meadow.

Cost Centre		Year to date	Projected
		Variance	Variance
		£	£
101	Head Office Costs	13,241	12,800
102	Civic Expenses	-3,365	-2,000
104	Town Promotion	-5,484	0
105	Stacyation	0	0
106	Festivals & Markets	-1,423	0
108	Christmas Lights	96	0
110	Community Navigator	488	0
111	Neighbourhood Plan	6,123	0
201	BWP Community Centre	3,653	0
202	Pepperpot	-220	0
203	The Square	-825	0
204	Allotments	-2,844	-2,000
205	Wilfrid Noyce Community Centre	-4,429	-10,000
206	Bandstand	159	0
208	Land & Property Other	1,017	0
	Other known variations (net)	0	3,000
	TOTAL	6,187	1,800

Members are asked to note the budget monitoring reports.

Members are further asked to note the overspend against The Square – being the cost of legal fees. Members are asked to authorise virement of £825 from the Head Office budget for professional fees (101 4313) where the annual budget of £7,000 is to date unspent to create a budget of £825 for legal fees at The Square (203 4311).

8. REVISION TO STANDING ORDERS

It is proposed to revise Standing Orders to facilitate the creation of ad hoc advisory committees as per Standing Order 94. Amendments are proposed to Standing Order 131 and the insertion of new Standing Orders 132–135 inclusive. A draft of that amended Standing Order and the proposed new Standing Orders is attached for the information of Members.

Members are reminded that if they wish to check context then the full Standing Orders are available in the Members Handbook 2015 issued in May 2015 or on the Town Council's website at <http://www.godalming-tc.gov.uk/docs/standingorders.pdf> Members to note that if the additional Standing Orders are agreed the existing Standing Orders will be renumbered from the current SO132 onwards.

Members are asked to consider the proposed revisions and to recommend them to Full Council for adoption.

9. REMEMBRANCE SUNDAY

Members to receive an oral report from the Town Clerk about Remembrance Sunday (8 November 2015) and a briefing about their role. Briefing paper to be tabled at the meeting.

10. FARNCOMBE INITIATIVE – PROGRESS REPORT

Members to receive a progress report from Councillor Cosser (attached for the information of Members) and the updated budget position annexed to that report.

11. WILFRID NOYCE CENTRE – BRANDING AND MARKETING

Members to consider a report from the Facilities Manager (report attached for the information of Members).

Members are asked to consider two recommendations about the naming of the centre and its two halls:

It is recommended that

- the name Wilfrid Noyce Centre be retained; and
- the names to be used for marketing purposes for the Main Hall and Small Hall should be Stedman Hall and Marshall Room respectively.

12. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – ROLE OF AND GUIDANCE TO THE REPRESENTATIVES

On 23 July 2015 this Committee agreed guidance on the role of the Council's representatives on external bodies (Minute 142-15 refers).

At that time Members deferred any decision about what action, if appropriate, might be taken if a Councillor breached the agreed guidance. The matter was to be considered at this meeting of the Committee (again Minute 142-15 refers).

The following is proposed as appropriate action in the event of a breach of the guidance:

In the event of an alleged breach of the guidance the Chairman of Policy & Management Committee will take up the matter with the Councillor concerned and if necessary will ask that Councillor to relinquish the role as the Council's representative and join the external body as an ordinary member. Where appropriate, a nomination will be sought for a replacement representative on that body for appointment by the Council. The Chairman of Policy & Management Committee will advise the Town Clerk as appropriate so that she can bring the matter forward to the next meeting of the Council.

Members are asked to agree the proposal above.

13. TOWN COUNCIL REPRESENTATION ON EXTERNAL BODIES – REPORT ON SPORT GODALMING

Members are asked to note a report from Councillor P Martin on Sport Godalming (report attached for the information of Members) an organisation on which Councillor Martin represents the Town Council.

14. APPLICATIONS FOR GRANT AID

		£
Information:	2015/2016 Grants Budget	55,000.00
	Allocations this year to date	39,159.00 *
	Balance available for allocation	15,841.00
	Applications this meeting	2,600.00
	Balance unallocated if applications agreed	13,241.00

* Allocations this year to date:

		£
9 April 2015	Citizens Advice Waverley (Godalming Bureau)	28,000.00
	Godalming Museum Trust	5,000.00
	Victim Support	100.00
	Godalming Round Table	200.00
	St Johns Spring Fair	132.00
	Friends of Broadwater Park (Grant Aid in Kind)	93.00
	The Godalming Trust (Grant Aid in Kind)	208.00
	Godalming & District Community First Responders (Grant Aid in Kind)	126.00
11 June 2015	The Cellar Café	800.00
	National Autistic Society	2,500.00
	Waverley Borough Council	2,000.00
	Total	<u>39,159.00</u>

Members to consider the following applications for grant aid – the summary of the application is given below – the detailed applications are attached for the information of Members.

Churches Together in Godalming & District

£600 is applied for to help fund entertainment, refreshments and publicity including a PA system for Christmas Together in Godalming.

Previous Grants: £600 in 2014/15, £600 in 2013/14, £600 in 2012/13, £600 in 2011/12, £500 in 2010/11, £250 in 2009/10, £300 in 2008/09, £250 in 2007/08, and £250 in 2006/07.

The Godalming Trust

£1,000 is applied for to assist with the costs of printing and distributing of the heritage open day programme (programme tabled at this meeting for Members' information).

Previous grants: £1,000 and £208 Grant Aid in Kind 2014/15, £994.40 plus £208 Grant Aid in Kind 2013/14, £964.80 plus £208 Grant Aid in Kind in 2012/13, £1,370 plus £208 Grant Aid in Kind in 2011/12, £621 in 2010/11, £400 in 2009/10, £400 in 2008/09, £400 in 2007/08, and £250 in 2006/07.

Sport Godalming

£1,000 is applied for to assist with funding for the charity's general fund and operating costs for the charity. Previous grants: £1,000 in 2014/15, £1,000 in 2013/14, £1,000 in 2012/13, £500 in 2011/12, £500 in 2010/11, £500 in 2009/10, £500 in 2008/09, £1,500 in 2007/08, £500 in 2006/07, £500 in 2004/05, and £500 in 2002/03.

15. DATE OF NEXT MEETING

The next meeting of the Policy & Management Committee is scheduled to be held on Thursday, 26 November 2015 at 7.30 pm in the Council Chamber or at the conclusion of the Planning & Environment Committee, whichever is the later.

16. ANNOUNCEMENTS

Brought forward by permission of the Chairman. Requests to be submitted prior to commencement of the meeting.

THE COMMITTEE MAY WISH TO EXCLUDE THE PUBLIC AND PRESS FROM THE MEETING AT THIS POINT PRIOR TO CONSIDERATION OF THE FOLLOWING ITEM BY REASON OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE TRANSACTED IE. COMMERCIALY CONFIDENTIAL MATTERS & MATTERS THAT MIGHT RESULT IN LITIGATION.

17. WILFRID NOYCE REFURBISHMENT PROJECT – PROGRESS REPORT AS OF 8 OCTOBER 2015

Members to consider a confidential report from the Facilities Manager (attached to paper copies of the agenda for the information of Members).

18. THE SQUARE

Members to consider a confidential oral report from the Town Clerk.

5. POLICY & MANAGEMENT COMMITTEE – WORK PROGRAMME

TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
THE SQUARE	Town Clerk		This matter is now a standing confidential item and appears on the agenda.	N/A		
THE WILFRID NOYCE CENTRE	Town Clerk	162-13 and 273-13 (95-12, 250-12, 337-12, 90-14 & 468-13 also refer)	An update report is included on the agenda for this meeting in confidential session – at that point the Facilities Manager will also report orally. A statement of expenditure to date is included with the Budget Monitoring report elsewhere on the agenda. A further written report on branding & marketing is also included on the agenda for this meeting	Interim Date 4/12/14 Original Contract completion date 31/10/15		
ANNUAL REVIEW OF FINANCIAL REGULATIONS	Town Clerk & RFO	Annual Event	Complete for 2014/15 with the adoption of new Financial Regulations on 15 January 2015. To be reviewed before 31 March 2016	31/03/16		
FARNCOMBE INITIATIVE	Councillor Cosser	274-13	Report on the agenda for this meeting. Further reports expected at approximately six-monthly intervals. Next report due 28 April 2015	N/A		
FLOOD ALLEVIATION – formerly headed “EMERGENCY PLANNING”	Town Clerk	405-13 428-14	Full Council resolved to sign a Memorandum of Understanding with other agencies and to create a £25,000 earmarked reserve for a future Flood Alleviation scheme and, in principle to contribute land if necessary. The most recent draft of the Memorandum of Understanding is attached to paper copies of this agenda as a confidential annexe – it is circulated in advance of a meeting of the Godalming Flood Alleviation Scheme Sponsor Group scheduled for 16 October 2015.	23/10/14	unknown	

TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
COMMUNICATIONS WORKING GROUP	Cllr Reynolds		Working Group met on 1 October 2015 and will reconvene on 2 December 2015.			
ELECTRONIC AGENDAS	Town Clerk	384-14 137-15	Report received 23 July 2015 – service of all agendas by post remains but incremental approach adopted to moving towards mixed service according to Members' needs	11/06/15	23/07/15	
REPRESENTATION ON EXTERNAL BODIES	Town Clerk		Update item included on the agenda for this meeting	15/10/15		
REPRESENTATION ON EXTERNAL BODIES REPORTS:						
Godalming & District Chamber of Commerce	Cllr Poulter	81-15	Report received 23 July 2015	23/07/15		23/07/15
SCC – Tree Wardens	Cllr Williams	81-15	Report received 3 September 2015	3/09/15		3/09/15
Godalming Museum Trust	Cllr Gordon-Smith	81-15	Report received 3 September 2015	3/09/15		3/09/15
Sport Godalming	Cllr P Martin	81-15	Report on the agenda for this meeting	15/10/15		
Godalming Together CIC	Cllr A Bott	81-15	Report deferred until 26 November 2015	15/10/15		
Waverley Cycle Forum	Cllr Walden	81-15		26/11/15		
SSALC (formerly SCAP&TC)	Cllr Cosser	81-15		26/11/15		
District Scout Council	Cllr Wheatley	81-15		7/01/16		
Fairtrade Steering Group	Cllr Wheatley	81-15		18/02/16		

TASK	WHO?	MINUTE REF	PROGRESS	ORIGINAL TARGET COMPLETION DATE	AMENDED TARGET COMPLETION DATE	ACTUAL COMPLETION DATE
Waverley Citizens' Advice Bureau	Cllr S Bott	81-15		18/02/16		
Farncombe Day Centre	Cllr Woodham	81-15		24/03/16		
Godalming/Joigny Friendship Association	Cllr Woodham	81-15		19/05/16		

Key Dates for Members' Information (Town Events etc.)

Event	Date
Remembrance Sunday	Sun 8 November 2015
Christmas Festival & Light Switch-On	Sat 28 November 2015
Blessing of Crib & Carol Service	Sat 12 December 2015

Godalming Town Council – Budget Monitoring Report as at 30 September 2015

Explanation of Material Variances (cross-referenced to pages in the attached report)

Page No 1			
Cost Centre	Code	Issue	Explanation
101 – Head Office	4005 – Agency Staff	No budget for expenditure of £3,321	Use of agency staff prior to (& overlapping with) appointment of the Finance Administrator – compensating underspend at 4001 Salaries
Page No 3			
102 – Civic Expenses	4305 – Clothes, Uniform & Laundry	Over spend of £1,994	New council and increase in number of male Councillors necessitating the purchase of new hats.
102 – Civic Expenses	4313 – Professional Fees -other	Year to date variance of £19,701	Bill for 2015 elections yet to be received – will be netted off by income as per the item below
102 – Civic Expenses	1502 – Other Recharges	Year to date variance of - £20,000	As above
Page No 4			
104 – Town Promotion	All codes	No budget for expenditure	Most expenditure on this cost centre to be funded by transfers from earmarked reserves
Page No 8			
202 - Pepperpot	4102 – Property Maintenance	No budget for expenditure of £1,096	A question of definition – budget is to be found above at 4101 Repair/Alteration of Buildings – to date expenditure is within total budget but not within profiled budget – this item needs further watching
Page No 9			
203 – The Square	4311 – Professional Fees - legal	No budget for expenditure of £825	Unanticipated expenditure on legal fees – provision for professional fees is made centrally under head office costs – request for virement of £825 made on the agenda.
Page No 10			
204 – Allotments	4171 – Grounds Maintenance Costs	Year to date variance of £948	£2,000 spent on the creation of new allotments at Meadow
Page No 11			
205 – Wilfrid Noyce Community Centre	4005 – Agency Staff	No budget for expenditure of £900	Casual staff hired to help clear the Centre prior to building works (to be dealt with at Revised Estimate stage either by virement from underspends elsewhere or from the earmarked reserve for the WN capital project)
ditto	4101/4102 Repair/Alteration of Buildings/Prop Mtce	Year to date variance of £2,378 across both budgets	Expenditure on works ancillary to the capital project (to be dealt with at Revised Estimate stage either by virement from underspends elsewhere or from the earmarked reserve for the WN capital project)

Page No 11 continued

Cost Centre	Code	Issue	Explanation
205 – Wilfrid Noyce Community Centre	4162 – Waste Removal	No budget for expenditure of £1,330	Normal waste removal costs included in Cleaning budget – these particular costs arise from clearing the Centre prior to building works (to be dealt with at Revised Estimate stage either by virement from underspends elsewhere or from the earmarked reserve for the WN capital project)
ditto	4121 – Rents	Overspend of £4,002	Expenditure on alternative accommodation for WNCC users while the Centre is refurbished – those users are still paying hire charges to GTC (to be dealt with at Revised Estimate stage either by virement from underspends elsewhere or from the earmarked reserve for the WN capital project)
ditto	4181 – Premises Insurance	Overspend of £1,517	Additional insurance premium to cover building whilst building works take place (to be dealt with at Revised Estimate stage either by virement from underspends elsewhere or from the earmarked reserve for the WN capital project)
ditto	4351 – Grants	Overspend of £3,100	Donation in respect of alternative accommodation (to be dealt with at Revised Estimate stage either by virement from underspends elsewhere or from the earmarked reserve for the WN capital project)

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
101 Head Office Costs									
5101 Contrib. to Premises Provision	0	0	0	1,600	1,600	0	1,600		0
Head Office Costs :- Expenditure	0	0	0	1,600	1,600	0	1,600	0	0
4001 Salaries	13,116	13,375	259	76,177	80,250	4,073	160,498		84,321
4002 Employer's NIC	1,200	1,736	536	6,913	10,416	3,503	20,833		13,920
4003 Employer's Superannuation	2,333	2,550	217	13,429	15,300	1,871	30,595		17,166
4005 Agency Staff	0	0	0	3,321	0	-3,321	0		-3,321
4011 Staff Training	798	241	-557	841	1,446	605	2,890		2,049
4012 Recruitment Advertising	0	0	0	0	0	0	1,500		1,500
4013 Other Staff Expenses	0	0	0	84	0	-84	0		-84
4102 Property Maintenance	0	0	0	674	0	-674	0		-674
4121 Rents	0	0	0	0	0	0	13,000		13,000
4161 Cleaning	7	0	-7	212	0	-212	0		-212
4201 Public Transport	0	0	0	55	0	-55	0		-55
4202 Car Allowances	87	83	-4	299	498	199	1,000		701
4203 Other Transport Costs	0	0	0	12	0	-12	0		-12
4301 Equipment	52	42	-10	140	252	112	500		360
4302 Furniture	0	42	42	0	252	252	500		500
4303 Materials	0	42	42	0	252	252	500		500
4304 Catering	20	0	-20	154	0	-154	0		-154
4305 Clothes, Uniform & Laundry	0	0	0	42	0	-42	0		-42
4306 Printing	0	217	217	503	1,302	799	2,600		2,097
4307 Stationery	36	217	181	808	1,302	495	2,600		1,793

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4308 General Office Expense	0	0	0	1,047	0	-1,047	0		-1,047
4313 Professional Fees - Other	0	3,500	3,500	0	3,500	3,500	7,000		7,000
4314 Audit Fees	1,330	0	-1,330	1,734	400	-1,334	3,300		1,566
4315 Insurance	0	0	0	8,241	7,700	-541	7,700		-541
4321 Bank Charges	34	58	24	466	348	-118	700		234
4322 Postage	0	800	800	769	1,700	931	2,600		1,831
4323 Telephones	254	375	121	670	2,250	1,580	4,500		3,830
4325 Computers	175	475	300	1,865	2,850	985	5,700		3,835
4326 Website	0	0	0	0	0	0	2,300		2,300
4327 Publicity Advertising	0	0	0	125	0	-125	0		-125
4331 Newsletter	0	0	0	2,000	2,000	0	4,600		2,600
4341 Grants	0	0	0	38,400	38,400	0	55,000		16,600
4342 Subscriptions	28	100	72	4,119	3,700	-419	4,000		-119
4401 Payments to Godalming JBC	0	0	0	61,521	61,415	-106	61,415		-106
4900 Miscellaneous Expenses	1	250	249	159	1,500	1,341	3,000		2,841
Head Office Costs :- Expenditure	19,471	24,103	4,632	224,780	237,033	12,253	398,831	0	174,051
1001 Precept	0	0	0	228,511	228,511	0	457,022		
1202 Grants - WBC	0	0	0	13,540	13,540	0	13,540		
1303 Other customer/client receipts	0	0	0	693	0	693	0		
1401 Interest Received	0	150	-150	595	300	295	600		
1501 Recharges to Godalming JBC	0	0	0	25,750	25,750	0	25,750		
Head Office Costs :- Income	0	150	-150	269,088	268,101	987	496,912		
Net Expenditure over Income	19,471	23,953	4,482	-42,709	-29,468	13,241	-96,481		

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
102 Civic Expenses									
5001 Transfers from Reserves	0	0	0	-600	-600	0	-600		0
5102 Contrib. to Other Provisions	0	0	0	4,000	4,000	0	4,000		0
Civic Expenses :- Expenditure	0	0	0	3,400	3,400	0	3,400	0	0
4303 Materials	0	0	0	35	0	-35	0		-35
4304 Catering	185	0	-185	189	0	-189	0		-189
4305 Clothes, Uniform & Laundry	0	0	0	2,994	1,000	-1,994	1,000		-1,994
4306 Printing	0	0	0	0	0	0	800		800
4307 Stationery	0	0	0	206	0	-206	0		-206
4308 General Office Expense	0	0	0	125	0	-125	0		-125
4313 Professional Fees - Other	0	0	0	299	20,000	19,701	20,000		19,701
4332 Mayor's Expenses	10	100	90	1,017	600	-417	5,865		4,848
4333 Members' Expenses	0	100	100	358	600	242	1,200		842
4334 Members' Training	0	0	0	178	0	-178	0		-178
4900 Miscellaneous Expenses	145	0	-145	1,114	950	-164	1,200		86
Civic Expenses :- Expenditure	340	200	-140	6,515	23,150	16,635	30,065	0	23,550
1502 Other Recharges	0	0	0	0	20,000	-20,000	20,000		
Civic Expenses :- Income	0	0	0	0	20,000	-20,000	20,000		
Net Expenditure over Income	340	200	-140	9,915	6,550	-3,365	13,465		

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
104 Town Promotion									
5001 Transfers from Reserves	0	0	0	-3,148	0	3,148	0		3,148
Town Promotion :- Expenditure	0	0	0	-3,148	0	3,148	0	0	3,148
4102 Property Maintenance	0	0	0	6,698	0	-6,698	0		-6,698
4151 Fixtures & Fittings	1,970	0	-1,970	7,473	0	-7,473	0		-7,473
4171 Grounds Maintenance Costs	0	0	0	26	0	-26	0		-26
4203 Other Transport Costs	67	0	-67	67	0	-67	0		-67
4303 Materials	119	0	-119	217	0	-217	0		-217
4327 Publicity Advertising	0	0	0	270	0	-270	0		-270
Town Promotion :- Expenditure	2,155	0	-2,155	14,751	0	-14,751	0	0	-14,751
1303 Other customer/client receipts	0	0	0	6,119	0	6,119	0		
Town Promotion :- Income	0	0	0	6,119	0	6,119	0		
Net Expenditure over Income	2,155	0	-2,155	5,484	0	-5,484	0		
105 Staycation									
4203 Other Transport Costs	-67	0	67	90	0	-90	0		-90
4301 Equipment	0	0	0	0	1,200	1,200	1,200		1,200
4327 Publicity Advertising	0	0	0	2,000	2,000	0	2,000		0
4900 Miscellaneous Expenses	0	0	0	1,110	0	-1,110	0		-1,110
Staycation :- Expenditure	-67	0	67	3,200	3,200	0	3,200	0	0
Net Expenditure over Income	-67	0	67	3,200	3,200	0	3,200		

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
106 Festivals & Markets									
4001 Salaries	200	186	-14	1,000	1,116	116	1,860		860
4002 Employer's NIC	20	24	4	98	144	46	240		142
4162 Waste Removal	0	0	0	158	0	-158	0		-158
4301 Equipment	0	0	0	145	0	-145	0		-145
4303 Materials	0	0	0	218	0	-218	0		-218
4304 Catering	0	0	0	46	0	-46	0		-46
4306 Printing	0	0	0	380	0	-380	0		-380
4327 Publicity Advertising	0	0	0	-30	0	30	0		30
4343 Licensing/PRS	0	0	0	274	0	-274	0		-274
4900 Miscellaneous Expenses	0	0	0	714	0	-714	0		-714
Festivals & Markets :- Expenditure	220	210	-10	3,003	1,260	-1,743	2,100	0	-903
1303 Other customer/client receipts	0	250	-250	1,820	1,500	320	2,500		
Festivals & Markets :- Income	0	250	-250	1,820	1,500	320	2,500		
Net Expenditure over Income	220	-40	-260	1,183	-240	-1,423	-400		
108 Christmas Lights									
4313 Professional Fees - Other	0	0	0	8,904	9,000	96	39,000		30,096
Christmas Lights :- Expenditure	0	0	0	8,904	9,000	96	39,000	0	30,096
Net Expenditure over Income	0	0	0	8,904	9,000	96	39,000		

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
110 Community Navigator										
4001	Salaries	2,039	2,040	1	12,246	12,240	-6	24,483		12,237
4002	Employer's NIC	188	265	77	1,130	1,590	460	3,176		2,046
4003	Employer's Superannuation	387	387	0	2,327	2,322	-5	4,641		2,314
4202	Car Allowances	0	0	0	0	0	0	400		400
4301	Equipment	0	0	0	0	0	0	700		700
4303	Materials	0	0	0	19	0	-19	0		-19
4304	Catering	0	0	0	8	0	-8	0		-8
4306	Printing	0	0	0	55	0	-55	0		-55
4323	Telephones	56	100	44	79	200	121	400		321
4325	Computers	0	0	0	0	0	0	200		200
4900	Miscellaneous Expenses	0	0	0	0	0	0	1,000		1,000
	Community Navigator :- Expenditure	2,671	2,792	121	15,864	16,352	488	35,000	0	19,136
1202	Grants - WBC	0	0	0	17,500	17,500	0	35,000		
	Community Navigator :- Income	0	0	0	17,500	17,500	0	35,000		
	Net Expenditure over Income	2,671	2,792	121	-1,636	-1,148	488	0		
111 Neighbourhood Plan										
4301	Equipment	0	0	0	0	0	0	2,000		2,000
4306	Printing	3,280	0	-3,280	3,280	0	-3,280	0		-3,280
4308	General Office Expense	0	5,000	5,000	3	5,000	4,997	5,000		4,997
4313	Professional Fees - Other	0	4,803	4,803	0	4,803	4,803	8,803		8,803

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4322	Postage	3,515	4,000	485	3,515	4,000	485	4,000		485
4327	Publicity Advertising	1,380	0	-1,380	1,380	0	-1,380	0		-1,380
	Neighbourhood Plan :- Expenditure	8,175	13,803	5,628	8,178	13,803	5,625	19,803	0	11,625
1204	Grants - Other	7,498	7,000	498	7,498	7,000	498	7,000		
1502	Other Recharges	0	0	0	0	0	0	4,803		
	Neighbourhood Plan :- Income	7,498	7,000	498	7,498	7,000	498	11,803		
	Net Expenditure over Income	677	6,803	6,126	680	6,803	6,123	8,000		
	<u>201 BWP Community Centre</u>									
5101	Contrib. to Premises Provision	0	0	0	3,000	3,000	0	3,000		0
	BWP Community Centre :- Expenditure	0	0	0	3,000	3,000	0	3,000	0	0
4001	Salaries	870	831	-39	5,186	4,986	-200	9,971		4,785
4002	Employer's NIC	85	108	23	505	648	143	1,296		791
4003	Employer's Superannuation	0	158	158	0	948	948	1,894		1,894
4101	Repair/Alteration of Buildings	0	250	250	58	1,500	1,442	3,000		2,942
4102	Property Maintenance	0	0	0	693	0	-693	0		-693
4103	Maintenance Contracts	207	0	-207	309	0	-309	0		-309
4111	Energy Costs	164	275	111	1,097	1,650	553	3,300		2,203
4131	Rates	0	0	0	1,296	1,300	4	1,300		4
4141	Water Services	49	29	-20	257	174	-83	350		94
4161	Cleaning	575	575	0	3,202	3,450	248	6,900		3,698
4162	Waste Removal	48	0	-48	274	0	-274	0		-274

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4171	Grounds Maintenance Costs	116	100	-16	684	600	-84	1,200		516
4181	Premises Insurance	0	0	0	900	900	0	900		0
4301	Equipment	99	83	-16	174	498	324	1,000		826
4306	Printing	0	17	17	0	102	102	200		200
4322	Postage	0	8	8	0	48	48	100		100
4323	Telephones	0	29	29	117	174	57	350		233
4324	Broadband	0	0	0	129	0	-129	0		-129
4325	Computers	0	74	74	368	444	76	890		522
4342	Subscriptions	0	0	0	0	0	0	170		170
	BWP Community Centre :- Expenditure	2,213	2,537	324	15,249	17,422	2,173	32,821	0	17,572
1301	Premises Hire Charges	1,651	2,333	-682	15,478	13,998	1,480	28,000		
	BWP Community Centre :- Income	1,651	2,333	-682	15,478	13,998	1,480	28,000		
	Net Expenditure over Income	562	204	-358	2,771	6,424	3,653	7,821		
	202 Pepperpot									
5101	Contrib. to Premises Provision	0	0	0	2,000	2,000	0	2,000		0
	Pepperpot :- Expenditure	0	0	0	2,000	2,000	0	2,000	0	0
4101	Repair/Alteration of Buildings	0	125	125	0	750	750	1,500		1,500
4102	Property Maintenance	0	0	0	1,096	0	-1,096	0		-1,096
4103	Maintenance Contracts	61	0	-61	623	0	-623	0		-623
4111	Energy Costs	51	88	37	306	528	222	1,060		754
4131	Rates	0	0	0	660	700	40	700		40

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

		Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4161	Cleaning	240	292	52	1,473	1,752	279	3,500		2,027
4171	Grounds Maintenance Costs	0	0	0	325	0	-325	0		-325
4181	Premises Insurance	0	0	0	200	200	0	200		0
4301	Equipment	0	75	75	0	450	450	900		900
4303	Materials	0	0	0	34	0	-34	0		-34
4323	Telephones	0	39	39	240	234	-6	470		230
4324	Broadband	0	0	0	109	0	-109	0		-109
4325	Computers	0	21	21	0	126	126	250		250
	Pepperpot :- Expenditure	353	640	287	5,065	4,740	-325	8,580	0	3,515
1301	Premises Hire Charges	156	708	-552	4,025	4,248	-224	8,500		
1303	Other customer/client receipts	13	0	13	328	0	328	0		
	Pepperpot :- Income	169	708	-540	4,353	4,248	105	8,500		
	Net Expenditure over Income	184	-68	-252	2,712	2,492	-220	2,080		
	203 The Square									
5101	Contrib. to Premises Provision	0	0	0	3,375	3,375	0	3,375		0
	The Square :- Expenditure	0	0	0	3,375	3,375	0	3,375	0	0
4181	Premises Insurance	0	0	0	6,589	6,500	-89	6,500		-89
4311	Professional Fees - Legal	0	0	0	825	0	-825	0		-825
	The Square :- Expenditure	0	0	0	7,414	6,500	-914	6,500	0	-914
1302	Rents	0	0	0	6,000	6,000	0	12,000		

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1303 Other customer/client receipts	0	0	0	6,589	6,500	89	6,500		
The Square :- Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>12,589</u>	<u>12,500</u>	<u>89</u>	<u>18,500</u>		
Net Expenditure over Income	<u>0</u>	<u>0</u>	<u>0</u>	<u>-1,800</u>	<u>-2,625</u>	<u>-825</u>	<u>-8,625</u>		
<u>204 Allotments</u>									
5101 Contrib. to Premises Provision	0	0	0	1,000	1,000	0	1,000		0
Allotments :- Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>	<u>1,000</u>	<u>0</u>	<u>1,000</u>	<u>0</u>	<u>0</u>
4102 Property Maintenance	76	0	-76	76	0	-76	0		-76
4103 Maintenance Contracts	0	0	0	200	0	-200	0		-200
4141 Water Services	0	8	8	30	48	18	100		70
4171 Grounds Maintenance Costs	473	158	-315	3,303	948	-2,355	1,900		-1,403
4311 Professional Fees - Legal	530	0	-530	530	0	-530	0		-530
4900 Miscellaneous Expenses	0	0	0	20	0	-20	0		-20
Allotments :- Expenditure	<u>1,079</u>	<u>166</u>	<u>-913</u>	<u>4,158</u>	<u>996</u>	<u>-3,162</u>	<u>2,000</u>	<u>0</u>	<u>-2,158</u>
1302 Rents	0	1,950	-1,950	2,268	1,950	318	1,950		
Allotments :- Income	<u>0</u>	<u>1,950</u>	<u>-1,950</u>	<u>2,268</u>	<u>1,950</u>	<u>318</u>	<u>1,950</u>		
Net Expenditure over Income	<u>1,079</u>	<u>-1,784</u>	<u>-2,863</u>	<u>2,890</u>	<u>46</u>	<u>-2,844</u>	<u>1,050</u>		
<u>205 Wilfrid Noyce Community Centre</u>									
5101 Contrib. to Premises Provision	0	0	0	2,000	2,000	0	2,000		0
Wilfrid Noyce Community Centre :- Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,000</u>	<u>2,000</u>	<u>0</u>	<u>2,000</u>	<u>0</u>	<u>0</u>

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4005 Agency Staff	0	0	0	900	0	-900	0		-900
4101 Repair/Alteration of Buildings	0	167	167	0	1,002	1,002	2,000		2,000
4102 Property Maintenance	80	0	-80	3,380	0	-3,380	0		-3,380
4103 Maintenance Contracts	344	0	-344	344	0	-344	0		-344
4111 Energy Costs	50	338	288	618	2,028	1,410	4,050		3,432
4121 Rents	536	0	-536	4,002	0	-4,002	0		-4,002
4131 Rates	0	0	0	450	3,500	3,050	3,500		3,050
4141 Water Services	0	50	50	165	300	135	600		435
4161 Cleaning	0	675	675	1,531	4,050	2,519	8,100		6,569
4162 Waste Removal	0	0	0	1,330	0	-1,330	0		-1,330
4171 Grounds Maintenance Costs	480	25	-455	566	150	-416	300		-266
4181 Premises Insurance	0	0	0	2,137	620	-1,517	620		-1,517
4203 Other Transport Costs	0	0	0	47	0	-47	0		-47
4301 Equipment	0	67	67	0	402	402	800		800
4311 Professional Fees - Legal	0	0	0	465	0	-465	0		-465
4313 Professional Fees - Other	0	0	0	97	0	-97	0		-97
4323 Telephones	0	0	0	-62	0	62	0		62
4324 Broadband	0	0	0	61	0	-61	0		-61
4325 Computers	0	58	58	0	348	348	700		700
4341 Grants	0	0	0	3,100	0	-3,100	0		-3,100
4342 Subscriptions	0	25	25	0	150	150	300		300
4343 Licensing/PRS	190	0	-190	190	0	-190	0		-190
Wilfrid Noyce Community Centre :- Expenditure	1,680	1,405	-275	19,322	12,550	-6,772	20,970	0	1,648
1301 Premises Hire Charges	-11	1,458	-1,469	11,027	8,748	2,279	17,500		

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
1302 Rents	0	0	0	-50	0	-50	0		
1303 Other customer/client receipts	0	0	0	114	0	114	0		
Wilfrid Noyce Community Centre :- Income	-11	1,458	-1,469	11,091	8,748	2,343	17,500		
Net Expenditure over Income	1,690	-53	-1,743	10,231	5,802	-4,429	5,470		
<u>206 Bandstand</u>									
4101 Repair/Alteration of Buildings	0	83	83	0	498	498	1,000		1,000
4102 Property Maintenance	255	0	-255	255	0	-255	0		-255
4343 Licensing/PRS	0	0	0	70	100	30	100		30
Bandstand :- Expenditure	255	83	-172	325	598	273	1,100	0	775
1301 Premises Hire Charges	0	0	0	605	900	-295	900		
1303 Other customer/client receipts	0	0	0	181	0	181	0		
Bandstand :- Income	0	0	0	786	900	-114	900		
Net Expenditure over Income	255	83	-172	-461	-302	159	200		
<u>208 Land & Property - Other</u>									
5101 Contrib. to Premises Provision	0	0	0	1,000	1,000	0	1,000		0
Land & Property - Other :- Expenditure	0	0	0	1,000	1,000	0	1,000	0	0
4101 Repair/Alteration of Buildings	0	125	125	0	750	750	1,500		1,500
4151 Fixtures & Fittings	0	0	0	0	0	0	1,000		1,000

Detailed Income & Expenditure by Year to Date Budget Heading 30/09/2015

Month No : 6

Cost Centre Report

	Current Mth Actual	Current Mnth Budget	Current Mnth Variance	Year to Date Actual	Year to Date Budget	Year to Date Variance	Total Annual Budget	Committed Expenditure	Funds Available
4171 Grounds Maintenance Costs	65	102	37	345	612	267	1,220		875
Land & Property - Other :- Expenditure	<u>65</u>	<u>227</u>	<u>162</u>	<u>345</u>	<u>1,362</u>	<u>1,017</u>	<u>3,720</u>	<u>0</u>	<u>3,375</u>
Net Expenditure over Income	<u>65</u>	<u>227</u>	<u>162</u>	<u>1,345</u>	<u>2,362</u>	<u>1,017</u>	<u>4,720</u>		
Policy & Management Expenditure	38,608	46,166	7,558	351,300	365,341	14,041	621,065	0	269,765
Income	9,307	13,849	-4,542	348,590	356,445	-7,855	641,565		
Net Expenditure over Income	<u>29,302</u>	<u>32,317</u>	<u>3,015</u>	<u>2,709</u>	<u>8,896</u>	<u>6,187</u>	<u>-20,500</u>		

8. PROPOSED REVISIONS TO STANDING ORDERS

The following paragraphs (except 130 which is unchanged) are suggested as a revision to the end of Section 15 of Godalming Town Council's Standing Orders:

Working Parties

130. Every Standing Committee may appoint one or more Working Parties for purposes, which shall be specified in terms of reference by the Standing Committee. The Committee shall also prescribe the time limit, not exceeding one-year, within which the Working Party must complete its work. A Working Party shall be disbanded as soon as it has completed the tasks given to it. [This paragraph is unchanged]
131. Each Working Party will provide a regular update to appointing Standing Committee, that update shall form a standing item on the agenda of that Committee. Otherwise the procedure of the Working Party may be informal.

Ad hoc Advisory Committees

132. Every Standing Committee may appoint one or more ad hoc advisory committees for purposes, which shall be specified in terms of reference by the Standing Committee.
133. The Standing Committee will determine the membership of the advisory committee noting that all the members of an advisory committee may be non-councillors.
134. The provisions of Standing Orders 1 to 19 shall apply mutatis mutandis to all advisory committee proceedings (but only in so far as those provisions can apply to non-councillors). Non-councillor members of an advisory committee are not bound by the Code of Conduct but are expected to declare pecuniary and non-pecuniary interests at meetings of the advisory committee as though they were bound by the Code.
135. Agendas and any supporting papers, reports and minutes of an advisory committees shall be circulated to all members of that advisory committee. Reports and minutes of an advisory committee will be circulated to all councillors at the same time as they are circulated to members of the committee and will be received on the next agenda of the parent Committee.

Farncombe Initiative – Progress Report

1. The Committee, at its meeting on 17 October 2013, agreed to support an initiative designed to engage with people, businesses and groups in the Farncombe/Binscombe area to gather community views and to help identify key improvements sought for the area. The Committee subsequently received a report from me setting out the key issues raised at a public meeting in the area and informing the Committee that a small group of local people had volunteered to come together and look at how these issues might be addressed and taken forward. I have subsequently provided written and oral reports to the Committee on the progress of the Initiative. This report describes the resources available to the Initiative and summarises progress and achievements to date.

2. The principal resource available to the Initiative is the energy being supplied by local residents who have become involved with the Initiative through their attendance at meetings to discuss priorities and projects, the work they do to research and produces reports on a range of local needs (eg on where we might place extra public seating in the community) and the time they give to litter picks, planting bulbs etc. Finance to secure the improvements identified by the community as priorities is available as a result of a £14,000 fund which comprises £7,000 granted by the Town Council and £7,000 from my County Councillor local allocation. The other key resource available to the Initiative is the support provided by Town Council staff, especially the projects officer, in providing admin and project support. Currently £ 5,443.23 of the £14,000 fund remains available.

3 .A second public meeting to report back to the community on progress to date and to garner new ideas was held in February 2015. The meeting was successful in demonstrating the achievements to date and bringing on board additional local residents wanting to contribute to the project.

4. Main achievements to date can be summarised:-

- Provision of improved and additional litter bins.
- Resurfacing of pavements in Farncombe centre
- Clearance and planting of unsightly amenity area
- Planting of spring bulbs around the area
- Erection of a village sign
- Area litter picks
- Securing major staycation event for Farncombe
- The first Farncombe Aquathlon
- Christmas lights provision and switch on event

5. Projects currently being worked on for future delivery include:-

- A blue Plaque to commemorate Jack Philips
- Planters to be provided
- Public seats to be provided.
- Improved local signage

6. The great strength of the Initiative is that its energy and direction is supplied by local people wanting to invest their time in a direct and practical way in improving their own community. It is significant that a recent proposal by one member to make the structure and processes of the Initiative more formal was unanimously rejected by all other participants.

Steve Cosser

October 2015

FARNCOMBE INITIATIVE - EXPENDITURE TO DATE

	£	£
Opening Balance		14,000.00
Less Expenditure to date:		
Replacement Litter bins (purchase)	1,384.00	
Replacement Litter bins (installation)	480.00	
Pavement resurfacing	2,000.00	
Contribution to Staycation 2014 Family Fete	800.00	
Plants	297.41	
Lights switch-on expenses	39.01	
Meeting expenses	45.66	
Farncombe Village Sign	3,049.00	
Contribution to Staycation 2015 Family Fete	461.69	
Total Expenditure to 30 Sept 2015	<u>8,556.77</u>	
Current Balance		5,443.23

11. WILFRID NOYCE CENTRE – BRANDING AND MARKETING

Marketing

Members will want to note that in parallel with the refurbishment build programme for the Wilfrid Noyce Centre, Officers have been exploring the marketing media options in order to maximize occupancy.

Whilst the majority of use Monday-Friday is made up of local clubs and organisations, the opportunity does exist for mid-week conference use; indeed enquiries have already been made from one organisation for quarterly sales staff seminars. Scope also exists for the centre to be used as a Friday evening and Saturday function venue, again not only have a number of enquiries been received, firm bookings have also been made.

Whilst these early enquiries are most welcome and encouraging, one swallow does not a summer make! As such, in order to be able to offer unambiguous options for a variety of different types of functions, ranging from conference and seminar options through wedding and other celebratory receptions to children's birthday parties, clear information and marketing will be key to placing the centre as the natural choice of venue for Godalming and its hinterland. As previously stated, this process is underway and it is hoped the outcomes will be brought to this committee in November.

Branding

Successful marketing will, to some extent, rely on the branding of the centre. As Members will be aware from previous background reports, the centre was opened in 1962 as the Godalming Youth Centre by Wilfrid Noyce and following his death shortly after in a climbing accident was renamed in his honour.

This paper is presented for debate in order to provide Officers with clear decisions that are needed for both the physical branding of the centre (name boards etc.) and for marketing material.

Whilst Members will be aware of the history behind the naming of the centre, it is doubtful whether many of our residents are as equally aware. Indeed it could be argued that for the majority of the town's residents the name Wilfrid Noyce is not synonymous with one of the greatest climbers of his generation, but rather as the scruffy garage-type building by the Burys Field. This latter association being a marketing challenge to ensure it is not carried over to the re-furbished and re-launched centre.

One option mooted by some Members, is to take the opportunity of the refurbishment to break the link with past conceptions and rename the centre linking it with a location rather than with a named individual. Such examples being 'The Godalming Centre' or 'Godalming Central Halls' or Crown Court Centre (The 3C). A change could reinforce the idea that the facility was something new and exciting rather than merely a refurbishment. New users might be attracted. The Wilfrid Noyce name could be preserved in the name of the principal hall.

Equally, other Members have expressed an opinion that the Town Council has 'a duty' to preserve and promote local history and that if people are unaware of why the centre is named as it is, then means should be found to inform and educate. If Members wished to retain the current name for the centre, it is suggested that the museum be commissioned to create visual display boards that would tell the story behind the name and such boards are displayed in the foyer of the new building.

In order to allow the physical branding of the building to proceed and following informal discussions with the Wilfrid Noyce Working Group it is proposed to retain the current name of the centre.

If Members wish to relaunch with a new identity for the building they are asked to either agree what that identity should be, or to state the mechanism they wish to adopt in order to take the process forward.

Irrespective of Members' decision regarding the naming of the centre as a whole, they are asked to consider names for the individual hired spaces. Currently the hired spaces are known as the large and the small hall, whilst this is descriptively accurate, it is not particularly marketing friendly. A number of potential options for each of the individual spaces have been considered and they are listed below for Members to consider.

Main Hall: Wilfrid Noyce Hall
Stedman Hall (The Richard Stedman bequest provided the funds which brought the land for the centre – Richard Stedman was the last Warden of Godalming)
Mallory Hall (Lived and married in Godalming, taught at Charterhouse and made the first attempt by a British climbing team of Mount Everest, maintains the mountaineering theme)
Marshall Hall (Influential 19th century local family, George Marshall being the first Mayor of Godalming)
The Burys Hall (reflecting its location)
The Crown Hall (reflecting its location)
The Phillips Hall (after Jack Phillips)

Small Hall: Marshall Room
Stedman Room
Lammas Room
The Phillips Room
The Jekyll Room
Lutyens Room
Huxley Room

Richard Stedman is commemorated on the plaque recording the original opening of the centre in 1962 which was removed prior to the start of the refurbishment and will be re-instated prior to the re-opening.

Assuming Members wish to retain the current name, it is suggested that there would be synergy in calling the main hall 'The Stedman Hall' and the smaller hall 'The Marshall Room' as it links the last warden (Stedman) with the first mayor (Marshall). Again the museum could be commissioned to create display boards to impart these elements of local history to those using the centre.

If Members were minded to adopt a new name for the centre such as 'The Godalming Centre' or 'Godalming Central Halls' then it is suggested that 'The Huxley Hall' and 'Lutyens Room' identify with two of Godalming's more famous names. Equally, if Members wish to avoid a link with any specific individual then 'The Burys Hall' and 'The Lammas Room' might also provide the branding required to complete the marketing literature (though Members should note that there is already the Lammas Room at Godalming United Church).

Members are asked to consider two recommendations about the naming of the centre and its two halls:

It is recommended that

- **the name Wilfrid Noyce Centre be retained; and**
- **the names to be used for marketing purposes for the Main Hall and Small Hall should be Stedman Hall and Marshall Room respectively.**

Godalming Town Council

Sport Godalming Report – October 2015

Sport Godalming is an organisation formed 14 years ago drawing together all the sporting organisations in and around Godalming. It was originally formed by the Go Godalming Association and is now a separately established registered charity enabling it to gain gift aid from personal donations.

It has as its objectives:

- To promote facilitate and encourage the people of the Godalming area to participate in sport and recreational activities
- To provide support and guidance to schools, sports clubs and sports organisations in the Godalming area on any matters in respect of sport and recreation
- To assess the sporting and recreational needs of the Godalming area and to help with satisfying them
- To monitor the need for the improvement of existing facilities and the provision of new facilities in the Godalming area and to offer suggestions to Godalming Town Council, Waverley Borough Council and other organisations and where appropriate to encourage public debate.
- To undertake any tasks usually associated with a Sports Council

Membership is open to individuals over eighteen, schools, sports clubs and sports organisations actively operating or intending to operate within the Godalming area. Some 43 sports clubs are members of Sport Godalming. It is run by a committee of 17 individuals drawn from sports clubs and appointed/co-opted representatives from both GTC and WBC. The WBC rep is Cllr Tom Martin.

Much advice and guidance is given to local clubs and best practice is shared. Sport Godalming also represents Godalming clubs to the County and to National bodies.

Each year awards and trophies are presented to local clubs and individuals for significant local sporting achievement. The next Annual Sports Awards is due to take place at 7.15pm on Friday 4th December at the Wilfrid Noyce Centre. This will be an event of special significance

for us as it will be one of the first big events to take place on the newly refurbished centre. All are welcome to go.

Many will recall the successful Go for Gold scheme which kicked off in 2006 to raise funds to give awards to local young sports men and women with London 2012 potential. This enabled some 15 youngsters to reach for the sky and placed them in reach of selection for Olympic teams. Grants totalling £35,000 were made. A new Go for Gold “Road to Rio” scheme was launched by Tom Martin when he was Mayor. Athletes selected for recent grants include Matt Shorrocks (sailing), Ben Shorrocks (sailing), Nicky Thompson (equestrianism), Adelle Tracey (athletics), and Patrick Croghan (sailing). So once again we have a really strong group of elite athletes in Godalming with Olympic potential.

The annual Godalming Run is an event organised by Sport Godalming. A new additional event this year is the Farncombe Aquathlon which took place on Saturday 26th September at Broad water Park and in the new Leisure Centre. This event involves both swimming and running. It is hoped that this might also become an annual event.

Funding comes from individual and club members at £10 per annum plus funding from various sponsors and backers including Godalming Town Council (£1,000), Waverley Borough Council (£1,000), Roff Swayne, The Charterhouse Club, Harrison Hire, The Lions, Round Table and GOLO.

Do visit Sport Godalming’s excellent web site on www.godalming.org.uk for more information on every aspect of Sport Godalming.

I commend the organisation to Councillors as one which is absolutely committed to the good of sport and sportsmen in the Town. It is an organisation of which we can all be justly proud.

Peter J Martin

October 2015

RECEIVED
15 SEP 2015

GODALMING TOWN COUNCIL

Application for Grant Aid

1. Name of Voluntary Organisation CHURCHES TOGETHER IN GODALMING & DISTRICT
2. Contact Name, Address and Telephone Number
MRS. JACKY TICKNER, 01483-415702
18 FRANKLYN ROAD, GODALMING, SURREY. 907 2LD
3. Details of Organisation; is it
 - a) A Charity?
 - b) A Trust?
 - c) A Private Limited Company?
 - d) Affiliated to any National Body? CT IN ENGLAND & WALES
 - e) Any other official registration?
4. What are the aims and objectives of the Organisation?
CHURCHES WORKING TOGETHER
IN GODALMING & DISTRICT
5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If YES, please provide full details.
NO.
6. Please state size of membership and annual subscription levels of Organisation.
12 member churches - subs. from £40 - £200+
7. Please enclose the following information as applicable to your Organisation:-
 - a) Constitution or aims
 - *b) Copy of accounts (these will not be required for a new organisation)* To follow
 - c) Copy of budget for current financial year
 - d) Copy of last annual report to members (this will not be required for a new organisation)
8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.
JOINT SERVICES + OTHER ACTIVITIES. (EASTER)
CHRISTMAS DAY LUNCH (PEOPLE ON THEIR OWN)
TOWN DAY includes TOWN CAROL SERVICE.

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details.

TO HELP FUND ENTERTAINMENT, REFRESHMENTS
AND PUBLICITY INC. PA SYSTEM FOR CHRISTMAS TOGETHER
IN GODALMING

- b) Specify
- Total Estimated Cost £600
 - Amount already available £—
 - Amount expected to be available at commencement £—
 - Dates scheduled to commence and finish 12TH DECEMBER, 2015.

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:-

Body	Amount Applied For	Amount Received

11. What level of financial assistance are you seeking from Godalming Town Council? State:

a) Amount £ 600

b) Whether you have received a previous grant from the Town Council

- Amount £ 600
- Date DECEMBER 2014
- Project GODALMING TOWN DAY (CT)

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

THIS DAY BRINGS TOGETHER ALL ASPECTS OF
COMMUNITY, SECULAR, CHARITY & CHURCH - CHILDREN,
YOUTH AND OLDER PEOPLE TO ENJOY FESTIVITIES.

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.

Signed Michael Date 15.9.15.

Capacity in which signed SECRETARY

Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings,
Bridge Street, Godalming, Surrey, GU7 1HR.

Please note that financial information provided may be discussed in a public forum.

Please state who the cheque should be made payable to should your application be successful

CHURCHES TOGETHER IN GODALMING & DISTRICT.

GODALMING TOWN COUNCIL

RECEIVED
27 AUG 2015

Application for Grant Aid

1. Name of Voluntary Organisation THE GODALMING TRUST
2. Contact Name, Address and Telephone Number ANGUS PALMER
9 SUMMERHOUSE CLOSE GODALMING GUR 1PZ
01483 428025

3. Details of Organisation; is it
- a) A Charity?
 - b) A Trust?
 - c) A Private Limited Company?
 - d) Affiliated to any National Body?
 - e) Any other official registration?

4. What are the aims and objectives of the Organisation? TO MAINTAIN THE
HERITAGE AND QUALITY OF LIFE IN GODALMING
AND CONTIGUOUS PARISHES

5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If **YES**, please provide full details.
NONE

6. Please state size of membership and annual subscription levels of Organisation. _____
400 MEMBERS ANNUAL SUB £8 SINGLE £12 JOINT

7. Please enclose the following information as applicable to your Organisation:-
- a) Constitution or aims ENCLOSED
 - b) Copy of accounts (these will not be required for a new organisation) ENCLOSED
 - c) Copy of budget for current financial year NONE PREPARED
 - d) Copy of last annual report to members (this will not be required for a new organisation) ENCLOSED

8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.
REPORT ENCLOSED

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details.

10 IRISH AND DISTRICT THE PROGRAMME
FOR HERITAGE OPEN DAYS 2015

- b) Specify
- Total Estimated Cost £ 1260
 - Amount already available £ 250 SPONSORSHIP
 - Amount expected to be available at commencement £ 1260
 - Dates scheduled to commence and finish ALREADY PRINTED

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:-

Body	Amount Applied For	Amount Received
<u>NONE</u>		

11. What level of financial assistance are you seeking from Godalming Town Council? State:

a) Amount £ 1000

b) Whether you have received a previous grant from the Town Council

- Amount £ 200 - BENEFIT IN KIND USE OF PEPPER POT
- Date SEPT 12/13 2015
- Project

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

AN APPRECIATION OF OUR VALUABLE HERITAGE

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.

Signed [Signature] Date 26/AUGUST/2015

Capacity in which signed CHAIRMAN & TRUSTEE - THE GODALMING TRUST

Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings, Bridge Street, Godalming, Surrey, GU7 1HR.

Please note that financial information provided may be discussed in a public forum.

Please state who the cheque should be made payable to should your application be successful

THE GODALMING TRUST

The Godalming Trust



Annual Report 2014/15

Registered Charity Number 263033

CONTENTS	PAGE
Officers and Committees	3
Chairman's Review of the Year	4
Receipts and Payments Statement	7
Treasurer's Report	8
Membership Report	9
Housing in Godalming – Update	9
Ask the Members	12
Heritage Open Days	13
Godalming Heritage Walks	14
Events - Godalming Trust and Godalming Museum	15
AGM Agenda	16

Officers and Committees

President Christopher Robinson

Vice Presidents Alan Brown
Ron Musk

Executive Committee Angus Palmer – Chairman
Pam Talbot – Vice Chairman
Valerie Venton – Secretary
Colin Venton – Honorary Treasurer
James Anderson
Caroline Hopkins
Gareth Munro
Jacqui Springsguth
Colin Swait

Planning Committee James Anderson – Chairman
Gareth Munro
Colin Swait
Keith Powell – co-opted

Civic Design Awards Gareth Munro – Chairman
Committee James Anderson
Colin Swait

(Two further co-opted members in 2016)

Chairman's Review of the Year

The year to March 2015 was both busy for your Trust and also was a year of change. Tony Gordon-Smith stepped down from the committee after many years of contribution to our success. Following elections to the town and Borough Councils his civic responsibilities have further increased, making him unable to make as big a contribution to the Trust as he would wish. We would like to thank him for his work as a committee member. However we are pleased to say that he has agreed to continue to advise the Trust on an informal basis.

Our two new committee members have settled in and are making major contributions. Caroline has a particular interest in informing children of our town's great heritage. She has organized for several schools in the town to distribute to all pupils copies of this year's Heritage Open Days programme. This will give us valuable added publicity. Caroline's partner Gareth has a keen interest in the architecture of the town and has agreed to chair our Civic Awards sub-committee. The local company, of which they are both directors – Munro Studios, has agreed to sponsor this year's Heritage Open Days programme.

Development continues in the town. Elsewhere in this report, Dr James Anderson will bring you up to date with all the various projects taking place. Your committee continues to be very concerned by the lack of investment in infra-structure that should be happening alongside these residential developments. We are considering what we can do to urge and encourage investment in improved traffic management and other infra-structure improvements.

The loss of buildings in the town that provide employment is another major concern. The offices and industrial premises, particularly along Catteshall Lane, provide local employment. This should mean short commuting journeys for local people and less traffic on the roads. Where these employment opportunities are replaced by yet more residential units the traffic and inconvenience can only increase. The future of the Old Fire Station in Queen Street is not yet decided. This building is flimsily built, is of no architectural importance and is now

unfit for purpose. But we would prefer to see it replaced by premises offering employment, rather than yet more residential units.

Elsewhere in this report we look forward to Heritage Days on September 12th and 13th. This year is the twentieth anniversary of the first Heritage Open days in Godalming. On that first occasion just four buildings were opened. They were Munstead Wood with its Gertrude Jekyll garden; Ladywell Convent; the Red House, also by Lutyens, and Westbrook whose architect was Hugh Thackeray Turner. We are pleased to say that Ladywell and the garden of Westbrook will be open this year – both by ticket only. Munstead Wood and the Red House we were unfortunately unable to persuade to open this year. However Munstead Wood does occasionally open its garden on weekdays to groups and from time to time the owners of the Red House allow us to visit.

There are only two Grade I listed buildings in Godalming. St Peter and St Paul Church is always on our Heritage programme. The other Grade I building is the Wyatt's Almshouses built and run since 1622 by the Worshipful Company of Carpenters. Over the years we have tried several times to gain admission for at least one small group for Heritage Open Days to the chapel of the almshouses, but have never been successful. However we understand that the Carpenters can no longer afford the upkeep of the almshouses and they are to be sold. We very much regret the loss of a connection to Godalming that is almost four hundred years old but perhaps the new owners will afford us the opportunity to see inside this historic building.

However there will be several new buildings in the programme this year. We were approached by St Marys Chiddingfold who asked to be part of our Godalming programme. Also staff of the architecturally interesting main building of Barrow Hills School in Witley will be conducting guided tours of the building on the Heritage Saturday. So with the recent addition of the churches in Hascombe and Hambledon we have continued the spread of our programme outside Godalming town.

There is a report on conducted walks elsewhere in this programme. But I should just like to say that we are always ready for a challenge and when we were asked to conduct a tour for a French group from our twin town Joigny the walk was ably led by Hugh Turrall-Clarke.

Hugh has now produced a guide to the town in French which will be of value to French visitors in future.

Our current year has started well and we look forward to a successful 2015/16. I would like to thank all our committee members for their hard work and also to thank you, the members, for making it all possible.

Angus Palmer
Chairman

The Godalming Trust
Receipts and Payments Statement
1st April 2014 to 31st March 2015

Receipts:	2014/15	2013/14
Subscriptions	£1,609.09	£1,418.00
Donations	£244.00	£552.00
Film Show Profit	£216.00	£30.00
Gift Aid Refund	£710.84	£0.00
Bank Interest	£171.65	£193.58
Town Council Grant - Heritage	£1,000.00	£994.40
Heritage Open Days sponsorship	£250.00	£0.00
Sales of publications	£107.20	£104.80
Total Receipts	£4,308.78	£3,292.78
Payments		
Insurance	£238.50	£238.50
Postage and stationary	£20.00	£104.36
Subs to other societies	£91.00	£89.00
Design Award Sponsorship	£250.00	£0.00
Heritage Open Days	£1,332.80	£1,129.87
Website	£49.00	£49.00
Newsletter Printing	£92.80	£0.00
Band Sponsorship	£200.00	£200.00
Other Events/AGM costs	£40.00	£16.29
Museum sponsorship	£0.00	£25.00
Total payments	£2,314.10	£1,852.02
Surplus for year	£1,994.68	£1,440.76
Bank balances start of year	£13,152.39	£11,711.63
Bank balances end of year	£15,147.07	£13,152.39

Colin Venton - Hon Treasurer and Trustee
Angus Palmer - Chairman and Trustee
26th July 2015

Treasurer's Report

Financially this has been another good year for The Trust and we have managed to increase our surplus from last year. Our bank accounts are now in a very healthy state, so much so, that recently we have been able to move money from our current account into our interest earning deposit account.

The Film Show that was enabled by The Godalming Photographic Society earned us a profit of nearly £250 which isn't shown clearly in our accounts as some of the ticket sales happened in the previous financial year. Our deposit account interest has declined in common with all other deposit account rates but seems to be stable at the moment and despite looking around is the best that we can obtain at present. For the first time we received sponsorship for the Heritage Open Days and we must thank Hamptons for their generosity in doing this. The Godalming Town Council continue to support our work for the Heritage Open Days by awarding us a substantial grant which is amazing considering the considerable financial constraints that councils are under these days.

Sales of our publications continue to do well and this year sales matched fairly closely what we sold last year. However, our two outlets have been Godalming Museum and Squires Garden Centre at Milford and Squires have told us that they only want to sell publications with barcodes on them. As the cost of putting on barcodes is pretty prohibitive we will only be able to sell them at the Museum.

The other income that has increased our finances substantially has been the Gift Aid tax refund and I would encourage all our members to sign up for Gift Aid as it enables us to claim up to 25% for all membership fees.

Our outlays this year have remained very much the same except that your committee decided to give Waverley Borough Council a £250 donation towards the cost of the Waverley Design Awards.

Membership Report

We currently have 84 single members, 194 family members, 2 corporate members and 112 life members making a grand total of 392 members which is roughly the same number as last year.

We have e-mail addresses for about a quarter of our membership which is a very effective way of communicating with our members and the proportion of e-mail addresses is slowly rising. Please let us know if you feel we don't have your e-mail address.

I would like to thank members for continuing to support the work of the Godalming Trust and a special thank you to those members who give over and above the membership fee.

Housing in Godalming – An Update

Last year I wrote an article which considered a number of housing developments, either underway or proposed, in the Godalming area. This year I am updating the position and reviewing the more significant recent planning applications.

The revised Waverley local plan has not yet been finalised, but in September 2014, Waverley Borough Council issued a consultation paper, 'Makingwaves', setting out various alternative options and inviting feedback from local residents and other interested parties. The paper envisaged four scenarios, each of which allocated 1,050 new homes to Godalming, but three of the suggestions could have a considerable impact on Godalming and its local villages because they involved the development of Dunsfold Aerodrome. Options ranged from 1,800 homes to 3,400.

A previous application for housing development at Dunsfold was turned down on the grounds that the local infrastructure, particularly roads, was inadequate. However, a Government paper issued in July

2015, 'Fixing the Foundations: Creating a more prosperous nation,' stresses the importance of building a substantial number of new houses, and suggests that applications on brownfield land, which Dunsfold is, will receive almost automatic approval. In late June this year Dunsfold Airport Limited submitted a Request for Scoping Opinion regarding the proposed development of 1,800 dwellings, a village centre with community facilities and a primary school, as well as an expansion of the existing business park. Waverley Borough Council's response is awaited with interest.

Two major schemes were singled out last year, the redevelopments of Würth House and Anvil Park in Catteshall Lane and the Flambard Way Key Site. The former, which comprises 147 dwellings in landscaped grounds, is now substantially complete with few homes remaining unsold. Construction work on the latter, now named Prime Place, is well underway with completion expected in April 2016. This will provide thirty five town houses and 102 apartments.

In addition there are a number of other medium and large projects currently being built.

Leithfield Park, on the Milford Hospital site, is being developed by David Wilson Homes, and comprises a total of 120 homes including forty eight affordable homes. Construction here is well underway. Land previously owned by Godalming College is being developed by Bovis Homes. This will provide forty six homes including fourteen affordable homes, with its entrance onto Ashstead Lane. Waverley Borough Council is building fourteen affordable homes on the former car park in Station Road, Godalming. Work had not started last year because of the discovery on the site of a number of medieval skeletons, but these have now been removed and construction is proceeding apace. The McCarthy & Stone redevelopment of the site

occupied by First Church of Christ Scientist in Ockford Road, providing thirty four retirement homes and a new smaller church and reading room, has recently started.

In June 2015, an outline application was submitted for the redevelopment of Woodside Park, Catteshall Lane, currently a trading estate occupied by a number of small concerns. The application is for the erection of 87 dwellings and a building for community use at ground level, with possible office use or further flats above. Godalming Trust has expressed its reservations about this proposal not only because of yet more traffic using Catteshall Lane, but also by the loss of commercial space in the town.

An application, still pending, relating to the development of fifty dwellings on land adjacent to Furze Lane, Farncombe by Croudace Homes Limited, has been widely criticised mainly on the grounds of the risk of exacerbating the flood risk on neighbouring land.

Although Godalming appears to be on line to meet its housing target, Godalming Trust is still very concerned that the number of new residents will put even more strain on the local infrastructure. Traffic, particularly in Catteshall, is now particularly slow moving, especially in the early mornings and evenings and this is not being adequately addressed by Surrey County Council Highways department.

James Anderson
Chairman – Godalming Trust Planning Sub-committee

"ASK THE MEMBERS"

The objects of The Godalming Trust as set out in its constitution are:

The Society is established for the public benefit for the following purposes in the area comprising Godalming and parishes contiguous thereto which area shall hereinafter be referred to as "the area of benefit".

- (a) To promote high standards of planning and architecture in or affecting the area of benefit
- (b) To educate the public in the geography, history, natural history and architecture of the area of benefit
- (c) To secure the preservation, protection, development and improvement of features of historic or public interest in the area of benefit.

The trust satisfies object (a) by having a planning sub-committee which examines all planning applications relating to the "area of benefit" that come before Waverley Borough Council. The sub-committee writes to Waverley where it believes proposed new developments are not of a sufficiently high standard. The Trust's Civic Design Awards also promote high standards.

Object (b) is satisfied by running Heritage Open Days annually and by the past publication and current sale of "walks" booklets describing the buildings of the town and the natural history of the Lammas Lands.

The Trusts planning sub-committee helps to satisfy object (c) However members of the Trust are increasingly concerned by the growth of residential building in the town unaccompanied by commensurate improvements in infra-structure. The Executive Committee feels that, particularly in the light of changing planning laws, its opposition to new residential development falls on deaf ears. However there is a proposal before the Executive Committee at the moment to spend up to £3000 on a

traffic survey of Catteshall Lane where traffic problems are particularly acute. The survey, with possible solutions, would be given to Surrey Highways to encourage them to address the traffic problems in that area.

The Executive Committee now seeks members views on the direction the trust should take.

Are we satisfying the objects for which the Trust was set up? Can we and should we do more to oppose residential development? Is the proposed traffic survey a sensible use of the Trust's funds?

Members who would like to speak to this agenda item at the AGM are requested to register with the secretary in writing or to info@thegodalmingtrust.co.uk, before the meeting. Each member will be given the opportunity to speak to the meeting for up to three minutes

Heritage Open Days 2015

Heritage Open Days in 2015 will be on Saturday September 12th and Sunday September 13th. Your committee, working with Stephen and Jeni Goddard, have secured some new properties open to the public for the first time this year.

2015 is the 50th Anniversary of the Godalming Trust and also the 20th year Godalming has taken part in Heritage Days. Four properties opened in 1995, Ladywell Convent, Munstead Wood, The Red House and Westbrook and we are pleased to say that two of them are open this year.

Prior's Field School is open this year and guided tours are available but must be booked directly with the school on their website, www.priorsfieldschool.com or call 01483 810551. For further details see the programme.

Barrow Hills School/Great Roke with gardens originally laid out by Gertrude Jekyll is a newcomer this year.
Shackleford and Peper Harrow with churches by George Gilbert Scott

and Augustus Pugin with a two mile walk through the two villages is led by Shackleford Village Organisation (details in the programme)

St Mary's Church, Chiddingfold is also offering guided tours and a display of its treasures and is a Grade One medieval church.

There are walks including Canon Mervyn Roberts gory ghost walks on Saturday at 4.00 pm aimed at children and 7.00pm for a more adult audience, and Stephen Goddard's well informed walks around the town lasting about 1.5 hours on Saturday & Sunday starting at 10.30 am.

Some events and walks are ticketed. These will be available in the museum from 10:00am on Saturday August 15th limited to four tickets per person per property.

Godalming Town Walks 2014 - 2015

The 2014 season of walks were well supported and the weather was mainly kind to us. We have refined the programme and found that it is best to do the walk on the second Saturday of the summer months. This avoids clashes with town event which tend to be on the first Saturday. People come from some distance to do the walks and the various publicity methods seem to be working well in attracting participants. We have also been asked to do several additional walks for various groups throughout the year .

For the 2015 programme we have decided to alternate the two distinct walks, we started with what we refer to as the 'Industrial history' and then do a walk down the High Street and Bridge Street. The season will end with the August walk which will cover the High Street and Godalming's role in the route to Portsmouth, but other walks will be part of the Heritage Weekend programme.

For more details of the programme or to arrange a walk for a group please contact Pam Talbot at pamtalbot@clara.co.uk.

Godalming Trust and Godalming Museum Events

The lecture programme for 2015/16 features “Godalming People with a View from the Top”

All lectures are held in the Octagon at the parish church 7:30 for 8:00pm. Tickets are £5 each and are available from the museum

2015

Friday October 30th: “House of Commons”. Rt. Hon. Jeremy Hunt MP

Wednesday November 11th. “House of Lords”. The Baroness Parminter

2016

Friday January 29th. “The Law”. The Lord Toulson PC

Wednesday March 16th. “Education”. Richard Pleming MA Headmaster Charterhouse.

The Annual General Meeting of The Godalming Trust will be held in The Octagon at the parish church on Wednesday September 9th. 7:30pm for 8:00pm

Heritage Open Days this year will be on Saturday and Sunday September 12th and 13th. Tickets for this free event will be available from the Museum from 10:00am on Saturday August 15th.

THE 2015 ANNUAL GENERAL MEETING OF THE GODALMING TRUST WILL BE HELD ON WEDNESDAY 3 SEPTEMBER 2015 AT THE OCTAGON, BOROUGH ROAD, GODALMING AT 8 PM.

AGENDA

1. Apologies for absence.
2. Approval of Minutes of the 2014 Annual General Meeting.
3. Chairman's Remarks.
4. Adoption of Annual Report for 2014/2015.
5. Adoption of Statement of Receipts and Payments for the period 1 April 2014 to 31 March 2015.
6. Election of Members of the Executive Committee for 2015/16.
Existing members of the Committee are willing to stand for re-election.
7. "Ask the members" - Members of The Godalming trust are asked to comment on the future direction of the Trust. See the article elsewhere in this report
8. Any other business.

A member wishing to propose another for membership of the Executive Committee should send notice to the Honorary Secretary 14 days before the meeting.

Wine and soft drinks will be served after the meeting

The Godalming Trust is a Registered Charity No. 263033 and the Website is www.thegodalmingtrust.org.uk

If you have any queries please contact the editor
Colin Swait 01483 425380 or email cds@hascombe.com

CONSTITUTION

1. NAME

The name of the Society shall be The Godalming Trust.

2. OBJECTS

The Society is established for the public benefit for the following purposes in the area comprising Godalming and parishes contiguous thereto which area shall hereinafter be referred to as "the area of benefit":-

- (a) To promote high standards of planning and architecture in or affecting the area of benefit.
- (b) To educate the public in the geography, history, natural history and architecture of the area of benefit.
- (c) To secure the preservation, protection, development and improvement of features of historic or public interest in the area of benefit.

3. POWERS

In furtherance of the said purposes but not otherwise the Society through its Executive Committee shall have the following powers:-

- (a) To promote research into subjects directly connected with the objects of the Society and to publish the results of any such research.
- (b) To co-operate with the local authorities, planning committees, and all other statutory authorities, voluntary organisations, charities and persons having aims similar to those of the Society.
- (c) To institute, defend or conduct any legal proceedings in the name of the Society.
- (d) To publish papers, reports, books and other literature and to create audio visual presentations and websites.
- (e) To make surveys and prepare maps and plans and collect information in relation to any place, structure or building of quality or of architectural or historic interest within the area of benefit.
- (f) To hold meetings, lectures and exhibitions.
- (g) To raise funds and to invite and receive contributions from any person or persons whatsoever by way of subscription, donation or otherwise; provided that the Society shall not undertake any permanent trading activities in raising funds for its primary purpose.
- (h) To acquire, by purchase, gift or otherwise, property whether subject to any special trust or not.
- (i) To give such indemnities and effect such insurances as may be proper for the administration of the Society.
- (j) Subject to such consents as may be required by law, to sell, let, mortgage, dispose of, or turn to account, all or any of the property or funds of the Society as shall be necessary.

- (k) Subject to such consents as may be required by law, to borrow or raise money for the purposes of the Society on such terms and on such security as the Executive Committee shall think fit, but so that the liability of members of the Society, including specifically members for the time being of the Executive Committee, shall in no case extend beyond the amount of the current rate of annual subscription for an individual member.
- (l) To do all such other lawful things as are necessary for the attainment of the said purposes.

4. MEMBERSHIP

- (1) Membership shall be open to all individuals and corporate bodies and to such other categories of member as the Executive Committee may from time to time determine who are interested in actively furthering the purposes of the Society.
- (2) Corporate members shall be such societies, associations, educational institutions or businesses as are interested in supporting or furthering the purposes of the society. A corporate member may appoint a representative to vote on its behalf at all meetings but before such representative exercises his or her right to vote the corporate member shall give particulars in writing to the Honorary Secretary of such representative.
- (3) No member shall publish or cause to be published views purporting to be those of the Society without the approval of the Executive Committee or have power to vote at any meeting of the society if his, her or its subscription is in arrears at the time.
- (4) The subscription of a member joining the Society in the three months preceding 31 March in any year shall be regarded as covering membership for the Society's year commencing on 1 April following the date of joining the Society.
- (5) The payment of a subscription shall be treated as a donation to the Society and shall not entitle a member to any personal service.

5. SUBSCRIPTIONS

The subscription for each category of member shall be such reasonable sum as the Society in General Meeting shall determine from time to time and, except in the case of a life member, it shall be payable on or before 1 April each year. Membership shall lapse if the subscription is unpaid one month after the date of a final reminder.

6. MEETINGS

- (1) An Annual General Meeting shall be held to receive the Executive Committee's report and audited or independently examined accounts and to elect Members of the Committee, to appoint an auditor or examiner and to consider such other business as may be appropriate. The meeting shall be held on such date as may be determined by the

Executive Committee within eight months of the end of the year to which the report and accounts relate.

- (2) Special General Meetings of the Society shall be held at the written request of 15 or more members whose subscriptions are fully paid-up on such date as may be determined by the Executive Committee within six weeks of the receipt of the request.
- (3) 25 members present shall constitute a quorum for any General meeting of the Society. In the event of an equality in the number of votes cast, the Chairman shall have a second or casting vote.
- (4) The Committee shall decide when other meetings of the Society shall be held.
- (5) The Committee shall give at least 21 days' notice to members of all meetings of the Society. The notice shall state the business to be considered at the meeting.

7. THE EXECUTIVE COMMITTEE

- (1) The Executive Committee shall be responsible for the election of the Officers and for the management and administration of the Society. The Executive Committee shall consist of not more than 15 members. The Committee shall have power to co-opt further members (who shall attend in an advisory and non-voting capacity). In the event of an equality in the number of votes cast, the Chairman shall have a second or casting vote.
- (2) Members of the Executive Committee shall be elected annually at the Annual General meeting of the society, and outgoing members may be re-elected. Nominations for election to the Executive Committee shall be made in writing to the Honorary Secretary at least 7 days before the Annual General Meeting. They must be supported by a seconder and the consent of the proposed nominee must first have been obtained. If the nominations exceed the number of vacancies, a ballot shall take place in such manner as shall be determined by the Chairman. Nominees for election as Committee members shall declare at the Annual General Meeting at which their election is to be considered any financial or professional interest known or likely to be of concern to the Society.
- (3) A President and Vice-Presidents may also be elected at a General Meeting of the Society, for periods to be decided at such a meeting. The President and Vice-Presidents may attend any meeting of the Executive Committee but shall not vote at any such meeting.
- (4) The Executive Committee shall meet not less than six times a year at intervals of not more than two months and the Honorary Secretary shall give all members not less than seven days' notice of each meeting together with notice of the principal business to be conducted thereat. The quorum for meetings of the Executive Committee shall be 5. The Executive Committee shall have the power to fill casual vacancies occurring among the membership of the Executive Committee between General Meetings.

- (5) The society shall be bound to indemnify the members in the performance of their duties and liability and such indemnity shall be a proper administrative expense.

8. OFFICERS

- (1) The Officers of the Society shall consist of a:-
 - Chairman
 - Vice Chairman
 - Honorary Secretary
 - Honorary Treasurer
- (2) They shall be elected from amongst its number by the Executive Committee at its first meeting following each Annual General Meeting or, in the event of a casual vacancy arising as soon as possible thereafter. They shall relinquish their office every year but shall be eligible for re-election.

9. SUB-COMMITTEES

- (1) The Executive Committee may set up such sub-committees as from time to time shall be considered necessary for such purposes as shall be thought fit. Such sub-committees may include members of the Society who are not members of the Executive Committee and may be given such powers to act as the Executive Committee may decide.
- (2) The Chairman and Secretary of each sub-committee shall be appointed by the Executive Committee and all actions and proceedings of each sub-committee shall be reported to the Executive Committee as soon as possible.

10. DECLARATION OF INTEREST

It shall be the duty of every member who is in any way directly or indirectly interested financially or professionally in any item discussed at any meeting of the Society (including any meeting of the Executive Committee or Sub-Committee thereof) at which he or she may be present to declare such interest and he or she shall not discuss such item (except by invitation of the Chairman) nor vote thereon.

11. EXPENSES OF ADMINISTRATION AND APPLICATION OF FUNDS

The Executive Committee shall, out of the funds of the Society, pay all proper expenses of administration and management of the Society. After the payment of the administration and management expenses and the setting aside to reserve of such sums as may be deemed expedient the remaining funds of the Society shall be applied by the Executive Committee in furtherance of the purposes of the Society.

12. INVESTMENT

All moneys at any time belonging to the Society and not required for immediate application for its purposes shall be invested by the Executive Committee in or upon such investment, securities or property as it may think fit subject nevertheless, where appropriate, to such authority, approval or consent by the Charity Commission as may for the time being be required by law or by the special trusts affecting any property in the hands of the Executive Committee.

13. HOLDING TRUSTEES

- (1) Any freehold and leasehold property acquired by the Society shall, and if the Executive Committee so directs any other property belonging to the Society may, be vested in Holding Trustees who shall deal with such property as the Executive Committee may from time to time direct. Any such trustees shall be at least three in number or a trust corporation.
- (2) The power of appointment of such trustees shall be vested in the Executive Committee. Such a trustee need not be a member of the Society but no person whose membership lapses by virtue of clause 4 hereof shall thereafter be qualified to act as such a trustee unless and until re-appointed as such by the Executive Committee.
- (3) The Honorary Secretary shall from time to time notify the Holding Trustees in writing of any amendment hereto and the trustees shall not be bound by any such amendments in their duties as trustees unless such notice has been given. The Society shall be bound to indemnify the Holding Trustees in the performance of their duties (including the proper charge of a trustee being a trust corporation) and liability under indemnity shall be a proper administrative expense.

14. ACCOUNTS

The Executive Committee shall comply, where appropriate, with their legal obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to:

- (a) the keeping of accounting records for the Society;
- (b) the preparation of the annual statements for the Society; and
- (c) the auditing or independent examination of the statements of account of the Society.

15. ANNUAL REPORT AND RETURN

The Executive Committee shall prepare each year an annual report for the approval of the Annual General meeting, and also an annual return and shall comply with their legal obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to their preparation and transmission to the Charity Commission.

16. AMENDMENTS

This Constitution may be amended by a two-thirds majority of members present at an Annual General Meeting or Special General Meeting of the Society, provided that nothing herein contained shall authorise any amendment the effect of which would be to cause the Society at any time to cease to be a charity in law, and provided further that no amendment shall be made to Clause 2, Clause 18 or this Clause until the approval in writing of the Charity Commission or other authority having charitable jurisdiction shall have been obtained

17. NOTICES

Any notice required to be given by this Constitution shall be deemed to be duly given if left at or sent by prepaid post addressed to the address of that member last notified to the Secretary.

18. WINDING UP

The Society may be dissolved by a two-thirds majority of members voting at an Annual General Meeting or Special General Meeting of the Society confirmed by a simple majority of members voting at a further Special General Meeting held not less than 28 days after the previous Meeting. If a motion for the dissolution of the Society is to be proposed at an Annual General Meeting or a Special Meeting this motion shall be referred to specifically when notice of the meeting is given. In the event of the dissolution of the Society the available funds of the Society shall be transferred to such one or more charitable institutions having objects similar to those herein before declared as shall be chosen by the Executive Committee and approved by the Meeting of the Society at which the decision to dissolve the Society is confirmed. On dissolution the minute books and other records of the Society shall be deposited with the Godalming Museum.

RECEIVED
18 JUN 2015

GODALMING TOWN COUNCIL

Application for Grant Aid

1. Name of Voluntary Organisation SPORT GODALMING
2. Contact Name, Address and Telephone Number SIMON CROWTHER
HIGH-DOWN, SOUTH MUNSTEAD LANE
GODALMING, SURREY GU8 4AG - 01483 208329
3. Details of Organisation; is it
 - a) A Charity? YES, CHARITY NUMBER 1130431
 - b) A Trust?
 - c) A Private Limited Company?
 - d) Affiliated to any National Body?
 - e) Any other official registration?
4. What are the aims and objectives of the Organisation? TO DEVELOP & ENCOURAGE PARTICIPATION IN SPORT IN THE GODALMING AREA - TO PROMOTE LOCAL EVENTS - RAISE AWARENESS OF LOCAL SPORTS ISSUES & OPERATE THE GO FOR GOLD FUNDS.
5. Apart from general fund raising events, does the Organisation obtain revenue from any direct trading activity? If **YES**, please provide full details.
NO TRADING ACTIVITIES UNDERTAKEN
6. Please state size of membership and annual subscription levels of Organisation. CURRENTLY 30 CLUBS - SUBS @ £10/ANNUM
7. Please enclose the following information as applicable to your Organisation:-
PREVIOUSLY SUBMITTED - CONSTITUTION IS VERY LENGTHY (14 PAGES) - FURTHER
 - a) Constitution or aims COPY CAN BE PROVIDED IF REQUIRED.
 - b) Copy of accounts (these will not be required for a new organisation)
 - c) Copy of budget for current financial year
 - d) Copy of last annual report to members (this will not be required for a new organisation)& CHAIRMAN'S REPORT / PROJECT PLAN 2015 / ORGANISATIONAL CHART
8. If not included in the annual report enclosed, please provide details of your Organisation's activities over the past year, with particular reference to any special projects undertaken or planned.
THE CHAIRMAN'S REPORT COVERS OUR ACTIVITIES FOR 2014
HIGHLIGHTS INCLUDED THE THIRD GODALMING RUN, ONGOING
GO FOR GOLD AWARDS, WAVELEY PARA GAMES, STAYCATION
& OUR BEST EVER SPORTS AWARDS EVENING. WE HAD
AN INAUGURAL WAVELEY SPORTS COUNCIL MEETING &
CONTINUE TO MONITOR THE BROADWATER PARK ACTIVITIES.
WE ALSO HOPE TO PLAN AN EVENT
WITH THE GODALMING LEISURE CENTRE & FURTHER
WORK IS NEEDED ON OUR WEBSITE & PR/MARKETING.

9 (a) TO ASSIST WITH FUNDING FOR OUR GENERAL FUND + OPERATING COSTS FOR THE CHARITY; THE £0 FOR GOLD FUND IS RESTRICTED FUND SOLELY FOR THAT PURPOSE.

9. a) For what specific project are you now seeking financial assistance from the Town Council; please provide details. TO DATE WE HAVE NO SPONSORS FOR OUR ANNUAL SPORTS AWARDS (C. £1650) - WE INTEND FURTHER UPDATING OUR PR MERCHANDISE + GRANT AID FUND

b) Specify

- Total Estimated Cost (FOR THE YEAR) £ 5000
- Amount already available (INCOME FOR YEAR) £ 1000
- Amount expected to be available at commencement £ 1140
- Dates scheduled to commence and finish 2015

10. Are you applying for or have you already received other financial assistance for this project? Please provide details:- 30 MEMBER CLUBS £ 300

Body	Amount Applied For	Amount Received
WAVELLEY	£1000	£1000

11. What level of financial assistance are you seeking from Godalming Town Council? State:

a) Amount £ 1000

b) Whether you have received a previous grant from the Town Council

- Amount £ 1000
 - Date } JULY 2014 } ANNUAL GRANT FOR REVENUE COSTS
 - Project }

12. What benefits do you anticipate will be derived by the Godalming Community from your project?

SEE BEHIND

I submit this application on behalf of the stated Organisation and believe all statements made or enclosed to be true.

Signed [Signature] Date 17th June, 2015

Capacity in which signed CHAIRMAN

Complete and return to: The Town Clerk, Godalming Town Council, Municipal Buildings, Bridge Street, Godalming, Surrey, GU7 1HR.

Please note that financial information provided may be discussed in a public forum.

Please state who the cheque should be made payable to should your application be successful

SPORT GODALMING

Question 12

We support the clubs who are key to their delivery of sport and leisure – our activities help and assist them to obtain members & we keep them abreast of developments in sports and funding opportunities thru' our website, open meetings and social media. As well as our 'Go for Gold' programme, we also activate small grants to applicants or groups and have now introduced a middle section termed 'elite' – all these opportunities help with their sporting activities and ambitions – The Godalming Run is an example and another opportunity to involve the local community and our sports clubs.

We are planning, in conjunction with the Godalming Leisure Centre, to introduce an Aquathon (swimming and running) the latter discipline on Broadwater Park and using the 3, 2, 1 Running Trail – it is envisaged that with our partners, we will have to make a financial contribution to ensure its success – we will not be charging for this inaugural event but, subject to its' popularity, will probably do so in the future. This will take place on Saturday 26th September from 2pm.

Sport Godalming

Promoting Local Sport
www.sportgodalming.org.uk

RECEIVED
18 JUN 2015

17th June 2015

High-Down,
South Munstead Lane
Godalming
Surrey GU8 4AG

HOME

Ms Louise Goodfellow
Town Clerk
GODALMING TOWN COUNCIL
Municipal Buildings
Bridge Street
Godalming
Surrey GU7 1HR

TELEPHONE: 01483 208 329
MOBILE: 07778 34 54 58
FACSIMILE: 0845 280 2086
email: s.crowther@virgin.net

Dear Ms Goodfellow

We are pleased to enclose our grant application, together with accompanying documents, for consideration by the Town Council's Policy & Management Committee.

These documents will show our progress since we last applied for funding but this letter gives me the opportunity to bring you right up to date with our activities.

We presented seven financial awards to successful applicants for our 'Go for Gold – The Road to Rio' initiative at our AGM in March – the sports represented were Athletics, Sailing, Shooting & with Paralympics in mind, Equestrianism. All these applicants were assessed by an independent panel and we will monitor their progress throughout the year as this is an ongoing programme thru' to the Olympics in 2016.

Also in March our trustees attended the Waverley Para Games at the Charterhouse Club. This is an initiative spawned from a challenge laid down to us by Jeremy Hunt at our AGM in 2013 to continue the Paralympics legacy and do something for disabled children here in Godalming. Bill Braid has been very instrumental in coordinating with Jeremy's office and as a result, Sport Godalming controls the funding. These games, in conjunction with Active Surrey, the Coins Foundation, DFN & the Youth Sport Trust will ensure that young disabled people locally can more easily access sport with an objective that they should be able to take part in a favourite sport at least once a week.

This event was opened by GB Wheelchair Rugby Captain 2012, Steve Brown & Farnham Paralympian Rachel Morris – some one hundred disabled youngsters attended with stewarding by pupils from Broadwater & Rodborough Schools, where it is hoped that further games will take place.

Last month, the fourth Godalming Run took place with some 800 people participating, not to mention a host of volunteer marshal's – this is now very much on the Town's calendar and we were ably assisted by your good selves (the Town Council), Charterhouse Club and Waverley Harriers. All profits will go into our Go for Gold fund.

On the subject of the Go for Gold fund, we are determined to ensure that every sporting opportunity that we can be involved with is realised and that is why we (and the Mayor) re-launched this fund a couple of years ago and are keen to continue engaging the people of Godalming and local businesses to buy into this product to enable our aspiring youngsters to live their dream and maybe this time we will see that Godalming athlete in Rio in 2016...

On 26th September, in conjunction with the Godalming Leisure Centre, we will be holding Godalming's first Aquathon and also using Broadwater Park for the running side of that event and finally, we are looking forward to holding our Sports Awards evening at the newly refurbished Wilfrid Noyce Centre on 4th December.

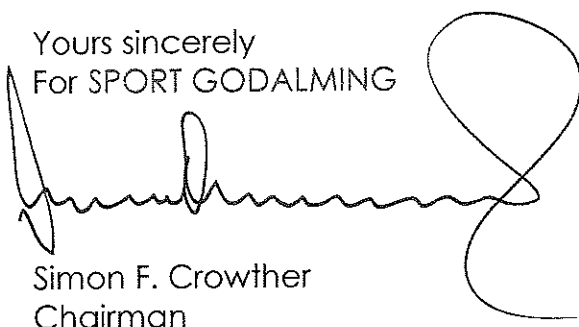
As before, you will not find a copy of our fourteen page Constitution document in this 'package' as this has been submitted in the past and has not altered. If a copy is required, please let me know and we will arrange to deliver same.

In passing, we await your advice as to which Councillor has been appointed to represent the Town Council with our organisation.

We hope you find this letter & supporting documentation satisfactory - Sport Godalming looks forward to building on and continuing with our close relationship with you in the years ahead.

Thank you for your continued support.

Yours sincerely
For SPORT GODALMING



Simon F. Crowther
Chairman

ENCLOSURES

- Grant Aid Application
- Chairman's report
- Accounts (incorporating operating budget – receipts and payments & statement of assets and liabilities)
- Trustee's report
- Project plans 2015
- Organisational chart

SPORT GODALMING

CHAIRMAN'S REPORT 2014

At our AGM, I will have completed a couple of years in the chair and this report gives me the opportunity to look back on our recent achievements.

Firstly, voluntary organisations like ours would not work without a dedicated team – our trustees meet on a regular basis to review ongoing projects and opportunities and we hold four or five 'executive' meetings during the year, which include the other team members as well as representatives from Borough and Town councils and our friends from Active Surrey. I like to move these meetings around to different sports clubs' locations so we can meet them and they can meet us – if we haven't visited you – let me know and we will schedule you in.

Sport Godalming is a well-respected and well run outfit, involving itself in our local community with a cross-section of sportsmen and women as part of our team. We counsel and lobby for our members and provide information as well as grants, both large and small, to help athletes in their pursuits of sporting excellence.

As has been previously documented, we cannot forget the quite unparalleled year we had in 2012 and to try and emulate that would be nigh impossible; so last year we have continued concentrating on in-house activities like building and improving our 'window to the world' website, cementing our networking & sponsorship opportunities and our promotion of 'The Road to Rio' initiative.

So, a snapshot of the last year – following our AGM, where we enjoyed talks from our hosts, Guildford Rugby Club; from Hambledon Football Club & a presentation on club funding opportunities. We also made presentations to our eight successful applicants in our 'Go for Gold – The Road to Rio' programme and some 'Grant Aid' presentations as well.

We set great store in our relationship with both our Town and Borough Councils and are grateful to them for their funding, which is essential and enables us to carry out our activities. This year, Waverley introduced a partnership agreement programme with all the sports councils and Sport Godalming was delighted to be involved with this initiative. Later in the year, the first joint sports council meeting took place with such topics discussed as joint working opportunities – local neighbourhood plans – the Waverley Leisure Plan - workshops etc. etc. It was mutually felt that this meeting was a success and further meetings are planned next year.

An example of a 'partnership' opportunity was the third Godalming Run that attracted some 600 people running in three distance races around the town and countryside on a Sunday in May – this was financially supported by Roffe Swayne and followed our inaugural Jubilee run in 2012. It is now a firm fixture in the Godalming calendar.

Our annual sports awards evening in November is our 'Jewel in the crown' and this time it was no exception – we had a record attendance for what was a splendid occasion at the Charterhouse Club with an impressive stage management display. Sponsors Roffe Swayne again contributed and no one there that night will forget the truly amazing & emotional reception given to our 'Sports personality of the year' John Harrison – to have the opportunity to read his citation to our audience that evening will remain with me for a long time.

I was also delighted that the Mayor of Godalming held a reception for John in the Mayor's Parlour in January just past.

Sponsorship is always important to support the various activities your sports council is involved with and with our new association with Roffe Swayne, we feel could help elevate our profile and therefore awareness of Sport Godalming in the future.

However, we must be aware that sponsorship can be 'here today' and 'gone tomorrow' so it is up to all of us to seek out funding opportunities to ensure we are able to continue our activities at the same levels (or higher) which we currently enjoy.

At this year's AGM we will be giving the second of three annual grants to successful Go for Gold candidates to help them to live their dream – at the other end of the spectrum, our small grants programme continues to attract and if that small donation can be the trigger that makes the difference between pursuing that persons ambitions to achieve... or not, then we feel that it is a very worthwhile cause.

You might remember at our AGM in 2012 that we were challenged by Jeremy Hunt to provide an outlet for our disabled athletes – and this led to the Waverley Disabled (now Para) Sports being held at the Charterhouse club in April, which was a really good event and will happen again next year. Jeremy's team has entrusted us to be minders of the funding, which we are happy to do.

So, what does 2015 hold for us – I have a lot of ambitions – I would like to see all four sports councils working even closer together now that the format has been established – I would still like to see a united Broadwater Park 'village' with all the sports users talking and working together – I would like to have more sports clubs be part of our 'umbrella' and more sports clubs represented on our executive.

Is that enough – well maybe for now it is – I suppose a final goal would be see those youngsters come out from behind their computers and engage with all the sporting opportunities that our clubs can offer – even just a couple of hours a week – it would make such a difference to their lifestyles...

Enjoy your sport.

Simon Crowther – Chairman
March 2015

SPORT GODALMING

Operating Budget - Receipts and Payments Account For the year ended 31 December 2015

	Note	General Fund		Restricted Fund		Total
		Budget	Actual	Budget	Actual	Budget
		2015	2014	2015	2014	2015
		£	£	£	£	£
Receipts						
Donations		0	0	0	0	0
Subscriptions		300	270	0	0	300
Grants:						
Waverley Borough Council		650	650	0	0	650
Godalming Town Council		1000	1000	0	0	1000
Community Events	2	225	870	0	0	225
Fundraising events	3	0	0	7000	8191	7000
Bank interest		0	0	0	0	0
Waverley Disabled Games		0	0	5200	1644	5200
Total Receipts		2175	2790	12200	9835	14375
Payments						
Grants	4	700	800	3750	4000	4450
Community Events	2	1900	2096	0	0	1900
Fundraising expenses	3	0	0	5300	5291	5300
Waverley Disabled Games		0	0	5200	1644	5200
Promotion expenses		0	1103	0	0	0
Website		350	320	0	0	350
Insurance		300	300	0	0	300
Administration expenses		50	10	0	0	50
Go for Gold expenses		0	0	0	0	0
Total Payments		3300	4629	14250	10935	17550
Excess of (payments) over receipts		-1125	-1839	-2050	-1100	-3175
Opening bank balance		1140	2979	4795	5895	5935
Closing bank balance		15	1140	2745	4795	2760

Notes 1. No sponsors assumed for any activity puts pressure on costs and hence no new activity planned other than possibility of Triathlon organised by Godalming Leisure Centre.

	Income	Expenses
2 Community Events (General Fund)		
Sports Awards- Sponsorship no main sponsor, no charge for Charterhouse Club or a celebrity.	200	1775
Sports for All - none: Triathlon new promotion	0	100
Bowls tournament	25	25
	<u>225</u>	<u>1900</u>
3 Fundraising Events (Go for Gold)		
Sportsmans Dinner (shared event)	0	0
Godalming Run with no sponsor	7000	5300
	<u>7000</u>	<u>5300</u>

4 Grants General fund based on 2014 less £100 Designated fund. Go for Gold 5 at £750

Community Events	income	exes
Sports Awards: AS+SPF	200	200
No sponsor	0	
HH as 2014		850
Medals as 2014 +VAT		725
Catering -nc 2014 +VAT		<u>0</u> 725
Other		<u>50</u>
	<u>200</u>	<u>1825</u>
Sports for All - Broadwater	0	0
Community Games	0	0
Bowls	25	25
Triathlon	0	100
	<u>225</u>	<u>1950</u>
say	<u>225</u>	<u>1900</u>
Fundraising:		
Sporting Dinner - none	0	0
Godalming Run:		
Entry fees as 2014	5300	
On day entries as 2014	1550	
Expenses as 2014 incl VAT		5300
Concessions	150	
	<u>7000</u>	<u>5300</u>
say-with no sponsor	<u>7000</u>	<u>5300</u>
Waverley Disabled Games:		
Annual Grant	5200	
Costs covered by grant		5200
Grants:		
Aid scheme- as 2014 less £100		700
GFG 5x£750		3750
Website:		
Phil Kemp retainer		250
Hosting		70
Training		<u>30</u>
		<u>350</u>
Insurance GO God PL share of cost as 2014		300
Administration costs- provision		50
Donations:		
GFG sponsors as 2014	0	
GFG others as 2014	<u>0</u>	
	<u>0</u>	

Promotion expenses		
Brochures	say	200
		<hr/>
		200
	say	<hr/>
		0
Go for Gold expenses		0

SPORT GODALMING
Receipts and Payments Account
For the year ended 31 December 2014

	Unrestricted Fund £	Restricted Fund £	Total £	2013 £
Receipts				
Subscriptions	270	0	270	280
Donations and grants	1650	1644	3294	3580
Trading activities:				
Charitable events	25	845	870	1619
Fundraising events	0	8191	8191	6713
Total receipts	1,945	10680	12625	12,192
Payments				
Charitable activities:				
Grants paid to individuals	800	4000	4800	1950
Expenses	300	0	300	2181
Community events	1251	2489	3740	1573
	2351	6489	8840	5704
Fundraising costs	0	5291	5291	3359
Publicity costs	1423	0	1423	336
Management and administration costs	10	0	10	26
Total payments	3784	11780	15564	9425
Net of Receipts and (Payments)	-1839	-1100	-2939	2767
Cash funds from last year	2979	5895	8874	6107
Cash funds at end of year	1140	4795	5935	8874

Note: The receipts and payments for community events includes £621 incurred by the sponsors on behalf of Sport Godalming.

WR Braid
Treasurer
Dated 05.02.15

SPORT GODALMING
Statement of Assets and Liabilities
at 31 December 2014

	Unrestricted Fund £	Restricted Fund £	Total £	2013 £
Cash Funds				
Lloyds TSB Bank plc current a/c	1140	4795	5935	8874
Lloyds TSB Bank plc deposit a/c	0	0	0	0
	1140	4795	5935	8874
Current Assets				
Debtors	58	0	58	58
	58	0	58	58
Current Liabilities				
Creditors	0	0	0	0
	0	0	0	0

WR Braid
Treasurer
05.02.15

SPORT GODALMING
Trustees' Annual Report

Registered charity number 1130431
For the year beginning on 1 January 2014
For the year ending on 31 December 2014

Charity's Principal Address

Southernhay, Tuesley Lane, Godalming GU7 1SE

Names of the Charity Trustees

The Trustees who served in the year were:

Bill Braid (Treasurer)
Simon Crowther (Chairman)
David Kingsmill (Secretary)
Michael O'Sullivan (Vice Chairman)

Description of the charity's trusts

The charity operates under a Constitution that was adopted on 4 June 2009.

The objects are as follows:

To promote for the benefit of the inhabitants of Godalming and the surrounding area the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of of life of the said inhabitants

The promotion of community participation in health recreation for the benefit of the inhabitants of Godalming and the surrounding area in particular but not exclusively by the provision of grants

The charity has a restricted fund in respect of funds specifically raised for its Go for Gold Champions Fund and aslo for the Waverley Disabled Games. There are no Trust Deeds in respect of these activities.

The bankers are Lloyds TSB Bank plc

Activities and Achievements

The promotion of sport in the community is recognised as a partnership arrangement and hence there has been a close relationship with our partners Waverley Borough Council and Godalming Town Council.

The principal activities were organising the Godalming Sports Awards that once more achievements of local athletes and clubs with local press coverage and website promotion to encourage more participation in sport. Despite extensive endeavour only one sponsor contributed towards the Sports Awards and hence over half the costs had to be paid from the general fund. Further sponsorship is required otherwise the costs limit the other activities that can be undertaken.

Grants have been paid to deserving athletes that had been will promoted to encourage others to participate in sport as a healthy recreation.

The Go for Gold Champions Fund has been relaunched as The Road to Rio to support our local athletes with aspirations for the Rio Olympics that would help to stimulate community interest in sport. The first grant payments were awarded to eight outstanding

local athletes.

The Godalming Run has become a strong community event that attracts many families as well as the more serious runners. The net income supports the Go for Gold Champions Fund,

The attached Chairman's Report has further details of the activities undertaken in the year.

Financial Review

The financial statements are in the form of a Receipts and Payments Account and are prepared in accordance with the provisions applicable to small charities. The charity is exempt from audit.

The charity operates within the income generated each year with fundraising and sponsorship necessary to fund specific events. The cash funds at the end of the year were £1140 (2013 £2979). No reserve policy is in place as the financial resources are only sufficient to fund potential outgoings as funds have to be retained in case there no sponsor are forthcoming for the Sports Awards.

The restricted fund relates to the Go for Gold Champions Fund and the Waverley Disabled Games. The funds at the year end of £4795 (2013 £ 5895) are all earmarked for grants for Go for Gold The Road to Rio.

Public Benefit

The Trustees have complied with the duty in the relevant Section of the Charities Act 2011 to have regard to the public benefit guidance published by the Charities Commission.

The Trustees have approved the above trustees' report.

Simon Crowther
Dated 5 February 2015

Sport Godalming

Project Plans for 2015

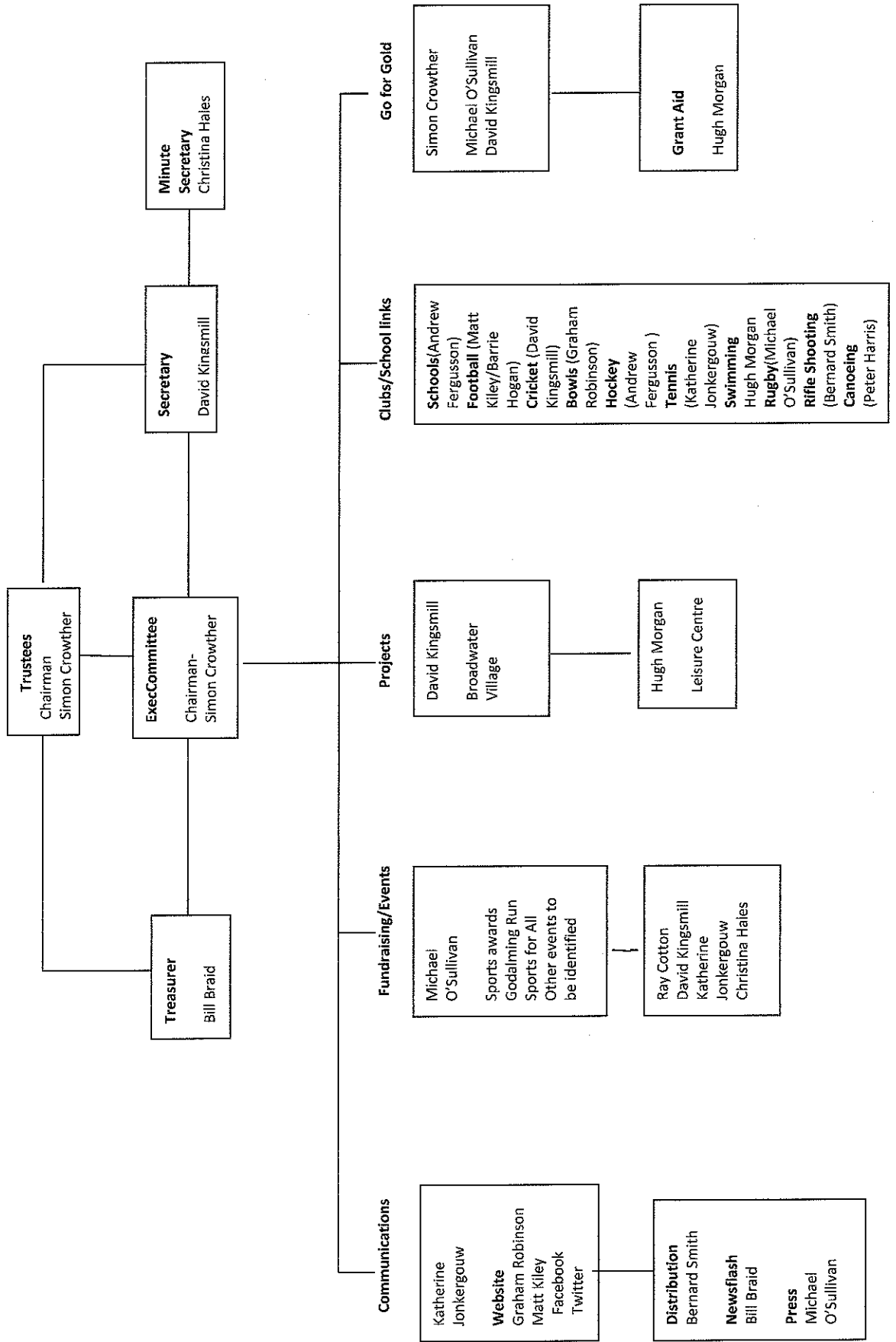
The principal object of Sport Godalming is to promote local sport that was very much the theme of the many events organised as part of the Jubilee and Olympic celebrations in Godalming in 2012. We are dedicated to developing and encouraging participation in sport at every level as well as our role in raising awareness of local sports issues and to support our clubs and individuals.

- **Legacy** – a lot has been expected from ‘Legacy’ but seldom delivered... as our earlier statement suggests we are determined & ever encouraging more participation in sport and leisure for all age groups. We work in partnership with the providers (clubs, schools and leisure centres) to achieve a lasting Olympic legacy here in Godalming.
- **Godalming Run**- now a permanent fixture in the Godalming calendar, the Godalming Run will take place on Sunday 17th May. This is organised and promoted in partnership with Charterhouse Club, Waverley Harriers and Godalming Town Council, and targets runners of all abilities & includes a fun run. All proceeds generated are for our Go for Gold Champions Fund.
- **Healthy lifestyles** - establish working links with schools, GP surgeries and with Active Surrey (Let’s Get Moving) to offer suitable activities and to encourage and support the providers e.g. leisure centres, sports clubs etc. As examples many sports have introduced shortened games to encourage people to try for themselves, schools and leisure centres offer fitness and dance sessions. Our aim is to get as many of these options as possible available in Godalming. One current ongoing opportunity is the development of a fitness and wellbeing trail including workstations at Holloway Hill Recreation Ground as part of the Surrey Legacy Fund of the QE11 Fields Challenge.
- **Go for Gold** – re-launched in June 2013, we are currently assessing applications from local athletes applying for support funding towards their quest of being selected for the 2016 Olympics in Rio. The second round of funding will take place at our AGM on 26th March. Local sponsors have been approached.
- **Staycation**- sports clubs will be encouraged to participate in the Staycation week rather than Sport Godalming organising a Sports for All Day., This will generate even more promotion of Staycation and a broader base of activities whilst enabling clubs to promote themselves and to offer taster sessions. Sport Godalming will be pleased work with Godalming Town Council in organising the event if that would be helpful.
- **Community Games** – we anticipate further involvement at local sites in conjunction with Waverley to take sport into communities that currently do not enjoy such opportunities.

- **Godalming Sports Awards** – the annual awards will be held on December 4th to reward the local sports people.
- **Broadwater Park Sports Village** – ongoing discussions are being facilitated with the many sports and leisure organisations based at the Park to evaluate the benefits of a closer collaboration. Broadwater Park is the hub of sports clubs in Godalming and having championed the need for new Leisure Centre for many years we now want to facilitate better use of Broadwater Park for leisure and sports purposes. Through the Broadwater Park Advisory Group we have been supporting the specific proposals for a 3,2,1 Running Trail, the upgrade of the play area, a skateboard park or BMX track, a trim trail or park based gym equipment and longer term a running/exercise group.
- **Godalming Leisure Centre** – we have opened a dialogue with the leisure centre to look at an opportunity to bring an Aquathon to Godalming in the autumn.
- **Sport Cranleigh** – we are happy to assist in the re-development of this sports body and to share our experiences with them and work together.
- **Sports Councils** – a meeting of the chairmen of Farnham, Godalming and Haslemere took place with Waverley officers in November. A variety of topics were discussed including Waverley's Leisure action plan, partnership agreements & joint working opportunities. A further meeting will take place before the summer.

Sport Godalming

Organisation Chart 2015



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GODALMING TOWN COUNCIL

Disclosure by a Member¹ of a disclosable pecuniary interest or a non-pecuniary interest in a matter under consideration at a meeting (S.31 (4) Localism Act 2011 and the adopted Godalming Members' Code of Conduct).

As required by the Localism Act 2011 and the adopted Godalming Members' Code of Conduct, **I HEREBY DISCLOSE**, for the information of the authority that I have [a disclosable pecuniary interest]² [a non-pecuniary interest]³ in the following matter:-

COMMITTEE:

DATE:

NAME OF COUNCILLOR: _____

Please use the form below to state in which agenda items you have an interest.

Agenda No.	Subject	Disclosable Pecuniary Interest	Non-Pecuniary Interest	Reason

Signed _____

Dated _____

¹ "Member" includes co-opted member, member of a committee, joint committee or sub-committee

² A disclosable pecuniary interest is defined by the Relevant Authorities (Disclosable Pecuniary Interests) regulations 2012/1464 and relate to employment, office, trade, profession or vocation, sponsorship, contracts, beneficial interests in land, licences to occupy land, corporate tenancies and securities

³ A non-pecuniary interest is defined by Section 5 (4) of the Godalming Members' Code of Conduct.